



# THE COMMITTEE AGENDA & REPORTS

for the meeting

Tuesday 18 June 2019  
at 5:45 pm

in the Colonel Light Room.  
Adelaide Town Hall

Members - The Right Honourable the Lord Mayor [Sandy Verschoor];  
Councillor Martin (Chair)

Councillors Abiad (Deputy Lord Mayor), Abrahamzadeh, Couros, Donovan, Hou, Hyde, Khera, Knoll,  
Moran (Deputy Chair) and Simms.

## 1. Acknowledgement of Country

At the opening of the Committee Meeting, the Chair will state:

'Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

## 2. Apologies and Leave of Absence

Apologies – Councillors Couros and Donovan.

## 3. Confirmation of Minutes – 4/6/2019 [TC]

That the Minutes of the meeting of The Committee held on 4 June 2019, be taken as read and be confirmed as an accurate record of proceedings.

## 4. Items for Consideration and Recommendation to Council

### Strategic Alignment – Green

4.1. Unowned and Semi Owned Cat Management [2009/00929] [Page 3]

4.2. Sustainability Incentives Scheme Review [2017/00505] [Page 17]

4.3. Waste Management Services Briefing - Refer to Item 5.1 below

### Strategic Alignment – Creative

4.4. 2019/20 Events and Festivals Sponsorship Program Funding Recommendations [2019/00488]  
[Page 34]

### Strategic Alignment – Corporate Activities

4.5. Annual Review of Delegations [2019/00196] [Page 41]

4.6. 2019-20 Integrated Business Plan - Review of General Operations Fees & Charges [2018/03947]  
[Page 457]

4.7. Rundle Mall Management Authority 2019-20 Business Plan and Budget [2018/03947] [Page 497]

4.8. Adelaide Central Market Authority 2019-20 Business Plan and Budget [2018/03947] [Page 529]

4.9. Adoption of the 2019-20 Integrated Business Plan [2018/03947] [Page 568]

4.10. Adoption of Valuations 2019-20 [2018/03947] [Page 639]

4.11. Declaration of Rates 2019-20 [2019/00224] [Page 642]

4.12. Declaration of Rundle Mall Separate Rate 2019-20 [2019/0024] [Page 648]

4.13. 2019/20 Grant Recommendations – Community Development, Arts and Cultural, Recreation and Sport [2019/00560] [Page 652]

## 5. Discussion Forum Items

Strategic Alignment – Green

- 5.1. Waste Management Services Briefing

## 6. Council Member Discussion Forum Items

## 7. Exclusion of the Public

- 7.1. Exclusion of the Public to Consider [2018/04291] [Page 689]:

For the following Items for Consideration and Recommendation to Council in Confidence:

- 8.1. Funding Matter [s 90(3) (g)]
- 8.2. 2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [s 90(3) (b) & (d)]

## 8. Items for Consideration and Recommendation to Council in Confidence

Strategic Alignment – Liveable

- 8.1. Funding Matter [2018/02388] [Page 693]

Strategic Alignment – Corporate Activities

- 8.2. 2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [2018/03947] [Page 719]

## 9. Closure

---

# Unowned and Semi Owned Cat Management

ITEM 4.1 18/06/2019  
The Committee

2009/00929  
Public

**Program Contact:**  
Vanessa Godden, AD Customer  
8203 7156

**Approving Officer:**  
Clare Mockler, Director  
Community

## EXECUTIVE SUMMARY:

This report responds to the 11 September 2018 resolution of Council that:

*“Administration undertake research to identify any unowned and semi-owned cat populations in the City of Adelaide, and the extent of any issues they present, and bring a discussion paper to Council outlining the current state, currently available options to address cat management as well as research into best practice feral and semi-owned cat management strategies.”*

A review of current literature and strategies has been undertaken resulting in the discovery of significant bodies of work on the subject. A discussion paper (**Attachment A**) has been prepared which summarises background information regarding cat management issues and strategies, as well as a suite of recommendations for the City of Adelaide to leverage that will support the work of other agencies best placed to manage cat issues in Australia.

Further, the *Dog and Cat Management Act 1995* requires that all South Australian Councils produce a plan relating to the management of dogs and cats in the areas. The City of Adelaide’s plan is due for renewal and many of the recommended actions to address cat management will be included in the updated plan. The plan will be approved by the Dog and Cat Management board who are the relevant authority. Council will be informed of the updated plan in August 2019.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Notes that a city-wide unowned and semi-owned cat colony audit has been undertaken and one colony has been located.
2. Notes the discussion paper, Attachment A to Item 4.1 on the Agenda for the meeting of The Committee held on 18 June 2019 and actions listed in the paper for implementation through existing Council service delivery and the 2019-2024 Dog and Cat Management Plan.

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	<p><b>Strategic Alignment – Green</b></p> <p>Objective: <i>Enhance biodiversity in the Park Lands and strengthen their role in achieving a carbon neutral city.</i></p> <p>Park Land Management Strategy 4.1: <i>Enhance biodiversity in the Park Lands</i></p>
Policy	2019-2024 Dog and Cat Management Plan
Consultation	Public consultation was undertaken in February and March 2019 to help inform Council's Dog & Cat Management Plan (D&CMP) 2019-2024. Further, direct consultation with the Dog and Cat Management Board has been undertaken as required by the Dog and Cat Management Act 1995. Public consultation results have been incorporated into the plan. The D&CMP has been reviewed and will be approved by the Dog and Cat Management Board.
Resource	Not as a result of this report.
Risk / Legal / Legislative	Applicable legislation: Dog and Cat Management Plan 1995, Animal Welfare Act 1985 Environment Protection and Biodiversity Conservation Act 1999
Opportunities	Opportunities to leverage strategy actions from State and Federal Government as well as from the RSPCA.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	Not as a result of this report.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. At its meeting on 11 September 2018 Council resolved that:
 

*“Administration undertake research to identify any unowned and semi-owned cat populations in the City of Adelaide, and the extent of any issues they present, and bring a discussion paper to Council outlining the current state, currently available options to address cat management as well as research into best practice feral and semi-owned cat management strategies.”*
2. A review of current literature and strategies by other tiers of government and non-government agencies has been undertaken, resulting in the discovery of significant bodies of work on the subject.
3. A discussion paper has been prepared (**Attachment A**).
4. Summarised in the discussion paper is:
  - 4.1. The existing cat management situation in the City of Adelaide area;
  - 4.2. Current state of cat management in Australia;
  - 4.3. Cat management options; and
  - 4.4. Council’s responsibility relating to cat management.
5. The paper also includes a suite of recommendations for the City of Adelaide to leverage to support the vision of other agencies best places to manage cat issues in Australia, specifically:
  - 5.1. Increase collaborative working relationships with the State and Federal Governments as well as private and not-for-profit sectors through greater involvement with local working groups and other opportunities.
  - 5.2. Support the RSPCA by implementing recommendations from Identifying Best Practice Domestic Cat Management in Australia. See Table 1 for current and future actions.
  - 5.3. Further investigate the possibility of including the City of Adelaide in the National Desexing Network including any budgetary impact.
  - 5.4. Support the State’s peak animal welfare agencies and other agencies to reduce the instances of animal abandonment by way of increased surveillance and vigilance through the structure developed to achieve our Monitoring City Safety Initiative ([Link 1](#)).
  - 5.5. Keep abreast of the Unowned Cat Scan app trial outcomes. If successful, support and promote if appropriate.
6. The above will be primarily addressed through the implementation of our 2019-2024 Dog and Cat Management Plan, together with adjustments to our business-as-usual activities to ensure alignment with the RSPCA recommendations. Paragraph 5.4 has been implemented and paragraph 5.5 will be monitored by our Community Safety Team.

---

## ATTACHMENTS

**Attachment A** – Discussion Paper – Unowned and Semi-Owned Cat Management

---

- END OF REPORT -

# UNOWNED AND SEMI-OWNED CAT MANAGEMENT

Discussion Paper



## DOCUMENT PROPERTIES

### Contact for enquiries and proposed changes

If you have any questions regarding this document or if you have a suggestion for improvements, please contact:

**Contact Officer:** Emma Watkins  
**Title:** Team Leader Community Safety and Health  
**Program:** Customer  
**Phone:** (08) 8203 7605  
**Email:** e.watkins@cityofadelaide.com.au

### Record Details

**HPRM Reference:** ACC2019/4852  
**HPRM Container:** 2009/00929



## Unowned and Semi-Owned Cat Management

**TABLE OF CONTENTS**

1.	Purpose of the Paper.....	1
2.	Summary of Existing Situation in the City of Adelaide.....	1
3.	Current State of Cat Management in Australia.....	2
4.	Cat Management Options.....	2
5.	Council's Responsibility Relating to Cat Management.....	3
6.	Next Steps.....	4
	Table 1.....	5
	RSPCA Australia Recommendations Relating to Local Government and Action By City of Adelaide To Address.....	5
7.	Attachments.....	6
A.	National co-operative cat desexing program summary for councils.....	7
B.	Monitoring City Safety Council Report.....	8

## Unowned and Semi-Owned Cat Management

### 1. PURPOSE OF THE PAPER

Council has requested that Administration:

- *undertake research to identify any unowned and semi-owned cat populations in the City of Adelaide, and*
- *undertake research into the extent of any issues that unowned and semi-owned cat populations present, and*
- *bring a discussion paper to Council outlining the current state and currently available options to address cat management, and*
- *[undertake] research into best practice unowned and semi-owned cat management strategies.*

A review of current literature and strategies has been undertaken resulting in the discovery of significant bodies of work on the subject of cat management. Summarised in this report is background information regarding cat management issues, strategies, and a suite of recommendations for the City of Adelaide to leverage to support the work of other agencies best placed to manage cat issues in Australia.

For the purpose of this paper, the following cat categories apply:

Owned – these cats are identified with and cared for by a specific person and are directly dependant on humans. They are usually sociable although sociability varies.

Semi-owned – these cats are fed or provided with other care by people who do not consider they own them. They are of varying sociability with many socialised to humans and may be associated with one or more households.

Unowned – these cats are indirectly depending on humans with some having casual and temporary interactions with humans. They are of varying sociability, including some who are unsocialised to humans, and may live in groups.

### 2. SUMMARY OF EXISTING SITUATION IN THE CITY OF ADELAIDE

The City of Adelaide is in a unique position as a relatively small city surrounded by hundreds of acres of Park Lands. Generally, urban and semi-urban environments have numerous strong unowned or semi-owned cat colonies, however the City of Adelaide appears not to. An audit of the City, North Adelaide, and the Park Lands has been undertaken to identify unowned and semi owned cat populations in our area. Only one colony has been located which is living in the vicinity of Gilbert Street and South Terrace.

The City of Adelaide's very small population of unowned and semi-owned cats may be attributed to a range of likely factors, for example:

- the physical environment is contained and well maintained
- much of the built-up land is privately owned and well managed
- the public realm is generally tidy and activated

## Unowned and Semi-Owned Cat Management

- people who abandon cats (leading to increased unowned and semi-owned cat populations) generally choose to do so discreetly in areas with low passive and formal surveillance.

Despite the relatively small unowned and semi-owned population within the City of Adelaide area, unowned and semi-owned cats present a considerable challenge in Australia more widely. While there are only approximately 2.5-3million owned cats in Australia, there are between 5.6-18.4 million unowned and semi-owned cats.

The owned cat population feeds into unowned and semi-owned cat populations as cats become lost or are abandoned. Cats can also rapidly increase in numbers as they are an introduced species with high reproduction rates and do not have natural predators or diseases to control their population.

All outdoor cats, be they owned, semi-owned or unowned, pose a significant risk to our native fauna. In South Australia, 60% of owned outdoor cats are known to catch prey at least twice a year, with up to 9% known to catch prey daily.

### 3. CURRENT STATE OF CAT MANAGEMENT IN AUSTRALIA

In May 2018, on the back of a meeting of the National Unowned Cat Taskforce Summit, RSPCA Australia produced a comprehensive report titled '[Identifying Best Practice Owned Cat Management in Australia](#)' exploring the current state of owned, semi-owned, and unowned cat management in Australia and provided a suite of [21 recommendations](#).

The report reviewed research and projects which have previously been undertaken and analysed the effectiveness of various approaches. A definitive list of recommended actions for various stakeholders across public and private sectors was created which encourage a coordinated effort and response.

Of the 21 recommendations, 7 directly relate local government. The other 14 recommendations directly relate to other tiers of government, cat owners, private sector, or animal welfare agencies.



### 4. CAT MANAGEMENT OPTIONS

The Federal Department of the Environment and Energy (the Department) has developed a [Threatened Species Strategy](#) (the Strategy). For a summary see [here](#) and for year two results

## Unowned and Semi-Owned Cat Management

including feral cat management progress on page 18 see [here](#). The Department has listed unowned cat management as its top priority and states:

*we need to focus our efforts if we are to bring our threatened animals and plants back from the brink. The Strategy identifies tackling unowned cats as its top priority for action.*

The Strategy lists a number of supported trials across Australia with two being explored in South Australia.

The first is a national Unowned Cat Scan app which aims to map unowned cat activity by recording and centralising real-time unowned cat information and their impact of native fauna. The app is being trialled in Kangaroo Island ahead of a proposed national roll out. If the app is successful, this presents an opportunity for the City of Adelaide to promote the use of the app amongst our community members and workforce.

The second is a grooming trap whereby unowned cats activate sensors which spray the cats with a lethal gel. Cats instinctively groom the gel from their fur, ingest the gel and in turn die. This method is being trialled in the Flinders Ranges National Park. If the trial is successful it is predicted that it will assist efforts to protect a number of at-risk species including the Black-Footed Wallaby, the Night Parrot, and specifically in the Flinders Ranges, the Western Quoll and yellow-footed rock wallaby. This technology is less suited to the City of Adelaide.

South Australia's peak animal welfare bodies support the National Desexing Network (details at **Attachment A**), which provides a framework for councils to assist low income cat owners to desex their cats. The network establishes relationships with local veterinarians who agree to undertake desexing procedure at cost (wages plus goods, plus GST), with councils subsidising those costs. Generally, each procedure costs councils around \$60. An evaluation into the feasibility and benefit of the City of Adelaide entering into the National Desexing Network will be conducted.

## 5. COUNCIL'S RESPONSIBILITY RELATING TO CAT MANAGEMENT

Council's role in relation to cat management is two pronged. Firstly, Council are the custodians of the city's Park Lands and are responsible for undertaking activities which promote the survival and protection of our native fauna. If cat colonies are located in the Park Lands, steps will be taken to determine ownership (if any) of the cats and if they are not identified then they will be removed from the location.

Secondly, Council are required to undertake activities which promote responsible cat ownership under the *Dog and Cat Management Act 1995*. This includes educational activities encouraging cat owners to keep their cats indoors and ensuring that cats are identified by way of collar and/or microchip. Further, Council are required to prepare a plan in relation to the management of Dogs and Cats in its area every five years. A review and preparation of this plan has been ongoing throughout 2018. The 2019-2024 plan is set to be endorsed by the Dog and Cat Management Board (relevant authority) in mid-2019. Council will be informed when this occurs. Actions relating

## Unowned and Semi-Owned Cat Management

to cat management primarily fall within the scope of a Dog and Cat Management Plan, and therefore will be included in the upcoming plan.

Some Councils offer cat trap hire services at a cost, however some are now winding down the service due to misuse of the traps, and the high cost of maintenance of the traps and administering the service. The RSPCA and AWL have suspended their cat trap hire service due to high number of cats in their care and concerns surrounding the welfare of animals trapped in the cages.

## 6. NEXT STEPS

Many of our business-as-usual activities support the national strategies for cat management. There are also several opportunities for increased support of cat management initiatives. Key areas for management or action include:

1. Increase collaborative working relationships with the State and Federal Governments as well as private and not-for-profit sectors through greater involvement with local working groups and other opportunities.
2. Support the RSPCA by implementing recommendations from Identifying Best Practice Domestic Cat Management in Australia, see Table 1 for current and future actions.
3. Further investigate the possibility of including the City of Adelaide in the National Desexing Network including any budgetary impact.
4. Support the State's peak animal welfare agencies and other agencies to reduce the instances of animal abandonment by way of increased surveillance and vigilance through the structure developed to achieve our Monitoring City Safety Initiative (**Attachment B**).
5. Keep abreast of the Unowned Cat Scan app trial outcomes. If successful, support and promote where appropriate.

Areas 1-3 will be primarily addressed through the implementation of our 2019-2024 Dog and Cat Management Plan, together with adjustments to our business-as-usual activities to ensure alignment with the RSPCA recommendations. Area 4 has been implemented and area 5 will be monitored by our Community Safety Team.

## Unowned and Semi-Owned Cat Management

TABLE 1

## RSPCA AUSTRALIA RECOMMENDATIONS RELATING TO LOCAL GOVERNMENT AND ACTION BY CITY OF ADELAIDE TO ADDRESS

Recommendation	Summary	CoA Current Action	CoA Future Action
<b>Recommendation 1</b> Cat Categories	<p>Cat management strategies should recognise three subcategories of owned cats using the following definitions:</p> <p><b>Owned</b> – these cats are identified with and cared for by a specific person and are directly depending on humans. They are usually sociable although sociability varies.</p> <p><b>Semi-owned</b> – these cats are fed or provided with other care by people who do not consider they own them. They are of varying sociability with many socialised to humans and may be associated with one or more households.</p> <p><b>Unowned</b> – these cats are indirectly depending on humans with some having casual and temporary interactions with humans. They are of varying sociability, including some who are unsocialised to humans, and may live in groups.</p>	None	<p>Audit internal and external references to cats and ensure language is aligned to RSPCA recommended terms.</p> <p>Ensure that Dog and Cat Management Plan refers to cats using RSPCA recommended terms.</p>
<b>Recommendation 2</b> Cat Management Legislation	<p>The significant inconsistencies between states/territories and between local councils, in legislation, approach and level of commitment to owned cat management, need to be urgently addressed. State and territory jurisdictions should work together to share resources, coordinate research and evaluation activities and identify and implement consistent approaches to the management of unowned, semi-owned and owned cats.</p>	<p>City of Adelaide By-Law Cats 2018 was reviewed by the dog and Cat Management Board prior to endorsement to ensure consistency across the sector.</p>	<p>Continue to work with State and Federal Government to share and support initiatives when those opportunities arise.</p> <p>Support State and Federal Government communications through website and social</p>

## Unowned and Semi-Owned Cat Management

			media channels where appropriate.
<b>Recommendation 4</b> Cat Management Plans	<p>State Governments should encourage and support local councils to develop and implement cat management plans that include:</p> <ul style="list-style-type: none"> <li>• defining and quantifying cat management aspects with a focus on impact</li> <li>• setting clear, achievable and consistent objectives</li> <li>• using humane, ethical and sustainable strategies</li> <li>• identifying the responsibilities of key stakeholders</li> <li>• consideration of owned, unowned and semi-owned cats</li> <li>• securing sufficient resources for implementation</li> <li>• facilitating the collection and storage of standardised data</li> <li>• formally evaluating management strategies using agreed measures.</li> </ul>	<p>The South Australian <i>Dog and Cat Management Act 1995</i> provides that councils must have a plan relating to the management of cats in its area.</p> <p>Dog and Cat Online (state-based dog and cat registration portal) was introduced in 2018 and provides standardised data and information sharing across the state.</p>	<p>Ensure that future Dog and Cat Management Plan includes, where appropriate, the recommended points.</p>
<b>Recommendation 5</b> Community Legislation	<p>Best practice cat management requires the involvement of all stakeholders in decision making and solutions. Where possible, councils and cat welfare groups should establish formal collaborative partnerships to implement humane and effective cat support and management programs.</p>	<p>Formal relationship with the Animal Welfare League and RSPCA established.</p>	<p>Investigate broadening relationships</p>
<b>Recommendation 14</b> Identification	<p>Cat management plans should aim to increase the number of cats who are identified through mandatory microchipping.</p>	<p>The <i>Dog and Cat Management Act 1995</i> was recently amended. It is mandatory for all dogs and cats to be microchipped by 12 weeks of</p>	<p>Future Dog and Cat Management Plans to include acknowledgement of the requirements of the <i>Dog and Cat Management Act 1995</i>.</p>

## Unowned and Semi-Owned Cat Management

		age, or within 28 days of taking ownership.	
<b>Recommendation 18</b> Cats Per Household	Council limits the number of cats that can be kept per household without a permit should be set at four cats rather than two, on the condition that all cats are desexed, microchipped, contained and well cared for.	City of Adelaide By-Law Cats 2018 includes a limit of two cats per household. Permission may be granted for residents to keep more than two cats in certain circumstances.	Develop guidelines which describe circumstances in which more than two cats will be supported, giving consideration to RSPCA recommendation.
<b>Recommendation 20</b> Reporting and Evaluation	<p>Key stakeholders should agree on measures to be used to enable comparative evaluation of cat management strategies and programs. Evaluation outcomes should be reported and incorporated into the development of cat management plans at the national, state and local level.</p> <p>Three key themes can be drawn together throughout the recommendations. Those are:</p> <ul style="list-style-type: none"> <li>• All agencies and individuals involved in cat management need to have a coordinated and planned approach to all cat management matters</li> <li>• All cats need to be viewed as sentient beings capable of feeling pain</li> <li>• Further research is required to better understand and inform cat management strategies</li> </ul>	Strong relationship with State Government, Animal Welfare League, and other key stakeholder groups.	Ensure that future Dog and Cat Management Plans include commitment to strengthen key relationships.



## **7. ATTACHMENTS**

- A. National co-operative cat desexing program summary for councils**
- B. Monitoring City Safety Council Report**

2017/00505  
Public**Program Contact:**  
Michelle English, AD  
Sustainability 8203 7687**Approving Officer:**  
Ian Hill, Director Growth

## EXECUTIVE SUMMARY:

Following a review of the Sustainability Incentives Scheme (SIS), amendments were recommended to a Committee Workshop on 5 March 2019 to align rebates with community need, industry feedback, technology advancements, investment attraction opportunities and market developments. This report seeks a recommendation for approval of the revised SIS rebates, objectives and eligibility.

---

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Approves the changes to the Sustainability Incentives Scheme (SIS) as outlined in Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 18 June 2019, to be effective from 1 July 2019.
  2. Approves the allocation of up to \$200,000 to the revised SIS from the annual Climate Change Action Initiatives Fund (CCAIF), subject to the endorsement of the CCAIF as part of the Council's 2019/20 Integrated Business Plan process.
  3. Approves the amended SIS objectives as shown in Table 1 in section 13 of Item 4.2 on the Agenda for the meeting of The Committee held on 18 June 2019, to be effective from 1 July 2019.
  4. Approves the amended SIS eligibility as shown in Table 2 in section 14 of Item 4.2 on the Agenda for the meeting of The Committee held on 18 June 2019, to be effective from 1 July 2019.
-

## IMPLICATIONS AND FINANCIALS:

<p>City of Adelaide 2016-2020 Strategic Plan</p>	<p><b>Strategic Alignment – Green</b>  <i>“Commit through to June 2020 to continue the Sustainability Incentives Scheme, with annual reviews of incentive funding budget allocations”</i>  <i>“Achieve adoption of sustainable commercial practices through incentives, purchasing approaches, waste services and regulation”</i>  <i>“Provide a range of incentives for the use of electric-powered vehicles to be low or zero emissions”</i>  <i>“Develop international trade, investment and tourism opportunities based on our green and clean reputation” and</i>  <i>“Work with private property owners and the State Government to embed better environmental performance into new and existing developments.”</i></p> <p><b>Strategic Alignment – Smart</b>  <i>“Work with partners to develop and implement a range of policies, programs and services to support business start-ups, business growth and business sustainability” and</i>  <i>“Support development of the clean technology sector through a range of programs, services, initiatives and data, including supporting start up and growth of new businesses and working with universities to assist with commercialising research and intellectual property for clean-tech applications.”</i></p>
<p>Policy</p>	<p><b>Carbon Neutral Strategy 2015-2025 – Outcome 3 - Council Priority</b>  <i>“Provide financial and non-financial incentives for excellence and celebrate all areas of community leadership.”</i></p>
<p>Consultation</p>	<p>Targeted discussions have occurred in relation to barriers to the uptake of sustainable technologies and practices and amended rebates.</p>
<p>Resource</p>	<p>The Sustainability Incentives Scheme has been operating since 2008/2009 and is funded annually through the Integrated Business Plan as part of the Climate Change Action Initiatives Fund project.</p>
<p>Risk / Legal / Legislative</p>	<p>None arising from this report.</p>
<p>Opportunities</p>	<p>Updates will maintain the Sustainability Incentives Scheme as a nationally leading community sustainability initiative, in particular with the suite of rebates associated with electric vehicles and carbon neutral community leadership.</p>
<p>18/19 Budget Allocation</p>	<p>\$294,000 – this budget is fully committed for 2018/19.</p>
<p>Proposed 19/20 Budget Allocation</p>	<p>Funding of \$200,000 to be confirmed through the Climate Change Action Initiatives Fund project.</p>
<p>Life of Project, Service, Initiative or (Expectancy of) Asset</p>	<p>Annual project, subject to funding from the Climate Change Action Initiatives Fund project.</p>
<p>18/19 Budget Reconsideration (if applicable)</p>	<p>None arising from this report.</p>

Ongoing Costs (e.g. maintenance cost)	None arising from this report.
Other Funding Sources	\$100,000 of the 2018/19 budget is grant funding from the Government of South Australia.

---

## DISCUSSION

1. The Sustainability Incentives Scheme (SIS) has been operating since 2008/09 and is funded annually from the Climate Change Action Initiatives Fund (CCAIF). Since July 2015, the Government of South Australia has contributed \$550,000 of grant funding towards the SIS.
2. The SIS provides financial rebates to the community to support adoption of sustainable technologies and actions that improve environmental performance and support growth in the low carbon economy.
3. Between 1 July 2015 and 30 April 2019, 476 approved applications have provided \$941,782 of rebates (jointly funded by City of Adelaide and SA Government) and catalysed over \$7.3 million of community investment in the City of Adelaide. The SIS has leveraged \$7.78 for every \$1 spent and 66% of applications were from residential premises, 27% were from commercial premises and 7% were from other premises.
4. An outline of the approved rebate amounts and outcomes per technology type per financial year can be found here ([Link 1](#)).
5. A major review of the SIS that considered technology and market developments, including falling technology prices and the emergence of other programs and rebates has been completed.
6. Key findings from the review are as follows:
  - 6.1. Barriers remain for the uptake of some technologies and practices, including:
    - 6.1.1. Multi-storey and strata/community title and commercial buildings have lower uptake of sustainable technologies than conventional dwellings due to increased construction and installation costs, project complexities and complicated approval processes.
    - 6.1.2. The current SIS requirement for energy storage to be coupled with solar PV is not always practical for non-residential premises due to roof access and over-shadowing in a city environment.
  - 6.2. Australian and State Government programs are highly complementary to the objectives of the SIS, however some adjustments are required to remove duplication for household energy storage and solar photovoltaics systems.
  - 6.3. The SIS objectives could be updated to address technology and market maturation and support new areas of sustainability leadership consistent with the history of the SIS.
7. Technology-specific trends identified through the SIS review can be found here ([Link 2](#)).
8. On 5 March 2019, a workshop was held with the Committee to gain feedback on the SIS review findings and possible amendments which has informed the proposed SIS.
9. An undertaking was given at that workshop to consider greywater recycling as a possible new rebate. Consultation on a potential rebate has occurred with SA Health. At this stage, a rebate for greywater recycling systems has not been recommended due to systems' complexity, specific site and risk management requirements, and cost effectiveness compared to rainwater harvesting and efficiency measures. In response to Council's resolution on 26 April 2019 to investigate new opportunities to improve water resilience we will investigate opportunities to support the community in sustainable water use.
10. Following the workshop further discussions with Council Members were held regarding the potential to provide further tailored support to city businesses to assist them in making informed electricity decisions. This support is complementary to the SIS and is being progressed with existing resources.
11. Council approval is sought for the amended SIS rebates and eligibility as outlined in **Attachment A**, to be effective from 1 July 2019. The proposed rebate amounts have been determined based on market research, industry consultation and SIS objectives.
12. A summary of the proposed amendments to the SIS is outlined below.
  - 12.1. Amend the solar PV rebates to reflect technology and market developments by:
    - 12.1.1. Discontinuing rebates for residential solar PV systems, with the exception of concession card holders, landlords, apartment buildings (eg strata/community title), and multi-storey buildings.
    - 12.1.2. Provide a new rebate for shared solar for apartment buildings (eg strata/community title), and multi-storey commercial buildings.
  - 12.2. Amend the battery energy storage rebate eligibility to only be available to businesses, multi-storey commercial and non-profit community and sporting organisations. Rebates for residential premises will be discontinued.

- 12.3. Amend the electric vehicle charging station rebate categories to reflect technology and market developments by:
- 12.3.1. Increasing the threshold for high power output charging stations from 20kW to 50kW.
  - 12.3.2. Providing a new rebate that encourages bi-directional (two way) vehicle charging stations that can discharge electricity back into the electricity grid or building to support energy security.
- 12.4. Extend the current smart electricity management systems (“controlled load”) rebate to support electrical work required to access a controlled load ‘off peak’ tariff and encourage demand management of electric vehicle charging stations.
- 12.5. Extend the National Australian Built Environment System (NABERS) rebate to include all NABERS and Green Star rating tools for office buildings/tenancies, apartment buildings, hotels, shopping centres and data centres.
- 12.6. Provide a new rebate that supports organisations, precincts, buildings and events to secure carbon neutral certification by the Australian Government.
- 12.7. Maintain the solar hot water, rain water tank, e-bicycle charging and energy smart apartments rebates.
- 12.8. Amend the SIS pre-installation commitment agreement standard operation procedure to clarify requirements, adjust eligibility and increase certainty for larger market leading developments.
- 12.9. Adjust the Partnership Project incentive threshold, that requires Council endorsement, from \$20,000 to \$30,000 per site record per financial year to align with the City of Adelaide Heritage Incentives Scheme.
- 12.10. Discontinue LED lighting and energy monitoring rebates as they are no longer required due to technology and market maturation.
13. Table 1 below refers to the current and amended SIS objectives, and this report seeks Council approval for the amended objectives. Based on industry feedback that align to Strategic Plan actions, a new amended objective has been included from the 5 March 2019 workshop around zero emissions transport.

**Table 1 – Current and amended SIS objectives**

<b>Current Objectives</b>	<b>Amended Objectives</b>	<b>Change</b>
Carbon emissions reduction – overall reduction of carbon emissions in the community	Carbon emissions reduction – support an overall reduction of carbon emissions	Minor change to emphasise Council’s role in supporting the community to take action on emissions reduction
Growing renewables – increasing total renewable generation in the City	Growing renewables – increase installed renewable generation in the City and utilisation of grid sourced renewable electricity in off-peak periods	This objective now considers use of renewable electricity as well as total generation
Equity, access, and affordability – supporting the business and residential community in equitable access to sustainable technologies and reducing energy costs	Equity, access, and affordability – accelerate uptake of sustainable technologies in an equitable and financially responsive way	Minor change that future proofs the SIS with respect to technology and market developments and equitable distribution of funding within the community
	Zero emissions transport - accelerate transport decarbonisation to capture economic opportunities	New objective that reflects changing technology and market developments for the transport sector

Supporting innovation and emerging technologies – supporting key emerging technologies such as energy storage (batteries), that provide greater consumer choice and bring forward renewable technology uptake	Innovation, environmental leadership and emerging technologies – catalyse early adoption, benchmark certification and enhance consumer choice	Minor change that reflects changes to technology and market developments and supports community leadership
Minimal administrative burden – ensuring incentives are relatively simply to assess and provide a transparent application process	Minimal administrative burden – ensuring incentives are relatively simply to assess and provide a transparent application process	No change

14. Table 2 below refers to the current and amended SIS eligibility criteria, and this report seeks Council approval for the amended eligibility criteria summarised below and provided in detail in **Attachment A**.

**Table 2 – Current and amended eligibility criteria**

Current Eligibility	Amended Eligibility
Residential houses (owner/occupied and tenanted) - eligible for all relevant rebates	Residential houses (owner/occupied and tenanted) - eligible for all relevant rebates <u>except</u> for solar PV systems* and energy storage
Apartment buildings – eligible for all relevant rebates	Apartment buildings – eligible for all relevant rebates
Small business – eligible for all relevant rebates	Small business – eligible for all relevant rebates
Multi-storey commercial – eligible for all relevant rebates <u>except</u> for rainwater tanks, solar hot water, LED lighting and energy monitoring	Multi-storey commercial – eligible for all relevant rebates
Education and Government – eligible for all relevant rebates	Education and Government – <u>not</u> eligible for any rebates
Non-profit, community and sporting clubs – eligible for all relevant rebates	Non-profit, community and sporting clubs – eligible for all relevant rebates

\*eligible residential houses for solar PV systems could include concession card holders and landlords













15. Pending Council approval of the amended SIS and endorsement of the CCAIF, as a part of the 2019/20 Integrated Business Plan, application forms and the SIS information on Council's website will be updated.
16. A targeted education program will be designed and delivered in partnership with key stakeholders to support community awareness, understanding and uptake of the SIS.

## ATTACHMENTS

### Attachment A – Proposed Sustainability Incentives Scheme Rebates and Eligibility



















- END OF REPORT -

## Attachment A – Proposed Sustainability Incentives Scheme 1 July 2019

Proposed Rebate Amounts Summary		Status
 <b>Carbon Neutral</b>	<b>25% up to \$5,000</b> – Greenhouse gas inventory preparation <b>25% up to \$2,500</b> – Greenhouse gas inventory independent audit <b>50% up to \$2,500</b> – Emissions reduction strategy preparation <b>50% up to \$2,500</b> – NABERS or Green Star Rating for carbon neutral certification	<b>NEW</b>
 <b>Rating Tools</b>	<b>50% up to \$5,000</b> – NABERS or Green Star ratings	<b>AMENDED</b>
 <b>Controlled Load</b>	<b>50% up to \$500</b> – Smart load control system works to divert surplus renewable electricity <b>25% up to \$1,000</b> – Stand-alone energy management demand system <b>50% up to \$10,000</b> – Network-integrated energy management demand system	<b>AMENDED</b>
 <b>Solar Systems</b>	<b>20% up to \$1,000</b> – Solar PV system (1.5 kW to ≤ 10 kW) <b>20% up to \$2,500</b> – Solar PV system (> 10 kW to ≤ 20 kW) <b>20% up to \$5,000</b> – Solar PV system (> 20 kW)	<b>AMENDED</b>
 <b>Shared Solar</b>	<b>20% up to \$20,000 per site (with a maximum of \$500 / premise)</b> – Sharing of solar electricity in multi-storey premises (> 20 kW)	<b>NEW</b>
 <b>Energy Storage</b>	<b>50% up to \$5,000</b> – Battery energy storage	<b>AMENDED</b>
 <b>Electric Vehicles</b>	<b>50% up to \$250</b> – Electric bicycle charging station <b>50% up to \$1,000</b> – Electric vehicle one way charging station (7 kW to < 50 kW) <b>50% up to \$5,000</b> – Electric vehicle two way charging station (7 kW to < 50 kW) <b>50% up to \$5,000</b> – Electric vehicle charging station (≥ 50 kW)	<b>AMENDED</b>
 <b>Water Saving Devices</b>	<b>50% up to \$500</b> – Rainwater tank >2,000 L – plumbed into a single premise <b>50% up to \$5,000</b> – Rainwater tank - plumbed into common areas	<b>AMENDED</b>
 <b>Solar Hot Water</b>	<b>25% up to \$1,000</b> – Upgrade or installation of solar hot water system	<b>AMENDED</b>
 <b>Energy Smart Apartments</b>	<b>20% up to \$5,000 / year</b> – Energy efficiency measures in common property areas	<b>AMENDED</b>
 <b>LEDs</b>		<b>CEASE</b>
 <b>Energy Monitoring</b>		<b>CEASE</b>



## Proposed Rebate Eligibility Summary

	 Houses (owner occupied)	 Houses (tenanted)	 Apartment buildings	 Small businesses	 Multistorey commercial	 Educational, Government	 Non-profit, community, sporting
 Rating Tools	N/A	N/A	✓	✓	✓	x	✓
 Controlled Load	✓	✓	✓	✓	✓	x	✓
 Solar Systems	x*	✓	✓	✓	✓	x	✓
 Shared Solar	N/A	N/A	✓	N/A	✓	x	N/A
 Energy Storage	x	x	x	✓	✓	x	✓
 Electric Vehicles	✓	✓	✓	✓	✓	x	✓
 Water Saving Devices	✓	✓	✓	✓	✓	x	✓
 Solar Hot Water	✓	✓	✓	✓	✓	x	✓
 Energy Smart Apartments	N/A	N/A	✓	N/A	N/A	x	N/A
 LEDs	x	x	x	x	x	x	x
 Energy Monitoring	x	x	x	x	x	x	x

\*Commonwealth concession card holders are eligible

## Proposed Sustainability Incentives Scheme Rebates and Eligibility

### 1. National Carbon Offset Standard (NCOS) Certification – Precinct, Building, Organisation or Event

Rebate	Conditions and eligibility
<p><u>NCOS greenhouse gas inventory &amp; audit</u></p> <ol style="list-style-type: none"> <li>25% up to \$5,000 for a consultant to prepare a greenhouse gas inventory</li> <li>25% up to \$2,500 for a consultant to audit a greenhouse gas inventory</li> </ol> <p><u>NCOS emissions reduction strategy</u></p> <ol style="list-style-type: none"> <li>50% up to \$2,500 for a consultant to prepare an emissions reduction strategy</li> </ol> <p><u>NABERS or Green Star Rating for building (or building portfolio) carbon neutral certification</u></p> <ol style="list-style-type: none"> <li>50% up to \$2,500 for a consultant to complete a NABERS or Green Star rating to achieve carbon neutral certification</li> </ol>	<ol style="list-style-type: none"> <li>SIS pre-commitment agreement must be in place prior to submission of NCOS application for carbon neutral certification.</li> <li>Maximum of 1 rebate in each category in a 24-month period.</li> <li>Organisations must have their primary registered business address within the City of Adelaide.</li> <li>Precincts, buildings and events must be within the City of Adelaide.</li> <li>The applicant must have a residual lease period remaining greater than 1 year within the City of Adelaide.</li> <li>NABERS and Green Star ratings to be completed by an independent assessor, who is not an employee of the owner or tenant.</li> <li>NCOS certification must occur after 1 July 2019.</li> </ol>

#### Rationale

- The National Carbon Offset Standard (NCOS) is a rigorous and internationally recognised third party verification standard and certification program of the Australian Government.
- NCOS certification can be time consuming and require expenditure greater than \$20,000.
- Adoption of NCOS will enhance identification and recognition of community leadership.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan actions
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.
  - Achieve adoption of sustainable commercial practices through incentives, purchasing approaches, waste services and regulation.
- Consistent with Carbon Neutral Strategy 2015 – 2025 actions
  - Build broad community commitment to achieve carbon neutrality.
  - Provide financial and non-financial incentives for excellence and celebrate all areas of community achievement.
- Consistent with Carbon Neutral Adelaide Action Plan 2016 – 2021 actions
  - Provide incentives to city-based partner organisations that secure National Carbon Offset Standard carbon neutral certification (Action 5.1.5).

#### Consultation

Feedback was received from the Department for Environment and Water, the Department for Energy and Mining (Government of South Australia), dsquared, The Footprint Company, Uniting Communities, the Green Building Council of Australia, National Australian Built Environment Rating System (NABERS) program and the Australian Government's NCOS team to ensure consistency, accuracy and relevancy with the carbon neutral certification process.

## 2. Rating Tools - National Australian Built Environment Rating System (NABERS) and Green Star

Rebates	Conditions and eligibility
<ul style="list-style-type: none"> <li>• Engagement of a consultant to complete a NABERS or Green Star rating/s:               <ul style="list-style-type: none"> <li>a. Single Rating Tool - 50% up to \$2,500</li> <li>b. Multiple Rating Tools - 50% up to \$5,000</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>1. The rating must be completed by an independent Green Star or NABERS accredited assessor, who is not an employee of the owner or tenant.</li> <li>2. Eligible ratings include any rating scope and/or type offered by NABERS and the Green Building Council of Australia (Green Star).</li> <li>3. Costs incurred for mandatory Commercial Building Disclosure rating purposes are not eligible.</li> <li>4. Where multiple ratings are completed, rebates will be based upon a financial year and limited to \$5,000 for a site in a 12 month period.</li> <li>5. A follow-up rebate may be provided for performance ratings when the rating period starts at least 6 months after the last rating period ends, and an improvement of at least 1 star is achieved.</li> </ol>

### Rationale

- Commercial buildings electricity use accounted for 91% of City of Adelaide's community electricity use in 2016-17.
- It has been shown that upon receiving an accredited NABERS or Green Star rating that technical or behavioural changes typically follow.
- The use of measurement tools can stimulate local economic development and expertise in Adelaide's sustainability supply chain for the commercial building sector.
- The City of Adelaide is a member of the Green Building Council of Australia.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan actions
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.
  - Achieve adoption of sustainable commercial practices through incentives, purchasing approaches, waste services and regulation.
- Consistent with Carbon Neutral Strategy 2015 – 2025 actions
  - Build broad community commitment to achieve carbon neutrality.
  - Provide financial and non-financial incentives for excellence and celebrate all areas of community achievement.

### Consultation

Feedback was received from NABERS program, Green Building Council of Australia, industry professionals and the Government of South Australia about the rebate design, amounts, eligibility and terminology to ensure consistency and accuracy with rating system programs.

### 3. Smart electricity management systems - “Controlled Load”

Rebates	Conditions and eligibility
<p><u>Off-peak electricity</u></p> <p>1. 50% of installed cost up to a maximum of \$500 for either:</p> <ol style="list-style-type: none"> <li>a. The addition of a smart load control system able to divert surplus renewable energy to electric storage hot water or other loads</li> <li>b. Electrical work required to transfer SA Power Networks approved appliances to a ‘controlled load’ circuit in order to access a controlled load (‘off peak’) tariff. Eligible devices include, but are not limited to:               <ol style="list-style-type: none"> <li>i. permanently installed storage water heaters with a capacity of 125L or more</li> <li>ii. underfloor (slab) heating</li> <li>iii. some swimming pool and spa heaters and</li> <li>iv. electric vehicle charging station/s</li> </ol> </li> </ol>	<p>1. Residential and non-residential premises.</p>
<p><u>Electric vehicle charge controller</u></p> <p>2. 25% up to \$1,000 for a demand management system</p> <p><u>Network integrated electric vehicle charge controller</u></p> <p>3. 50% up to \$10,000 for a demand management system with virtual power plant capabilities</p>	<p>1. Non-residential and multi-storey and strata/community titled residential premises.</p> <p>2. 1 rebate per site record.</p> <p>3. Must control 4 or more <math>\geq 7</math> kW electric vehicle charging stations.</p>

#### Rationale

- SA Power Networks has introduced daytime off-peak electricity tariffs (11am to 3pm) to encourage households to shift electricity demand for selected devices to the middle of the day to utilise surplus renewable electricity.
- A network integrated electric vehicle charge controller with virtual power plant capabilities is cutting edge technology and can currently require expenditure of up to \$80,000, however it is anticipated that the cost of the technology will fall over the next few years as uptake becomes more mainstream.
- Encouraging demand management systems with virtual power plant capabilities will strengthen energy security and create entrepreneurial opportunities in the electric vehicle car parking sectors.
- A demand management approach for electric vehicle charging is consistent with the City of Adelaide’s submission to the Australian Senate Select Committee on Electric Vehicles.
- Transitioning to electric vehicles is a strategic priority action for the City of Adelaide to improve liveability, sustainability and capture economic opportunities that arise from technological disruption.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan actions
  - Provide a range of incentives for the use of electric-powered and low-emissions vehicles in the City.
  - Support development of the clean technology sector through a range of programs, services, initiatives and data, including supporting start-up and growth of new

businesses and working with universities to assist with commercialisation research and intellectual property for clean-tech applications.

- Consistent with Carbon Neutral Strategy 2015 – 2025 actions
  - Pursue decarbonisation of the transport system.
  - Provide financial and non-financial incentives for excellence and celebrate all areas of community achievement.

### Consultation

Key industry stakeholders and technology leaders were consulted including SA Power Network (SAPN), IBM, Siemens, AZZO, JET Charge, EVSE Australia, ChargePoint, ABB, Nilsen Australia, Mitsubishi Motors Australia, Enzen Australia, Contracting Site Solutions and the Government of South Australia.

## 4. Solar photovoltaic (PV) systems

Rebates	Conditions and eligibility
1. 20% of installed costs up to \$1,000 (1.5 kW to ≤ 10 kW)	1. Non-residential premises and multi-storey strata/community titled residential premises.
2. 20% of installed costs up to \$2,500 (>10 kW to ≤ 20 kW)	2. Commonwealth concession card holders.
3. 20% of the installed costs up to \$5,000 (>20 kW)	3. Landlords within the City of Adelaide.

### Rationale

- Since 2015, the cost of solar PV systems has continued to fall, reducing cost as a barrier to uptake. Within the SIS, the average cost of a system has reduced from \$2,270/kilowatt installed to \$1,210/kilowatt for residential premises.
- Barriers remain for the uptake of solar PV for low-income households and tenanted residential houses.
- Multi-storey, strata/community title and commercial buildings also experience barriers to uptake due to increased construction and installation costs, project complexities and complicated approval processes.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan action
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.
- Consistent with Carbon Neutral Strategy 2015 – 2025 action
  - Facilitate a substantial increase in the uptake of renewable energy and energy storage.
- Consistent with Carbon Neutral Adelaide Action Plan 2016 – 2021 actions
  - Provide incentives for the installation of renewable energy and energy storage systems in city buildings (Action 3.2.1).

### Consultation

The review considered SIS application system costs and industry advice which confirmed barriers remain for multi-storey buildings, rented premises and concession card households. Feedback from the Government of South Australia was also received.

## 5. Shared solar PV system greater than 20 kW

Rebates	Conditions and eligibility
1. Maximum rebate of \$20,000 per site comprising: <ol style="list-style-type: none"> <li>a. Up to \$500 per premise connected to the shared solar PV system; and</li> <li>b. No more than 20% of system costs</li> </ol>	<ol style="list-style-type: none"> <li>1. Apartment buildings (eg strata/ community title) and multi-storey commercial buildings.</li> <li>2. Demonstrate governance and billing system to distribute &gt;25% of annual solar generation to tenants' electricity usage.</li> <li>3. Non-residential premise is defined as &gt;500m<sup>2</sup> for calculation purposes.</li> </ol>

### Rationale

- The current SIS structure does not provide an incentive that is tailored to the needs of shared solar in apartment buildings (eg strata/community title) and multi-storey commercial buildings.
- Embedded networks are emerging as one approach to enable shared solar PV, and bulk purchasing and reselling of electricity by the building manager to tenants to reduce overall electricity costs. AEMO have produced guidelines for embedded networks.
- To attract and encourage business and technology innovation in shared solar solutions.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan action
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.
- Consistent with Carbon Neutral Strategy 2015 – 2025 action
  - Facilitate a substantial increase in the uptake of renewable energy and energy storage.
- Consistent with Carbon Neutral Adelaide Action Plan 2016 – 2021 actions
  - Provide incentives for the installation of renewable energy and energy storage systems in city buildings (Action 3.2.1).

### Consultation

Key industry stakeholders and technology leaders were consulted including SAPN, Pangolin Associates, AZZO, Nilsen, Enzen Australia, ALLUME, Contracting Site Solutions and the Government of South Australia.

## 6. Battery energy storage

Rebates	Conditions and eligibility
1. 50% of the installed system cost up to \$5,000	1. Businesses, multi-storey commercial and non-profit community and sporting organisations.

### Rationale

- The South Australian Government's Home Battery Scheme provides rebates to residential premises and does not provide rebates to non-residential premises.
- Rebates businesses, multi-storey commercial and non-profit community and sporting organisations are still required due to increased complexity and high cost of systems and installation that contribute to lower uptake.
- Requiring energy storage to be coupled with solar PV on non-residential premises is currently a barrier to uptake as overshadowing of roofs by adjacent buildings can make solar PV uneconomic.
- Removing the solar PV requirement, will enable increased use of energy storage for off-peak charging, load shifting and peak demand management, reducing costs for businesses and increasing demand for grid base renewables during off-peak periods.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan action
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.
- Consistent with Carbon Neutral Strategy 2015 – 2025 actions
  - Facilitate a substantial increase in the uptake of renewable energy and energy storage.
- Consistent with Carbon Neutral Adelaide Action Plan 2016 – 2021 actions
  - Provide incentives for the installation of renewable energy and energy storage systems in city buildings (Action 3.2.1).

### Consultation

Key stakeholders and technology leaders were consulted, including SAPN and the Government of South Australia.

## 7. Electric bicycles charging stations

Rebates	Conditions and eligibility
1. 50% up to \$250 per secure bicycle parking space	1. Residential and non-residential premises.

### Rationale

- Whilst availability and demand for electric power assist bicycles increased, the provision of destination charging has not occurred.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan action
  - Provide a range of incentives for the use of electric-powered and low-emissions vehicles in the City.
- Consistent with Carbon Neutral Strategy 2015 – 2025 action
  - Pursue decarbonisation of the transport system.

### Consultation

The Government of South Australia was consulted.

## 8. Electric vehicle charging station/s

Rebates	Conditions and eligibility
1. 7 kW to <50 kW electric vehicle charging station/s: <ol style="list-style-type: none"> <li>a. 50% up to \$1,000 per dedicated unidirectional (one way) station</li> <li>b. 50% up to \$5,000 per dedicated bi-directional (two way) station</li> </ol> 2. ≥50 kW electric vehicle charging station/s are eligible for 50% up to \$5,000 per dedicated parking bay	1. Residential and non-residential premises.

### Rationale

- Charging rate output categories were adjusted to reflect technology and market maturation.
- Provision of this rebate encourages two way charging station technologies that could enable electric vehicles to act as a Virtual Power Plant (VPP) within a building and the Australian Electricity Market.
- To attract and encourage business investment and technology innovation in electric vehicle VPP and business models.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan actions
  - Provide a range of incentives for the use of electric-powered and low-emissions vehicles in the City.
  - Work with our local and global partners through a range of projects and initiatives to build on the city-wide culture of entrepreneurship, start-ups and the commercialisation of research and ideas.
  - Support development of the clean technology sector through a range of programs, services, initiatives and data, including supporting start-up and growth of new businesses and working with universities to assist with commercialisation research and intellectual property for clean-tech applications.
- Consistent with Carbon Neutral Strategy 2015 – 2025 action
  - Pursue decarbonisation of the transport system.

### Consultation

Key industry stakeholders and technology leaders were consulted including SAPN, IBM, Siemens, AZZO, JET Charge, EVSE Australia, ABB, ChargePoint, Nilsen, Mitsubishi Motors Australia, Enzen Australia, Contracting Site Solutions and the Government of South Australia.



## 9. Rainwater Tanks

Rebates	Conditions and eligibility
1. 50% up to \$500 for a rainwater tank plumbed to a premise with a minimum total capacity of 2,000 litres 2. 50% up to \$5,000 for a rainwater tank/s plumbed into common areas for communal internal use	1. Residential and non-residential premises.

### Rationale

- Increasing the uptake of storm water retention tanks and reticulation systems is an important mitigation strategy against an increasingly dry climate.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan actions
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.

### Consultation

The Government of South Australia was consulted.

## 10. Solar hot water

Rebates	Conditions and eligibility
1. 25% of installed cost up to \$1,000 for: <ol style="list-style-type: none"> <li>replacing electric instantaneous and storage systems with:               <ol style="list-style-type: none"> <li>Gas boosted solar</li> <li>Heat pump boosted solar</li> <li>Heat pump hot water system</li> </ol> </li> <li>addition of solar thermal to existing electric instantaneous and storage systems</li> <li>addition of solar thermal to existing gas storage or instantaneous systems</li> <li>installing a new solar or heat pump hot water system on a new development</li> </ol>	1. Residential and non-residential premises.

### Rationale

- Solar hot water is a cost-effective carbon reduction technology.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan actions
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.

### Consultation

The Government of South Australia was consulted.

## 11. Energy smart apartments

Rebates	Conditions and eligibility
1. The energy efficiency measures implemented in each application will be eligible for 20% of the installed cost up to \$5,000	<ol style="list-style-type: none"> <li>1. Apartment buildings.</li> <li>2. One rebate per site record per year for energy efficiency upgrades to common area lighting, ventilation, water pumps, water heaters or lifts.</li> </ol>

### Rationale

- Incentives are still required to support and encourage apartment building managers to invest in common area energy efficiency upgrades.
- Complementary rebate for the proposed NABERS Apartments rating tool rebate.
- Consistent with City of Adelaide 2016 – 2020 Strategic Plan actions
  - Work with private property owners and the State Government to embed better environmental performance into new and existing developments.

### Consultation

The Government of South Australia was consulted.

## 12. Pre-installation commitment – Standard Operating Procedure

Criteria	Conditions and eligibility
<ol style="list-style-type: none"> <li>1. Pre-commitments will primarily be limited to:           <ol style="list-style-type: none"> <li>a. 3 months in duration for existing premises</li> <li>b. Up to 1 year for carbon neutral certification</li> <li>c. Up to 1 year for new buildings with a project value ≤\$5 million</li> <li>d. Up to 2 years for new buildings with a project value &gt;\$5 million</li> </ol> </li> <li>2. Administration will not pre-commit more than 75% of unallocated Sustainability Incentives Scheme funding at any time in a financial year.</li> </ol>	<ol style="list-style-type: none"> <li>1. All eligible rebates for carbon neutral certification, NABERS and Green Star ratings, smart electricity management systems, solar PV, energy storage, electric vehicle charging stations, communal rain water tanks or energy smart apartments.</li> <li>2. All projects involving Commonwealth concession card holders and Partnership Projects.</li> <li>3. Projects that seek &gt;\$30k of rebates to a single site record in a financial year require Council approval (Partnership Projects).</li> </ol>

### Rationale

- The existing Pre-installation Commitment Standard Operating Procedure is limited to an initial period of 3 months that can be periodically renewed. This does not provide adequate investment certainty for large or complex projects.

### Consultation

Key industry stakeholders and technology leaders were consulted including dsquared, Pangolin Associates and the Government of South Australia.

# 2019/20 Events and Festivals Sponsorship Program Funding Recommendations

**ITEM 4.4** 18/06/2019  
**The Committee**

2019/00488  
Public

**Program Contact:**  
Matt Grant, AD Economic  
Development & Tourism 8203  
7779

**Approving Officer:**  
Ian Hill, Director Growth

## EXECUTIVE SUMMARY:

This report provides a summary of sponsorship applications received as part of the 2019/20 annual Events and Festivals Sponsorship Program.

The recommendations presented, and suggested funding allocations provided in this report are intended to assist Council Members in their deliberations to distribute the sponsorship budget.

32 applications were received as part of the 2019/20 annual Events and Festivals Sponsorship Program with total requests (\$3,309,500) significantly exceeding the available funding of \$1,712,000.

Total funding of \$1,712,000 is recommended to successful applicants in 2019/20, \$1,552,000 in 2020/21 and \$1,462,000 in 2021/22.

Recommended funding is contingent upon the delivery of the activity as presented in the sponsorship applications submitted. In the event there are significant changes regarding the delivery of the proposed scope then Chief Executive Officer delegation is sought to assess any variations to the funding commitments in line with the objectives of the Sponsorship Program.

Multi-year funding for up to three years has been recommended for some events/festivals.

The Events and Festivals Sponsorship Program is not designed to support small/medium scale multicultural events and festivals which are largely delivered by volunteers. We will investigate alternative options to fund these types of community-led events from 2020/21.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Approves the following funding recommendations:
  - 1.1 Adelaide Fringe Inc – 2020, 2021, 2022 Adelaide Fringe: \$280,000 in 2019/20, \$280,000 as a pre-commitment from the 2020/21 sponsorship budget and \$280,000 as a pre-commitment from the 2021/22 sponsorship budget.
  - 1.2 WOMADelaide Foundation – 2020, 2021, 2022 WOMADelaide: \$75,000 in 2019/20, \$75,000 as a pre-commitment from the 2020/21 sponsorship budget and \$75,000 as a pre-commitment from the 2021/22 sponsorship budget.
  - 1.3 Art Gallery of South Australia – 2020 Adelaide Biennial of Australian Art: \$30,000 in 2019/20.
  - 1.4 Adelaide Festival Corporation – 2020, 2021, 2022 Adelaide Festival: \$320,000 in 2019/20, \$320,000 as a pre-commitment from the 2020/21 sponsorship budget and \$320,000 as a pre-commitment from the 2021/22 sponsorship budget.
  - 1.5 Feast Festival Incorporated – 2019, 2020, 2021 Feast Festival: \$45,000 in 2019/20, \$45,000 as a pre-commitment from the 2020/21 sponsorship budget and \$45,000 as a pre-commitment from the 2021/22 sponsorship budget.

- 1.6 South Australian Tourism Commission - 2020, 2021 Superloop Adelaide 500: \$50,000 in 2019/20 and \$50,000 as a pre-commitment from the 2020/21 sponsorship budget conditional on: 1) Re-engaging the Hutt Street Precinct Group to discuss ways to resurrect the Hutt Street Party and 2) Working with us to review current practices to identify and implement new environmentally sustainable event practices aligned with Council's Sustainable Event Guidelines.
- 1.7 Tennis Australia – 2020, 2021, 2022 Adelaide International: \$80,000 in 2019/20, \$80,000 as a pre-commitment from the 2020/21 sponsorship budget and \$80,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.8 SA Living Artists Incorporated – 2019, 2020, 2021 SALA Festival: \$55,000 in 2019/20, \$55,000 as a pre-commitment from the 2020/21 sponsorship budget and \$55,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.9 South Australian Tourism Commission – 2020, 2021, 2022 Santos Tour Down Under: \$180,000 in 2019/20 conditional on the City of Adelaide retaining naming rights to the Tour Village and the staging the Down Under Classic in the CBD, \$215,000 as a pre-commitment from the 2020/21 sponsorship budget conditional on the City of Adelaide retaining naming rights to the Tour Village, the staging the Down Under Classic in the CBD as well as the presentation of additional activity in the city and \$215,000 as a pre-commitment from the 2021/22 sponsorship budget conditional on the City of Adelaide retaining naming rights to the Tour Village, the staging the Down Under Classic in the CBD as well as the presentation of additional activity in the city.
- 1.10 UniSport Australia Limited – 2019 17<sup>th</sup> Australian Masters Games: \$65,000 in 2019/20.
- 1.11 South Australian Tourism Commission – 2020, 2021, 2022 Tasting Australia: \$30,000 in 2019/20, \$30,000 as a pre-commitment from the 2020/21 sponsorship budget and \$30,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.12 South Australian Tourism Commission – 2019, 2020, 2021 National Pharmacies Christmas Pageant: \$75,000 in 2019/20, \$75,000 as a pre-commitment from the 2020/21 sponsorship budget and \$75,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.13 Adelaide Festival Centre Trust – 2019, 2020, 2021 OzAsia Festival: \$65,000 in 2019/20, \$65,000 as a pre-commitment from the 2020/21 sponsorship budget and \$65,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.14 Adelaide Film Festival – 2020 Adelaide Film Festival: \$40,000 as a pre-commitment from the 2020/21 sponsorship budget.
- 1.15 Adelaide Horse Trials Management Inc – 2019, 2020, 2021 Mitsubishi Motors Australian International Three-Day Event: \$55,000 in 2019/20, \$55,000 as a pre-commitment from the 2020/21 sponsorship budget and \$55,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.16 Sporting Car Club of SA Inc – 2019 Adelaide Motorsport Festival: in-principal support of \$50,000 in 2019/20 subject to the submission of a revised, satisfactory sponsorship application form and event budget to reflect the recent change in circumstances by 30 August 2019.
- 1.17 Adelaide Festival Centre Trust – 2020 Adelaide French Festival: \$20,000 in 2019/20.
- 1.18 Adelaide Festival Centre Trust – 2020, 2021, 2022 Adelaide Cabaret Festival: \$40,000 in 2019/20, \$40,000 as a pre-commitment from the 2020/21 sponsorship budget and \$40,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.19 The organisation to manage and organise the event – 2020, 2021, 2022 Adelaide Food Fringe: \$62,000 in 2019/20 conditional on the applicant registering a not-for-profit incorporated association or other eligible organisation type, in principle support of \$62,000 as a pre-commitment from the 2020/21 sponsorship budget and in principal support of \$62,000 as a pre-commitment from the 2021/22 sponsorship budget subject to successful delivery of the first event, compliance with Sponsorship Agreement terms and conditions as well as and producing evidence of other funds secured by 1 July 2020 to ensure viability of the 2021 and 2022 events.
- 1.20 Carols by Candlelight SA Inc – 2019, 2020, 2021 Carols by Candlelight: \$50,000 in 2019/20, \$50,000 as a pre-commitment from the 2020/21 sponsorship budget and \$50,000 as a pre-commitment from the 2021/22 sponsorship budget.
- 1.21 South Australian Tourism Commission – 2019 Bridgestone World Solar Challenge: \$35,000 in 2019/20.
- 1.22 Glendi Greek Festival Inc – 2019 Glendi Greek Festival: \$20,000 in 2019/20.

- 1.23 Team AvCon Inc – 2019, 2020, 2021 AvCon Anime and Video Games Festival: \$15,000 in 2019/20, \$15,000 as a pre-commitment from the 2020/21 sponsorship budget and \$15,000 as a pre-commitment from the 2021/22 sponsorship budget.
  - 1.24 Chinatown Adelaide of South Australia Inc – 2020 Lunar New Year Street Party: \$15,000 in 2019/20.
  - 2. Delegates to the Chief Executive Officer the authority to assess any significant change to the proposed activity for any event/festival and make variations to the funding commitments and/or conditions in the recommendations above or honour the commitments made if the change is deemed to continue to meet Council's Sponsorship Program objectives.
-

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	<p><b>Strategic Alignment – Creative</b></p> <p>This report supports the City of Adelaide 2016-2020 Strategic Plan action to provide support to key festivals and organisations to assist them in offering events and activities that attract visitors to the City.</p>
Policy	<p>The recommendations in this report align with the Events and Festivals Sponsorship Program Guidelines <a href="#">[Link 1]</a>.</p>
Consultation	<p>An internal Advisory Panel was established for the first time this year to contribute insights, advice and knowledge to help inform the funding recommendations presented in this report.</p>
Resource	<p>Administration of Council’s Sponsorship Program is undertaken within existing resources.</p>
Risk / Legal / Legislative	<p>The recommended level of funding for the 2020, 2021 Superloop Adelaide 500 is subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1) Re-engaging the Hutt Street Precinct Group to discuss ways to resurrect the Hutt Street Party; and</li> <li>2) Working with us to review current practices to identify and implement new environmentally sustainable event practices aligned with Council’s Sustainable Event Guidelines.</li> </ol> <p>The recommended level of funding for the 2020, 2021, 2022 Santos Tour Down Under is subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1) The City of Adelaide retaining naming rights to the Tour Village and the staging of the Down Under Classic in the CBD in 2019/20; and</li> <li>2) The City of Adelaide retaining naming rights to the Tour Village, the staging of the Down Under Classic in the CBD as well as the presentation of additional activity in the city in 2020/21 and 2021/22.</li> </ol> <p>The recommended level of funding for the 2019 Adelaide Motorsport Festival is subject to the following condition:</p> <ol style="list-style-type: none"> <li>1) Submission of a revised, satisfactory sponsorship application form and event budget to reflect the recent change in circumstances by 30 August 2019.</li> </ol> <p>The recommended level of funding for the 2020, 2021, 2022 Adelaide Food Fringe is subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1) Registration of a not-for-profit incorporated association or other eligible organisation type to deliver the event; and</li> <li>2) Successful delivery of the first event to the satisfaction of Council, compliance with Sponsorship Agreement terms and conditions as well as the provision of evidence of other funds secured by 1 July 2020 to ensure viability of the 2021 and 2022 events.</li> </ol>
Opportunities	<p>The applications recommended for funding within the report address key deliverables from the City of Adelaide 2016-20 Strategic Plan.</p> <p>Successful applicants will be required to enter into a funding agreement with the City of Adelaide detailing benefits in return for the sponsorship investment as well as mutually agreed KPI’s.</p>

18/19 Budget Allocation	\$1,669,000 dispersed to funding recipients and \$55,000 allocated to meet operational expenses incurred by the Sponsorship Program. The total 2018/19 Events and Festivals Sponsorship Program operating budget allocation was \$1,894,000 including resources.
Proposed 19/20 Budget Allocation	\$1,712,000 dispersed to funding recipients and \$55,000 allocated to meet operational expenses incurred by the Sponsorship Program. The total 2019/20 Events and Festivals Sponsorship Program draft operating budget allocation is \$1,941,000 including resources.
Life of Project, Service, Initiative or (Expectancy of) Asset	Multi-year funding has been recommended for some events/festivals. Total pre-commitments of \$1,552,000 from the 2020/21 Events and Festivals Sponsorship Program budget and \$1,462,000 from the 2021/22 Events and Festivals Sponsorship Program budget are sought.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report

---

## DISCUSSION

1. At its meeting on 22 March 2016 Council approved an annual CPI increase for all Council funding initiatives from 2016/17.
  - 1.1. Therefore, the proposed expenditure component of the 2019/20 Events and Festivals Sponsorship budget, excluding resources, is \$1,767,000.
  - 1.2. Of this, \$55,000 is allocated to meet operating expenses incurred by the Events and Festivals Sponsorship Program as well as deliver on leveraging opportunities which assist in the promotion of key Council messages/projects/initiatives. This leaves a budget balance of \$1,712,000 for distribution to successful applicants.
2. 32 applications were received as part of the 2019/20 annual Events and Festivals Sponsorship Program with total requests (\$3,309,500) significantly exceeding the available funding of \$1,712,000.
  - 2.1. Three applications have subsequently been withdrawn from the process and three applications are deemed ineligible for funding so have not progressed to the assessment stage.
  - 2.2. Four of the remaining applications are new to the program and two of these are new events.
3. An administrative change was made to the Sponsorship Program in 2015/16 allowing biennial events to apply for funding in their off-year to assist with the loss of funding momentum faced as a result of being held every other year. Early notification of Council support helps organisers to attract investment and allows adequate lead-time for planning and budgeting.
  - 3.1. One biennial event has accessed this mechanism for an event to be held in 2020/21.
4. Multi-year funding commitments of up to three-years were introduced in response to the community need for commitments greater than one year to allow for the development of projects over time.
  - 4.1. Total pre-commitments of \$1,552,000 from the 2020/21 sponsorship budget and \$1,462,000 from the 2021/22 sponsorship budget are sought for multi-year arrangements.
5. The Events and Festivals Sponsorship Program is not designed to support small/medium scale multicultural events and festivals which are largely delivered by volunteers.
  - 5.1. One year-funding has been recommended for small/medium scale multicultural events and festivals while we investigate alternative options to fund these events from 2020/21 onwards.
6. All applications have been evaluated against the assessment criteria and weightings as detailed here [\[Link 2\]](#).
  - 6.1. Criteria have been designed to measure the event/festival's ability to deliver on all four themes within the City of Adelaide 2016-2020 Strategic Plan as well as other Council priorities.
  - 6.2. For the first time this year, an internal Events and Festivals Sponsorship Program Advisory Panel was established for the purpose of contributing insights, advice and knowledge to help inform the funding recommendations presented in this report. Key staff from Events, Marketing, Risk, Sustainability and Economic Development were represented on the panel.
7. Recommended funding is contingent upon the delivery of the activity as presented in the sponsorship application forms submitted.
  - 7.1. Should there be significant change regarding the delivery of the proposed activity for any event/festival then Chief Executive Officer delegation is sought to assess any variations to the event/festival funding commitments and/or conditions of funding in line with the objectives of the Sponsorship Program
8. Funding recommendations made in this report fully expend the 2019/20 sponsorship budget. Detailed information on the applications assessed and recommendations for Council consideration can be found here [\[Link 2\]](#).
  - 8.1. Further requests for funding from applicants who have not engaged the Sponsorship Program process and timelines may arise throughout 2019/20.
  - 8.2. Applications for funding received outside of the funding round are ineligible for support unless extenuating circumstances can be demonstrated for not being able to apply within the advertised timelines.
  - 8.3. Based on the recommendations presented, there will be no funds available to support these kinds of requests that may arise. A budget reconsideration will be required for any such requests that Council wishes to support.



- 8.4. The funding balances shown (\$204,000 in 2020/21 and \$339,000 in 2021/22) represent remaining funds after pre-commitments. These funds are intended for those applicants expected to engage with the application process in those years ie biennial events returning to the program as well as any new applications.
  9. Successful applicants will be required to enter into a funding agreement with the City of Adelaide detailing benefits in return for the sponsorship investment as well as mutually agreed KPI's.
    - 9.1. KPI's may include, but not be limited to the following priority areas: environmentally sustainable event practices, cultural vitality, promotion of Aboriginal culture, business engagement and marketing.
  10. Representatives from some key strategic partners will also be required to present an annual verbal report to Council following an invitation extended by the Lord Mayor earlier this year in execution of Council's resolution on 27 March 2018.
- 

## ATTACHMENTS

Nil

---

- END OF REPORT -

# Annual Review of Delegations 2019

**ITEM 4.5** 18/06/2019  
**The Committee**

2019/00196  
Public

**Program Contact:**  
Rudi Deco, Manager Governance  
8203 7442

**Approving Officer:**  
Clare Mockler, Director  
Community

## EXECUTIVE SUMMARY:

Under the *Local Government Act 1999*, section 44, Council may delegate a power or function vested or conferred upon it by the Act, or another Act. A requirement of this section is that Council is to conduct an annual review of the delegations of Council's powers and functions to its Chief Executive Officer.

Delegations allow Council to enable Officers, subsidiaries or other bodies to undertake duties or exercise powers on its behalf. In doing so, Council retains the right to act in any matter of its own accord. This review extends to delegations made to the Council Assessment Panel (CAP), Adelaide Central Market Authority (ACMA) and Rundle Mall Management Authority (RMMA). Delegations enhance decision-making processes and allow nominated routine matters to be resolved by the Administration. This report contains the instruments of delegation containing the relevant powers and functions, drafted for the Local Government Association, for adoption by councils.

Since the last annual review, the inclusion of certain powers under the *Gas Act 1997*, *Electricity Act 1996* and *Water Industry Act 2012* have been incorporated, as well as minor changes as a result of legislative amendments.

The annual review has been undertaken in accordance with Council's Application of Delegations Policy, adopted by Council on 12 June 2018.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Notes the annual review of the Council's Delegations Register has been conducted in accordance with Section 44(6) of the *Local Government Act 1999* and Council's Application of Delegations Policy;
2. Hereby revokes all previous delegations to the Chief Executive Officer, Council Assessment Panel, Adelaide Central Market Authority, and Rundle Mall Management Authority;
3. In exercise of the power contained in Section 44 of the *Local Government Act 1999* hereby delegates, from 25 June 2019, to the person occupying the office of Chief Executive Officer, the powers and functions under the following Acts and specified in the proposed Instrument of Delegation contained in Attachment A to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to the conditions and/or limitations contained in the proposed Instrument of Delegation:
  - 3.1. *Local Government Act 1999*
  - 3.2. *City of Adelaide Act 1998*
  - 3.3. *Expiation of Offences Act 1996*
  - 3.4. *Fines Enforcement and Debt Recovery Act 2017*
  - 3.5. *Road Traffic Act 1961, the Road Traffic (Miscellaneous) Regulations 2014, and the Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014*
  - 3.6. *South Australian Public Health Act 2011, the South Australian Public Health (General) Regulations 2013, South Australian Public Health (Fees) Regulations 2018, and the South Australian Public Health (Legionella) Regulations 2013*

- 3.7. *Liquor Licensing Act 1997*
- 3.8. *Dog and Cat Management Act 1995*
- 3.9. *Local Nuisance and Litter Control Act 2016 and Local Nuisance and litter Control Regulations 2017*
- 3.10. *Freedom of Information Act 1991 and the Freedom of Information (Fees and Charges) Regulations 2003*
- 3.11. *Summary Procedures Act 1921*
- 3.12. *Private Parking Areas Act 1986*
- 3.13. *Roads (Opening and Closing) Act 1991*
- 3.14. *Heavy Vehicle National Law (South Australia) Act 2013*
- 3.15. *Land and Business (Sale and Conveyancing) Act 1994*
- 3.16. *Housing Improvement Act 1940*
- 3.17. *Fences Act 1975*
- 3.18. *Strata Titles Act 1988*
- 3.19. *Community Titles Act 1996*
- 3.20. *Real Property Act 1886*
- 3.21. *Environment Protection Act 1993 and the Environment Protection (Waste to Resources) Policy 2010*
- 3.22. *Natural Resources Management Act 2004 and the Natural Resources Management (General) Regulations 2005*
- 3.23. *Work Health and Safety Act 2012*
- 3.24. *Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005*
- 3.25. *Retail and Commercial Leases Act 1995*
- 3.26. *Electronic Conveyancing National Law (South Australia) Act 2013*
- 3.27. *Unclaimed Goods Act 1987*
- 3.28. *Gas Act 1997*
- 3.29. *Electricity Act 1996*
- 3.30. *Water Industry Act 2012 and Water Industry Regulations 2012*
4. Provides that such powers and functions delegated under paragraph (3) of the recommendation may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated in the proposed Instrument of Delegation;
5. In exercise of the power contained in Section 20 and Section 34(23) of the *Development Act 1993*, hereby delegates, from 25 June 2019, to the person occupying the office of Chief Executive Officer, the powers and functions under the *Development Act 1993*, *the Development (Development Plans) Amendment Act 2006*, *the Development Regulations 2008*, and *the Adelaide (City) Development Plan* contained in the proposed Instrument of Delegation contained within Attachment A to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to the conditions and/or limitations contained in the proposed Instrument of Delegation;
6. Provides that such powers and functions delegated under paragraph (5) of the recommendation may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated in the proposed Instrument of Delegation;
7. In exercise of the power contained in Section 9 of the *Supported Residential Facilities Act 1992*, hereby delegates, from 25 June 2019, to the person occupying the office of Chief Executive Officer, the powers and functions under *the Supported Residential Facilities Act 1992 and the Supported Residential Facilities Regulations 1994* contained in the proposed Instrument of Delegation contained within Attachment A to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to the conditions and/or limitations contained in the proposed Instrument of Delegation;
8. Provides that such powers and functions delegated under paragraph (7) of the recommendation may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated in the proposed Instrument of Delegation;

9. In exercise of the powers contained in Section 91 of the *Food Act 2001*, hereby delegates, from 25 June 2019, to the person occupying the office of Chief Executive Officer (“the head of the enforcement agency” for the purposes of the *Food Act 2001*), the powers and functions under the *Food Act 2001* contained in the proposed Instrument of Delegation contained within Attachment A to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to the conditions and/or limitations contained in the proposed Instrument of Delegation;
  10. Provides that such powers and functions delegated under paragraph (9) of the recommendation may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated in the proposed Instrument of Delegation;
  11. In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* hereby delegates, from 25 June 2019, to the person occupying the office of Chief Executive Officer, the powers and functions under the *Planning, Development and Infrastructure Act 2016* and specified in the proposed Instrument of Delegation contained in Attachment A to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to the conditions and/or limitations contained in the proposed Instrument of Delegation;
  12. Provides that such powers and functions delegated under paragraph (11) of the recommendation may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated in the proposed Instrument of Delegation;
  13. In exercise of the powers contained in Section 20 and 34(23) of the *Development Act 1993* hereby delegates, from 25 June 2019, to the Council Assessment Panel, the powers and functions under the *Development Act 1993 and the Development Regulations 2008* contained in Attachment B to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to any conditions and/or limitations contained in the proposed Instrument of Delegation;
  14. In exercise of the power contained in Section 44 of the *Local Government Act 1999* hereby delegates, from 25 June 2019, to the Adelaide Central Market Authority, the powers and functions under the *Local Government Act 1999* and specified in the proposed Instrument of Delegation contained in Attachment C to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to the conditions and/or limitations contained in the proposed Instrument of Delegation;
  15. In exercise of the power contained in Section 44 of the *Local Government Act 1999* hereby delegates, from 25 June 2019, to the Rundle Mall Management Authority, the powers and functions under the *Local Government Act 1999* and the *City of Adelaide Act 1998*, and specified in the proposed Instrument of Delegation contained in Attachment D to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, subject to the conditions and/or limitations contained in the proposed Instrument of Delegation; and
  16. In exercise of the powers contained in the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the ‘General Approval’) hereby delegates and authorises, from 25 June 2019, the person(s) and Officers specified in the proposed Instrument of Delegation and Authorisation contained within Attachment E to Item 4.5 on the Agenda for the meeting of The Committee held on 18 June 2019, the powers and functions contained in the proposed Instrument of Delegation and Authorisation, under the General Approval.
-

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	Strategic Alignment - Corporate Activities  Appropriate and legal delegations and authorisations are an imperative to the Administration achieving the goals, annual objectives and Council directives as established in the City of Adelaide Strategic Plan and Integrated Business Plan
Policy	Delegations are presented in accordance with Council's Application of Delegations Policy.
Consultation	Consultation is occurring across the Administration to ensure appropriate sub-delegations will be in place following the delegation of the powers and functions contained in the Attachments to this report to the Head Delegates.
Resource	Not applicable to this report.
Risk / Legal / Legislative	Without appropriate delegations, Council will be responsible for a burden of operational matters. Without further sub-delegations in place, the decisions of Council Officers may be subject to legal challenge.
Opportunities	Not applicable to this report.
18/19 Budget Allocation	Not applicable to this report.
Proposed 19/20 Budget Allocation	Not applicable to this report.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not applicable to this report.
18/19 Budget Reconsideration (if applicable)	Not applicable to this report.
Ongoing Costs (eg maintenance cost)	Not applicable to this report.
Other Funding Sources	Not applicable to this report.

## DISCUSSION

1. Section 44 of the *Local Government Act 1999* provides that the Council's powers, functions and duties under that Act and any other Act, may be delegated by the Council to a Council Committee, a Subsidiary of the Council, an employee of the Council, or an employee of the Council occupying a particular office or position.
  2. Where an Act provides an express power of delegation then any delegation made under that Act should be made pursuant to that express power of delegation rather than Section 44 of the *Local Government Act 1999*. The following Acts contain express provisions for the delegation of powers and duties:
    - 2.1. *Development Act 1993* – Sections 20 and 34(23);
    - 2.2. *Food Act 2001* – Section 91;
    - 2.3. *Supported Residential Facilities Act 1992* – Section 9; and
    - 2.4. *Planning, Development and Infrastructure Act 2016* – Section 100.
  3. The Council may still act in its own right in any matter, and when it does so the delegate should not act or exercise any delegated power or function. In addition, all delegations of the Council can be revoked at will and do not, except in limited circumstances, prevent the Council from acting in a matter itself.
  4. A delegation must be clear, certain and specific and it is for this reason that purported blanket delegations of "all the powers and functions under this Act hereby delegated to..." will not withstand legal scrutiny. All delegations should set out the specific power, by reference to the section in the Act which is being delegated. City of Adelaide adopts the instruments of delegation which contain the specific powers and functions of the legislation, prepared for the Local Government Association, for use by all councils.
  5. Section 44 of the *Local Government Act 1999* also requires that the Council must have a recorded list of all delegated functions and powers. This is required to be reviewed at least once every financial year and must be made available to the public, pursuant to Schedule 5 of that Act.
  6. Since the last Annual Review of Delegations presented to Council on 12 June 2018, the Council has separately delegated various powers and functions on:
    - 6.1. 12 March 2019, to accommodate legislative amendments to delegations under:
      - 6.1.1. *The Liquor Licensing Act 1997*;
      - 6.1.2. *Road Traffic Act 1961*; and
      - 6.1.3. *South Australian Public Health Act 2011*.
  7. Amendments to Delegations by Council as part of this Annual Review are listed below.  
New powers and functions to be delegated as proposed in **Attachment A** under the:
    - 7.1. *Gas Act 1997* Sections 47(3)(b), (4), (7) and (9);
    - 7.2. *Electricity Act 1996* Sections 47(3)(b), (4), (7) and (9); and
    - 7.3. *Water Industry Act 2012* Sections 45(3)(b), (5), (7) and (9).
 These delegations will allow delegates to agree with utilities companies to enter and undertake work on Council land, where agreements are required under that legislation.  
Other minor changes to delegations as a result of legislative amendments are under the:
    - 7.4. *Local Government Act 1999* Sections 202(1) and (5), 256 (1) and (2), 28(1) and (2), and 31(2) and (10);
    - 7.5. *Supported Residential Facilities Act 1992* Sections 24(10), 27(4), 32(3) and 32(4);
    - 7.6. *Heavy Vehicle National Law (SA) Act 2013* Sections 156A(1), (2), (3) and (4); and
    - 7.7. *Liquor Licensing Act 1997* Sections 128E(1), 128E(2), 128F, 128H(3), 128H(5), 128H(6), and 128H(7).
  8. Delegations contained within the Attachments to this report supersede the previous delegations, but not any decisions of the Council or decisions previously made pursuant to delegated authority.
-

## ATTACHMENTS

**Attachment A** – Delegations to the Chief Executive Officer

**Attachment B** – Delegations to the Council Assessment Panel

**Attachment C** – Delegations to the Adelaide Central Market Authority

**Attachment D** – Delegations to the Rundle Mall Management Authority

**Attachment E** – Delegations and Authorisations under the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure

---

- END OF REPORT -



## **Delegation of Authority to the CEO - Attachment A**

Item 4.5 - Attachment A



## Chief Executive Officer

Code	Compliances	Description
CoAA 1.1	<b>City of Adelaide Act 1998</b> 001. Reimbursement of Expenses	The power pursuant to Section 25(1)(b) to reimburse a member of the Council expenses of a kind prescribed by the City of Adelaide (Members Allowances and Benefits) Regulations 2010 for the purposes of this paragraph, and approved by the Council (either specifically or under a policy established by the Council for the purposes of this Section), incurred in performing or discharging official functions and duties.
CoAA 2.1	<b>City of Adelaide Act 1998</b> 002. Strategic Plan	The power and duty pursuant to Section 30(2) of the Act, when undertaking, or participating in, strategic planning: 2.1.1 to include an assessment of local and wider issues affecting the City of Adelaide and the Council's responses to those issues (including by co-operation with other councils and bodies); and 2.1.2 to develop policy statements and proposals to address issues associated with the economic, social, physical and environmental development and management of the City of Adelaide; and 2.1.3 to ensure consistency with the Planning Strategy for the Metropolitan Adelaide under the Development Act 1993 and other relevant policies and plans; and 2.1.4 to address other relevant issues.
CoAA 3.1	<b>City of Adelaide Act 1998</b> 003. Financial Reporting	The duty pursuant to Section 34(1)(a) and (b) of the Act to include in the Council's financial statements under Chapter 8, Part 3, Division 3 of the Local Government Act 1999 for each financial year specific information that shows the Council's expenditure, in actual terms and as a percentage of the total expenditure of the Council, in relation to - 3.1.1 the Council's commitments under the Capital City Development Program; and 3.1.2 works, services and activities that are directly related to the Council's economic development program for the City of Adelaide.
CoAA 3.2	<b>City of Adelaide Act 1998</b> 003. Financial Reporting	The duty pursuant to Section 34(2) of the Act to include in the Council's annual report, under Chapter 8, Part 4 of the Local Government Act 1999, specific information on the relationship between the Council's annual business plan, general revenue raising policies and expenditure policies.
CoAA 3.3	<b>City of Adelaide Act 1998</b>	The duty pursuant to Section 34(3) of the Act to furnish, at the request of the Minister, such additional information as the

Code	Compliances	Description
	003. Financial Reporting	Minister may reasonably require concerning the relationship between the Council's annual business plan, general revenue raising policies and expenditure policies.
CoAA 4.1	<b>City of Adelaide Act 1998</b> 004. Rundle Mall	The power pursuant to Section 37A(3) of the Act, to by notice published in the Gazette, specify the vehicles that may enter or remain in the Mall (and those vehicles may be defined by reference to vehicles generally, vehicles of a specified class, vehicles used for a specified purpose or by a specified person or persons of a specified class, or vehicles used in specified circumstances);
CoAA 4.2	<b>City of Adelaide Act 1998</b> 004. Rundle Mall	The power pursuant to Section 37A(3) of the Act, to by notice published in the Gazette, specify the hours or occasions during which vehicles may enter or remain in the Mall (and the hours so specified may vary according to a vehicle or class of vehicles or according to other specified circumstances).
CoAA 4.3	<b>City of Adelaide Act 1998</b> 004. Rundle Mall	The power pursuant to Section 37A(4) of the Act, to, by notice in writing, permit a vehicle to enter and remain in the Mall for the purpose and for the period, and subject to the conditions (if any), specified in the permission.
CoAA 4.4	<b>City of Adelaide Act 1998</b> 004. Rundle Mall	The power pursuant to Section 37A(6) of the Act, to, by further notice, vary or revoke a notice or permit published or given under Section 37A of the Act.
CoAA 5.1	<b>City of Adelaide Act 1998</b> 005. Public Inspection of Returns	The duty pursuant to clause 31(2) and (3) of Schedule 1 of the Act, and subject to clause 31(4) and (5) of Schedule 1 of the Act, to make available for inspection, without charge, a copy of a return under Division 2 during ordinary business hours at the principal office of the Council and for purchase on payment of a fee fixed by the Council.
CTA 1.1	<b>Community Titles Act 1996</b> 001. Interpretation	The duty pursuant to Section 3(11) of the Community Titles Act 1996 ("the Act") where the Act requires the scheme description lodged with the Registrar-General to be endorsed by the relevant development authority, and: 1.1.1 all the consents or approvals required under the Development Act 1993 in relation to the division of the land (and a change in the use of the land (if any)) in accordance with the scheme description and the plan of community division have been granted; or 1.1.2 no consent or approval is required under that

Code	Compliances	Description
		Act in relation to the division of the land (or a change in the use of the land), to, as the relevant development authority, endorse a scheme description to the effect of either subsection 3(11)(b)(i) or (ii) of the Act.
CTA 2.1	<b>Community Titles Act 1996</b> 002. Application	The power pursuant to Section 14(1) of the Act, where the Council is the registered proprietor of an estate in fee simple in: 2.1.1 land comprising an allotment or allotments; 2.1.2 land comprising a primary lot or a secondary lot, to apply to the Registrar-General for the division of the land by a plan of community division.
CTA 3.1	<b>Community Titles Act 1996</b> 003. Application May Deal With Statutory Encumbrances	The power pursuant to Section 15A(b)(i) of the Act, where the Council is the holder of a statutory encumbrance, to sign a certificate certifying that the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination of the statutory encumbrance (if any) have been complied with.
CTA 4.1	<b>Community Titles Act 1996</b> 004. Consents to Application	The power pursuant to Section 16(1)(a) of the Act, 4.1.1 where the Council is the holder of a registered encumbrance over the land to be divided; or 4.1.2 where deposit of the plan in the Lands Titles Registration Office will affect the estate or interest of the Council in land outside the community parcel; or 4.1.3 where deposit of the plan in the Lands Titles Registration Office will operate to vest an estate or interest in land (whether within or outside the community parcel) in the Council to consent to the application.
CTA 5.1	<b>Community Titles Act 1996</b> 005. Application to Amend Schedule of Lot Entitlements	The power pursuant to Section 21(4)(a) of the Act, where the Council is 5.1.1 the owner of a community lot at the relevant time but did not have the opportunity of voting against the resolution of the corporation authorising the proposed amendment because the Council was not a member of the corporation when the vote was taken; or 5.1.2 a prospective owner at the relevant time of a community lot; or 5.1.3 a registered encumbrancee or prospective encumbrancee at the relevant time of a community lot; or 5.1.4 where the Council is a person referred to in Section 21(5) of the Act, to consent to the proposed amendment.
CTA 5.2	<b>Community Titles Act 1996</b>	The power pursuant to Section 21(5) of the Act: 5.2.1 where the corporation is a primary corporation and a primary lot is

Code	Compliances	Description
	005. Application to Amend Schedule of Lot Entitlements	divided by a secondary plan, and where the Council is: 5.2.1.1 a person who is the owner of a secondary lot at the relevant time but did not have the opportunity of voting against the proposed amendment because the Council was not a member of the secondary corporation when the vote was taken; or 5.2.1.2 a prospective owner at the relevant time of a secondary lot; or 5.2.1.3 a registered encumbrancee or prospective encumbrancee at the relevant time of a secondary lot; or 5.2.2 where the corporation is a primary corporation and a primary lot is divided by a secondary plan and a secondary lot created by that plan is divided by a tertiary plan or where the corporation is a secondary corporation and a secondary lot is divided by a tertiary plan, and where the Council is: 5.2.2.1 a person who is the owner of a tertiary lot at the relevant time but did not have the opportunity of voting against the proposed amendment because the Council was not a member of the tertiary corporation when the vote was taken; or 5.2.2.2 a prospective owner at the relevant time of a tertiary lot; or 5.2.2.3 a registered encumbrancee or prospective encumbrancee at the relevant time of a tertiary lot, to grant consent.
CTA 6.1	<b>Community Titles Act 1996</b> 006. Encroachments	The power pursuant to Section 27(1)(b)(i) of the Act to consent to the encroachment of a building over land not included in a community parcel where the encroachment is over land vested in, or under the control or management of the Council.
CTA 7.1	<b>Community Titles Act 1996</b> 007. Scheme Description	The power pursuant to Section 30(4) of the Act as the relevant development authority to require modifications to a scheme description before endorsing the scheme description to: 7.1.1 add any information that is necessary or desirable; or 7.1.2 clarify any part of the description; or - clarify any part of the description; or 7.1.3 remove any unnecessary detail.
CTA 8.1	<b>Community Titles Act 1996</b> 008. Amendment of Scheme Description	The power pursuant to Section 31(3) of the Act as the relevant development authority to endorse a certified copy of an amended scheme description.
CTA 9.1	<b>Community Titles Act 1996</b>	The power pursuant to Section 32(1) of the Act, where the Council is: 9.1.1 a person who is the owner of a community lot at the relevant time but did not have the opportunity of voting against the resolution of the corporation amending the

Code	Compliances	Description
	009. Persons Whose Consents are Required	scheme description because the Council was not then a member of the corporation; or 9.1.2 the prospective owner at the relevant time of a community lot; 9.1.3 the owner or prospective owner at the relevant time of a development lot; 9.1.4 a registered mortgagee or prospective mortgagee and a registered lessee or prospective lessee at the relevant time of a community lot or development lot; or 9.1.5 the owner or prospective owner at the relevant time of a development lot in a secondary or tertiary scheme that comprises part of the community scheme to which the scheme description relates; or 9.1.6 a person referred to Section 32(2) of the Act, to grant consent.
CTA 9.2	<b>Community Titles Act 1996</b> 009. Persons Whose Consents are Required	The power pursuant to Section 32(2) of the Act: 9.2.1 where the corporation is a primary corporation and a primary lot is divided by a secondary plan and the Council is: 9.2.1.1 a person who is the owner of a secondary lot at the relevant time but did not have the opportunity of voting against the proposed amendment to the scheme description because the Council was not then a member of the secondary corporation; or 9.2.1.2 the prospective owner at the relevant time of a secondary lot; or 9.2.1.3 a registered mortgagee or prospective mortgagee and a registered lessee or prospective lessee at the relevant time of a secondary lot or development lot; or 9.2.2 where the corporation is a primary corporation and a primary lot is divided by a secondary plan and a secondary lot created by that plan is divided by a tertiary plan or where the corporation is a secondary corporation and a secondary lot is divided by a tertiary plan and the Council is: 9.2.2.1 a person who is the owner of a tertiary lot at the relevant time but did not have the opportunity of voting against the proposed amendment to the scheme description because the Council was not then a member of the tertiary corporation; or 9.2.2.2 the prospective owner at the relevant time of a tertiary lot; or 9.2.2.3 a registered mortgagee or prospective mortgagee and a registered lessee or prospective lessee at the relevant time of a tertiary lot or development lot, to grant consent.
CTA 9A.1	<b>Community Titles Act 1996</b> 009A. By-laws	The power pursuant to Section 34(6)(e) of the Act, to, within 60 days after service of the notice, apply to the Magistrates Court for revocation of the notice.

Code	Compliances	Description
CTA 9A.2	<b>Community Titles Act 1996</b>  009A. By-laws	The power pursuant to Section 34(6)(g) of the Act to withdraw or otherwise discontinue the application for revocation.
CTA 9B.1	<b>Community Titles Act 1996</b>  009B. By-law as to the Exclusive Use of Part of the Common Property	The power pursuant to Section 36(5) of the Act to provide written consent to the community corporation to make a by-law under Section 36 of the Act.
CTA 9C.1	<b>Community Titles Act 1996</b>  009C. Enforcement of Development Contract	The power pursuant to Section 49(2) of the Act, where the Council is an owner or occupier of a lot, who is, by virtue of Section 49(1) of the Act, a party to a development contract, to take proceedings for its enforcement (including damages for breach of the contract) in the Magistrates Court against: 9C.1.1 the developer; and 9C.1.2 if the contract is for the development of a development lot or a community lot - the subsequent owner or owners (if any) of the lot, even though no obligations attach to the corporation, owner and occupier under the contract
CTA 9C.2	<b>Community Titles Act 1996</b>  009C. Enforcement of Development Contract	The power pursuant to Section 49(2a) of the Act to make application to the Magistrates Court to transfer the proceedings to the District Court.
CTA 9C.3	<b>Community Titles Act 1996</b>  009C. Enforcement of Development Contract	The power pursuant to Section 49(2b) of the Act to make application to a court to: 9C.3.1 transfer an application under Section 49 of the Act to the Supreme Court on the ground that the application raises a matter of general importance; or 9C.3.2 state a question of law for the opinion of the Supreme Court.
CTA 10.1	<b>Community Titles Act 1996</b>  010. Application for Amendment	The power pursuant to Section 52(1)(a)(ii) of the Act to make an application for the amendment of a deposited community plan, where the Council is the owner of a community lot that will be affected by the amendment.
CTA 10.2	<b>Community Titles Act 1996</b>  010. Application for Amendment	The power pursuant to Section 52(2)(b) of the Act, if the boundaries of a community lot or a development lot are affected by the amendment or if a community lot or a development lot is extinguished by the amendment, and the Council is: 10.2.1 the owner of the lot (not being an applicant in accordance with Section 52(1)(a)(ii) of the Act; or 10.2.2 a

Code	Compliances	Description
		person who holds a registered encumbrance over the lot, consent to the amendment.
CTA 10.3	<b>Community Titles Act 1996</b> 010. Application for Amendment	The power pursuant to Section 52(2)(c) of the Act, where amendment of the plan will operate to vest an estate or interest in land in the Council, to consent to the application.
CTA 11.1	<b>Community Titles Act 1996</b> 011. Status of Application for Amendment of Plan	The power pursuant to Section 53(2) of the Act, where the Council has consented to an application, to consent to an application being withdrawn or amended.
CTA 11.2	<b>Community Titles Act 1996</b> 011. Status of Application for Amendment of Plan	The power pursuant to Section 53(3) of the Act to amend the application in order to comply with the Act or the Real Property Act 1886 or with a requirement of the Registrar-General under the Act or the Real Property Act 1886.
CTA 12.1	<b>Community Titles Act 1996</b> 012. Application May Deal With Statutory Encumbrances	The power pursuant to Section 53A(b)(i) of the Act, where the Council is the holder of a statutory encumbrance, to sign a certificate certifying that the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination of the statutory encumbrance (if any) have been complied with.
CTA 13.1	<b>Community Titles Act 1996</b> 013. Alteration of Boundaries of Primary Community Parcel	The power pursuant to Section 57(2)(b) of the Act, if part of an allotment is to be included in the primary parcel and the Council is the registered proprietor of the allotment to be divided from outside the parcel, to make the application jointly with the community corporation.
CTA 14.1	<b>Community Titles Act 1996</b> 014. Amendment of Plan Pursuant to Development Contract	The power pursuant to Section 58(1) of the Act and in accordance with Sections 58(2), (3) and (4) of the Act, where the Council is the registered proprietor of an estate in fee simple in a development lot, to apply to the Registrar-General for the division of the development lot in pursuant of the development contract and for the consequential amendment of the community plan.
CTA 15.1	<b>Community Titles Act 1996</b>	The power pursuant to Section 59(1) of the Act and in accordance with Sections 59(2) and (3) of the Act to apply to the ERD Court to amend a community plan.

Code	Compliances	Description
	015. Amendment by Order of ERD Court	
CTA 15.2	<b>Community Titles Act 1996</b> 015. Amendment by Order of ERD Court	The power pursuant to Section 59(3a) of the Act to make submissions to the court in relation to the matter.
CTA 16.1	<b>Community Titles Act 1996</b> 016. Persons Whose Consents are Required	The power pursuant to Section 61(1) of the Act, where the Council is: 16.1.1 a person who is the owner of a community lot at the relevant time but did not have the opportunity of voting against the resolution of the corporation authorising the proposed amalgamation because the Council was not then a member of the corporation; or 16.1.2 the prospective owner at the relevant time of a community lot; or 16.1.3 the owner or prospective owner at the relevant time of a development lot; or 16.1.4 a registered encumbrancee or prospective encumbrancee at the relevant time of a community lot or a development lot; or 16.1.5 a person referred to in Section 61(2) of the Act, to consent to the amalgamation.
CTA 16.2	<b>Community Titles Act 1996</b> 016. Persons Whose Consents are Required	The power pursuant to Section 61(2) of the Act, 16.2.1 where the plans to be amalgamated are primary plans and a primary lot is divided by a secondary plan where the Council is: 16.2.1.1 a person who is the owner of a secondary lot at the relevant time but did not have the opportunity of voting against the proposed amalgamation because the Council was not then a member of the secondary corporation; or 16.2.1.2 the prospective owner at the relevant time of a secondary lot; or 16.2.1.3 the owner or prospective owner at the relevant time of a development lot in the secondary scheme; or 16.2.1.4 a registered encumbrancee or prospective encumbrancee at the relevant time of a secondary lot or development lot; or 16.2.2 where the plans to be amalgamated are primary plans and a primary lot is divided by a secondary plan and a secondary lot created by that plan is divided by a tertiary plan or where the plans to be amalgamated are secondary plans a secondary lot is divided by a tertiary plan where the Council is: 16.2.2.1 a person who is the owner of a tertiary lot at the relevant time but did not have the opportunity of voting against the proposed amalgamation because the Council was not then a member of the tertiary corporation; or 16.2.2.2 the prospective owner at the relevant time of a tertiary lot; or 16.2.2.3 the owner or prospective owner at the relevant time of a development lot in the tertiary scheme; or 16.2.2.4 a registered encumbrancee



Code	Compliances	Description
		or prospective encumbrancee at the relevant time of a tertiary lot or development lot, to consent.
CTA 17.1	<b>Community Titles Act 1996</b>  017. Deposit of Amalgamated Plan	The power pursuant to Section 62(3) of the Act, where the Council is: 17.1.1 the owner of the servient land; or 17.1.2 a person who appears from the Register Book to hold a registered encumbrance over the servient land (other than an easement that will not be affected) to endorse an application for amalgamation with the Council's consent.
CTA 18.1	<b>Community Titles Act 1996</b>  018. Persons Whose Consent is Required	The power pursuant to Section 66(1) of the Act, to, where the Council is: 18.1.1 an owner at the relevant time of a community lot and a development lot (if any); or 18.1.2 the prospective owner at the relevant time of a community lot or a development lot; or 18.1.3 a registered encumbrancee or prospective encumbrancee at the relevant time of a community lot or development lot, to give consent to the application.
CTA 18A.1	<b>Community Titles Act 1996</b>  018A. Application to ERD Court	The power pursuant to Section 67(1) of the Act, to make an application to the ERD Court for an order cancelling a community plan.
CTA 18A.2	<b>Community Titles Act 1996</b>  018A. Application to ERD Court	The power pursuant to Section 67(1a) of the Act to make submissions to the Court in relation to the matter.
CTA 19.1	<b>Community Titles Act 1996</b>  019. Cancellation	The power pursuant to Section 69(2)(e) of the Act to consent to the cancellation of a community plan where the Council is the owner of the servient land or holds a registered encumbrance over the servient land (other than an easement that will not be affected).
CTA 19.2	<b>Community Titles Act 1996</b>  019. Cancellation	The power pursuant to Section 69(6) of the Act to where the Council is the registered proprietor of the servient land or the dominant land (if any) request an easement be reinstated on cancellation of a plan.
CTA 20.1	<b>Community Titles Act 1996</b>	The power pursuant to Section 70(2) of the Act, where the Council is: 20.1.1 an owner of a primary lot or an owner of a development lot (if any) comprising the primary parcel; 20.1.2 if a primary lot is divided by a secondary plan " an owner of

Code	Compliances	Description
	020. Division of Primary Parcel Under Part 19AB	the secondary lot and an owner of the development lot (if any) comprising the secondary parcel; or 20.1.3 if a secondary lot is divided by a tertiary plan “ an owner of a tertiary lot and the owner of a development lot (if any) comprising the tertiary parcel, to endorse a plan of division lodged with the application with the Council's consent.
CTA 21.1	<b>Community Titles Act 1996</b> 021. Voting at General Meetings	The power pursuant to Section 84(3) of the Act, subject to Section 84(8) of the Act and in accordance with Sections 84(5), (5a) and (6) of the Act, to nominate another person to attend and vote at meetings on the Council's behalf.
CTA 21.2	<b>Community Titles Act 1996</b> 021. Voting at General Meetings	The power pursuant to Section 84(11) of the Act, to exercise an absentee vote on a proposed resolution by giving the secretary written notice of the proposed vote at least six hours before the time of the meeting.
CTA 22.1	<b>Community Titles Act 1996</b> 022. Administrator of Community Corporation's Affairs	The power pursuant to Section 100(1) of the Act to make application to the District Court or the Magistrates Court to appoint an administrator of the community corporation, or remove or replace an administrator previously appointed.
CTA 23.1	<b>Community Titles Act 1996</b> 023. Power to Enforce Duties of Maintenance and Repair etc	The power pursuant to Section 101(6) of the Act, where: 23.1.1 23.1.1.1 the Council incurs costs in complying with a notice under Section 101(1) of the Act; or 23.1.1.2 the corporation recovers costs from the Council under Section 101(5) of the Act; and 23.1.2 the circumstances out of which the work was required are attributable to the act or default of another person, to recover those costs from that other person as a debt.
CTA 24.1	<b>Community Titles Act 1996</b> 024. Right to Inspect Policies of Insurance	The power pursuant to Section 108(1) of the Act, to request to inspect policies of insurance that are in force and were taken out by or on behalf of the community corporation.
CTA 24.2	<b>Community Titles Act 1996</b> 024. Right to Inspect Policies of Insurance	The power pursuant to Section 108(2) of the Act, to request to inspect policies of insurance that are in force and were taken out by or on behalf of the primary community corporation.

Code	Compliances	Description
CTA 24.3	<b>Community Titles Act 1996</b>  024. Right to Inspect Policies of Insurance	The power pursuant to Section 108(3) of the Act, to request to inspect policies of insurance that are in force and were taken out by or on behalf of the primary or secondary corporation.
CTA 25.1	<b>Community Titles Act 1996</b>  025. Information to be Provided by Corporation	The power pursuant to Section 139(1) of the Act to, make application to a community corporation to: 25.1.1 provide a statement setting out particulars as defined by the Act and Regulations 25.1.2 provide copies of certain documents as defined by the Act and Regulations 25.1.3 make information available for inspection as defined by the Act and Regulations 25.1.4 make available for inspection any contract with a body corporate manager 25.1.5 make available for inspection the register maintained under Section 135 of the Act.
CTA 25.2	<b>Community Titles Act 1996</b>  025. Information to be Provided by Corporation	The power pursuant to Section 139(1a) of the Act to, subject to Sections 139(2) and (4) of the Act, make application to a community corporation to provide, on a quarterly basis, ADI statements for all accounts maintained by the corporation.
CTA 26.1	<b>Community Titles Act 1996</b>  026. Information as to Higher Tier of Community Scheme	The power pursuant to Section 140(1) of the Act to apply to the primary corporation for information under Section 139 of the Act.
CTA 26.2	<b>Community Titles Act 1996</b>  026. Information as to Higher Tier of Community Scheme	The power pursuant to Section 140(2) of the Act to apply to the primary or secondary corporation for information under Section 139 of the Act.
CTA 27.1	<b>Community Titles Act 1996</b>  027. Persons Who May Apply for Relief	The power pursuant to Section 141(1) of the Act to apply for relief under Part 14 of the Act.
CTA 28.1	<b>Community Titles Act 1996</b>  028. Resolution of Disputes, etc	The power pursuant to Section 142(2) of the Act, subject to Section 142(1) of the Act, to make an application to the Magistrates Court.
CTA 28.2	<b>Community Titles Act 1996</b>  028. Resolution of Disputes, etc	The power pursuant to Section 142(3) of the Act to apply for the permission of the District Court, to bring an application under Section 142 of the Act in the District Court.

Code	Compliances	Description
CTA 28.3	<b>Community Titles Act 1996</b>  028. Resolution of Disputes, etc	The power pursuant to Section 142(3) of the Act to, with the permission of the District Court, bring an application under Section 142 in the District Court.
CTA 28.4	<b>Community Titles Act 1996</b>  028. Resolution of Disputes, etc	The power pursuant to Section 142(4) of the Act to make an application to the District Court that proceedings that have been commenced in the Magistrates Court be transferred to the District Court.
CTA 28.5	<b>Community Titles Act 1996</b>  028. Resolution of Disputes, etc	The power pursuant to Section 142(6) of the Act to make an application to a court to: 28.5.1 transfer an application under Section 142 of the Act to the Supreme Court on the ground that the application raises a matter of general importance; or 28.5.2 state a question of law for the opinion of the Supreme Court.
CTA 29.1	<b>Community Titles Act 1996</b>  029. Holding of Deposit and Other Contract Moneys When Lot is Pre-sold	The power pursuant to Section 142A(3) of the Act, in the event of a contravention of Section 142A(1) of the Act, to, by notice in writing given at any time before the plan of community division is deposited in the Lands Titles Registration Office, avoid the contract of sale.
CTA 29.2	<b>Community Titles Act 1996</b>  029. Holding of Deposit and Other Contract Moneys When Lot is Pre-sold	The power pursuant to Section 142A(4) of the Act, if the plan of community division is not deposited in the Lands Titles Registration Office: 29.2.1 within such period after the date of the contract as is specified in the contract in accordance with any requirements specified in the regulations; or 29.2.2 if the contract does not specify a period in accordance with Section 142A(4)(a) of the Act, within 6 months after the date of the contract, to, by notice in writing to the vendor, avoid the contract of sale at any time before the plan is deposited
CTA 30.1	<b>Community Titles Act 1996</b>  030. Entry onto Lot or Common Property	The power pursuant to Section 146(1) of the Act, subject to Sections 146(2) - (9) of the Act, where the Council needs to enter another lot or the common property, in order to exercise rights under an easement for the establishment, maintenance and repair of part of the service infrastructure, to: 30.1.1 give notice to the owner of the lot to be entered; or 30.1.2 where it is necessary to enter the common property, to give notice to the corporation.

Code	Compliances	Description
CTA 30.2	<b>Community Titles Act 1996</b>  030. Entry onto Lot or Common Property	The power pursuant to Section 146(4) of the Act, if notice is not given (in an emergency) or the period of the notice has expired and it is not possible to gain entry without using force, to use such force as is reasonable in the circumstances.
CTA 30.3	<b>Community Titles Act 1996</b>  030. Entry onto Lot or Common Property	The power pursuant to Section 146(6) of the Act, in an emergency to enter another lot or the common property to assist a person on the lot or common property or to prevent or reduce damage to the lot or another lot or to the common property.
DA 1.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  001. Concept of Change in the Use of Land	The power pursuant to Section 6(3) of the Development Act 1993 ('the Act') and in circumstances where a particular use of land has been discontinued for a period of six months or more: 1.1.1 to form the opinion that the revival of that use would be inconsistent with the Development Plan and have an adverse effect on the locality in which the land is situated; and 1.1.2 to serve written notice on the owner and occupier of the land declaring that a revival of the use will be treated for the purposes of the Act as a change in the use of land.
DA 2.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	The power pursuant to Section 18(1) of the Act to appoint a person to be an authorised officer for the purposes of the Development Act 1993.
DA 2.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	The power pursuant to Section 18(2) of the Act to impose conditions on the appointment of an authorised officer.
DA 2.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	The duty, pursuant to Section 18(3) of the Act to issue an authorised officer with an identity card.
DA 2.4	<b>Development Act 1993, Development</b>	The power pursuant to Section 18(5) of the Act to at any time, revoke an appointment which the Delegate or the Council has

Code	Compliances	Description
	<b>Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	made, or vary or revoke a condition of such an appointment or impose a further such condition.
DA 3.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  003. Delegations	The duty pursuant to Section 20(8) of the Act to ensure that notice of a delegation under Section 20 of the Act is given in the Gazette where the delegation is (see Regulation 110): 3.1.1 to a body corporate or committee not established by the council (not being a controlling authority); or 3.1.2 to a person who is not an officer or employee of the council.
DA 4.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minister May Amend a Development Plan	Where an amendment relates to the area, or part of the area, of a council, the power pursuant to Section 24(1)(a)(i) of the Act to prepare an amendment to a Development Plan.
DA 4.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minister May Amend a Development Plan	Not delegated - Section 24(1)(b)(i)
DA 4.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minister May Amend a Development Plan	Where an amendment to a Development Plan relates to the areas, or parts of the areas, of two or more councils, the power pursuant to Section 24(1)(b)(ii) of the Act to prepare an amendment to a Development Plan at the request or with the approval of the Minister.
DA 4.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minister May Amend a Development Plan	Not delegated - Section 24(1a).
DA 4.5	<b>Development Act 1993, Development</b>	The power pursuant to section 24(1)(a)(iva) of the Act, where the Council or the Delegate has, after commencing the

Code	Compliances	Description
	<b>Regulations 2008, Adelaide (City) Development Plan</b> 004. Council or Minister May Amend a Development Plan	processes associated with making an amendment as set out in Section 25 of the Act, to subsequently decide not to proceed with the amendment after all.
DA 4.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 004. Council or Minister May Amend a Development Plan	The power pursuant to Section 24(1b) of the Act to make submissions in relation to the matter within the period specified by the Minister.
DA 4.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 004. Council or Minister May Amend a Development Plan	Not Delegated - Section 24(2a).
DA 5.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendments by a Council	The power pursuant to Section 25(1) of the Act to prepare a 'Statement of Intent' in accordance with the Regulations.
DA 5.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendments by a Council	The power pursuant to Section 25(1) of the Act to reach agreement with the Minister on a 'Statement of Intent' prepared by the Council.
DA 5.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendments by a Council	Subject to Sections 25(4) and 25(5) of the Act the power pursuant to Section 25(3) of the Act to prepare a proposal, to be called a 'Development Plan Amendment' (or DPA) that complies with the following requirements: 5.3.1 the DPA must be based on the outcome of investigations initiated by the Council or the Delegate in accordance with the terms of the Statement of Intent and such other investigations (if any) as the Council or the Delegate thinks fit; 5.3.2 the DPA must include an assessment of the extent to which the proposed amendment: 5.3.2.1 accords with the Planning Strategy; and

Code	Compliances	Description
		<p>5.3.2.2 accords with the Statement of Intent; and 5.3.2.3 accords with other parts of the Development Plan; and 5.3.2.4 complements the policies in the Development Plans for adjoining areas; and 5.3.2.5 satisfies the matters prescribed in the Regulations; 5.3.3 the DPA must include: 5.3.3.1 an explanation of the intent of the proposed amendments, the relationship between that intent and the policy of the Statement of Intent, and a summary of the major policy changes (if any) that are proposed; and 5.3.3.2 a summary of the conclusions drawn from the investigations and assessments referred to above; and 5.3.3.3 a draft of the amendment, or a draft of the relevant section of the Development Plan as amended (with the amendments shown in a distinctive manner); 5.3.4 the DPA must include an assessment of the extent to which the proposed amendment accords with relevant infrastructure planning identified by the Council through strategic planning or other processes undertaken by the Council or identified by a Minister, or other relevant government agency, in accordance with any scheme set out in the Regulations; 5.3.5 the DPA must include any other matter prescribed by the Regulations.</p>
DA 5.4	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>005. Amendments by a Council</p>	<p>The power pursuant to Section 25(3)(a) of the Act to initiate investigations in accordance with the terms of the Statement of Intent and such other investigations as the Delegate thinks fit.</p>
DA 5.5	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>005. Amendments by a Council</p>	<p>The duty, pursuant to Section 25(4) of the Act to prepare a DPA only after the Delegate has considered the advice of a person with prescribed qualifications.</p>
DA 5.6	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>005. Amendments by a Council</p>	<p>The power pursuant to Section 25(5) of the Act to not, except as authorised by the Minister, propose an amendment to a part of a Development Plan that has been declared by the Minister by notice in the Gazette as being part of a set of standard policy modules for the purposes of the Act.</p>
DA 5.7	<p><b>Development Act 1993, Development</b></p>	<p>The duty pursuant to Section 25(6) of the Act to deal with a DPA in accordance with process A, B or C as described by the</p>



Code	Compliances	Description
	<b>Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendments by a Council	Act, depending on an agreement reached between the Council or the Delegate and the Minister as part of the Statement of Intent or at some later time if so determined or agreed by the Minister.
DA 5.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendments by a Council	The power pursuant to Section 25(6) of the Act to reach an agreement with the Minister as part of the Statement of Intent or at some later time if so determined or agreed by the Minister.
DA 5.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendments by a Council	Process A: 5.9.1 The duty pursuant to Section 25(7)(a) of the Act to refer the DPA to any government Department or agency that has a direct interest in the matter, and any other body specified in the Statement of Intent, for comment within the period prescribed by the Regulations. 5.9.2 The power pursuant to Section 25(7)(b) of the Act, if a response is not received within the period that applies under Section 25(7)(a) of the Act, to assume that the particular Department, agency or other body does not desire to provide any comment. 5.9.3 The power pursuant to Section 25(7)(c) of the Act to consult with the Minister. 5.9.4 The duty pursuant to Section 25(7)(c)(i) of the Act to comply with the requirement of the Minister to make an alteration to the DPA. 5.9.5 Subject to Sections 25(10), 25(11), 25(12) and 25(12a) of the Act, the duty pursuant to Section 25(7)(d) of the Act to release the DPA for public consultation in accordance with the Regulations), over a period of at least 8 weeks.
DA 5.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendments by a Council	Process B: 5.10.1 The duty pursuant to Section 25(8)(a) of the Act, if required by the Minister, to first refer the DPA to the Minister for consideration. 5.10.2 The power, pursuant to Section 25(8)(a) of the Act, to consult with the Minister. 5.10.3 The duty pursuant to Section 25(8)(a)(i) of the Act to comply with a requirement of the Minister to make an alteration to the DPA. 5.10.4 Subject to complying with Section 25(8)(a) of the Act, (if relevant) the duty and power pursuant to Section 25(8)(b)(i) of the Act to refer the DPA to any government Department or agency that has a direct interest in the matter, and any other body specified in the Statement of Intent for comment within a period of 8 weeks, and, if a response is not received within this period, to assume that the particular Department, agency or body does not desire to provide any comment. 5.10.5 Subject to Sections 25(10), 25(11), 25(12)

Code	Compliances	Description
		and 25(12a) of the Act the duty pursuant to Section 25(8)(b)(ii) of the Act to release the DPA for public consultation in accordance with the Regulations over a period that is at least concurrent with the period that applies under Section 25(8)(b)(i) of the Act.
DA 5.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	Process C: 5.11.1 The duty and power pursuant to Section 25(9)(a) of the Act to refer the DPA to any government Department or agency that has a direct interest in the matter, and any other body specified in the Statement of Intent for comment within a period of 4 weeks, and, if a response is not received within this period, to assume that the particular Department, agency or body does not desire to provide any comment. 5.11.2 Subject to Sections 25(10), 25(11), 25(12) and 25(12a) of the Act, the duty pursuant to Section 25(9)(b) of the Act to release the DPA for public consultation in accordance with the Regulations, over a period that is at least concurrent with the period that applies under Section 25(9)(a) of the Act. 5.11.3 The duty pursuant to Section 25(9)(c) of the Act, at the time that the DPA is released for public consultation, to give: 5.11.3.1 an owner or occupier of any land that is directly subject to the operation of the proposed amendment; and 5.11.3.2 an owner or occupier of each piece of adjacent land to land that is directly subject to the operation of the proposed amendment, a written notice in accordance with the Regulations.
DA 5.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	The duty pursuant to Section 25(10) of the Act to not release a DPA for public consultation unless or until the Chief Executive Officer of the Council has, on behalf of the Council, issued a certificate in the prescribed form relating to the extent to which the proposed amendment:
DA 5.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	In addition to any requirement prescribed by the Regulations, the duty pursuant to Section 25(11) of the Act for the purposes of undertaking the public consultation, to: 5.13.1 allow interested persons to make representations in writing in relation to the matter over the period that applies for the purposes of the public consultation; and 5.13.2 subject to Section 25(11)(b) of the Act and in accordance with the Regulations, hold within the area of the Council at least 1 meeting where members of the public may attend and make representations in relation to the matter, 5.13.3 appoint a committee (which may, but need not, include members of the

Code	Compliances	Description
		Council) to consider any representations made under Sections 25(11)(a) or 25(11)(b) of the Act and to provide advice in relation to those representations.
DA 5.14	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	If a proposed amendment designates a place as a place of local heritage value, the duty pursuant to Section 25(12) of the Act, at or before the time when the DPA is released for public consultation, to give each owner of land constituting a place proposed as a place of local heritage value a written notice: 5.14.1 informing the owner of the proposed amendment, and 5.14.2 inviting the owner to make submissions on the amendment within the period provided for public consultation under the Regulations.
DA 5.15	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	If a proposed amendment declares a tree to be a significant tree or a stand of trees to be significant trees, the duty pursuant to Section 25(12a) of the Act, at or before the time when the DPA is released for public consultation, to give each owner of land where the tree or trees are located a written notice: 5.15.1 informing the owner of the proposed amendment; and 5.15.2 inviting the owner to make submissions on the amendment within the period provided for public consultation under the Regulations.
DA 5.16	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	The duty pursuant to Section 25(13)(a) of the Act, after complying with the requirements of Sections 25(1)-(12a) of the Act, to, in accordance with the Regulations prepare a report on the matters raised during the consultation period, on the reasons for any failure to comply with any time set for any step under Sections 25(1)-(12a) of the Act, and on any recommended alterations to the proposed amendment.
DA 5.17	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	The power pursuant to Section 25(13)(b) of the Act, if the Delegate thinks fit, by notice in writing to the Minister, to decline to proceed any further with an amendment.
DA 5.18	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty to send to the Minister: 5.18.1 a copy of a report under Section 25(13)(a); and 5.18.2 a certificate from the Chief Executive Officer; pursuant to and in accordance with Section 25(14) of the Act and the Regulations.

Code	Compliances	Description
	005. Amendments by a Council	
DA 5.19	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	The power pursuant to Sections 25(15)(d) and 25(15)(f) of the Act to consult with the Minister.
DA 5.20	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	The power pursuant to and in accordance with Section 25(21) of the Act to consult with, and make submissions to the Minister.
DA 5.21	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendments by a Council	The power pursuant to Section 25(23) of the Act to consult with the Minister.
DA 6.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  006. Amendments by a Minister	The power pursuant to Section 26(5)(d)(i) of the Act, in relation to a DPA referred to the Council by the Minister, to make comment on the DPA to the Minister within a period of 8 weeks.
DA 6.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  006. Amendments by a Minister	The power pursuant to Section 26(5a)(a) of the Act in relation to a DPA referred to the Council by the Minister, to make comment on the DPA to the Minister within a period of 8 weeks.
DA 6.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  006. Amendments by a Minister	The power pursuant to Section 26(5b)(a) of the Act in relation to a DPA referred to the Council by the Minister, to make comment on the DPA to the Minister within a period of 4 weeks.

Code	Compliances	Description
DA 6.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  006. Amendments by a Minister	Not delegated - Section 26(12).
DA 6.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  006. Amendments by a Minister	The power pursuant to, Section 26(12) of the Act to, by notice in writing, object to the Minister's proposed action.
DA 7.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  007. Parliamentary Scrutiny	The power pursuant to Section 27(6) of the Act to consult with the Minister.
DA 8.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	The duty pursuant to Section 30(1) of the Act, to, from time to time, in accordance with the requirements of Section 30 of the Act, prepare a report under Section 30 of the Act (a Strategic Directions Report) that: 8.1.1 addresses the strategic planning issues within the area of the Council, with particular reference to: 8.1.1.1 the Planning Strategy; and 8.1.1.2 any other policy or document prescribed by the regulations; and 8.1.2 addresses appropriate amendments to any Development Plan that applies within the area of the Council; and 8.1.3 sets out the Council's priorities for: 8.1.3.1 achieving orderly and efficient development through the implementation of planning policies; and 8.1.3.2 the integration of transport and land-use planning within its area; and 8.1.3.3 implementing any relevant targets set out in the Planning Strategy; and 8.1.3.4 implementing affordable housing policies set out in the Planning Strategy within its area; and 8.1.3.5 infrastructure planning (with respect to both physical and social infrastructure), taking into account any advice provided by a Minister, or any other relevant government agency, in accordance with a scheme set out in the regulations, and any of the Council's proposals with respect to infrastructure; and 8.1.3.6 other projects or initiatives considered to be relevant by the Council; and 8.1.4 contains such other material as may

Code	Compliances	Description
DA 8.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	<p>be: 8.1.4.1 prescribed by the regulations; or 8.1.4.2 required by the Minister.</p> <p>The duty pursuant to Section 30(2) of the Act to prepare and complete a report under Section 30 of the Act: 8.2.1 within 12 months after an alteration is made to the Planning Strategy, or within such longer period as the Minister may allow, if: 8.2.1.1 the Minister declares, by notice in the Gazette, that the alteration is considered to be a significant alteration that should trigger a review of Development Plans, or specified Development Plans, under Section 30 of the Act in relation to issues specified by the Minister; and 8.2.1.2 the Development Plan that applies in relation to the Council's area (or a part of its area) falls within the ambit of the declaration; and 8.2.2 in any event, within 5 years after the completion of the last report under Section 30 of the Act.</p>
DA 8.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	<p>The duty, pursuant to Section 30(3) of the Act, in connection with the preparation of a report under Section 30 of the Act, to: 8.3.1 public advertisement, invite interested persons to make written submissions to the Council within 2 months of the date of the advertisement or such longer period as may be allowed by the advertisement; and 8.3.2 consult with any prescribed authority or body in the manner specified by the regulations.</p>
DA 8.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	<p>The duty, pursuant to Section 30(4) of the Act, in connection with the operation of Section 30(3) of the Act, to prepare and make available the documentation prescribed by the regulations.</p>
DA 8.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	<p>The duty pursuant to Section 30(5) of the Act to give a person who makes a written response to an invitation under Section 30(3)(a) of the Act an opportunity to appear personally or by representative before the Council or a Council Committee and to be heard on those submissions.</p>
DA 8.6	<b>Development Act 1993, Development Regulations 2008,</b>	<p>The duty pursuant to Section 30(6) of the Act, in preparing a report under Section 30 of the Act, to: 8.6.1 reach agreement with the Minister on a Statement of Intent with respect to any proposed amendments to a Development Plan that applies</p>

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 008. Strategic Directions Report	within the area of the Council; and 8.6.2 if relevant, prepare a DPA that is suitable for consideration under Section 25(3) of the Act.
DA 8.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	The duty pursuant to Section 30(7) of the Act to furnish a report under Section 30 of the Act to the Minister.
DA 8.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	The duty pursuant to Section 30(8) of the Act to, then, in accordance with any reasonable request of the Minister, enter into an agreement with the Minister on the steps that the Council will take as a result of the matters contained in the report (and the report will not be taken to have been completed unless or until such an agreement is reached with the Minister).
DA 8.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	The power pursuant to Section 30(9) of the Act to request the Minister to exempt the Council: 8.9.1 from a requirement to prepare a particular report under Section 30 of the Act; or 8.9.2 from a particular requirement with respect to a report under Section 30 of the Act.
DA 8.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	The duty pursuant to Section 30(12) of the Act to make copies of a report prepared under Section 30 of the Act available for inspection (without charge) by the public at the principal office of the Council.
DA 8.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 008. Strategic Directions Report	The duty pursuant to Section 30(13) of the Act, if a report proposes amendments to a Development Plan that applies within the area of the Council, to ensure that it releases a DPA for public consultation under Section 25 within the period prescribed by the regulations.
DA 8.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 30(14) of the Act, to request in accordance with the regulations a Minister identified by the regulations for the purposes of this provision to furnish to the Council within the prescribed period a statement of the nature and extent of any infrastructure that, according to the

Code	Compliances	Description
	008. Strategic Directions Report	Minister's assessment, should be taken into account in connection with the preparation of a report under Section 30 of the Act.
DA 8.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	The power pursuant to Section 30(15) of the Act to act jointly with two or more councils under Section 30 of the Act and to act on behalf of, and with the agreement of, the other council or councils in undertaking any process or procedure under Section 30 of the Act.
DA 9.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  009. Copies of Plans to be Made Available to the Public	The duty pursuant to Section 31(3) of the Act to make copies of a Development Plan published under Section 31(1) of the Act that applies in relation to the area of the Council available for inspection (without charge) and purchase by the public at an office of the Council.
DA 10.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  010. Matters Against Which Development Must be Assessed	The power, as the relevant authority and pursuant to Section 33 of the Act, to assess a development against and grant or refuse consent in respect of each of the following matters (insofar as they are relevant to that development): 10.1.1 the provisions of the appropriate Development Plan; 10.1.2 the provisions of the Building Rules (where delegate holds prescribed qualifications in accordance with Regulation 87); 10.1.3 in relation to a proposed division of land (otherwise than under the Community Titles Act 1996 or the Strata Titles Act 1988) on the satisfaction of the conditions specified in Section 33(1)(c) of the Act; 10.1.4 in relation to a division of land under the Community Titles Act 1996 or the Strata Titles Act 1988 on the satisfaction of the conditions specified in Section 33(1)(d) of the Act (where delegate holds prescribed qualifications in accordance with Regulation 87); 10.1.5 the requirement that any encroachment of a building over, under, across or on a public place has been dealt with in a satisfactory manner; and 10.1.6 such other matters as may be prescribed.
DA 10.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 33(3) of the Act, when granting a development plan consent, to reserve a decision on a specified matter until further assessment of the development under the Act.



Code	Compliances	Description
	010. Matters Against Which Development Must be Assessed	
DA 10.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  010. Matters Against Which Development Must be Assessed	If: 10.3.1 a development only requires an assessment under paragraph (b) of Section 33(1) of the Act; and 10.3.2 the Council: 10.3.2.1 is the relevant authority; and 10.3.2.2 is to make the assessment under that paragraph; and 10.3.3 the Council determines to grant consent under that paragraph, the duty, pursuant to Section 33(4b) of the Act as the relevant authority, to issue the relevant development approval with the consent.
DA 11.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  011. Determination of Relevant Authority	The power pursuant to Section 34(1)(b)(iii) of the Act to request the Minister to declare the Development Assessment Commission to be the relevant authority for a proposed development.
DA 11.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  011. Determination of Relevant Authority	The power pursuant to Section 34(1a) of the Act, where the Minister has made a declaration under Section 34(1)(b)(vi) of the Act, to provide the Development Assessment Commission with a report, relating to the application for development authorisation, within the time prescribed by the Regulations.
DA 11.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  011. Determination of Relevant Authority	Not delegated - Section 34(8a).
DA 11.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  011. Determination of Relevant Authority	Not delegated - Section 34(21).
DA 11.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Section 34(27)(a) of the Act to establish a policy relating to the basis upon which the Council will make the various delegations required by Section 34(23) of the Act.

Code	Compliances	Description
	011. Determination of Relevant Authority	
DA 11.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  011. Determination of Relevant Authority	The duty pursuant to Section 34(27)(b) of the Act to ensure that a copy of the policy established by the Council under Section 34(27)(a) of the Act is available for inspection at the principal office of the council during ordinary office hours and for inspection on the internet.
DA 12.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	The duty pursuant to Section 35(1) of the Act to grant a development plan consent if the Regulations or the relevant Development Plan describes any proposed development as a complying development (subject to such conditions or exceptions as may be prescribed by the Regulations or the relevant Development Plan and subject to any other provision made by the Act or applying under the Regulations).
DA 12.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	The power pursuant to Section 35(1b) of the Act to determine a development that is assessed by a relevant authority as being a minor variation from complying development to be complying development.
DA 12.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	Subject to Sections 35 (1d) and (1e) of the Act, if a proposed development meets all but 1 criteria necessary for the development to be complying development, the duty, pursuant to Section 35(1c) of the Act to regard the aspect or aspects of the development that are consistent with the development being complying development accordingly and to assess the balance of the development as merit development.
DA 12.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment	The power pursuant to Section 35(2) of the Act to assess whether or not a development is seriously at variance with the relevant Development Plan.

Code	Compliances	Description
	Against Development Plans	
DA 12.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	The power pursuant to Section 35(3)(a) of the Act in appropriate cases, to concur in the granting of consent to a development described as a non-complying development.
DA 12.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	Subject to the Act, the power and duty pursuant to Section 35(6) of the Act, to accept that a proposed development complies with the provisions of the appropriate development plan to the extent that such compliance is certified by a private certifier.
DA 13.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment Against the Building Rules	The duty pursuant to Section 36(1) of the Act to grant a building rules consent if the Regulations provide that any proposed building work complies with the Building Rules.
DA 13.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment Against the Building Rules	The power pursuant to and in accordance with Section 36(2) of the Act, where the delegate holds the prescribed qualifications in accordance with Regulation 87: 13.2.1 to assess whether a development is at variance with the Building Rules; 13.2.2 to determine whether to grant building rules consent where the variance is with the performance requirements of the Building Code and the Building Rules Assessment Commission concurs in the granting of consent; 13.2.3 to determine whether to grant building rules consent where the variance is with a part of the Building Rules other than the Building Code and to determine that it is appropriate to grant the consent despite the variance on the basis that the Delegate is satisfied that: 13.2.3.1 the provisions of the Building Rules are inappropriate to the particular building or building work, or the proposed building fails to conform with

Code	Compliances	Description
		<p>the Building Rules only in minor respects and the variance is justifiable having regard to the objects of the Development Plan or the performance requirements of the Building Code and would achieve the objects of the Act as effectively, or more effectively, than if the variance were not to be allowed; or 13.2.3.2 in circumstances where the development has already occurred the variance is justifiable in the circumstances of the particular case.</p>
DA 13.3	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>013. Special Provisions Relating to Assessment Against the Building Rules</p>	<p>The duty pursuant to Section 36(3) of the Act, where the delegate holds the prescribed qualifications in accordance with Regulation 87, to modify the application of the Building Rules to avoid an inconsistency between the Building Rules and the Development Plan in relation to a State heritage place or a local heritage place.</p>
DA 13.4	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>013. Special Provisions Relating to Assessment Against the Building Rules</p>	<p>The duty pursuant to Section 36(3a) of the Act to seek and consider the advice of the Building Rules Assessment Commission before imposing or agreeing to a requirement under Section 36(3) of the Act that would be at variance with the performance requirements of the Building Code.</p>
DA 13.5	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>013. Special Provisions Relating to Assessment Against the Building Rules</p>	<p>The duty pursuant to Section 36(4)(a) and (b) of the Act to accept that proposed building work complies with the Building Rules to the extent that: 13.5.1 such compliance is certified by the provision of technical details, particulars, plans, drawings or specifications prepared and certified in accordance with the Regulations; or 13.5.2 such compliance is certified by a private certifier.</p>
DA 13.6	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>013. Special Provisions Relating to Assessment</p>	<p>The power pursuant to Section 36(6) of the Act to refuse to grant a consent in relation to any development if, as a result of that development, the type or standard of construction of a building of a particular classification would cease to conform with the requirements of the Building Rules for a building of that classification.</p>

Code	Compliances	Description
	Against the Building Rules	
DA 14.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  014. Consultation with Other Authorities or Agencies	Subject to Section 37AA of the Act, the duty pursuant to Section 37(1)(a) and (b) of the Act where an assessment is required of an application for the consent or approval of a proposed development of a prescribed class to: 10.1.1 refer the application, together with a copy of any relevant information provided by the applicant to a body prescribed by the Regulations and including the Development Assessment Commission, and 10.1.2 not make a decision until a response has been received from the prescribed body in relation to the matter or matters for which the referral was made or the presumption is made that the body does not desire to make a response or concur (as the case requires).
DA 14.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  014. Consultation with Other Authorities or Agencies	The duty pursuant to Section 37(5)(a) of the Act where an application has been refused or conditions imposed in respect of a development authorisation by direction of a prescribed body, to notify the applicant that the application was refused, or the conditions imposed, by direction under Section 37 of the Act.
DA 14.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  014. Consultation with Other Authorities or Agencies	If a relevant authority is directed by a prescribed body to refuse an application and the refusal is the subject of an appeal under the Act, the power, pursuant to Section 37(6) of the Act to make application for the relevant authority to be joined as a party to the proceedings.
DA 15.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  015. Preliminary Advice and Agreement	The power pursuant to and in accordance with Section 37AA(2)(e) of the Act to be satisfied that an application accords with an agreement indicated by a prescribed body in accordance with Section 37AA(2)(c) of the Act.
DA 15.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to and in accordance with Section 37AA(4) of the Act to determine that an agreement under Section 37AA of the Act is no longer appropriate due to the operation of Section 53 of the Act.

Code	Compliances	Description
	015. Preliminary Advice and Agreement	
DA 16.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  016. Proposed Development Involving Creation of Fortifications	The duty pursuant to Section 37A(1) of the Act where the Delegate has reason to believe that a proposed development may involve the creation of fortifications, to refer the application for consent to, or approval of, the proposed development to the Commissioner of Police (‘the Commissioner’).
DA 16.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  016. Proposed Development Involving Creation of Fortifications	The power pursuant to Section 37A(2)(b) of the Act to receive the Commissioner's written determination under Section 37A(2)(a) of the Act.
DA 16.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  016. Proposed Development Involving Creation of Fortifications	The duty pursuant to Section 37A(5) of the Act if the Commissioner determines that the proposed development involves the creation of fortifications to: 16.3.1 if the proposed development consists only of the creation of fortifications - refuse the application; or 16.3.2 in any other case - impose conditions in respect of any consent to or approval of the proposed development prohibiting the creation of the fortifications.
DA 16.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  016. Proposed Development Involving Creation of Fortifications	The duty pursuant to Section 37A(6) of the Act, if the Delegate acting on the basis of a determination of the Commissioner under subsection 37A(2) refuses an application or imposes conditions in respect of a development authorisation, to notify the applicant that the application was refused, or the conditions imposed, on the basis of a determination of the Commissioner under Section 37A of the Act.
DA 17.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	The duty, pursuant to Section 38(3) of the Act, where a person applies for a consent in respect of the Development Plan for a Category 1 development, to not on the Delegate's own initiative seek the views of the owners or occupiers of adjacent or other land in relation to the granting or refusal of development plan consent.

Code	Compliances	Description
DA 17.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 017. Public Notice and Consultation	<p>Where a person applies for a consent in respect of the Development Plan for a Category 2A development, - 17.2.1 the duty pursuant to Section 38(3a)(a) of the Act to - 17.2.1.1 subject to any exclusion or qualification prescribed by the Regulations give an owner or occupier of each piece of adjoining land; and 17.2.1.2 give any other person of a prescribed class, notice of the application; and 17.2.2 the duty pursuant to Section 38(3a)(b) of the Act, to - 17.2.2.1 give consideration to any representations in writing made in accordance with the Regulations by a person who is entitled to be given notice under paragraph (a) of Section 38(3a) of the Act; and 17.2.2.2 forward to the applicant a copy of any representations that the relevant authority must consider under subparagraph (i) of Section 38(3a)(b) of the Act and allow the applicant an opportunity to respond in writing, to those representations within the period prescribed by the Regulations; and 17.2.3 if a representation is received under paragraph (b) of Section 38(3a) of the Act within the prescribed number of days, the power pursuant to Section 38(3a)(c) of the Act to, in the Delegate's absolute discretion, allow the person who made the representation to appear personally or by representative before it to be heard in support of the representation.</p>
DA 17.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 017. Public Notice and Consultation	<p>The duty pursuant to Section 38(4) of the Act to give notice of a proposal for a Category 2 development.</p>
DA 17.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 017. Public Notice and Consultation	<p>The duty pursuant to Section 38(5) of the Act to give notice of a proposal for a Category 3 development.</p>
DA 17.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	<p>The duty pursuant to Section 38(8) of the Act to forward to an applicant a copy of any representation made regarding the proposed development, and to allow the applicant to respond in writing to those representations.</p>

Code	Compliances	Description
	017. Public Notice and Consultation	
DA 17.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 38(10)(a) of the Act, in respect of a Category 2 development, to determine whether to allow a person who made a representation to appear personally or by representative before the Delegate.
	017. Public Notice and Consultation	
DA 17.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Section 38(10)(b) of the Act, in respect of a Category 3 development, to allow a person who made a representation and who as part of that representation indicated an interest in appearing before the Delegate, a reasonable opportunity to appear personally or by representative to be heard in support of the representation.
	017. Public Notice and Consultation	
DA 17.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Section 38(11) of the Act to allow an applicant to appear personally or by representative before the Delegate or the Council in order to respond to any relevant matter.
	017. Public Notice and Consultation	
DA 17.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Section 38(12) of the Act, where representations have been made under Section 38 of the Act, to give notice of the decision on the application to each person who made a representation and in respect of a Category 3 development of the person's appeal rights under the Act, and give notice to the Court.
	017. Public Notice and Consultation	
DA 17.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power, pursuant to subsection 38(17) of the Act, where a relevant authority is acting under Section 38 of the Act in relation to a Category 2A or Category 2 development, to not take into account under Section 38 of the Act a representation made by a person who is not entitled to be given notice of the relevant application under Section 38 of the Act.
	017. Public Notice and Consultation	
DA 17.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power, pursuant to subsection 38(18) of the Act, to not take into account under Section 38 of the Act, a representation that is not made in accordance with any requirement prescribed by the Regulations for the purposes of Section 38.
	017. Public Notice and Consultation	



Code	Compliances	Description
DA 18.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(2) of the Act to request an applicant to: 18.1.1 provide such additional documents or information to enable assessment of the application; 18.1.2 remedy any defect or deficiency in any application or accompanying document or information required by or under the Act; 18.1.3 consult with an authority or body prescribed by the Regulations; 18.1.4 (where required by the Regulations) prepare a statement of effect in relation to non-complying development; and 18.1.5 comply with any other requirement prescribed by the Regulations.
DA 18.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	If: 18.2.1 a development is of a kind that is complying development; and 18.2.2 the development falls within a class of development prescribed by the Regulations for the purpose of Section 39(2a)(b) of the Act; and 18.2.3 the applicant has complied with the requirements of Section 39(1)(a), (c) and (d), the duty, pursuant to Section 39(2a) of the Act, to, in making an assessment as to development plan consent, assess the application without requesting the applicant to provide additional documents or information.
DA 18.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	If: 18.3.1 a development falls within a class of development prescribed by the Regulations for the purposes of Section 39(2b)(b) of the Act; and 18.3.2 the applicant has complied with the requirements of Section 39(1)(a), (c) and (d) of the Act, the power and duty pursuant to Section 39(2b)(c) of the Act, to; 18.3.3 in making an assessment as to development plan consent, request the applicant to provide additional documents or information in relation to the application on 1 occasion only; and the duty pursuant to Section 39(2b)(d) of the Act, to; 18.3. 4 make that request within a period prescribed by the Regulations.
DA 18.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	Pursuant to Section 39(3)(b) of the Act, where a request is made under Section 39(2) of the Act and the request is not complied with within the time specified by the Regulations, the power pursuant to Section 39(3)(b) of the Act to - 18.4.1 subject to Section 39(3)(b)(ii) of the Act, refuse the application; and 18.4.2 refuse the application in prescribed circumstances (including, if the Regulations so provide, in a case involving development that is complying development).

Code	Compliances	Description
DA 18.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The duty, pursuant to Section 39(3a) of the Act, in dealing with an application that relates to a regulated tree, to seek to make any assessment as to whether the tree is a significant tree without requesting the applicant to provide an expert or technical report relating to the tree, unless the Delegate considers that special circumstances apply.
DA 18.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The duty, pursuant to Section 39(3b) of the Act, in dealing with an application that relates to a regulated tree that is not a significant tree, to seek to assess the application without requesting the applicant to provide an expert or technical report relating to the tree, unless the Delegate considers that special circumstances apply.
DA 18.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(4)(a) and Section 39(5) of the Act to permit an applicant to vary an application or vary any plans, drawings, specifications or other documents that accompanied an application.
DA 18.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(4)(b) and Section 39(5) of the Act to permit an applicant to lodge an application without the provision of any information or document required by the Regulations.
DA 18.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(4)(c) and Section 39(5) of the Act to waive payment of whole or part of the application fee or refund an application fee (to the extent that such fees are payable to the Council).
DA 18.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 39(4)(d) of the Act and Regulation 17(3)(a) of the regulations to refuse an application that relates to a development of the kind that is described as a non-complying development under the Development Plan without proceeding to make an assessment of the application.

Code	Compliances	Description
	018. Application and Provision of Information	
DA 18.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(4) of the Act, if there is an inconsistency between any documents lodged with the Council for the purposes of Division 1 of Part 4 of the Act, or between any such document and a development authorisation that has already been given that is relevant in the circumstances, to return or forward any document to the applicant or to any other person and to determine not to finalise the matter until any specified matter is resolved, rectified or addressed.
DA 18.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(7) of the Act to approve an application for variation of the conditions of the development authorisation previously given under the Act, or to extend the period for which such authorisation remains operative.
DA 18.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power, pursuant to section 39(7)(c) to determine whether representations relate to any aspect of the development under consideration on account of an application for variation, and to determine whether, in the circumstances of the case, it is unnecessary to deal with the matter as Category 3 development.
DA 18.14	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power, pursuant to section 39(7)(d) of the Act, to approve the seeking of a variation to extend the period for which the relevant authorisation remains operative.
DA 18.15	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	Where granting an application for variation of a development authorisation pursuant to section 39(6), the power, pursuant to section 39(7a), to make specific provision for the variation of a condition imposed with respect to the original authorisation in its decision on the application for variation.

Code	Compliances	Description
DA 18.16	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(8) of the Act to issue a consent which provides for the undertaking of development in stages.
DA 18.17	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	The power pursuant to Section 39(9) of the Act to determine that the applicant is entitled to a refund of the application fee in the event that an application is withdrawn.
DA 19.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  019. Determination of Application	The duty pursuant to Section 40(1) of the Act to give notice of a decision in accordance with the Regulations (and in the case of a refusal, the duty to include the reasons for the refusal and any appeal rights that exist under the Act.)
DA 19.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  019. Determination of Application	The power pursuant to Section 40(3) of the Act to extend the period of time within which a development authorisation remains operative.
DA 20.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  020. Time Within Which Decision Must be Made	The duty, pursuant to Section 41(1) of the Act to deal with an application as expeditiously as possible and within the time prescribed by the Regulations.
DA 20.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  020. Time Within Which Decision Must be Made	If: 20.2.1 the relevant authority does not decide an application that relates to development that is a complying development within the time prescribed under Section 41(1) of the Act; and 20.2.2 the applicant gives the relevant authority a notice in accordance with the Regulations on the basis that the decision on the application has not been made, the duty pursuant to Section 41(5)(d) of the Act, subject to any exclusion or qualification prescribed by the Regulations, to refund the fee

Code	Compliances	Description
		received by the relevant authority under Section 39(1)(d) in relation to the application.
DA 21.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 021. Conditions	The power pursuant to Sections 42(1) and (3) of the Act to attach such conditions as the Delegate thinks fit or as may be prescribed by regulation to any decision under Division 1 of Part 4 of the Act.
DA 21.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 021. Conditions	The duty, pursuant to Section 42(4) of the Act, in accordance with Section 42(5) of the Act and subject to Sections 42(6) and (8) of the Act, if a development authorisation provides for the killing, destruction or removal of a regulated tree or a significant tree, to apply the principle that the development authorisation be subject to a condition that the prescribed number of trees (of a kind determined by the Delegate) must be planted and maintained to replace the tree (with the cost of planting to be the responsibility of the applicant or any person who acquires the benefit of the consent and the cost of maintenance to be the responsibility of the owner of the land).
DA 21.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 021. Conditions	The power, pursuant to Section 42(6) of the Act, on the application of the applicant, to determine that a payment of an amount calculated in accordance with the Regulations be made into the relevant fund in lieu of planting one or more replacement trees under Section 42(4) of the Act.
DA 21.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 021. Conditions	The power, pursuant to Section 42(8)(b) of the Act, after taking into account any criteria prescribed by the Regulations and if the Minister concurs, to determine that it is appropriate to grant an exemption under Section 42 of the Act in a particular case.
DA 22.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 022. Cancellation by a Relevant Authority	The power pursuant to Section 43 of the Act to cancel a development authorisation previously given by the Council or the Delegate.
DA 23.1	<b>Development Act 1993, Development</b>	Not delegated - Section 45A(2).

Code	Compliances	Description
	<b>Regulations 2008, Adelaide (City) Development Plan</b> 023. Investigation of Development Assessment Performance	
DA 23.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 023. Investigation of Development Assessment Performance	Not delegated - Section 45A(14).
DA 23.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 023. Investigation of Development Assessment Performance	Not delegated - Section 45A(12).
DA 24.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 024. Crown Development and Public Infrastructure	The power pursuant to Section 49(4a) of the Act to receive notice from the Development Assessment Commission containing the prescribed particulars of the development in accordance with the Regulations.
DA 24.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 024. Crown Development and Public Infrastructure	The power pursuant to Section 49(5) of the Act to report to the Development Assessment Commission on any matters contained in a notice from the Development Assessment Commission under Section 49(4a) of the Act.
DA 24.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 49(9) of the Act to withdraw opposition to a State agency proposed development.

Code	Compliances	Description
	024. Crown Development and Public Infrastructure	
DA 25.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  025. Electricity Infrastructure Development	The power pursuant to Section 49A(4a) of the Act to receive notice from the Development Assessment Commission containing the prescribed particulars of the development in accordance with the Regulations.
DA 25.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  025. Electricity Infrastructure Development	The power pursuant to Section 49A(5) of the Act, where notice of a proposal to undertake development for the purposes of the provision of electricity infrastructure has been given to the Council pursuant to Section 49A(4a) of the Act, to report to the Development Assessment Commission on any matters contained in the said notice.
DA 25.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  025. Electricity Infrastructure Development	The power pursuant to Section 49A(9) of the Act, in circumstances where the Council's report to the Development Assessment Commission under Section 49A(5) of the Act expressed opposition to the proposed development, to withdraw that opposition.
DA 26.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	The power pursuant to Section 50(1) of the Act, with respect to an application for the division of land into more than 20 allotments where one or more allotments is less than one hectare in area, to require: 26.1.1 that up to 12.5% in area of the relevant area be vested in the Council to be held as open space; or 26.1.2 that the applicant make the contribution prescribed by the regulations in accordance with the requirements of by Section 50 of the Act; or 26.1.3 that the land be vested in the Council and that the applicant make a contribution determined in accordance with Section 50(7) of the Act, according to the determination and specification of the Council or Delegate.
DA 26.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated - Section 50(1).

Code	Compliances	Description
	026. Open Space Contribution System	
DA 26.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	The power pursuant to Section 50(3) and 50(2)(d) of the Act to enter into an agreement on behalf of the Council with the Development Assessment Commission and the applicant under which certain land described by the relevant plan of division will be vested in the Council.
DA 26.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	Not delegated - Section 50(3a).
DA 26.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	The power pursuant to Section 50(10) of the Act to receive payment of monies from an applicant under Section 50(1) of the Act and the duty to immediately pay that money into a special fund established for the purposes of Section 50 and to apply that money for the purpose of acquiring or developing land as open space.
DA 26.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	The power pursuant to Section 50(11) of the Act to determine that the division of land is being undertaken in stages such that Section 50 of the Act does not apply to an application for development authorisation to the extent that an earlier application in respect of the same development has addressed the requirements of Section 50 of the Act in respect of the area of land as a whole.
DA 27.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  027. Car Parking Fund	Not delegated - Section 50A(1)
DA 27.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Section 50A(1) of the Act to publish a notice in the Gazette in accordance with Section 50A(2) of the Act where the approval of the Minister has been obtained.



Code	Compliances	Description
	027. Car Parking Fund	
DA 27.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 50A(5)(c) of the Act to determine that a proposal does not provide for sufficient spaces for the parking of cars at the site of a development.
	027. Car Parking Fund	
DA 27.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 50A(5)(d) of the Act to agree with an applicant that a contribution calculated in accordance with a determination of the Council or the Delegate can be made by the applicant to a car parking fund in lieu of providing a certain number of spaces for the parking of cars at the site of a development.
	027. Car Parking Fund	
DA 27.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 50A(5) of the Act to make a determination for the purpose of calculating amounts to be paid into a carparking fund.
	027. Car Parking Fund	
DA 27.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to and in accordance with Section 50A(6) of the Act to publish a determination for the purpose of calculating amounts to be paid into a carparking fund and any variations from time to time in the Gazette.
	027. Car Parking Fund	
DA 27.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to and in accordance with Section 50A(7) of the Act to invest any money in a carparking fund and to pay any resultant income into the fund.
	027. Car Parking Fund	
DA 27.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to and in accordance with Section 50A(8) of the Act to apply money standing to the credit of the car parking fund.
	027. Car Parking Fund	

Code	Compliances	Description
DA 28.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	The power, pursuant to Section 50B(1) of the Act, with the approval of the Minister, to establish an urban trees fund for an area designated by the Delegate (a designated area).
DA 28.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	The duty, pursuant to Section 50B(2) of the Act, to effect establishment of the fund by notice in the Gazette.
DA 28.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	The duty, pursuant to Section 50B(3) of the Act, to define a designated area by reference to an area established by the relevant Development Plan.
DA 28.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	The power, pursuant to Section 50B(5) of the Act, to invest any money in an urban trees fund that is not for the time being required for the purpose of the fund and the duty to pay any resultant income into the fund.
DA 28.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	The power, pursuant to Section 50B(6) of the Act, to apply money standing to the credit of an urban trees fund to: 28.5.1 maintain or plant trees which are, or will (when fully grown) constitute, significant trees under the Act; or 28.5.2 purchase land within the designated area in order to maintain or plant trees which are, or will (when fully grown) constitute, significant trees under the Act.
DA 28.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	The duty, pursuant to Section 50B(7) of the Act, if the Council subsequently sells land purchased under Section 50B(6)(b) of the Act, to pay the proceeds of sale into an urban trees fund maintained by the Council under Section 50B of the Act subject to the following qualifications as prescribed by Sections 50B(7)(a) and (b) of the Act: 28.6.1 if an urban trees fund is no longer maintained by the Council, the proceeds must be applied for a purpose or purpose consistent with Section 50B(6)(a) or (b) of the Act; 28.6.2 if money from an

Code	Compliances	Description
		urban trees fund only constituted a proportion of the purchase price of the land (the designated proportion), the money that is subject to these requirements is the designated proportion of the proceeds of sale.
DA 29.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  029. Certificate in Respect of the Division of Land	The duty pursuant to Section 51(2) of the Act to provide appropriate information to the Development Assessment Commission (upon request by the Development Assessment Commission) before it issues a certificate in respect of the division of land.
DA 30.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  030. Saving Provisions	The power pursuant to Section 52(4) of the Act to extend the limitation period referred to in Section 52(2) of the Act in order to avoid or reduce hardship.
DA 31.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  031. Avoidance of Duplication of Procedures etc	The power pursuant to Section 52A(2)(a) of the Act to accept a document under the Commonwealth Environment Protection and Biodiversity Conservation Act, 1999 (and defined in Section 52A(9) of the Act, as a 'Commonwealth Act document') as an application, notice or other document for the purposes of the Act, if (subject to the provisions of Section 52A(7)) the document complies with the requirements of the Act.
DA 31.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  031. Avoidance of Duplication of Procedures etc	The power pursuant to Section 52A(2)(b) of the Act where a document has been accepted for the purposes of the Act, to direct that a procedure taken under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 in relation to the said document will be taken to have fulfilled the requirements for a procedure in relation to the relevant document under the Act, if the requirements of the Act in relation to the procedure have been complied with under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999.
DA 31.3	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to Section 52A(2)(c) of the Act to adopt or accept the whole or part of a document (whether a plan, report, statement, assessment or other document of the same kind or not) used or to be used for the purposes of the

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 031. Avoidance of Duplication of Procedures etc	Commonwealth Environment Protection and Biodiversity Conservation Act 1999 as the document required under the Act, if (subject to the provisions of Section 52A(7) of the Act) the document has been prepared in compliance with the Act, and complies with the requirements of the Act.
DA 31.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 031. Avoidance of Duplication of Procedures etc	Not delegated - Section 52A(5).
DA 31.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 031. Avoidance of Duplication of Procedures etc	Where a controlled action under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 is an activity or part of an activity, or includes an activity, for which a development authorisation is required under the Act: 31.5.1 in circumstances where: 31.5.1.1 the Commonwealth Minister has given his or her approval to the controlled action; and 31.5.1.2 the applicant for the development authorisation or the Commonwealth Minister has informed the relevant authority of that fact; the duty pursuant to Section 52A(6)(a) of the Act to consider whether the conditions (if any) to be attached to the development authorisation should be consistent with the conditions (if any) attached to the Commonwealth Minister's approval under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999; and 31.5.2 the power pursuant to Section 52A(6)(b) of the Act to attach a condition to the development authorisation that requires compliance with all or some of the conditions attached to the Commonwealth Minister's approval under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999.
DA 32.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 032. Requirement to Upgrade Building in Certain Cases	Where an application is made for building rules consent for building work in the nature of an alteration to a building constructed before the date prescribed by regulation for the purposes of subsection 53A(1) of the Act, the power pursuant to Section 53A(1) of the Act to form the opinion that the building is unsafe, structurally unsound or in an unhealthy condition and therefore require as a condition of consent that building work that conforms with the requirements of the Building Rules be carried out to the extent reasonably

Code	Compliances	Description
		necessary to ensure that the building is safe and conforms to proper structural and health standards.
DA 32.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 032. Requirement to Upgrade Building in Certain Cases	Where an application is made for building rules consent for building work in the nature of an alteration of a class prescribed by the Regulations the power pursuant to Section 53A(2) and subject to Section 53A(3) of the Act, to form the opinion that the affected part of the building does not comply with the performance requirements of the Building Code in relation to access to buildings and facilities and services within buildings, for people with disabilities and therefore require as a condition of consent that building work or other measures be carried out to the extent necessary to ensure that the affected part of the building will comply with those performance requirements of the Building Code.
DA 33.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 033. Urgent Building Work	The power pursuant to Section 54(2)(d) of the Act to issue any directions and specify a period of time with respect to building work performed as a matter of urgency.
DA 34.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 034. Action if Development Not Substantially Completed	Not delegated Section 55(1).
DA 34.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 034. Action if Development Not Substantially Completed	The power pursuant to Section 55(5) of the Act where the Court makes an order under Section 55(3)(a), (b) or (ca) of the Act and a person fails to comply with the order within the period specified by the Court, to cause any work contemplated by the order to be carried out and to recover the cost of that work as a debt from the person.
DA 34.3	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to the Section 56(2) of the Act to cause the necessary work to be carried out where an owner has failed to carry out work as required by a notice under Section 56(1) of the Act.

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  034. Action if Development Not Substantially Completed	
DA 35.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  035. Completion of Work	The power pursuant to Section 56(1) of the Act to issue a notice in writing requiring an owner of land to complete a development on the land within a period specified in the notice.
DA 35.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  035. Completion of Work	The power pursuant to the Section 56(2) of the Act to cause the necessary work to be carried out where an owner has failed to carry out work as required by a notice under Section 56(1) of the Act.
DA 35.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  035. Completion of Work	The power pursuant to Section 56(3) of the Act to recover the reasonable costs and expenses incurred by the Council or any person acting on behalf of the Council under Section 56 of the Act as a debt due from the owner.
DA 35.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  035. Completion of Work	The power pursuant to Section 56(4) of the Act to, by notice in writing to the person, fix a period being not less than 28 days from the date of the notice, within which the amount must be paid by the person where an amount is recoverable from the person under Section 56(3) of the Act.
DA 36.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(3).
DA 36.2	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated - Section 56A(3).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	
DA 36.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(3)d).
DA 36.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(3)(e).
DA 36.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(3)(f).
DA 36.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(3)(g).
DA 36.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to and in accordance with Section 56A(5) of the Act to give notice of an appointment.

Code	Compliances	Description
	036. Council to Establish Development Assessment Panels	
DA 36.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	The duty pursuant to Section 56A(15)(b) of the Act and in accordance with Section 56A(17) of the Act to make minutes of meetings of a council development assessment available for reasonable access by members of the public.
DA 36.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(20).
DA 36.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(22).
DA 36.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	The duty pursuant to Section 56A(23) of the Act to ensure that notice of the appointment of a public officer (including the public officer's name and contact details) is published in the Gazette.
DA 36.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish	Not delegated - Section 56A(27).



Code	Compliances	Description
	Development Assessment Panels	
DA 36.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated - Section 56A(28).
DA 37.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037. Building Rules Assessment Audits	The duty pursuant to Section 56B(2) to have its building assessment auditor audit the Council's activities in relation to the undertaking of assessments of proposed developments against the provisions of the Building Rules in accordance with the requirements of Section 56B.
DA 37.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037. Building Rules Assessment Audits	The duty pursuant to Section 56B(5) to ensure that after the expiration of the periods prescribed in Section 56B(4) an audit under Section 56B is completed at least once in every prescribed period.
DA 37.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037. Building Rules Assessment Audits	The power pursuant to Section 56B(10) to respond to a report prepared by a building assessment auditor prepared in relation to the Council under Section 56B.
DA 37.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037. Building Rules Assessment Audits	The power pursuant to Section 56B(14) to make submissions to the Minister in relation to a matter concerning the possible exercise of the Minister's powers under Section 56B(12).
DA 37.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037. Building Rules Assessment Audits	The duty pursuant to Section 56B(16) to comply with a direction given to the Council under Sections 56B(12) or 56B(15).

Code	Compliances	Description
DA 37A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037A. Development Plan Assessment Audits	The power and duty pursuant to Section 56C(2) of the Act to have the Council's activities in relation to Development Plan assessments audited by a development assessment auditor in accordance with the requirements of Section 56C of the Act.
DA 37A.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037A. Development Plan Assessment Audits	The power pursuant to Section 56C(10) of the Act to provide a response to an auditor with a view to correcting any error or fact.
DA 37A.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037A. Development Plan Assessment Audits	The power pursuant to Section 56C(14) of the Act to make submissions in relation to the matter to the Minister.
DA 37A.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037A. Development Plan Assessment Audits	The power pursuant to Section 56C(15) of the Act to, if 37A.4.1 the Minister makes a recommendation to the Council under Section 56C(12)(a) of the Act; and 37A.4.2 the Minister subsequently considers that the Council has not, within a reasonable period, taken appropriate action in view of the recommendation, consult with the Minister.
DA 38.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  038. Land Management Agreements	The power pursuant to Sections 57(2) and 57(2a) of the Act to enter into an agreement relating to the development, management, preservation or conservation of land within the area of the Council with the owner of the land.
DA 38.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to and in accordance with Section 57(2c) of the Act and Regulation 98A of the Regulations to establish and keep a register available for public inspection (without charge).

Code	Compliances	Description
	038. Land Management Agreements	
DA 38.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 038. Land Management Agreements	The duty pursuant to Section 57(2e) of the Act, in relation to the granting of development plan consent with respect to a Category 2 or Category 3 development, to note the existence of the agreement (or the proposal to enter the agreement), and the availability of copies of the agreement for public inspection on the notice of the Council's decision.
DA 38.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 038. Land Management Agreements	The power pursuant to Section 57(3) of the Act to carry out on private land any work for which provision is made by agreement under Section 57 of the Act.
DA 38.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 038. Land Management Agreements	The power pursuant to Section 57(5) of the Act, to apply to the Registrar-General to note the agreement against the relevant instrument of title or, in the case of land not under the provisions of the Real Property Act 1886, against the land.
DA 38.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 038. Land Management Agreements	The power pursuant to Section 57(8) of the Act to apply to the Registrar-General where an agreement in relation to which a note has been made under Section 57 of the Act has been rescinded or amended, to enter a note of the rescission or amendment made against the instrument of title or against the land.
DA 38.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 038. Land Management Agreements	Not delegated - Section 57(11).
DA 39.1	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to and subject to Section 57A(1) of the Act to enter into an agreement under Section 57A of the Act

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 039. Land Management Agreements - Development Applications	with a person who is applying for a development authorisation under the Act.
DA 39.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 039. Land Management Agreements - Development Applications	The duty pursuant to Section 57A(3) of the Act to have regard to: (a) the provisions of the appropriate Development Plan. (b) the principle that the entering into of an agreement under Section 57A by the Council should not be used as a substitute to proceeding with an amendment to a Development Plan under the Act.
DA 39.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 039. Land Management Agreements - Development Applications	The duty pursuant to Section 57A(5) of the Act to register agreements entered into under Section 57A in accordance with the Regulations.
DA 39.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 039. Land Management Agreements - Development Applications	The duty pursuant to Section 57A(6) of the Act to keep a register available for public inspection (without charge) in accordance with the Regulations.
DA 39.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 039. Land Management Agreements - Development Applications	The power pursuant to Section 57A(7) of the Act to provide a person, on payment of the prescribed fee, a copy of an agreement registered under Section 57A(5) of the Act.

Code	Compliances	Description
DA 39.6	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>039. Land Management Agreements - Development Applications</p>	The duty, pursuant to Section 57A(8) of the Act, where an agreement is entered into under Section 57A of the Act, in connection with an application for a development authorisation with respect to a Category 2A, Category 2 or Category 3 development, to include a note of the existence of the agreement on the notice of the Council's decision under the Act.
DA 39.7	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>039. Land Management Agreements - Development Applications</p>	The power pursuant to Section 57A(14) of the Act to apply to the Registrar-General to note the agreement against the relevant instrument of title, or in the case of land not under the provisions of the Real Property Act 1886, against the land.
DA 39.8	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>039. Land Management Agreements - Development Applications</p>	The power pursuant to Section 57A(16) of the Act to apply to the Registrar-General where an agreement under Section 57A has been rescinded or amended to enter a note of the rescission or amendment against the instrument of title, or against the land.
DA 39.9	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>039. Land Management Agreements - Development Applications</p>	The power pursuant to Section 57A (18) of the Act where an agreement under Section 57A does not have effect under Section 57A within the prescribed period, to, by notice given in accordance with the regulations, lapse the relevant development approval (and the agreement will then be rescinded by force of Section 57A(18) of the Act).
DA 40.1	<p><b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b></p> <p>040. Notification During Building</p>	The power pursuant to Section 59(3) of the Act, where the delegate holds the prescribed qualifications in accordance with Regulation 87, to direct that building work stop when a mandatory notification stage has been reached.

Code	Compliances	Description
DA 41.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 041. Classification of Buildings	The power pursuant to Section 66(2) of the Act to assign to any building a classification that conforms with the Regulations and the duty pursuant to Section 66(4) of the Act to give notice in writing to the owner of the building to which the classification has been assigned.
DA 42.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 042. Certificates of Occupancy	The duty pursuant to and in accordance with the requirements of Sections 67(2), (3), (4), (5) and (6) of the Act, where the delegate holds prescribed qualifications in accordance with Regulation 87, to give a certificate of occupancy.
DA 42.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 042. Certificates of Occupancy	The power pursuant to Section 67(3)(a) of the Act, where the delegate holds prescribed qualifications in accordance with Regulation 87, to require information from an applicant for a certificate of occupancy.
DA 42.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 042. Certificates of Occupancy	The duty pursuant to Section 67(10) of the Act, where the delegate holds prescribed qualifications in accordance with Regulation 87, to give written notice to an applicant of the refusal of the certificate of occupancy.
DA 42.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 042. Certificates of Occupancy	The power pursuant to Section 67(13) of the Act, where the delegate holds prescribed qualifications in accordance with Regulation 87, to revoke a certificate of occupancy in prescribed circumstances.
DA 43.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 043. Temporary Occupation	The power pursuant to Sections 68(1) and (2) of the Act, where the delegate holds prescribed qualifications in accordance with Regulation 87, to approve the occupation of a building on a temporary basis without a certificate of occupancy and subject to such conditions as the Delegate thinks fit to impose.
DA 43.2	<b>Development Act 1993, Development Regulations 2008,</b>	The duty pursuant to and in accordance with Section 68(3) of the Act, where the delegate holds prescribed qualifications in accordance with Regulation 87, to give written notice to an

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 043. Temporary Occupation	applicant of the refusal of approval for temporary occupation of a building.
DA 44.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 044. Emergency Orders	Where an owner of land fails to comply with the requirements of an emergency order issued under Section 69(1) of the Act, where the delegate holds prescribed qualifications in accordance with Regulation 87: 44.1.1 the power pursuant to Section 69(4) of the Act to cause the required work to be carried out; and 44.1.2 the power pursuant to and in accordance with Sections 69(5) and 69(6) of the Act to recover the reasonable costs and expense of that work from the owner as a debt.
DA 44A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 044A. Fire Safety	Not delegated, Section 71(18) & (19)
DA 44A.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 044A. Fire Safety	Not delegated, Section 71(19)(a)(i)
DA 44A.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 044A. Fire Safety	Not delegated, Section 71(19)(a)(ii)
DA 44A.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 044A. Fire Safety	Not delegated, Section 71(19)(a)(iii)
DA 44A.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 044A. Fire Safety	Not delegated, Section 71(19)(a)(iv)

Code	Compliances	Description
DA 44A.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  044A. Fire Safety	Not delegated, Section 71(19)(b)
DA 44A.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  044A. Fire Safety	The power pursuant to Section 71(19)(d) of the Act to appoint deputy members to the appropriate authority.
DA 44A.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  044A. Fire Safety	The power pursuant to Section 71(19)(e) of the Act to determine the procedures of an appropriate authority.
DA 45.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  045. Building Inspection Policies	The duty pursuant to and in accordance with Section 71A of the Act to prepare and from time to time alter a building inspection policy.
DA 46.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  046. Advertisements	The power pursuant to and in accordance with Section 74(1) of the Act to: 46.1.1 form the opinion that an advertisement or advertising hoarding disfigures the natural beauty of a locality or otherwise detracts from the amenity of a locality or is contrary to a character desired for a locality under the relevant Development Plan; and 46.1.2 serve notice in writing requiring the removal or obliteration of the advertisement or the removal of the advertising hoarding (or both).
DA 46.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  046. Advertisements	The power pursuant to Section 74(3) of the Act where a person has failed to comply with a notice under Section 74(1) of the Act, to enter on land, carry out the terms of the notice and recover the costs of doing so as a debt from the person on whom the notice was served.
DA 47.1	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to and in accordance with Section 84(2) of the Act to issue an enforcement notice where the Delegate has reason to believe on reasonable grounds that a person has breached the Act or a repealed Act.



Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  047. Enforcement Notices	
DA 47.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  047. Enforcement Notices	The power pursuant to Section 84(3) of the Act to determine that a direction under Section 84(2) of the Act is urgently required and can be orally given by an authorised officer.
DA 47.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  047. Enforcement Notices	Where a person has failed to comply with a direction contained in a notice issued pursuant to Section 84(2)(b) of the Act: 42.3.1 the power pursuant to Section 84(6) of the Act to cause the necessary action to be undertaken; and 42.3.2 pursuant to and in accordance with Sections 84(7) and 84(8) of the Act to recover the costs of doing so as a debt from the person whose failure gave rise to the action.
DA 48.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  048. Applications to Court	The power pursuant to Section 85(1) of the Act to apply to the Court for an order to remedy or restrain a breach of the Act, or a repealed Act.
DA 48.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  048. Applications to Court	Where the Court has made an order under Section 85(6)(d) of the Act and a person has failed to comply with the order, the power pursuant to and in accordance with Section 85(12) and Section 85(13) of the Act, to cause any work contemplated by the order to be carried out and to recover the costs of doing so as a debt from the person.
DA 49.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  049. General Right to Apply to Court	Where the Council is a party to a dispute referred to in Section 86(1)(e) of the Act, the power pursuant to Section 86(1)(e) of the Act to apply to the Court for determination of the dispute.
DA 50.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 93(1)(b)(iii) of the Act to require from a private certifier who is making a decision of a prescribed kind in relation to any aspect of building work such

Code	Compliances	Description
	050. Authority to be Advised of Certain Matters	other information or documentation as the Delegate or the Council may require.
DA 51.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 051. Referrals	The power pursuant to and in accordance with Section 94 of the Act to consent to the referral by a private certifier to the Council or Delegate of any function under the Act.
DA 52.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 052. Seeking of Professional Advice	The power pursuant to Section 101(1) of the Act, in the exercise of a prescribed function, to rely on a certificate of a person with prescribed qualifications.
DA 52.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 052. Seeking of Professional Advice	The duty pursuant to Section 101(2) of the Act to seek and consider the advice of a person with prescribed qualifications or person approved by the Minister in relation to a matter prescribed by the Regulations.
DA 53.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 053. Transitional Provisions	1 The power pursuant to and in accordance with Clause 5(1) of Schedule 1 to the Development (Development Plans) Amendment Act 2006 (the DPA Act'), if the Council or the Delegate has, before the commencement of Clause 5 of Schedule 1 to the DPA Act reached an agreement with the Minister on a Statement of Intent with respect to an amendment to a Development Plan, or taken steps to prepare a Plan Amendment Report on the basis of such a Statement of Intent subject to Clause 5(2) of Schedule 1 to the DPA Act, to continue with the process as set out in Section 25 of the Act (as in force immediately before the commencement of Clause 5 of Schedule 1 to the DPA Act) as if the DPA Act had not been enacted until the relevant amendment is approved (with or without alteration) or otherwise dealt with by the Minister under Section 25(15) of the Act, subject to the qualification that the relevant Plan Amendment Report may be referred to as a Development Plan Amendment.
DA 53.2	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to Clause 5(2) of Schedule 1 to the DPA Act to agree on a Statement of Intent that is to supersede a Statement of Intent agreed between the Council or the

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 053. Transitional Provisions	Delegate and the Minister before commencement of Clause 5 of Schedule 1 to the DPA Act.
DA 53A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 053A. Complying Development - Development Plan Consent	The power pursuant to Regulation 8A(1)(a) of the Development Regulations 2008 (‘the Regulations’), for the purposes of Sections 33(1) and 35 of the Act (subject to Regulation 8A(2)) of the Regulations to: 53A.1.1 in the case of a proposed development lodged for assessment as residential code development - assess the development as being in a form described in Schedule 4 clause 1(2) or (3), 2A, 2B or 2C (including a form specified or provided for in a relevant Development Plan referred to in Schedule 4 clause 1(2) or (3), 2A, 2B or 2C); and 53A.1.2 in any other case - to assess the development as being in a form described in Schedule 4 Part 1 (including a form specified or provided for in a relevant Development Plan referred to in Schedule 4 Part 1).
DA 53A.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 053A. Complying Development - Development Plan Consent	The power pursuant to Regulation 8A(1)(b) of the Regulations, for the purposes of Section 35(1b) of the Act, to: 53A.2.1 form the opinion that a variation from complying development (including complying development as declared under Regulation 8A(1)(a) of the Regulations) is minor; and 53A.2.2 determine that 2 or more minor variations, when taken together, constitute a ‘minor variation from complying development’.
DA 53B.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 053B. Complying Building Work - Building Rules	The power pursuant to Regulation 8B(1) of the Regulations, for the purposes of Section 36(1) of the Act to, subject to Regulation 8B(2) of the Regulations, assess building work as being in a form specified in Schedule 4 Part 2 (including a form specified or provided for in the Building Code referred to in Schedule 4 Part 2).
DA 54.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 054. Infrastructure Planning	The power pursuant to Regulation 9A(1) to, in preparing the DPA, to the extent (if any) required by the Statement of Intent, seek, in accordance with Regulation 9A(2), the advice of a Minister and any other government agency, specified by the Minister as part of the agreement on the Statement of Intent.
DA 55.1	<b>Development Act 1993, Development Regulations 2008,</b>	The duty pursuant to Regulation 10A(1) of the Regulations if the Council is subject to a requirement under Section 25(7)(a) of the Act to ensure that a copy of any written report received

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 055. Consultation with Government Departments or Agencies	from a Department or agency is furnished to the Minister for the purposes of considering the matter under Section 25(7)(b) of the Act.
DA 56.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 056. Public Consultation - Section 25 and 26	Subject to Regulations 11A(3) and 11A(6) of the Regulations, for the purposes of Sections 25 and 26 of the Act, the duty pursuant to Regulation 11A(1) of the Regulations to give public notice of a DPA by publication in the designated manner of a notice: 56.1.1 advising the time and places at which the DPA is available for inspection (without charge) and purchase by the public; and 56.1.2 inviting any interested person to make written submissions on the amendment to the council within the relevant period specified in the notice; and 56.1.3 stating that the submissions will be available for inspection by any interested person at a place specified in the notice from the expiration of the period specified under Regulation 11A(1)(b) of the Regulations until the conclusion of any public meeting held for the purposes of Section 25(11)(b) or 26(5c)(b) of the Act (or, if no such meeting is to be held, until the decision is made not to hold the meeting); and 56.1.4 providing information about when and where any public meeting is proposed to be held for the purposes of Sections 25(11)(b) or 26(5c)(b) of the Act (subject to a decision being made under the relevant section not to hold a meeting).
DA 56.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 056. Public Consultation - Section 25 and 26	If one or more written submissions are made in response to a notice published under Regulation 11A(1) of the Regulations, the duty pursuant to Regulation 11A(3) of the Regulations to make a copy of each submission available for inspection in accordance with the statement included under Regulation 11A(1)(c).
DA 56.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 056. Public Consultation - Section 25 and 26	For the purposes of Sections 25(9)(c) and 26(5b)(c) of the Act, the duty pursuant to Regulation 11A(4) of the Regulations to include in the written notice the same information as required for a notice under Regulation 11A(1) of the Regulations.
DA 56.4	<b>Development Act 1993, Development Regulations 2008,</b>	The duty pursuant to Regulation 11A(5) of the Regulations, to ensure that a copy of any DPA released for public consultation

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 056. Public Consultation - Section 25 and 26	under Section 25 of the Act is provided to the Minister within 2 business days after that release.
DA 57.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 057. Public Meeting	The duty pursuant to and in accordance with Regulation 12 of the Regulations to hold a public meeting if an amendment has been prepared by the Council or the Delegate.
DA 57.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 057. Public Meeting	The power pursuant to Regulation 12(4) of the Regulations to adjourn a public meeting from time to time, and place to place if necessary or appropriate.
DA 58.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	The power pursuant to Regulation 15(1)(c ) of the Regulations to require an additional or lesser number of copies of plans, drawings, specifications and other documents and information relating to a proposed development than the number prescribed in Regulation 15(1)(c) of the Regulations.
DA 58.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	The duty pursuant to and in accordance with Regulation 15(4) of the Regulations, if an application is lodged with the Council but a regional development assessment panel is the relevant authority, to retain a copy of the application and other accompanying information and to forward the application on to the appropriate person acting on behalf of the regional development assessment panel.
DA 58.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	The duty pursuant to and in accordance with Regulation 15(5) of the Regulations, when an application is lodged with the Council but the Development Assessment Commission is the relevant authority, to forward all but one copy of the application and the accompanying information, as well as a written acknowledgment that the appropriate fees have been paid, including details of each fee component paid, to the Development Assessment Commission.
DA 58.4	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to Regulation 15(7)(b) of the Regulations to indicate, in such manner as may be determined by the Development Assessment Commission, that the Delegate

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	wishes to receive written documentation instead of electronic access to the relevant documents and information via the Internet.
DA 58.4A	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	The power and duty pursuant to Regulation 15(7b) of the Regulations, to within 2 business days of receipt of a copy of an application under Regulation 15(7a) of the Regulations, furnish to the private certifier: 58.4A.1 the Development Assessment number assigned to the development proposed under the application; and 58.4A.2 If the private certifier, at the time of forwarding a copy of an application under Regulation 15(7a) of the Regulations, requests advice on the matters set out in subparagraphs (i) and (ii), and if such advice is relevant: 58.4A.2.1 advice about any site contamination that is believed to exist at the site where the development would be undertaken; and 58.4A.2.2 advice about the likely need for approval to alter a public road under section 221 of the Local Government Act 1999 in order to establish a new access point.
DA 58.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	The power pursuant to Regulation 15(8) of the Regulations to extend the period prescribed in Regulation 15(8) for the lodging of an application for the appropriate development authorisation as required by Section 54(2)(c).
DA 58.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	Not delegated - [City of Tea Tree Gully only]
DA 58.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 058. Application to Relevant Authority	The power pursuant to Regulation 15(11) of the Regulations, to modify the requirements of Schedule 5 in relation to a particular application, subject to the following qualifications: 58.7.1 in the case of an application that is lodged with the Council for assessment as residential code development - the requirements of Schedule 5 may not be modified in any way by the delegate assessing the application (whether so as to require more or less information), except on authority of the Minister under Section 39(1)(a) of the Act; 58.7.2 in any other case, the delegate must not, when requiring plans, drawings, specifications and other documents in relation to the application, require the applicant to provide more information

Code	Compliances	Description
		than that specified under Schedule 5 (subject to Section 39 of the Act).
DA 58.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  058. Application to Relevant Authority	The power pursuant to Regulation 15(12) of the Regulations to, in exercising the discretion under Section 39(4)(b) of the Act, dispense with the requirements of Schedule 5 in relation to a particular application
DA 59.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  059. Nature of Development	The duty pursuant to Regulation 16(1) of the Regulations, where an application requires the assessment of a proposed development against the provisions of the Development Plan, to determine the nature of the development applied for.
DA 59.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  059. Nature of Development	The power pursuant to Regulation 16(2) of the Regulations to form the opinion that a development is non-complying, and the duty if the Delegate is of the opinion that an application relates to a kind of development that is non-complying and the applicant has not identified the development as such, by notice in writing to inform the applicant of that fact.
DA 59.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  059. Nature of Development	The power pursuant to Regulation 16(3) of the Regulations to, if an application in relation to a proposed development identifies the development as residential code development or designated development, form the opinion that the development is residential code development and the duty to, within 5 business days of receipt of the application, by notice in writing, inform the applicant of that fact.
DA 59.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  059. Nature of Development	The power pursuant to Regulation 16(4) of the Regulations to, if an application in relation to a proposed development identifies the development as residential code development or designated development, form the opinion that the development is not residential code development and the duty to, within 5 business days of receipt of the application, by notice in writing, inform the applicant of that fact and the reasons for the Delegate's opinion.
DA 60.1	<b>Development Act 1993, Development</b>	The power pursuant to Regulation 17(3) of the Regulations, after receipt of an application which relates to a kind of

Code	Compliances	Description
	<b>Regulations 2008, Adelaide (City) Development Plan</b> 060. Non-Complying Development	development that is described as non-complying development to: 60.1.1 refuse the application pursuant to Section 39(4)(d) of the Act and notify the applicant accordingly; or 60.1.2 resolve to proceed with an assessment of the application.
DA 60.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 060. Non-Complying Development	The duty pursuant to Regulation 17(4) of the Regulations, in situations where the Delegate has resolved to proceed with the assessment of an application for non-complying development, to require the applicant to provide a statement of effect.
DA 60.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 060. Non-Complying Development	The power pursuant to Regulation 17(6) of the Regulations to determine that a proposed development is of a minor nature for the purposes of exemption from the requirements to provide a statement of effect.
DA 61.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 061. Notification of Application for Tree Damaging Activity to Owner of Land	Where the owner of land to which an application for a tree-damaging activity in relation to a regulated tree relates is not a party to the application, the duty pursuant to and in accordance with Regulation 18 of the Regulations: 61.1.1 to give the owner of land notice of the application; and 61.1.2 to give due consideration, in the assessment of the application, to any submission made by the owner within a reasonable time after the giving of notice of the application.
DA 62.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 062. Amended Applications	The power pursuant to Regulation 20(4) of the Regulations to form the opinion that variations to an application are not substantial and that repeating of the referral process under Part 5 of the Regulations, or the giving of notice under Part 6 of the Regulations is not required.
DA 62.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 062. Amended Applications	The power pursuant to Regulation 20(5) of the Regulations, where a variation to an application changes the essential nature of a proposed development to (by agreement with the applicant) proceed with the variation on the basis that the application will be treated as a new application.
DA 63.1	<b>Development Act 1993, Development Regulations 2008,</b>	The duty pursuant to Regulation 22(1) of the Regulations, where an applicant withdraws an application, to notify any agency to which an application was referred under Part 5 of



Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 063. Withdrawing/Lapsing Applications	the Regulations and any person who made a representation in relation to the application under Part 6 of the Regulations of the withdrawal.
DA 63.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 063. Withdrawing/Lapsing Applications	Where at least two years have passed since the date on which an application for development authorisation under Part 4 of the Act was lodged with the Council the power, pursuant to Regulation 22(2) of the Regulations to lapse the said application.
DA 63.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 063. Withdrawing/Lapsing Applications	Before taking action to lapse a development application under Regulation 22(2) of the Regulations the duty, pursuant to and in accordance with Regulation 22(3) of the Regulations to: 63.3.1 reasonable steps to notify the applicant of the action under consideration; and 63.3.2 allow the applicant a reasonable opportunity to make submissions to the Council or the Delegate about the proposed course of action, and the power to determine the manner and form of those submissions.
DA 64.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 064. Contravening Development	The power pursuant to Regulation 23(2) of the Regulations, by notice in writing to the applicant to decline to proceed with an application until proceedings under the Act have been concluded.
DA 65.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 065. Referrals	The duty pursuant to Regulation 24(1) of the Regulations to refer an application of a prescribed kind together with a copy of any relevant information provided by the applicant to the relevant body prescribed by Schedule 8 of the Regulations and to not make a decision on the application until a response has been received from the referral body or the time period for receipt of a response has lapsed.
DA 66.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Regulation 25 of the Regulations, if concurrence must be sought from another body prior to issuing a consent or approval to forward to the other body whose concurrence must be sought that information required by Regulation 25(b) of the Regulations.

Code	Compliances	Description
	066. Procedure Where Concurrence Required	
DA 67.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  067. Additional Information or Amended Plans	The duty pursuant to Regulation 27(1) of the Regulations, where an application has been referred to a prescribed body under Part 5 of the Regulations and additional information is received which is materially relevant to the referral, to repeat the referral process where the Delegate is of the opinion that the additional information or amendment is significant and the power to repeat the referral process in all other instances.
DA 68.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  068. Special Provisions - Referrals	The duty pursuant to and in accordance with Regulation 28(3) of the Regulations, where the delegate holds prescribed qualifications in accordance with Regulation 87, to refer an application for building rules consent to the relevant fire authority for comment and report where the Delegate considers that: 68.1.1 a proposed alternative solution within the meaning of the Building Code requires assessment against a performance requirement of the Building Code which provides for fire fighting operations of a fire authority; or 68.1.2 the proposed development is at variance with a performance requirement of the Building Code which provides for fire fighting operations of a fire authority; or 68.1.3 special problems for fire fighting could arise due to hazardous conditions of a kind described in Section E of the Building Code, and the duty pursuant to Regulation 28(5) of the Regulations to have regard to any report received from the fire authority under Regulation 28.
DA 68.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  068. Special Provisions - Referrals	The power pursuant to Regulation 28(4) of the Regulations, where the delegate holds prescribed qualifications in accordance with Regulation 87, when a report from a fire authority pursuant to Regulation 28(3) is not received by the Council within 20 business days, to presume that the fire authority does not desire to make a report.
DA 68.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  068. Special Provisions - Referrals	If, in respect of an application referred to a fire authority under Regulation 28, the fire authority: 68.3.1 recommends against the granting of building rules consent; or 68.3.2 concurs in the granting of consent on conditions specified in its report, but the Delegate: 68.3.3 proposes to grant building rules consent despite a recommendation referred to in Regulation 28(5a)(a) of the Regulations; or 68.3.4 does not propose to impose the conditions referred to in Regulation

Code	Compliances	Description
		28(5a)(b) of the Regulations, or proposes to impose the conditions in varied form, on the grant of consent, the duty pursuant to Regulation 28(5a) of the Regulations to: 68.3.5 refer the application to the Building Rules Assessment Commission; and 68.3.6 not grant consent unless the Building Rules Assessment Commission concurs in the granting of consent.
DA 68.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  068. Special Provisions - Referrals	The duty pursuant to Regulation 28(6) of the Regulations to provide to the Building Rules Assessment Commission a copy of any report received from a fire authority under Regulation 28(1) that relates to an application referred to the Building Rules Assessment Commission under the Act.
DA 68.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  068. Special Provisions - Referrals	The duty pursuant to Regulation 28(7) of the Regulations, where building work comprises or includes the construction or installation of a private bushfire shelter, not to grant a building rules consent unless the Building Rules Assessment Commission concurs in the granting of the consent.
DA 69.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  069. Land Division Applications	The duty pursuant to Regulation 29(1) of the Regulations, subject to the provisions in Regulation 29(2) of the Regulations, to withhold making a decision on an application which relates to a proposed development that involves the division of land until a report has been received from the Development Assessment Commission.
DA 69.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  069. Land Division Applications	Not delegated - Regulation 29(2).
DA 70.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  070. Underground Mains Area	The power pursuant to Regulation 30(1) of the Regulations to seek a report from the relevant electricity authority where the Delegate considers that an area should be declared an underground mains area.

Code	Compliances	Description
DA 70.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  070. Underground Mains Area	Not delegated - Regulation 30(2).
DA 70.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  070. Underground Mains Area	The power pursuant to Regulation 30(4) of the Regulations, where a development includes the division of land within or partly within an underground mains area, to require, as a condition of the decision, that any electricity mains be placed underground.
DA 71.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  071. Preliminary Advice and Agreement - Section 37AA	The power pursuant to Regulation 31A(6)(b) of the Regulations to determine that an application no longer accords with an agreement indicated by the prescribed body.
DA 71.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  071. Preliminary Advice and Agreement - Section 37AA	The power pursuant to Regulation 31A(6) of the Regulations if: 71.2.1 a relevant authority permits an applicant to vary an application under Section 39(4) of the Act; and 71.1.2 the relevant authority determines that the application no longer accords with the agreement indicated by the prescribed body, to refer the application (unless withdrawn) to the prescribed body: 71.1.3 to obtain a variation to the agreement under Section 37AA of the Act; or 71.1.4 to obtain a response from the prescribed body for the purposes of Section 37 of the Act.
DA 71.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  071. Preliminary Advice and Agreement - Section 37AA	The power pursuant to Regulation 31A(7) of the Regulations if: 71.3.1 an application is withdrawn by the Applicant; and 71.3.2 the applicant sought to rely on an agreement under Section 37AA of the Act in connection with the application, to notify the relevant prescribed body of the withdrawal of an application.
DA 71.4	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to Regulation 31A(8) of the Regulations if: 71.4.1 an application is lapsed by a relevant authority under Regulation 22 of the Regulations; and 71.4.2 the applicant sought to rely on an agreement under Section 37AA of the Act

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 071. Preliminary Advice and Agreement - Section 37AA	in connection with the application, to notify the relevant prescribed body of the lapsing of an application.
DA 71.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 071. Preliminary Advice and Agreement - Section 37AA	The power pursuant to Regulation 31A(9) of the Regulations if: 71.5.1 an application seeks to rely on an agreement under Section 37AA of the Act in connection with the application; and 71.5.2 a notice of decision is issued by the relevant authority under Regulation 42 of the Regulations, to send a copy of the notice to the prescribed body within 5 business days after the notice is given to the applicant under Regulation 42 of the Regulations.
DA 71A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 071A. Public Notice Categories	The power pursuant to Regulation 32(2)(5) of the Regulations to determine that a form of development comprises 2 or more elements.
DA 72.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 072. Public Inspection of Certain Applications	The duty pursuant to and in accordance with Regulation 34(1) of the Regulations, subject to Regulation 34(4) of the Regulations to ensure that copies of documents referred to in Regulation 34(1) concerning an application are reasonably available for inspection by the public (without charge).
DA 72.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 072. Public Inspection of Certain Applications	The duty pursuant to Regulation 34(2) of the Regulations, subject to Regulation 34(4) of the Regulations, where a request is made within the time period that applies under Regulation 34(1) of the Regulations and on payment of a fee fixed by Council to provide to a member of the public a copy of any document of information available for inspection under Regulation 34(1) of the Regulations.
DA 72.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Regulation 34(3) of the Regulations to require that a person who has made a request under Regulation 34(2) of the Regulations verify his or her name, address and contact details in such manner as the Delegate thinks fit.

Code	Compliances	Description
	072. Public Inspection of Certain Applications	
DA 72.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 072. Public Inspection of Certain Applications	The power pursuant to Regulation 34(4) of the Regulations to form the opinion that the present or future security of a building would be jeopardised if plans, drawings, specifications or other documents or information relating to the assessment of a proposed development against the Building Rules were to be made available for inspection.
DA 73.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 073. Response by Applicant	The power pursuant to Regulation 36 of the Regulations to extend the time within which an applicant may respond to any representation
DA 74.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 074. Determination of Commission as Relevant Authority	Where the Development Assessment Commission is the relevant authority under Section 34(1)(b) of the Act: 74.1.1 in a case where the Minister has made a declaration under Section 34(1)(b)(iii) or 34(1)(b)(vi) of the Act, the duty pursuant to and in accordance with Regulation 38(2)(a)(i) of the Regulations to forward to the Development Assessment Commission any application received by the Council under the Act and the Regulations in relation to the matter together with accompanying documentation or information and, as appropriate, fees; and 74.1.2 in any case, the power pursuant to and in accordance with Regulation 38(2)(b) to provide a report on matters under Section 33(1) (as relevant).
DA 74.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 074. Determination of Commission as Relevant Authority	Where the Development Assessment Commission is the relevant authority under Section 34(1)(b)(iv) of the Act and the proposed development is to be undertaken within one kilometre of a boundary with the Council, the power, pursuant to Regulation 38(4) of the Regulations, to provide the Development Assessment Commission with comments on the proposed development.
DA 75.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to and in accordance with Regulation 39 of the Regulations, where the Council is the relevant authority pursuant to Section 34(2) of the Act, not to give any decision in respect of the assessment against the Building Rules until the Development Assessment Commission or the regional

Code	Compliances	Description
	075. Assessment in Respect of Building Rules Referred to the Council	development assessment panel (as the case may be) has made its decision.
DA 76.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 076. Notification of Decision to Applicant (Including Conditions)	The duty pursuant to and in accordance with Regulation 42 of the Regulations to give notice of a decision on an application under Division 1 of Part 4 of the Act including, but not limited to, the power to endorse approved plans and documentation under Regulation 42(4).
DA 77.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 077. Notification of Decision to a Prescribed Body	The duty pursuant to and in accordance with Regulation 43 of the Development Regulations, to send a copy of the notice of decision issued under Regulation 42 of the Regulations to any prescribed body to which the application had been referred.
DA 77.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 077. Notification of Decision to a Prescribed Body	The duty pursuant to and in accordance with Regulation 43(3) of the Regulations to send a copy of a notice of a decision on an application, if or when a development authorisation is issued in relation to a proposed division of land, to the Development Assessment Commission.
DA 78.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 078. Notification of Decision to Owner of Land	The duty pursuant to and in accordance with Regulation 44 of the Regulations to send a copy of any notice issued under Regulation 42 of the Regulations to the owner of land to which a decision on the application relates where the owner is not a party to the application.
DA 79.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 079. Scheme Description - Community Titles	The duty pursuant to Regulation 45(2) of the Regulations to endorse a scheme description under Section 3 of the Community Titles Act 1996 in the following terms: All the consents or approvals required under the Development Act 1993 in relation to the division of the land (and a change in the use of the land (if any)) in accordance with the scheme description and the relevant plan of community division under the Community Titles Act 1996 have been granted. OR No consent or approval is required under the Development Act 1993 in relation to the division of land (or a change in the use

Code	Compliances	Description
		of the land) in accordance with this scheme description. This endorsement does not limit a relevant authority's right to refuse, or to place conditions on, development authorisation under the Development Act 1993 in relation to any other development envisaged by this scheme description. Signed: Dated:
DA 79.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  079. Scheme Description - Community Titles	The power pursuant to Regulation 45(2) of the Regulations to include in an endorsement of a scheme description under Section 3 of the Community Titles Act 1996, notes concerning conditions on any consent or approval, and notes concerning additional approvals that may be required in the future and to sign and date the endorsement.
DA 80.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  080. Special Provisions Relating to Staged Consents	The duty pursuant to and in accordance with Regulation 46(1) of the Regulations, and in a case where the development is within the ambit of Schedule 1A, subject to, in accordance with Regulations 46(4) and (5) of the Regulations, any step that the Delegate, as the relevant authority considers it needs to take under Section 42 of the Act, to issue a Notice of Approval in the circumstances prescribed by Regulation 46 of the Regulations.
DA 81.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  081. Endorsed Plans	The duty pursuant to Regulation 47 of the Regulations to return to a successful applicant, a copy of the plans, drawings, specifications and other documents and information lodged by the applicant duly endorsed with the building rules consent.
DA 81A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  081A. Minor Variation of Development Authorisation	The power pursuant to Regulation 47A(1) of the Regulations, if a person requests the variation of a development authorisation previously given under the Act (including by seeking the variation of a condition imposed with respect to the development authorisation) to form the opinion that the variation is minor in nature and, if the delegate is satisfied that the variation is minor in nature, to approve the variation.
DA 82.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Regulation 48(2) of the Regulations to extend the time when any consent or approval under Part 4 of the Act will lapse.



Code	Compliances	Description
	082. Lapse of Consent or Approval	
DA 83.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 083. Width of Roads and Thoroughfares	The power pursuant to Regulation 51(4) of the Regulations to dispense with the requirements of Regulation 51(1) and (3) dealing with the width of any proposed road or thoroughfare where the Delegate is of the opinion that the prescribed width is not necessary for the safe and convenient movement of vehicles or pedestrians or for underground services.
DA 83.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 083. Width of Roads and Thoroughfares	The power pursuant to Regulation 51(6) of the Regulations to dispense with the requirements of Regulation 51(5) dealing with the width of a road at the head of every cul-de-sac where it appears that the cul-de-sac is likely to become a through road.
DA 84.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 084. Road Widening	The power pursuant to Regulation 52(1) of the Regulations to require a road widening if land to be divided abuts an existing road.
DA 85.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 085. Requirement as to Forming of Roads	The power pursuant to Regulation 53(1) and (2) of the Regulations to specify the width of roads.
DA 85.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 085. Requirement as to Forming of Roads	The power pursuant to Regulation 53(4) of the Regulations to dispense with the requirements of Regulation 53(3) of the Regulations that adequate provision be made for the turning of vehicles at the head of a cul-de-sac where the Delegate is of the opinion that the cul-de-sac is likely to become a through road.
DA 85.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 085. Requirement as to Forming of Roads	Not delegated - Regulation 53(6).

Code	Compliances	Description
DA 86.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  086. Construction of Roads, Bridges, Drains and Services	The power pursuant to Regulation 54(1) of the Regulations to require the paving and sealing of the roadway of proposed roads.
DA 87.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  087. Supplementary Provisions	The duty pursuant to Regulation 55(1) of the Regulations to consider and if appropriate approve a road location and grading plan for the forming of any proposed road, including every footpath, water-table, kerbing, culvert and drain.
DA 87.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  087. Supplementary Provisions	The duty pursuant to Regulation 55(2) of the Regulations to consider, and if appropriate approve, detailed construction plans and specifications signed by a professional engineer or licensed surveyor for all work referred to in Regulations 53 and 54 of the Regulations.
DA 87.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  087. Supplementary Provisions	The duty pursuant to Regulation 55(4) of the Regulations to consider, and if appropriate accept, that all connections for water supply and sewerage services to any allotment delineated on a plan of division have been laid under the surface of a proposed road before the roadway is sealed.
DA 88.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  088. General Land Division	The power pursuant to and in accordance with Regulation 58(1) of the Regulations to enter into a binding arrangement with an applicant for land division for the satisfaction of outstanding requirements.
DA 88.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  088. General Land Division	The power pursuant to and in accordance with Regulation 58(2) of the Regulations to advise the Development Assessment Commission that an applicant has entered into appropriate binding arrangements pursuant to Section 51(1) of the Act.
DA 89.1	<b>Development Act 1993, Development Regulations 2008,</b>	The power pursuant to Regulation 59(1) of the Regulations to advise the Development Assessment Commission that an applicant has entered into a binding arrangement with the

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 089. Division of Land by Strata Title	Council for the satisfaction of the requirements of Section 33(1)(d) of the Act and that the arrangement is supported by adequate security.
DA 90.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 090. General Provisions	Not delegated - Regulation 60(1).
DA 90.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 090. General Provisions	Not delegated - Regulation 60(7).
DA 90.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 090. General Provisions	The power pursuant to Regulation 60(9) of the Regulations to consult with the Development Assessment Commission before it grants an extension of the period prescribed by Regulation 60(8) of the Regulations.
DA 91.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 091. Declaration by the Minister - Section 46	The duty pursuant to and in accordance with Regulation 61(2) of the Regulations, to transmit to the Minister any relevant documentation (including the application and any accompanying documentation or information lodged by the proponent with the Council under Division 1 of Part 4 of the Act) within 10 business days after the receipt of a copy of a notice required by Regulation 61(1) of the Regulations.
DA 91.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 091. Declaration by the Minister - Section 46	At the same time that documents are transmitted to the Minister under Regulation 61(2) of the Regulations, the duty pursuant to Regulation 61(3) of the Regulations to also transmit to the Minister any fees that have been paid by the proponent under Schedule 6 (less any amount that the Minister determines should be retained by the Council).
DA 91.3	<b>Development Act 1993, Development Regulations 2008,</b>	Where an application lodged with the Minister under Section 46 of the Act requires an assessment against the Building Rules and the assessment against the Building Rules is to be referred to the Council, the power pursuant to Regulation

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 091. Declaration by the Minister - Section 46	61(5)(d) of the Regulations, to require from the applicant additional copies of the plans, drawings, specifications and other documents and information required by Regulation 61(4) of the Regulations.
DA 92.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 092. Referral of Assessment of Building Work	Where a development application which is subject to the operation of Section 48 of the Act is referred to the Council for assessment in respect of the Building Rules the duty pursuant to and in accordance with Regulation 64(2) of the Regulations, to ensure that the assessment is consistent with any development plan consent previously given under Section 48 of the Act.
DA 92.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 092. Referral of Assessment of Building Work	Where the Council acting under Regulation 64(1) of the Regulations determines that it is appropriate to give a certification with respect to the development complying with the Building Rules (and if the assessment of the Council is consistent with any development plan consent) the duty, pursuant to Regulation 64(3) of the Regulations to: 92.2.1 provide the certification in the form set out in Schedule 12A; and 92.2.2 to the extent that may be relevant and appropriate: 92.2.2.1 issue a schedule of essential safety provisions under Division 4 of Part 12 of the Act; and 92.2.2.2 assign a classification to the building under the Regulations; and 92.2.2.3 ensure that the appropriate levy has been paid under the Construction Industry Training Fund Act 1993.
DA 92.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 092. Referral of Assessment of Building Work	Where the Council issues a certificate in the form set out in Schedule 12A of the Regulations as required by Regulation 64(3)(a) of the Regulations, the duty pursuant to Regulation 64(4) of the Regulations to furnish to the Minister a copy of the certificate together with a copy of any schedule of essential safety provisions.
DA 93.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 093. Notifications During Building Work	The power pursuant to Regulation 74(1)(b) to specify by notice in writing to the building owner, on or before development approval is granted in respect of the work, any stage of the building work, for the purposes of the notification requirements in Section 59(1) of the Act.

Code	Compliances	Description
DA 93.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  093. Notifications During Building Work	The power pursuant to Regulation 74(1)(c) to specify by notice in writing to the building owner, on or before development approval is granted in respect of the work, any stage of the building work, for the purposes of the notification requirements in Section 59(1) of the Act.
DA 93.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  093. Notifications During Building Work	The duty pursuant to Regulation 74(4) of the Regulations to make a note on the relevant building file of any notice given in accordance with Regulation 74(3)(d) by a person by telephone.
DA 94.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  094. Essential Safety Provisions	The duty pursuant to Regulation 76(4) of the Regulations, on either the granting of a building rules consent or on application by the owner of a building, to issue a schedule in the form set out in Schedule 16 specifying the essential safety provisions for buildings and the standards and requirements for maintenance and testing in respect of those provisions.
DA 94.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  094. Essential Safety Provisions	The power pursuant to Regulation 76(10) of the Regulations to require compliance with Regulation 76(7) despite Regulation 76(9) of the Regulations if the essential safety provisions were installed under a modification of the Building Rules under Section 36(2) of the Act or the building has been the subject of a notice under Section 71 of the Act.
DA 94A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  094A Swimming Pool Safety	The power pursuant to Regulation 76D(4a) of the Regulations to, for the purposes of Section 71AA(7) of the Act, subject to Regulation 76(D)(4b) of the Regulations, establish a swimming pool inspection policy.
DA 95.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  095. Building Rules: Bushfire Prone Areas	Not delegated - Regulation 78(2).

Code	Compliances	Description
DA 96.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  096. Construction Industry Training Fund	The duty pursuant to Regulation 79(2) of the Regulations to withhold issuing a building rules consent until satisfied that the appropriate levy has been paid under the Construction Industry Training Fund Act 1993 or that no such levy is payable.
DA 96.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  096. Construction Industry Training Fund	The power pursuant to Regulation 79(4) of the Regulations to form an opinion whether the appropriate levy under the Construction Industry Training Fund Act 1993 has or has not been paid, or is or is not payable, and notify the applicant that a building rules consent cannot be issued until the Delegate is satisfied that the levy has been paid or is not payable.
DA 96.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  096. Construction Industry Training Fund	The power pursuant to and in accordance with Regulation 79(5)(b) of the Regulations to determine that the application has lapsed.
DA 96A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  096A. Requirement to Up-grade Building in Certain Cases	The power pursuant to Regulation 80(1a) of the Regulations, if an application for a building rules consent relates to building work in the nature of an alteration to a class 2 to class 9 building constructed before 1 January 2002, to form the opinion that the building is unsafe, structurally unsound or in an unhealthy condition, and to require, as a condition of consent: 96A.1.1 that building work that conforms with the requirements of the Building Rules be carried out to the extent reasonably necessary to ensure that the building is safe and conforms to proper structural and health standards; or 96A.1.2 that the building work comply with Minister's Specification SA: Upgrading health and safety in existing buildings (to the extent reasonably applicable to the building and its condition).
DA 97.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  097. Classification of Buildings	The power pursuant to Regulation 82(3)(b)(i) of the Regulations to require such details, particulars, plans, drawings, specifications, certificates and other documents as may reasonably be required to determine a building's classification upon application by an owner of a building under Regulation 82(1) or (2) of the Regulations.

Code	Compliances	Description
DA 97.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 097. Classification of Buildings	97.2 The power pursuant to Regulation 82(4) of the Regulations and subject to Regulation 82(4a) of the Regulations, to assign the appropriate classification under the Building Code to a building upon being satisfied on the basis of the owner's application and accompanying documents that the building, in respect of the classification applied for, possesses the attributes appropriate to its present or intended use.
DA 97.2A	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 097. Classification of Buildings	The power pursuant to Regulation 82(4a) of the Regulations, if an application under Regulation 82 of the Regulations is made in respect of an existing class 2 to class 9 building, to require the applicant to satisfy the delegate that Minister's Specification SA: Upgrading health and safety in existing buildings has been complied with (to the extent reasonably applicable to the building and its present or intended use).
DA 97.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 097. Classification of Buildings	The power pursuant to Regulation 82(5) of the Regulations, on assigning a classification to a building (or part of a building), to, if relevant, determine and specify in the notice to the owner under Section 66(4) of the Act: 97.3.1 the maximum number of persons who may occupy the building (or part of the building); and 97.3.2 If the building has more than one classification - the part or parts of the building to which each classification relates and the classification currently assigned to the other parts of the building.
DA 98.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 098. Certificates of Occupancy	The power pursuant to Regulation 83(2)(c) of the Regulations, where the delegate holds prescribed qualifications in accordance with Regulation 87, to require from an applicant for a certificate of occupancy reasonable evidence that conditions attached to a development approval have been satisfied.
DA 98.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 098. Certificates of Occupancy	The power pursuant to Regulation 83(2)(d) of the Regulations, where the delegate holds prescribed qualifications in accordance with Regulation 87, where an application relates to the construction or alteration of part of a building and further building work is envisaged in respect of the remainder of the building, to require from an applicant for a certificate of occupancy reasonable evidence that in the case of a building of more than 1 storey, the requirements of Minister's

Code	Compliances	Description
		Specification SA 83 have been complied with, or in any other case the building is suitable for occupation.
DA 98.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  098. Certificates of Occupancy	The power pursuant to Regulation 83(3) of the Regulations to, other than in relation to a designated building on which building work involving the use of a designated building product is carried out after the commencement of the Development (Building Cladding) Variation Regulations 2018, dispense with the requirement to provide a Statement of Compliance under Regulation 83(2)(a) if the Delegate is satisfied that a person required to complete 1 or both parts of the Statement has refused or failed to complete that part and that the person seeking the issuing of the certificate of occupancy has taken reasonable steps to obtain the relevant certification(s) and it appears to the Delegate that the relevant building is suitable for occupation.
DA 98.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  098. Certificates of Occupancy	Where: 98.4.1 a building is required by the Building Rules: 98.4.1.1 to be equipped with a booster assembly for use by a fire authority; or 98.4.1.2 to have installed a fire alarm that transmits a signal to a fire station; and 98.4.2 facilities for fire detection, fire fighting or the control of smoke must be installed in the building pursuant to an approval under the Act, the duty pursuant to Regulation 83(4) of the Regulations, where the delegate holds prescribed qualifications in accordance with Regulation 87, to not grant a certificate of occupancy unless or until a report has been sought from the fire authority as to whether those facilities have been installed and operate satisfactorily.
DA 98.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  098. Certificates of Occupancy	The power pursuant to Regulation 83(5) of the Regulations,, where the delegate holds prescribed qualifications in accordance with Regulation 87, when a report from the fire authority pursuant to Regulation 83(4) is not received within 15 business days, to presume that the fire authority does not desire to make a report.
DA 98.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Regulation 83(6) of the Regulations, where the delegate holds prescribed qualifications in accordance with Regulation 87, to have regard to any report received from a fire authority under Regulation 83(4) before issuing a certificate of occupancy.



Code	Compliances	Description
	098. Certificates of Occupancy	
DA 98.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Regulation 83(9) of the Regulations, where the delegate holds prescribed qualifications in accordance with Regulation 87, to revoke a certificate of occupancy.
	098. Certificates of Occupancy	
DA 99.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Regulation 88(3) of the Regulations, in circumstances where Regulation 88 of the Regulations applies, to rely on the certificate of an independent technical expert.
	099. Certificate of Independent Technical Expert in Certain Cases.	
DA 100.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Regulation 95(2) of the Regulations to require an applicant to provide such information as the Delegate may reasonably require to calculate any fee payable under Schedule 6 and the power to make any other determination for the purposes of Schedule 6.
	100. Fees	
DA 100.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to the provisions of Regulation 95(3) of the Regulations to calculate any fee on the basis of estimates made by the Delegate where the Delegate believes that any information provided by an applicant is incomplete or inaccurate.
	100. Fees	
DA 100.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Regulation 95(4) of the Regulations to, at any time, and despite any earlier acceptance of an amount in respect of the fee, reassess a fee payable under the Regulations.
	100. Fees	
DA 100.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Regulation 95(5) of the Regulations, on a reassessment under Regulation 95(4) of the Regulations: 100.4.1 if it appears that an overpayment has occurred, to refund any amount due in accordance with the reassessment; and 100.4.2 if it appears that an underpayment has occurred, to charge any further amount payable in accordance with the reassessment.
	100. Fees	

Code	Compliances	Description
DA 101.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  101. Register of Applications	The duty pursuant to Regulation 98 of the Regulations to keep available for public inspection a register of applications for consent, approval, or the assignment of building classifications under the Act.
DA 101.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  101. Register of Applications	Not delegated - Regulation 98(3).
DA 102.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  102. Registration of Land Management Agreements	The duty pursuant to and in accordance with Regulation 99(2) of the Regulations to establish a register of agreements entered into by the Council under Section 57(2) of the Act.
DA 102.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  102. Registration of Land Management Agreements	The power pursuant to Regulation 99(3) of the Regulations to determine what other information may be contained in the Register.
DA 103.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management Agreements - Development Applications	The duty pursuant to Regulation 100(2) of the Regulations to establish a register of agreements entered into by the Council under Section 57A of the Act.
DA 103.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management	The duty pursuant to Regulation 100(3) of the Regulations to include in the register a copy of each agreement entered into by the Council under Section 57A of the Act and other information the Delegate considers appropriate.

Code	Compliances	Description
	Agreements - Development Applications	
DA 103.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management Agreements - Development Applications	The duty pursuant to Regulation 100(5) of the Regulations to keep the register at the principal office of the Council.
DA 103.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management Agreements - Development Applications	The duty pursuant to Regulation 100(6) of the Regulations to keep the register available for public inspection during normal office hours for the office where the register is situated.
DA 103.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management Agreements - Development Applications	Not delegated - Regulation 100(9).
DA 104.0	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	The power and duty pursuant to Regulation 101(a1) of the Regulations to retain a copy of each document provided to the Council by a private certifier in relation to any application for a development plan consent assessed by the private certifier.
DA 104.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Regulation 101(1) of the Regulations to retain a copy of the documents listed in Regulation 101 of the Regulations in relation to any building work approved under the Act.

Code	Compliances	Description
	104. Documents to be Preserved by a Council	
DA 104.1A	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power and duty pursuant to Regulation 101(1a) of the Regulations to preserve any document referred to in Regulation 101(a1) for a period of at least 10 years.
	104. Documents to be Preserved by a Council	
DA 104.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The duty pursuant to Regulation 101(2) of the Regulations to preserve any document referred to in Regulation 101(1) of the Regulations until the building to which the document relates is demolished or removed.
	104. Documents to be Preserved by a Council	
DA 104.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to and in accordance with Regulation 101(3) of the Regulations to offer to give plans and specifications in the Council's possession to a building owner and if the building owner declines the offer, the power to destroy the documents.
	104. Documents to be Preserved by a Council	
DA 104.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to and in accordance with Regulation 101(4) of the Regulations to make available for inspection at the offices of the Council during normal office hours any document retained by the Council under Regulation 101(a1) or (1) of the Regulations (without charge) and to fix a reasonable fee for a copy of any document retained by the Council under Regulation 101(a1) or (1) of the Regulations.
	104. Documents to be Preserved by a Council	
DA 104.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Regulation 101(5) of the Regulations to not make available of any plans, drawings specifications or other documents or information: 104.5.1 for inspection under Regulation 101(4)(a) if to do so would: 104.5.1.1 in the opinion of the Delegate, unreasonably jeopardise the present or future security of a building; or 104.5.1.2 constitute a breach of any other law; or 104.5.2 for copying under Regulation 101(4)(b) if to do so would: 104.5.2.1 in the opinion of the Delegate, unreasonably jeopardise the present or future security of a building; or 104.5.2.2 involve an infringement of copyright in
	104. Documents to be Preserved by a Council	

Code	Compliances	Description
		matter contained in a document; or 104.5.2.3 constitute a breach of any other law.
DA 104A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104A. Documents to be Provided by Private Certifier	The power pursuant to Regulation 102(2) of the Regulations to request a private certifier to produce to the Council within a reasonable period, a copy of any document that has been submitted to the private certifier for the purposes of an application for development plan consent (and that it is not already held by the Council under the Regulations) so that the Council can respond to a request from a member of the public for access to such document.
DA 105.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  105. Transfer Of Development Potential	The duty pursuant to Regulation 104 of the Regulations, wherever the provisions of the Development Plan provide for the transfer of development potential, to maintain a register of development rights containing the information prescribed in Regulation 104(1) and to make the said register available for public inspection on payment of the appropriate fee.
DA 106.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  106. System Indicators	The duty pursuant to Regulation 115(1)(a) of the Regulations to keep and collate the information specified in the system indicators document on a quarterly basis.
DA 106.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  106. System Indicators	The duty pursuant to Regulation 115(1)(b) of the Regulations to provide the information for each quarter to the Minister in a manner and form determined by the Minister, within 21 days after the end of the quarter.
DA 106.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  106. System Indicators	The power pursuant to Regulation 115(2) of the Regulations to apply to the Minister to exempt the Council from a requirement in the system indicators document.
DA 107.1	<b>Development Act 1993, Development Regulations 2008,</b>	The power, pursuant to Clause 12(3) of Schedule 1A of the Regulations, to make an application to the Minister for an area to be declared by the Minister to be a designated area.

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  107. Schedule 1A - Demolition	
DA 107.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  107. Schedule 1A - Demolition	The power pursuant to Clause 12(9) of Schedule 1A of the Regulations, before the Minister takes action to vary or revoke a declaration under Clause 12(3) of Schedule 1A of the Regulations or a condition under Clause 12(7) of Schedule 1A of the Regulations, to in response to a notice in writing from the Minister, show, within the specified time, why the proposed course of action should not be taken.
DA 108.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  108. Schedule 4 - New Dwellings	The power pursuant to Clause 2B(4)(b) of Schedule 4 of the Regulations to form the belief that the allotment is, or may have been, subject to site contamination as a result of a previous use of the land or a previous activity on the land other than a previous use or activity for residential purposes.
DA 109.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  109. Schedule 6 - Fees	The power pursuant to Clause 1(7) of Schedule 6 to the Regulations to determine the amount of the fee to be charged to an applicant to cover the Council's reasonable costs in giving public notice of the application under Section 38(5) of the Act.
DA 110.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  110. Schedule 8 - Development Near the Coast	Not delegated - Item 1(b) of Clause 2 of Schedule 8.
DA 111.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  111. Schedule 8 - Development Adjacent To Main Roads	The power pursuant to Item 3 of Clause 2 of Schedule 8 of the Regulations to form the opinion that development is likely to: 111.1.1 alter an existing access; or 111.1.2 change the nature of movement through an existing access; or 111.1.3 create a new access; or 111.1.4 encroach within a road widening setback under the Metropolitan Adelaide Road Widening Plan Act 1972, in relation to an existing or proposed arterial road, primary road, primary arterial road or secondary arterial road, or within 25 metres of a junction with an existing or proposed arterial road, primary road, primary arterial road or secondary arterial road (as delineated in the relevant Development Plan)

Code	Compliances	Description
DA 112.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  112. Schedule 8 - State Heritage Places	The power pursuant to Item 5(1) of Clause 2 of Schedule 8 of the Regulations to form the opinion that a development materially affects the context within which a State Heritage place is situated
DA 113.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  113. Schedule 8 - Mining – General	Not delegated - Item 7 of Clause 2 of Schedule 8.
DA 114.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  114. Schedule 8 - Activity Of Environmental Significance	The power pursuant to Item 10(b) of Clause 2 of Schedule 8 of the Regulations, where development involves, or is for the purposes of an activity specified in Schedule 21 of the Regulations (including, where an activity is only relevant when a threshold level of capacity is reached, development with the capacity or potential to operate above the threshold level, and an alteration or expansion of an existing development (or existing use) where the alteration or expansion will have the effect of producing a total capacity exceeding the relevant threshold level), other than development which comprises the alteration of, or addition to, an existing building, to form the opinion that the development does not change the use of the building, and is of a minor nature only, and does not have any adverse effect on the environment.
DA 115.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  115. Schedule 8 - Aquaculture Development	Not delegated - Item 15 of Clause 2 of Schedule 8.
DA 116.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  116. Schedule 8 - Development Within	Not delegated - Item 19(b) of Clause 2 of Schedule 8.

Code	Compliances	Description
	the River Murray Floodplain Area	
DA 117.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  117. Schedule 8 - Development Within The River Murray Tributaries Area	Not delegated - Item 20(a) of Clause 2 of Schedule 8.
DA 118.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	The power pursuant to Clause 1 of Part 1 to Schedule 9 of the Regulations in circumstances where a development would be a complying development under the Regulations or the relevant Development Plan but for the fact that it fails to meet the conditions associated with the classification, to form the opinion that the failure to meet those conditions is of a minor nature only.
DA 118.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	The power pursuant to Clause 2(1)(g) of Part 1 to Schedule 9 of the Regulations to form the opinion that a development is of a kind which is of a minor nature only and will not unreasonably impact on the owners or occupiers of land in the locality of the site of the development.
DA 118.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	The power pursuant to the following designated sub-paragraphs of Clause 3 of Part 1 to Schedule 9 of the Regulations, where a development is classified as non-complying under the relevant Development Plan, to form the opinion that: 118.3.1 the alteration of, or addition to, a building is of a minor nature only, pursuant to sub-paragraph (a); 118.3.2 the construction of a building to be used as ancillary to or in association with an existing building and which will facilitate the better enjoyment of the purpose for which the existing building is being used constitutes development of a minor nature only pursuant to sub-paragraph (b).



Code	Compliances	Description
DA 118.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	The power pursuant to Clause 5 of Part 1 to Schedule 9 of the Regulations to form the opinion: 118.4.1 that the division of land (including for the construction of a road or thoroughfare) is for a proposed use which is consistent with the objective of the zone or area under the Development Plan; and 118.4.2 whether the division will change the nature or function of an existing road.
DA 118.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated - Clause 11 of Part 1 to Schedule 9.
DA 118.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated - Clause 17 of Part 1 of Schedule 9.
DA 118.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	The power pursuant to Clause 21 of Part 2 to Schedule 9 of the Regulations, except where development is classified as non-complying development under the relevant Development Plan, to form the opinion: 118.7.1 that in respect of a proposed division of land that the applicant's proposed use of the land, is for a purpose which is consistent with the zone or area under the Development Plan; and 118.7.2 whether the proposed division will change the nature or function of an existing road.
DA 119.1	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated - Section 4.

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  119. Schedule 10 - Decisions by Development Assessment Commission	
DP 1.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  <b>120. Development of a Minor Nature</b>	The power in the Adelaide (City) Development Plan (the Development Plan), where the Development Plan assigns a form of development to Category 1 and a precondition of that assignment is the formation of an opinion by the relevant planning authority that the development is of a minor nature only and is unlikely to be the subject of reasonable objection from the owners or occupiers of land in the locality of the site of the development, to form or not form that opinion.
DP 2.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  <b>121. Development of a Minor Nature</b>	The power in the Adelaide (City) Development Plan (the Development Plan), where the Development Plan assigns a form of development to Category 1 and a precondition of that assignment is the formation of an opinion by the relevant planning authority that the development is of a minor nature only and will not unreasonably impact on the owners or occupiers of land in the locality of the site of the development, to form or not form that opinion.
DCMA 1.1	<b>Dog &amp; Cat Management Act 1995</b>  001. Appointment of Authorised Persons	The power pursuant to Section 25A(1) of the Dog and Cat Management Act 1995 (the Act) to appoint suitable persons (other than members of the Council) to be authorised persons for the purposes of the Act.
DCMA 1.2	<b>Dog &amp; Cat Management Act 1995</b>  001. Appointment of Authorised Persons	The power pursuant to Section 25A(2) of the Act to make an appointment subject to conditions specified in the instrument of appointment.
DCMA 1.3	<b>Dog &amp; Cat Management Act 1995</b>  001. Appointment of Authorised Persons	The power pursuant to Section 25A(3) of the Act to, at any time, revoke the appointment of an authorised person, or vary or revoke the conditions of appointment of an authorised person.

Code	Compliances	Description
DCMA 2.1	<b>Dog &amp; Cat Management Act 1995</b>  002. Identification of Authorised Persons	The power pursuant to Section 25B(1) of the Act to issue to an authorised person an identity card in a form approved by the Board.
DCMA 2.2	<b>Dog &amp; Cat Management Act 1995</b>  002. Identification of Authorised Persons	The power pursuant to Section 25B(2) of the Act, if the powers of the authorised person have been limited by conditions, to issue an identity card to the person containing a statement of those conditions
DCMA 3.1	<b>Dog &amp; Cat Management Act 1995</b>  003. Area Limitation on Authorised Persons Appointed by Councils	The power pursuant to Section 25C(c) of the Act to arrange with another council for an authorised person appointed by the Council to exercise powers under the Act within the area of the other council.
DCMA 4.1	<b>Dog &amp; Cat Management Act 1995</b>  004. Council Responsibility for Management of Dogs and Cats	The power pursuant to Section 26 of the Act to administer and enforce the provisions of the Act relating to dogs and cats within the Council area and for that purpose to: 4.1.1 maintain a register of dogs containing information required by the Board (which may be kept in the form of a computer record); and 4.1.2 ensure that the Board is provided with information contained in the register as required by the Board from time to time; and 4.1.3 maintain such other registers as may be required by the Board; and 4.1.4 make the registers kept under the Act available for inspection by members of the public in accordance with any guidelines issued by the Board; and 4.1.5 If guidelines issued by the Board so require, limit inspection of a register or part of a register kept under the Act by members of the public; and 4.1.6 appoint a suitable person to be Registrar; and 4.1.7 make satisfactory arrangements for issuing and replacing certificates of registration and registration discs; and 4.1.8 appoint at least 1 full time authorised person or make other satisfactory arrangements for the exercise of the functions and powers of authorised persons; and 4.1.9 make satisfactory arrangements for the detention of dogs seized under the Act (and make such arrangements for cats seized under the Act); and 4.1.10 make satisfactory arrangements for fulfilling other obligations under the Act.

Code	Compliances	Description
DCMA 4.2	<b>Dog &amp; Cat Management Act 1995</b>  004. Council Responsibility for Management of Dogs and Cats	The power pursuant to Section 26(1a) of the Act, to without limiting Section 26(2) of the Act, nominate a facility approved by the Board at which dogs or cats may be detained.
DCMA 4.3	<b>Dog &amp; Cat Management Act 1995</b>  004. Council Responsibility for Management of Dogs and Cats	The power pursuant to Section 26(4) of the Act to keep separate accounts of money received under the Act and of money expended in the administration and enforcement of the provisions of the Act relating to dogs and cats.
DCMA 4.4	<b>Dog &amp; Cat Management Act 1995</b>  004. Council Responsibility for Management of Dogs and Cats	The power pursuant to Section 26(5) of the Act to pay into the Fund the percentage fixed by regulation of the dog registration fees received by the Council.
DCMA 4.5	<b>Dog &amp; Cat Management Act 1995</b>  004. Council Responsibility for Management of Dogs and Cats	The power pursuant to Section 26(6) of the Act to charge: 4.5.1 fees for the provision of extracts from registers kept under the Act; and 4.5.2 fees for the receipt and management of information relating to a register contemplated by Section 26(1)(ac) of the Act; and 4.5.3 fees which may be differential but which must not exceed an amount prescribed by the regulations for the purposes of paragraph (b) of Section 26(6) of the Act: 4.5.3.1 for the registration of dogs or businesses under Part 4 of the Act; and 4.5.3.2 for the late payment of registration fees; and 4.5.3.3 for meeting any other requirement imposed on the Council under the Act.
DCMA 4.6	<b>Dog &amp; Cat Management Act 1995</b>  004. Council Responsibility for Management of Dogs and Cats	The power pursuant to Section 26(7) of the Act, in the case of a standard dog or cat, to, provide for a percentage rebate of a fee that would otherwise be charged for the registration of a dog or cat under the Act.
DCMA 5.1	<b>Dog &amp; Cat Management Act 1995</b>  007. Destruction and Control Orders	The power pursuant to Section 26A(1) of the Act to in accordance with Sections 26A(2) and (3) of the Act, prepare a plan relating to the management of dogs and cats within the Council area.

Code	Compliances	Description
DCMA 5.2	<b>Dog &amp; Cat Management Act 1995</b>  007. Destruction and Control Orders	The power pursuant to Section 26A(5) of the Act to amend a plan of management at any time during the course of the 5 year period covered by the plan, with the approval of the Board.
DCMA 6.1	<b>Dog &amp; Cat Management Act 1995</b>  006. Rectification of Register	The power pursuant to Section 39 of the Act upon application by any person aggrieved by an entry in the register, to rectify the register.
DCMA 6.2	<b>Dog &amp; Cat Management Act 1995</b>  006. Rectification of Register	The duty pursuant to Section 52(1) of the Act before making an order under Section 51 of the Act, to take all reasonable steps (a) to ascertain all persons who own or are responsible for the control of the dog; and (b) to give each of the persons so ascertained at least seven days written notice (i) identifying the dog in relation to which is it is proposed to make the order; (ii) setting out the terms of the proposed order; and (iii) inviting the owner or other person to make submissions within 7 days (or longer) with respect to the matter.
DCMA 6.3	<b>Dog &amp; Cat Management Act 1995</b>  006. Rectification of Register	The duty pursuant to Section 52(2) of the Act to ensure the order is: (a) made in the manner and form required by the Dog and Cat Management Board; and (b) recorded in the register kept by the Council; and (c) served on the person(s) against whom it is made.
DCMA 6.4	<b>Dog &amp; Cat Management Act 1995</b>  006. Rectification of Register	The power pursuant to Section 52(4) and (5) of the Act to revoke an order by written notice to the person against whom the order was made and the duty to record the revocation in the register kept by the Council under the Act.
DCMA 6.5	<b>Dog &amp; Cat Management Act 1995</b>  006. Rectification of Register	The power pursuant to Section 53 of the Act to issue, from time to time, written directions as to how an order under Division 3, Part 5 may be complied with by a person who owns or is responsible for the control of a dog subject to such an order.
DCMA 6.6	<b>Dog &amp; Cat Management Act 1995</b>  006. Rectification of Register	The duty pursuant to Section 58 of the Act, upon request by the person who owns or is responsible for the control of a dog, to give reasons in writing within 14 days of the making of a decision to make an order under Division 3, Part 5 of the Act or to refuse to revoke an order.

Code	Compliances	Description
DCMA 7.1	<b>Dog &amp; Cat Management Act 1995</b>  007. Destruction and Control Orders	The power pursuant to Section 50(1) of the Act to, in accordance with Division 2 of Part 5 of the Act, make an order of any of the following classes in relation to a specified dog: 7.1.1 a Destruction Order; 7.1.2 a Control (Dangerous Dog) Order; 7.1.3 a Control (Menacing Dog) Order; 7.1.4 a Control (Nuisance Dog) Order; 7.1.5 a Control (Barking Dog) Order.
DCMA 7.2	<b>Dog &amp; Cat Management Act 1995</b>  007. Destruction and Control Orders	The power pursuant to Section 50(2)(b) of the Act to approve some other place to the place specified in the order for a dog to be kept or detained until destroyed.
DCMA 7.3	<b>Dog &amp; Cat Management Act 1995</b>  007. Destruction and Control Orders	The power pursuant to Section 59A(6) and (7) of the Act to revoke a Prohibition Order by written notice to the person against whom the Prohibition Order was made, and the duty to record the revocation in the record kept by the Council under Section 56A of the Act.
DCMA 7.4	<b>Dog &amp; Cat Management Act 1995</b>  007. Destruction and Control Orders	The power pursuant to Section 59C(2) of the Act upon request by the person affected by the decision to issue a Prohibition Order, to give reasons in writing within 14 days of the making of the decision.
DCMA 8.1	<b>Dog &amp; Cat Management Act 1995</b>  008. Grounds on Which Orders May be Made	The power pursuant to Section 51 of the Act to make an order in relation to a dog under Division 3 of Part 5 of the Act, if satisfied that: 8.1.1 in the case of a Destruction Order: 8.1.1.1 the dog is unduly dangerous; and 8.1.1.2 the dog has attacked, harassed or chased a person or an animal or bird owned by or in the charge of a person in circumstances that would constitute an offence against the Act; or 8.1.2 in the case of a Control (Dangerous Dog) Order: 8.1.2.1 the dog: (a) is dangerous; and (b) has attacked, harassed or chased a person or an animal or bird, or is likely to do so, in circumstances that would constitute an offence against the Act or any other Act; or 8.1.2.2 the dog is subject to an order made under a law of another jurisdiction that corresponds with a Control (Dangerous Dog) Order; or 8.1.3 in the case of a Control (Menacing Dog) Order: 8.1.3.1 the dog: (a) is menacing; and (b) has attacked, harassed or chased a person or an animal or bird, or is likely to do so, in circumstances that would constitute an offence against the Act or any other Act; or 8.1.3.2 the dog is subject to an order made under a law of another jurisdiction that corresponds with a Control

Code	Compliances	Description
		(Menacing Dog) Order; or 8.1.4 in the case of a Control (Nuisance Dog) Order: 8.1.4.1 the dog: (a) is a nuisance; and (b) has attacked, harassed or chased a person or an animal or bird, or is likely to do so, in circumstances that would constitute an offence against the Act or any other Act; or 8.1.4.2 the dog is subject to an order made under a law of another jurisdiction that corresponds with a Control (Nuisance Dog) Order; or 8.1.5 in the case of a Control (Barking Dog) Order: 8.1.5.1 the dog is a nuisance; and 8.1.5.2 the dog has created noise by barking or otherwise in circumstances that would constitute an offence against the Act or any other Act.
DCMA 9.1	<b>Dog &amp; Cat Management Act 1995</b>  009. Procedure for Making and Revoking Orders	The power pursuant to Section 52(1) of the Act to: 9.1.1 make an order under Division 3 of Part 5 of the Act on the Delegate's own initiative or on an application made in a manner and form determined by the Council or the Delegate; and 9.1.2 to determine the manner and form of an application for an order under Division 3 of Part 5 of the Act.
DCMA 9.2	<b>Dog &amp; Cat Management Act 1995</b>  009. Procedure for Making and Revoking Orders	The power pursuant to Section 52(1) of the Act before making an order under Division 3 of Part 5 of the Act, to take reasonable steps: 9.2.1 to ascertain all persons who own or are responsible for the control of the dog; and 9.2.2 to give each of the persons so ascertained at least 7 days written notice: 9.2.2.1 identifying the dog in relation to which it is proposed that the order be made; 9.2.2.2 setting out the terms of the proposed order; and 9.2.2.3 inviting the owner or other person to make submissions to the Council or the Delegate in respect of the matter within 7 days or such longer period as is allowed by the Council or the Delegate.
DCMA 9.3	<b>Dog &amp; Cat Management Act 1995</b>  009. Procedure for Making and Revoking Orders	The power pursuant to Section 52(2) of the Act to: 9.3.1 make an order in the manner and form required by the Board; and 9.3.2 note an order in the register kept by the Council under the Act.
DCMA 9.4	<b>Dog &amp; Cat Management Act 1995</b>  009. Procedure for Making and Revoking Orders	The power pursuant to Section 52(3) of the Act to take all reasonable steps to give a copy of the order to each person who owns or is responsible for the control of the dog.

Code	Compliances	Description
DCMA 9.5	<b>Dog &amp; Cat Management Act 1995</b>  009. Procedure for Making and Revoking Orders	The power pursuant to Section 52(4) of the Act to revoke an order made by the Council by written notice to the person who owns or is responsible for the control of the dog.
DCMA 9.6	<b>Dog &amp; Cat Management Act 1995</b>  009. Procedure for Making and Revoking Orders	The power pursuant to Section 52(5) of the Act to enter a note of the revocation in the register kept by the Council under the Act.
DCMA 9.7	<b>Dog &amp; Cat Management Act 1995</b>  009. Procedure for Making and Revoking Orders	The power pursuant to Section 52(6) of the Act to, at the request of the Board, note in the register kept under the Act an order made by the Board.
DCMA 10.1	<b>Dog &amp; Cat Management Act 1995</b>  010. Directions About How to Comply with Order	The power pursuant to Section 53(1) of the Act to issue, from time to time, written directions to a person who owns or is responsible for the control of a dog subject to an order under Division 3 of Part 5 of the Act about how the order may be complied with in the area of the Council.
DCMA 11.1	<b>Dog &amp; Cat Management Act 1995</b>  011. Power of Court to Order Destruction or Control of Dog on Application	The power pursuant to Section 59 of the Act to apply to the Magistrates Court for any order in relation to a dog that the Court could have made if the proceedings had been criminal proceedings under the Act.
DCMA 12.1	<b>Dog &amp; Cat Management Act 1995</b>  012. Prohibition Orders	The power pursuant to Section 59A(1) of the Act to, in accordance with Division 3 of Part 5 of the Act, make a Prohibition Order against a person.
DCMA 12.2	<b>Dog &amp; Cat Management Act 1995</b>  012. Prohibition Orders	The power pursuant to Section 59A(2)(b)(ii) of the Act to approve some other place to that specified in the order for a dog to be kept or detained until destroyed or disposed of.
DCMA 12.3	<b>Dog &amp; Cat Management Act 1995</b>	The power pursuant to Section 59A(3) of the Act upon the Delegate's own initiative or on application, to make a Prohibition Order against a person if satisfied that, subject to



Code	Compliances	Description
	012. Prohibition Orders	Section 59A(4) of the Act: 12.3.1 while the person owned or was responsible for the control of a dog, the dog attacked, harassed or chased a person or animal or bird owned by or in the charge of a person in circumstances that would constitute an offence against the Act; and 12.3.2 - 12.3.2.1 the dog was already subject to a Destruction Order or a Control (Dangerous Dog) Order; or 12.3.2.2 during the 5 years preceding the event referred to in Section 59A(3)(a) of the Act, a Destruction Order or a Control (Dangerous Dog) Order was made in relation to some other dog on grounds that arose while the person owned or was responsible for the control of that other dog.
DCMA 12.4	<b>Dog &amp; Cat Management Act 1995</b>  012. Prohibition Orders	The power pursuant to Section 59A(3a) of the Act to, on the Delegate's own initiative or on application, make a Prohibition Order against a person if satisfied that the person is subject to a supervision order under Section 269O of the Criminal Law Consolidation Act 1935.
DCMA 12.5	<b>Dog &amp; Cat Management Act 1995</b>  012. Prohibition Orders	The power pursuant to Section 59A(5) of the Act to: 12.5.1 make an order in the manner and form required by the Board; and 12.5.2 record the order in a manner and form approved by the Board, and keep the record readily available for public inspection.
DCMA 12.6	<b>Dog &amp; Cat Management Act 1995</b>  012. Prohibition Orders	The power pursuant to Section 59A(6) of the Act to revoke an order made by the Council by written notice to the person against whom the order was made.
DCMA 12.7	<b>Dog &amp; Cat Management Act 1995</b>  012. Prohibition Orders	The power pursuant to Section 59A(7) of the Act to enter a note of the revocation in the record kept by the Council under Section 59A of the Act.
DCMA 13.1	<b>Dog &amp; Cat Management Act 1995</b>  013. Procedure Following Seizure of Dog	The power pursuant to Section 61(4) of the Act if a dog is seized in order to prevent or stop it attacking, harassing or chasing a person or an animal or bird because it is unduly dangerous, to as soon as practicable, proceed to consider making an order in relation to the dog or applying to the Magistrates Court for an order in relation to the dog.

Code	Compliances	Description
DCMA 13.2	<b>Dog &amp; Cat Management Act 1995</b>  013. Procedure Following Seizure of Dog	The power pursuant to Section 61(6) of the Act to recover the cost of taking action under Section 61(3) of the Act from the person who owns or is responsible for the control of the dog as a debt due to the Council.
DCMA 14.1	<b>Dog &amp; Cat Management Act 1995</b>  014. Power to Seize and Detain Cats	The power pursuant to Section 64(2)(c) of the Act to nominate a facility at which cats may be detained.
DCMA 15.1	<b>Dog &amp; Cat Management Act 1995</b>  015. Certain Bodies May Microchip and Desex Detained Dogs and Cats	The power pursuant to Section 64B(1) of the Act, despite any other provision of the Act, or any other Act or law, if the Council is detaining a dog or cat seized under the Act or any other Act, to, in accordance with any guidelines determined by the Board for the purposes of Section 64B of the Act, do 1 or more of the following: 15.1.1 microchip the dog or cat; 15.1.2 desex the dog or cat; 15.1.3 cause the dog or cat to be microchipped or desexed or both.
DCMA 15.2	<b>Dog &amp; Cat Management Act 1995</b>  015. Certain Bodies May Microchip and Desex Detained Dogs and Cats	The power pursuant to Section 64B(2) of the Act to recover the cost of taking action under Section 64B of the Act as a debt from a person who owns or is responsible for the control of the dog or cat.
EA 1.1	<b>Electricity Act 1996</b>  001. Power to Carry Out Work on Public Land	The power pursuant to Section 47(3)(b) of the Electricity Act 1996 (the Act), to agree with an electricity entity to the entity carrying out work on public land that the Council is responsible for the management of.
EA 1.2	<b>Electricity Act 1996</b>  001. Power to Carry Out Work on Public Land	The power pursuant to Section 47(4) of the Act, to include in an agreement under Section 47 of the Act such conditions the delegate considers appropriate in the public interest.
EA 1.3	<b>Electricity Act 1996</b>  001. Power to Carry Out work on Public Land	The power pursuant to Section 47(7) of the Act, if a dispute arises between an electricity entity and the Council about whether work should be permitted under Section 47 of the Act on the land or about the conditions on which work should be permitted on public land, to refer the dispute to the Minister.

Code	Compliances	Description
EA 1.4	<b>Electricity Act 1996</b> 001. Power to Carry Out Work on Public Land	The power pursuant to Section 47(9) of the Act, if a dispute is referred to the Minister under Section 47 of the Act: 1.4.1 to make representations to the Minister on the questions at issue in the dispute; and 1.4.2 to make a reasonable attempt to agree to settlement of the dispute on agreed terms.
ECA 1.1	<b>Electronic Conveyancing National Law (South Australia) Act 2013</b> 001. Client Authorisation	The power pursuant to Section 10(1) of the Electronic Conveyancing National Law (South Australia) Act 2013 (the Act) to: 1.1.1 complete a client authorisation: 1.1.1.1 that is in the form required by the participation rules; and 1.1.1.2 by which the Delegate authorises a subscriber to do one or more things on the Council's behalf in connection with a conveyancing transaction so that the transaction, or part of the transaction, can be completed electronically
EOA 1.1	<b>Expiation of Offences Act 1996</b> 001. Certain Offences may be Expiated	The power pursuant to Section 5(1) of the Expiation of Offences Act 1996 (the Act) to issue an expiation notice under the Act to a person alleged to have committed an offence under an Act, regulation or by-law, and the alleged offence may accordingly be expiated in accordance with the Act. Note, this is contained as per duly Authorised Persons in accordance with section 6(3)(b)(ii) of the Expiation of Offences Act 1996.
EOA 2.1	<b>Expiation of Offences Act 1996</b> 002. Expiation Notices	The power pursuant to Section 6(3)(b)(ii) of the Act to authorise a person in writing to give an expiation notice for an alleged offence.
EOA 3.1	<b>Expiation of Offences Act 1996</b> 003. Review of Notices on Ground that Offence is Trifling	The power pursuant to Section 8A(2) and (3) of the Act to require an alleged offender who is seeking a review of the notice on the ground that the offence is trifling: 3.1.1 to provide further information; and 3.1.2 to provide a statutory declaration verifying the information contained in, or supporting, an application for review.
EOA 3.2	<b>Expiation of Offences Act 1996</b> 003. Review of Notices on Ground that Offence is Trifling	The duty pursuant to Section 8A(4) of the Act to determine an application for review before providing the Chief Recovery Officer with relevant particulars under Section 22 of the Fines Enforcement and Debt Recovery Act 2017 in respect of the offence to which the application relates.
EOA 3.3	<b>Expiation of Offences Act 1996</b>	The duty pursuant and subject to Section 8A(5) and (6) of the Act upon being satisfied the offence is trifling to withdraw the

Code	Compliances	Description
	003. Review of Notices on Ground that Offence is Trifling	expiation notice in respect of the offence by giving written notice to the alleged offender.
EOA 3.4	<b>Expiation of Offences Act 1996</b> 003. Review of Notices on Ground that Offence is Trifling	The power pursuant to Section 8A(6a) of the Act, if an enforcement determination made under section 22 of the Fines and Enforcement Debt Recovery Act 2017 is revoked on the ground that the alleged offender had not had a reasonable opportunity to apply for review of the notice under Section 8A of the Act, and the alleged offender makes an application under Section 8A of the Act within 14 days of being notified of the revocation, to withdraw the expiation notice under Section 8A of the Act.
EOA 4.1	<b>Expiation of Offences Act 1996</b> 004. Expiation Reminder Notices	The duty pursuant to Section 11(1) of the Act where an alleged offender has neither paid the expiation fee nor entered into an arrangement under Section 20 of the Fines Enforcement and Debt Recovery Act 2017 and the Council has not received a statutory declaration or other document sent to the Council by the alleged offender in accordance with a notice required by law to accompany the expiation notice, by the end of the expiation period, and before the Delegate takes any action under this Act or the Fines Enforcement and Debt Recovery Act 2017 to enforce the expiation notice, to give an expiation reminder notice in the prescribed form to the alleged offender.
EOA 5.1	<b>Expiation of Offences Act 1996</b> 005. Expiation Enforcement Warning Notices	The duty pursuant to Section 11A(1) of the Act where the Council has received a statutory declaration or other document sent to the Council by the alleged offender in accordance with a notice required by law to accompany the expiation notice or expiation reminder notice, and before the Delegate takes action under this Act or the Fines Enforcement and Debt Recovery Act 2017 to enforce the expiation notice, to give an expiation enforcement warning notice, in the prescribed form, to the alleged offender.
EOA 6.1	<b>Expiation of Offences Act 1996</b> 006. Late Payment	The power pursuant to Section 12 of the Act to accept late payment of the amount due under an expiation notice at any time before an enforcement determination is made under Section 22 of the Fines Enforcement and Debt Recovery Act 2017.

Code	Compliances	Description
EOA 8.1	<b>Expiation of Offences Act 1996</b> 008. Withdrawal of Expiation Notices	The power pursuant to Section 16(1) of the Act, to withdraw an expiation notice with respect to all or any of the alleged offences to which an expiation notice relates where: 8.1.1 in the opinion of the Delegate the alleged offender did not commit the offence or offences, or that the notice should not have been given with respect to the offence or offences; 8.1.2 the Council as issuing authority receives a statutory declaration or other document sent to the Council by the alleged offender in accordance with a notice required by law to accompany the expiation notice or expiation reminder notice; or 8.1.3 the notice is defective; 8.1.3A in the opinion of the Delegate the alleged offender is suffering from a cognitive impairment that excuses the alleged offending; or 8.1.4 the Delegate decides that the alleged offender should be prosecuted for the offence or offences.
EOA 8.2	<b>Expiation of Offences Act 1996</b> 008. Withdrawal of Expiation Notices	The power pursuant to Section 16(5) of the Act, where an expiation notice is withdrawn under subsection (1), to commence prosecution for an offence to which the notice related.
EOA 8.3	<b>Expiation of Offences Act 1996</b> 008. Withdrawal of Expiation Notices	The duty pursuant to Section 16(6) of the Act, subject to Section 16(7) of the Act, to withdraw an expiation notice if it becomes apparent that the alleged offender did not receive the notice until after the expiation period, or has never received it, as a result of error on the part of the Council as issuing authority or failure of the postal system or failure in the transmission of an email.
EOA 8.4	<b>Expiation of Offences Act 1996</b> 008. Withdrawal of Expiation Notices	The duty pursuant to Section 16(11) of the Act, where an expiation notice is withdrawn under Section 16 of the Act and the notice of withdrawal does not specify that the notice is withdrawn for the purposes of prosecuting the alleged offender, and if an enforcement determination has been made under Section 22 of the Fines Enforcement and Debt Recovery Act 2017, to inform the Chief Recovery Officer of the withdrawal of the notice.
EOA 9.1	<b>Expiation of Offences Act 1996</b> 009. Provision of Information	The power pursuant to Section 18 of the Act to enter into an agreement with the Chief Recovery Officer in relation to: 9.1.1 the manner in which the Chief Recovery Officer is to provide information to the Council in relation to action taken by the Chief Recovery Officer under the Act in respect of an expiation

Code	Compliances	Description
		notice issued by the Council; and 9.1.2 the manner in which the Council is to provide information to the Chief Recovery Officer in relation to the issuing of an expiation notice by the Council or any other action taken by the Council in respect of an expiation notice so issued
EPA 1.1	<b>Environment Protection Act 1993, and Environment Protection (Waste to Resources) Policy 2010</b>  001. Authorised Persons	The power pursuant to Section 85(3) of the Environmental Protection Act 1993 ("the Act"), to appoint authorised officers for the purposes of the Act.
EPA 2.1	<b>Environment Protection Act 1993, and Environment Protection (Waste to Resources) Policy 2010</b>  001. Authorised Persons	The power pursuant to Section 85(4) of the Act to make an appointment under Section 85(3) of the Act subject to conditions to be specified in the instrument of appointment, and subject to conditions prescribed by regulation.
EPA 3.1	<b>Environment Protection Act 1993, and Environment Protection (Waste to Resources) Policy 2010</b>  001. Authorised Persons	The power pursuant to Section 85(5) of the Act to make an appointment or to vary or revoke a condition specified in the instrument of such an appointment or impose a further such condition.
EPA 4.1	<b>Environment Protection Act 1993, and Environment Protection (Waste to Resources) Policy 2010</b>  004. Site Contamination Orders	The power pursuant to Section 103H(4) of the Act, where a proposed site contamination assessment order or a proposed variation of such an order would require the undertaking of an activity for which a permit would, but for Section 129 of the Natural Resources Management Act 2004, be required under that Act, and where the Council is the authority under the Natural Resources Management Act 2004 to whom an application for a permit for the activity would otherwise have to be made, to make written submissions in relation to the proposal within a period specified in the notice from the Authority.

Code	Compliances	Description
EPA 5.1	<b>Environment Protection Act 1993, and Environment Protection (Waste to Resources) Policy 2010</b>  005. Site Remediation Orders	The power pursuant to Section 103J(4) of the Act, where a proposed site remediation order (except an emergency site remediation order) or a proposed variation of a site remediation order would require the undertaking of an activity for which a permit would, but for Section 129 of the Natural Resources Management Act 2004, be required under that Act, and where the Council is the authority under the Natural Resources Management Act 2004 to whom an application for a permit for the activity would otherwise have to be made, to make written submission in relation to the proposal within a period specified in the notice from the Authority.
EPA 6A.1	<b>Environment Protection Act 1993, and Environment Protection (Waste to Resources) Policy 2010</b>  006A. Facilitate Management of Waste	The duty pursuant to Clause 10(2) of the Environment Protection (Waste to Resources) Policy 2010 ("the Policy"), in order to facilitate the proper management of waste to be collected under Clause 10(1)(b) of the Policy, to provide a weekly kerbside waste collection service (other than for recyclable waste or vegetative matter) in respect of residential premises within its area.
EPA 7.1	<b>Environment Protection Act 1993, and Environment Protection (Waste to Resources) Policy 2010</b>  007. Medical Waste	The duty pursuant to Clause 5(2) of the Environment Protection (Waste Management) Policy 1994 (the Waste Management Policy) to ensure that the following provisions are complied with in relation to any medical waste received by the Council: (a) if any other waste is mixed with medical waste, the other waste is to be dealt with under this clause in the same way as is required in relation to medical waste; (b) all medical waste must be stored in containers that are weatherproof and insect and vermin proof; (c) all containers for medical waste that are kept for further use must be thoroughly cleaned and disinfected as soon as reasonably practicable after emptying; (d) all containers used for the storage or transport of medical waste must be clearly labelled as containing medical waste; (e) all containers of medical waste must be stored in a secure location; (f) all necessary equipment required to clean and disinfect the area in case of accidental spillage of medical waste must be readily available and accessible; (g) discarded needles, syringes with needles, surgical instruments and any other sharp articles must be contained for disposal in rigid puncture-proof containers that are taped closed or tightly lidded and the containers must not be subject to compaction by a compacting device nor placed for storage or transport in a portable or mobile compactor; (h)

Code	Compliances	Description
		medical waste must be disposed of as soon as reasonably practicable; (i) all medical waste must be disposed of by incineration or collected for disposal by: (i) a person who carries on a waste transport business pursuant to an environmental authorisation authorising the collection and transport of medical waste; or (ii) a council; (j) before the collection of medical waste for disposal, the transporter must be advised of the nature of the waste, hazards associated with the waste and any precautions that need to be taken during the collection, transport or disposal of the medical waste; (k) the transporter must be given such assistance as is required to ensure that loading operations are carried out in such a way as to prevent spillage of any medical waste.
FENA 1.1	<b>Fences Act 1975</b> 001. Notice of Intention to Perform Fencing Work	The power pursuant to Section 5(1) of the Fences Act 1975 ("the Act") to serve notice, in accordance with Section 5(2) of the Act, on an adjoining land owner of a proposal to erect a fence to divide the Council's land (being land of less than one hectare) from the land of the adjoining land owner.
FENA 1.2	<b>Fences Act 1975</b> 001. Notice of Intention to Perform Fencing Work	The power pursuant to Section 5(3) of the Act to serve notice in accordance with Section 5(4) of the Act on an adjoining land owner of a proposal to perform any replacement, repair or maintenance work in relation to a fence dividing the Council's land (being land of less than one hectare) and the adjoining owner's land.
FENA 2.1	<b>Fences Act 1975</b> 002. Cross-notice	The power pursuant to Section 6(1) of the Act to serve in the prescribed form and to determine the criteria under Section 6(2) of the Act, a cross-notice on an adjoining land owner, objecting to and/or putting forward counter-proposals in relation to fencing work to divide the Council's land (being land of less than one hectare) from the land of the adjoining land owner.
FENA 2.2	<b>Fences Act 1975</b> <b>002. Cross-notice</b>	The power pursuant to Section 6(3) of the Act to object and serve notice on the adjoining owner to any counter-proposal contained in any cross-notice under Section 6(2) of the Act.
FENA 3.1	<b>Fences Act 1975</b>	The power pursuant to Section 7 of the Act to authorise payment of part or all of the cost of constructing or



Code	Compliances	Description
	003. Agreement upon Basis of Proposals and Counter-proposals	maintaining a fence adjacent to Council land, (being land which is less than one hectare in area).
FENA 4.1	<b>Fences Act 1975</b> 004. Performance of Fencing Work	The power pursuant to Section 8 of the Act to authorise the commencement and completion of fencing work to divide the Council's land (being land of less than one hectare) from the land of the adjoining land-owner.
FA 1.1	<b>Food Act 2001</b> 001. Seizure	The power pursuant to Section 42(2) of the Food Act 2001 (the Act) to approve the removal or interference with the thing to which a seizure order under Part 4 of the Act relates before an order is made under Section 42(3)(b) or the order is discharged under Section 42(3)(c) of the Act.
FA 1.2	<b>Food Act 2001</b> 001. Seizure	The power pursuant to Section 42(3)(a) of the Act to authorise: (a) upon application, the release of anything seized under Part 4 of the Act to the person from whom it was seized or to any person who had a right to possession of it at the time of its seizure, subject to such conditions as the Delegate thinks fit, including conditions as to the giving of security for satisfaction of an order under Section 42(3)(b)(i)(B) of the Act; or (b) in the case of food or any other perishable thing, order that it be forfeited to the Council.
FA 1.3	<b>Food Act 2001</b> 001. Seizure	The duty pursuant to Section 42(3)(d) of the Act where any food or other perishable thing is seized under Part 4 of the Act in relation to an expiable offence and the offence is expiated: (a) if the food or other perishable thing has not already been forfeited by order of the Delegate under Section 42(3)(a)(ii) of the Act, to deal with it in accordance with any determination of the Minister; and (b) not make payment of any compensation in respect of the food or other perishable thing.
FA 1.4	<b>Food Act 2001</b> 001. Seizure	The power pursuant to Section 42(3)(e) of the Act to dispose of anything seized under Part 4 of the Act and forfeited under Section 42 of the Act, by sale, destruction or otherwise as the Delegate directs.
FA 2.1	<b>Food Act 2001</b>	The power pursuant to Section 51(1) of the Act where a person aggrieved by a decision to refuse to give a certificate of

Code	Compliances	Description
	002. Review of Decision to Refuse Certificate of Clearance	clearance under Part 5 of the Act makes application to the Tribunal under Section 34 of the South Australian Civil and Administrative Tribunal Act 2013 for a review of the decision, to respond to the review body on behalf of the Council.
FA 3.1	<b>Food Act 2001</b> 003. Review of Order	The duty pursuant to Section 52(2) of the Act where there were no grounds for the making of a prohibition order, to pay such compensation to the applicant for compensation as is just and reasonable.
FA 3.2	<b>Food Act 2001</b> 003. Review of Order	The duty pursuant to Section 52(3) of the Act to send written notification of the determination as to the payment of compensation under Section 52 of the Act, to each applicant for the payment of such compensation.
FA 3.3	<b>Food Act 2001</b> 003. Review of Order	The power pursuant to Section 52(4) of the Act where an applicant for the payment of compensation under Section 52 of the Act is dissatisfied with a determination under Section 52(3) of the Act, as to the refusal to pay compensation or the amount of compensation and has applied to the Tribunal under Section 34 of the South Australian Civil and Administrative Tribunal Act 2013 for a review of the determination, to respond to that review body on behalf of the Council.
FA 4.1	<b>Food Act 2001</b> 004. Auditing and Reporting	The duty pursuant to Section 79(1) of the Act to determine: (a) the priority classification of individual food businesses for the purposes of the application of any requirements of the Regulations relating to food safety programs; and (b) the frequency of auditing of any food safety programs required to be prepared by the Regulations in relation to the food business In accordance with Section 79(2) of the Act.
FA 4.2	<b>Food Act 2001</b> 004. Auditing and Reporting	The duty pursuant to Section 79(3) of the Act to provide written notification to the proprietor of a food business of - (a) the priority classification it has determined for the food business; and (b) the frequency of auditing of any food safety programs required to be prepared by the Regulations in relation to the food business; and (c) the date by which the food business must have implemented any food safety program required to be prepared by the Regulations in relation to the food business.

Code	Compliances	Description
FA 4.3	<b>Food Act 2001</b> 004. Auditing and Reporting	The power pursuant to Section 79(4) of the Act to change the priority classification of an individual food business if the Delegate believes that the classification is inappropriate for any reason, including as a result of changes made to the conduct of a food business.
FA 4.4	<b>Food Act 2001</b> 004. Auditing and Reporting	The duty pursuant to Section 79(5) of the Act to provide written notification to the proprietor of food business of any change in priority classification of the food business under Section 79(4) of the Act.
FA 5.1	<b>Food Act 2001</b> 005. Reporting Requirements	The duty pursuant to Section 81(1) of the Act to receive a report from a food safety auditor in relation to an order or assessment carried out by the food safety auditor for the purposes of this Act.
FA 5.2	<b>Food Act 2001</b> 005. Reporting Requirements	The duty pursuant to Section 81(7) of the Act to provide a copy of a report in relation to an audit or assessment to the proprietor of the food business concerned.
FA 6.1	<b>Food Act 2001</b> 006. Notification of Food Businesses	The duty pursuant to Section 86(1) of the Act to receive written notice, in the approved form, from the proprietor of a food business of the information specified in the Food Safety Standards that the proprietor is required to notify to the Council before the business is conducted.
FA 6.2	<b>Food Act 2001</b> 006. Notification of Food Businesses	The duty pursuant to Section 86(2) of the Act to receive written notice, in the approved form, from the proprietor of a food business that is being conducted when the notification requirements of the Food Safety Standards commence, of the information specified in the Food Safety Standard that is to be notified to the Council.
FA 6.3	<b>Food Act 2001</b> 006. Notification of Food Businesses	The duty pursuant to Section 86(3) of the Act where a food business is transferred to another person or where there is a change in the name or address of a food business to receive written notice, in the approved form, from the proprietor of the food business (being, in the case where a food business is transferred to another person, the new proprietor) of the transfer or change (as the case may be) that would be

Code	Compliances	Description
		required to be given to the Council if the notification were an initial notification under Section 86(1) or (2) of the Act.
FA 7.1	<b>Food Act 2001</b> 007. Appointment of Authorised Officers	The power pursuant to Section 94(1) of the Act to appoint a person to be an authorised officer for the purposes of the Act, subject to the duty upon the Delegate to be satisfied that the person has appropriate qualifications or experience to exercise the functions of an authorised officer.
FA 7.2	<b>Food Act 2001</b> 007. Appointment of Authorised Officers	The duty pursuant to Section 94(2) of the Act to prepare and maintain a list of authorised officers appointed for the purposes of Section 94(1) of the Act.
FA 7.3	<b>Food Act 2001</b> 007. Appointment of Authorised Officers	The duty pursuant to Section 95(1) of the Act to provide each authorised officer with a certificate of authority as an authorised officer.
FA 7.4	<b>Food Act 2001</b> 007. Appointment of Authorised Officers	The power pursuant to Section 95(2) of the Act to limit the powers of an authorised officer through the certificate of authority which is provided pursuant to Section 95(1) of the Act.
FA 8.1	<b>Food Act 2001</b> 008. Offences	The power pursuant to Section 29(2) of the Act where the Delegate forms the opinion that an offence has been committed under the Act, to take proceedings by way of prosecution (or, at the discretion of the Delegate, by the issuing of an expiation notice or notices where the offence is expiable)
FA 8.2	<b>Food Act 2001</b> 008. Offences	The power to elect to charge a person who is alleged to have committed an offence against Division 2, Part 2 of the Act, with a summary offence.
FA 8.3	<b>Food Act 2001</b> 008. Offences	The duty, pursuant to Section 29(4) of the Food Act 2001, where a person who is alleged to have committed an offence against Division 2 of Part 2 of the Food Act 2001 has been given an expiation notice in respect of the offence and does not expiate the offence, to bring proceedings for prosecution of the offence as a summary offence.

Code	Compliances	Description
FEDRA 1.1	<b>Fines Enforcement and Debt Recovery Act 2017</b>  001. Amounts Due Under Expiation Notices may be Treated as Part of Pecuniary Sum	The power pursuant to Section 9(2) of the Fines Enforcement and Debt Recovery Act 2017 (the Act) if a debtor requests the making of an aggregation determination but no enforcement determination has been made under Section 22 of the Act in relation to the expiation amount, to pay the prescribed fee.
FEDRA 2.1	<b>Fines Enforcement and Debt Recovery Act 2017</b>  002. Arrangements as to Manner and Time of Payment	The power pursuant to Section 20(4) of the Act to agree with the Chief Recovery Officer the manner in which the Chief Recovery Officer is to give the Council notice of an arrangement entered into under Section 20 of the Act.
FEDRA 2.2	<b>Fines Enforcement and Debt Recovery Act 2017</b>  002. Arrangements as to Manner and Time of Payment	The power pursuant to Section 20(18) of the Act to agree with the Chief Recovery Officer the manner in which, if an arrangement terminates under Sections 20(15) or (17) of the Act, the chief Recovery Officer is to give the Council notice of the termination and the amount then outstanding (taking into account, where the arrangement required the performance of community service, the number of hours of community service to be performed).
FEDRA 3.1	<b>Fines Enforcement and Debt Recovery Act 2017</b>  003. Enforcement Determination	The power pursuant to Section 22(1) of the Act to enforce an expiation notice against the alleged offender by providing to the Chief Recovery Officer the particulars determined by the Chief Recovery officer relating to: (a) the alleged offender; and (b) the offence or offences that remain unexpiated; and (c) the amount due under the notice; and (d) compliance by the council with the requirements of the Act and any other Act.
FEDRA 3.2	<b>Fines Enforcement and Debt Recovery Act 2017</b>  003. Enforcement Determination	The power pursuant to Section 22(2) of the Act to pay the prescribed fee.
FESA 1.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  001. Areas of Urban Bushfire Risk	Not delegated Section 4A(3) (only applies to Councils with areas within a `fire district`.)

Code	Compliances	Description
FESA 2.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  002. Use of Facilities - State Bushfire Coordination Committee	The power pursuant to Section 71C of the Act to make arrangements with the State Bushfire Coordination Committee for the State Bushfire Coordination Committee to make use of the services of the staff, equipment or facilities of the Council.
FESA 3.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  003. Use of Facilities - Bushfire Management Committees	The power pursuant to Section 72D of the Act to make arrangements with a Bushfire Management Committee for the Bushfire Management Committee to make use of the services of the staff, equipment or facilities of the Council.
FESA 4.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  004. Bushfire Management Area Plans	Not delegated Section 73A(7) (only relevant where Council's area is wholly or partly within a 'bushfire management area')
FESA 5.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  005. Fire Control Officers	Not delegated Section 103(1)&(2) - only relevant to rural councils
FESA 6.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	The duty pursuant to Section 104 of the Act to NOT authorise a person (under Section 6(3)(b) of the Expiation of Offences Act 1996) to give expiation notices for alleged offences under Part 4 of the Act unless the person is a fire prevention officer.

Code	Compliances	Description
	006. Giving of Expiation Notices	
FESA 7.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated - Section 105
	007. Appropriation of Penalties	
FESA 8.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	The power pursuant to Section 105A of the Act to authorise for the purposes of Part 4A of the Act an authorised person appointed by the Council under the Local Government Act 1999.
	008. Interpretation	
FESA 9.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated Section 105B(1),(2)&(3) (only relevant to 'rural councils' or councils that have a 'designated urban bushfire risk area' within their area.)
	009. Fire Prevention Officers	
FESA 10.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated Section 105E - only relevant to councils with fire prevention officers
	010. Reports	
FESA 11.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	The duty pursuant to Section 105F(2) of the Act, in determining the standard required to comply with Section 105F(1) of the Act (but subject to Section 105F(4) of the Act), to take into account the following matters (insofar as may be relevant and without limiting any other relevant matter): 11.1.1 the nature of the land; 11.1.2 whether the land is in a country, metropolitan, township or other setting; 11.1.3 the activities carried out on the land (including whether flammable or combustible materials or substances are used or
	011. Private Land	

Code	Compliances	Description
		stored on the land); 11.1.4 other statutory standards or requirements that apply to or in relation to the land.
FESA 11.2	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  011. Private Land	The power pursuant to Section 105F(5) of the Act, if the Delegate believes on reasonable grounds - 11.2.1 that an owner of private land has failed to comply with Section 105F(1) of the Act; or 11.2.2 that measures should be taken in respect of particular private land for the purpose of - 11.2.2.1 preventing or inhibiting the outbreak of fire on the land; or 11.2.2.2 preventing or inhibiting the spread of fire through the land; or 11.2.2.3 protecting property on the land from fire, to, by notice in writing that complies with any requirements set out in the regulations, require the owner of the private land to take specified action to remedy the default or to protect the land or property on the land, within such time as may be specified in the notice.
FESA 11.3	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  011. Private Land	The power pursuant to Section 105F(6) of the Act and without limiting the operation of Section 105F(5) of the Act, to include in a notice under Section 105F(5) of the Act directions - 11.3.1 to trim or remove vegetation on the land; or 11.3.2 to remove flammable or combustible materials or substances, or to store flammable or combustible materials or substances in a specified manner; or 11.3.3 to eliminate a potential ignition source; or 11.3.4 to create, establish or maintain fire breaks or fuel breaks.
FESA 11.4	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  011. Private Land	The duty pursuant to Section 105F(7) of the Act, in acting under Section 105F(5) of the Act, to apply any guidelines prepared or adopted by the Minister for the purposes of Section 105F(5) of the Act and published by the Minister in the Gazette.
FESA 11.5	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  011. Private Land	The power pursuant to Section 105F(9) of the Act to give a notice under Section 105(5) of the Act - 11.5.1 personally; or 11.5.2 by post; or 11.5.3 if the delegate cannot, after making reasonable inquiries, ascertain the name and address of the person to whom the notice is to be given - 11.5.3.1 by publishing the notice in a newspaper circulating in the locality of the land; and 11.5.3.2 by leaving a copy of the notice in a conspicuous place on the land.



Code	Compliances	Description
FESA 11.6	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  011. Private Land	The power pursuant to Section 105F(10) of the Act to, by further notice in writing, vary or revoke a notice under Section 105(5) of the Act.
FESA 11.7	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  011. Private Land	The duty pursuant to Section 105F(11) of the Act, if a notice under Section 105F(5) of the Act is directed to an occupier of land, to take reasonable steps to serve (personally or by post) a copy of the notice on the owner.
FESA 12.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  012. Council Land	Not delegated - Section 105G(5) (only applies to councils with care, control or management of land in the country, or in a designated urban bushfire risk area)
FESA 12.2	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  012. Council Land	Not delegated - Section 105G(7) (only applies to councils with care, control or management of land in the country, or in a designated urban bushfire risk area)
FESA 13.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  013. Additional Provision in Relation to Powers of Authorised Officers	The power pursuant to Section 105J(1) of the Act, for a purpose related to the administration, operation or enforcement of Part 4A of the Act, to - 13.1.1 at any reasonable time, after giving reasonable notice to the occupier of the land, enter the land; or 13.1.2 with the authority of a warrant issued by a magistrate, or in circumstances in which the delegate reasonably believes that immediate action is required, use reasonable force to break into or open any part of, or anything in or on, the land.
FESA 13.2	<b>Fire and Emergency Services Act 2005 and Fire and</b>	The power and duty pursuant to Section 105J(3) of the Act to apply for a warrant - 13.2.1 either personally or by telephone;

Code	Compliances	Description
	<b>Emergency Services Regulations 2005</b>  013. Additional Provision in Relation to Powers of Authorised Officers	and 13.2.2 in accordance with any procedures prescribed by the regulations.
FESA 13.3	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  013. Additional Provision in Relation to Powers of Authorised Officers	The power pursuant to Section 105J(4) of the Act, in exercising a power under Part 4A of the Act, to - 13.3.1 give directions with respect to the stopping, securing or movement of a vehicle, plant, equipment or other thing; 13.3.2 take photographs, films, audio, video or other recordings; 13.3.3 give any other directions reasonably required in connection with the exercise of the power.
FESA 13.4	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  013. Additional Provision in Relation to Powers of Authorised Officers	The power pursuant to Section 105J(5) of the Act, in exercising a power under Part 4A of the Act, to be accompanied by such assistants as may reasonably be required in the circumstances.
FESA 13.5	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>  013. Additional Provision in Relation to Powers of Authorised Officers	The power pursuant to Section 105J(6) of the Act, if an owner of land refuses or fails to comply with the requirements of a notice under Section 105F(5) of the Act, to proceed to carry out those requirements.
FESA 13.6	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	The power pursuant to Section 105J(7) of the Act to authorise a person for the purposes of Section 105J(6) of the Act, to take action under Section 105J(6) of the Act on the Council's behalf.

Code	Compliances	Description
		013. Additional Provision in Relation to Powers of Authorised Officers
FESA 13.7	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	The power pursuant to Section 105J(8) of the Act, to recover the reasonable costs and expenses incurred by an authorised person in taking action under Section 105J(6) of the Act as a debt from the person who failed to comply with the requirements of the relevant notice, if the relevant notice was given by the Council or a fire prevention officer or an authorised person appointed by the Council and authorised for the purposes of Part 4A of the Act.
		013. Additional Provision in Relation to Powers of Authorised Officers
FESA 13.8	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	The power pursuant to Section 105J(9) of the Act, if an amount is recoverable from a person by the Council under Section 105J(8) of the Act, to recover the amount as if it were rates in arrears.
		013. Additional Provision in Relation to Powers of Authorised Officers
FESA 14.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated - Section 129
		014. Power to Provide Sirens
FESA 15.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated - Regulation 19(2)(e)(i)
		015. SACFS Group Committee
FESA 16.1	<b>Fire and Emergency Services Act 2005 and Fire and</b>	Not delegated - Regulation 32A(4)

Code	Compliances	Description
	<b>Emergency Services Regulations 2005</b>	
	016. Fires Permitted under Section 79(2) of Act	
FESA 17.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated - Regulation 34
	017. Special Provision relating to Gas and Electric Cooking Appliances	
FESA 18.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated - Regulation 52(2) (only required for councils with fire prevention officers)
	018. Identity Cards	
FESA 19.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated - Regulation 54(2) (only required where the council has care, control and management of a road in the country)
	019. Roadside Fire Protection	
FESA 20.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005</b>	Not delegated - Regulation 56(2)
	020. Special Fire Areas	
FESA 21.1	<b>Fire and Emergency Services Act 2005 and Fire and Emergency</b>	Not delegated - Regulation 65(b)

Code	Compliances	Description
	<b>Services Regulations 2005</b> 021. Coronial Inquests	
FoIA 1.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 001. Publication of Information Concerning Councils	The duty pursuant to Section 9(1a) of the Freedom of Information Act 1991 ("the Act") and in accordance with Section 9(2), (3) and (4) to cause, at intervals of not more than 12 months, an up to date information statement to be published in the manner prescribed by regulation.
FoIA 2.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 002. Availability of Certain Documents	The duty pursuant to Section 10(1) of the Act to cause copies of the Council's most recent information statement and each of its policy documents to be made available for inspection and purchase by members of the public.
FoIA 2.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 002. Availability of Certain Documents	The power pursuant to Section 10(2) of the Act to delete information from the copies of a policy document if its inclusion would result in the document being an exempt document otherwise then by virtue of Clause 9 or 10 of Schedule 1 to the Act.
FoIA 2.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 002. Availability of Certain Documents	The duty pursuant to Section 10(3) of the Act not to enforce a particular policy to the detriment of a person: (a) if the relevant policy document should have been, but was not, made available for inspection and purchase in accordance with Section 10 at the time the person became liable to the detriment; and (b) the person could, by knowledge of the policy, have avoided liability to the detriment.
FoIA 3.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 003. Persons by Whom Applications to be Dealt With and	The duty, pursuant to Section 14(1) of the Act to ensure that an accredited FOI officer deals with an application for access to Council's documents.

Code	Compliances	Description
	Time Within Which Applications Must be Dealt With	
FoIA 3.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  003. Persons by Whom Applications to be Dealt With and Time Within Which Applications Must be Dealt With	The duty pursuant to Section 14(2) of the Act to deal with an application for access to the Council's documents as soon as practicable (and, in any case, within 30 days) after it is received.
FoIA 4.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  004. Incomplete and Wrongly Directed Applications	The duty pursuant to Section 15 of the Act not to refuse to accept an application merely because it does not contain sufficient information to enable the document to which it relates to be identified without first taking such steps as are reasonably practicable to assist the applicant to provide such information.
FoIA 5.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  005. Transfer of Application	The power pursuant to Section 16(1) of the Act to transfer an application for access to Council's documents to another agency if the document to which it relates: (a) is not held by the Council but is, to the knowledge of the Council, held by the other agency; or (b) is held by the Council but is more closely related to the functions of the other agency.
FoIA 5.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  005. Transfer of Application	The duty pursuant to Section 16(2) of the Act, where an application is transferred to another agency and the Council holds a copy of the document to which the application relates, to forward a copy of the document to the other agency together with the application.
FoIA 5.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The duty pursuant to Section 16(3) of the Act to cause notice of the transfer to be given to the applicant where the application has been transferred to another agency.

Code	Compliances	Description
	005. Transfer of Application	
FoIA 5.4	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The duty pursuant to Section 16(4) of the Act to specify in a notice under Section 16(3), the day on which, and the agency to which, the application was transferred.
	005. Transfer of Application	
FoIA 5.5	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The power pursuant to Section 16(5) of the Act not to include in a notice under Section 16(3) any matter which by its inclusion would result in the notice being an exempt document.
	005. Transfer of Application	
FoIA 6.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The power pursuant to Section 17(1) of the Act to form the opinion that the cost of dealing with an application is likely to exceed the application fee, and to request the applicant to pay such reasonable amount, by way of advance deposit, as the Delegate may determine.
	006. Council May Require Advance Deposits	
FoIA 6.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The power pursuant to Section 17(2) of the Act to form the opinion that the cost of dealing with an application is likely to exceed the sum of the application fee and of any advance deposits paid in respect of the application and, to request the applicant to pay such reasonable amount, by way of further advance deposit as the Delegate may determine.
	006. Council May Require Advance Deposits	
FoIA 6.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The duty pursuant to Section 17(3) of the Act to ensure that the aggregate of the application fee and the advance deposit(s) do not exceed the Delegate's estimate of the cost of dealing with the application.
	006. Council May Require Advance Deposits	
FoIA 6.4	<b>Freedom of Information Act</b>	The duty pursuant to Section 17(4) of the Act, where a request for an advance deposit is made, to ensure that the request is

Code	Compliances	Description
	<b>1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  006. Council May Require Advance Deposits	accompanied by a notice that sets out the basis upon which the amount of the deposit has been calculated.
FoIA 7.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	The power pursuant to Section 18(1) of the Act to refuse to deal with an application if it appears to the Delegate that the nature of the application is such that the work involved in dealing with it (within the period allowed under Section 14 of the Act or, within any reasonable extension of that period under Section 14A of the Act) would, if carried out, substantially and unreasonably divert the Council's resources from their use by the Council in the exercise of its functions.
FoIA 7.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	The duty pursuant to Section 18(2) of the Act not to refuse to deal with such an application without first endeavouring to assist the applicant to amend the application so that the work involved in dealing with it would, if carried out, no longer substantially and unreasonably divert the Council's resources from their use by the Council in the exercise of its functions.
FoIA 7.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	The power pursuant to Section 18(2a) of the Act to refuse to deal with an application if, the Delegate forms the opinion, that the application is part of a pattern of conduct that amounts to an abuse of the right of access or is made for a purpose other than to obtain access to information.
FoIA 7.4	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	The power pursuant to Section 18(3) of the Act to refuse to continue dealing with an application if: (a) the delegate has requested payment of an advance deposit in relation to the application; and (b) payment of the deposit has not been made within the period specified in the request.
FoIA 7.5	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The duty pursuant to Section 18(4) of the Act where the Delegate refuses in accordance with Section 18(3) of the Act to continue to deal with an application to refund to the applicant



Code	Compliances	Description
	<b>and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	such part of the advance deposits paid in respect of the application as exceeds the costs incurred by the Council in dealing with the application and the power to retain the remainder of those deposits.
FolA 7.6	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	The duty pursuant to Section 18(5) of the Act to cause written notice of a refusal to deal with an application in accordance with Section 18(3) of the Act to be given to the applicant.
FolA 7.7	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	The duty pursuant to Section 18(6) of the Act to include in a notice under Section 18(5) of the Act the reasons for the refusal and the findings on any material questions of fact underlying those reasons, together with a reference to the sources of information on which those findings are based.
FolA 7.8	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  007. Council May Refuse to Deal with Certain Applications	The power pursuant to Section 18(7) of the Act not to include in a notice under Section 18(5) of the Act any matter which by its inclusion would result in the notice being an exempt document.
FolA 8.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  008. Determination of Applications (1)	The duty pursuant to Section 19(1) of the Act, after considering an application for access to the Council's documents, to determine: (a) whether access to the document is to be given (either immediately or subject to deferral) or refused; and (b) if access to the document is to be given, any charge payable in respect of the giving of access; and (c) any charge payable for dealing with the application.
FolA 8.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The power pursuant to Section 19(2a) of the Act to make a determination to give access to a document on an application after the period within which the Delegate was required to deal with the application.

Code	Compliances	Description
	008. Determination of Applications (1)	
FoIA 9.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 009. Refusal of Access	The power pursuant to Section 20(1) of the Act to refuse access to a document: (a) if it is an exempt document; (b) if it is a document that is available for inspection at the Council or some other agency (whether as a part of a public register or otherwise) in accordance with Part 2 of the Act, or in accordance with a legislative instrument other than the Act, whether or not inspection of the document is subject to a fee or charge; (c) if it is a document that is usually and currently available for purchase; (d) if it is a document that: (i) was not created or collated by the Council itself; and (ii) genuinely forms part of library material held by the Council; or (e) subject to the exceptions listed at Section 20(2) of the Act if it is a document that came into existence before 1 January 1987.
FoIA 9.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 009. Refusal of Access	The duty pursuant to Section 20(4) not to refuse access to a document if: (a) it is practicable to give access to a copy of a document from which the exempt matter has been deleted; and (b) it appears to the Delegate (either from the terms of the application or after consultation with the applicant) that the applicant would wish to be given access to such a copy to that limited extent.
FoIA 10.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 010. Deferral of Access	The power pursuant to Section 21(1) of the Act to defer access to a document: (a) if it is a document that is required by law to be published but is yet to be published; or (b) if it is a document that has been prepared for presentation to Parliament, but is yet to be presented; or (c) if it is a document that has been prepared for submission to a particular person or body, but is yet to be submitted.
FoIA 10.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b> 010. Deferral of Access	The duty pursuant to Section 21(2) of the Act not to defer access to a document to which Section 21(1)(a) of the Act applies beyond the time the document is required by law to be published.
FoIA 10.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The duty pursuant to Section 21(3) of the Act not to defer access to a document to which Section 21(1)(b) or (c) of the Act applies for more than a reasonable time after the date of its preparation.

Code	Compliances	Description
	<b>and Charges) Regulations 2003</b>  010. Deferral of Access	
FoIA 11.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  011. Forms of Access	<p>The power pursuant to Section 22(1) of the Act to give a person access to a document by (a) giving the person a reasonable opportunity to inspect the document; or (b) giving the person a copy of the document; or (c) in the case of a document from which sounds or visual images are capable of being reproduced, whether or not with the aid of some other device by making arrangements for the person to hear or view those sounds or visual images; or (d) in the case of a document in which words are recorded in a manner in which they are capable of being reproduced in the form of sound by giving the person a written transcript of the words recorded in the document; or (e) in the case of a document in which words are contained in the form of shorthand writing or in encoded form-by giving the person a written transcript of the words contained in the document; or (f) in the case of a document in which words are recorded in a manner in which they are capable of being reproduced in the form of a written document-by giving the person a written document so reproduced.</p>
FoIA 11.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  011. Forms of Access	<p>The duty pursuant to Section 22(2) of the Act to give an applicant access to a document in a particular way requested by the applicant unless giving access as requested: (a) would unreasonably divert the resources of the Council (or, if the document is in the custody of State Records, the resources of State Records) from their use for other official purposes; or (b) would be detrimental to the preservation of the document or (having regard to the physical nature of the document) would otherwise not be appropriate; or (c) would involve an infringement of copyright in matter contained in a document, in which case access may be given in some other way.</p>
FoIA 11.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  011. Forms of Access	<p>The duty pursuant to Section 22(2a) of the Act where a document is in the custody of State Records, to determine that the way in which access is given to the document will be made by or jointly with the Manager of State Records.</p>

Code	Compliances	Description
FoIA 11.4	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  011. Forms of Access	The duty pursuant to Section 22(3) of the Act where an applicant has requested that access to a document be given in a particular way and access is given in some other way, not to require the applicant to pay a charge in respect of the giving of access that is greater than the charge that the applicant would have been required to pay had access been given as requested.
FoIA 11.5	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  011. Forms of Access	The power pursuant to Section 22(4) of the Act but subject to Section 22(2a) of the Act to agree with the applicant the particular way access to a document is to be given.
FoIA 11.6	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  011. Forms of Access	The power pursuant to Section 22(5) of the Act to refuse to give access to a document if a charge payable in respect of the application, or giving access to the document, has not been paid.
FoIA 12.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  012. Notices of Determination (1)	The duty pursuant to Section 23(1) of the Act to give written notice to an applicant of the determination of his/her application or, if the application relates to a document that is not held by the Council, of the fact that the Council does not hold such a document.
FoIA 12.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  012. Notices of Determination (1)	The duty pursuant to Section 23(2) of the Act to specify in a notice given under Section 23(1) of the Act those matters set out at Section 23(2)(a) – (g) of the Act.
FoIA 12.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The power pursuant to Section 23(3) of the Act where an applicant applies for access to a document that is an exempt document for reasons related to criminal investigation or law enforcement, to give notice to the applicant in the form that neither admits or denies the existence of the document and, if disclosure of the existence of the document could prejudice

Code	Compliances	Description
	012. Notices of Determination (1)	the safety of a person, the duty to ensure that notice is given in that form.
FoIA 12.4	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  012. Notices of Determination (1)	The power pursuant to Section 23(4) of the Act not to include in a notice under this Section any matter which by its inclusion would result in the notice being an exempt document.
FoIA 13.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  013. Documents Affecting Inter-Governmental or Local Governmental Relations	The duty pursuant to Section 25(2) of the Act not to give access under the Act to a document which contains matter concerning the affairs of the Government of the Commonwealth or of another State or a council (including a council constituted under a law of another State) unless the Council has taken such steps as are reasonably practicable to obtain the views of the Government or council concerned as to whether or not the document is an exempt document by virtue of Clause 5 of Schedule 1 to the Act.
FoIA 13.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  013. Documents Affecting Inter-Governmental or Local Governmental Relations	The duty pursuant to Section 25(3) of the Act to, if: - the Delegate determines, after having sought the views of the Government or council concerned, that access to a document to which Section 25(2) of the Act applies is to be given; and - the views of the Government or council concerned are that the document is an exempt document by virtue of Clause 5 of Schedule 1 to the Act, (a) forthwith give written notice to the Government or council concerned: (i) that the Council has determined that access to the document is to be given; and (ii) of the rights of review and appeal conferred by the Act in relation to the determination; and (iii) of the procedures to be followed for the purpose of exercising those rights; and (b) defer giving access to the document until after the expiration of the period within which an application for a review or appeal under the Act may be made or, if such an application is made, until after the application has been finally disposed of.
FoIA 14.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The duty pursuant to Section 26(2) of the Act not to give access under the Act to a document which contains information concerning the personal affairs of any person (whether living or dead) except to the person concerned, unless the Council has taken such steps as are reasonably practicable to obtain the views of the person concerned as to

Code	Compliances	Description
	014. Documents Affecting Personal Affairs	whether or not the document is an exempt document by virtue of Clause 6 of Schedule 1 to the Act.
FoIA 14.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  014. Documents Affecting Personal Affairs	The duty pursuant to Section 26(3) of the Act to, if: - the Delegate determines, after having sought the views of the person concerned, that access to a document to which Section 26(2) of the Act applies is to be given; and - the views of the person concerned are that the document is an exempt document by virtue of Clause 6 of Schedule 1 to the Act; or - after having taking reasonable steps to obtain the views of the person concerned, the Delegate is unable to obtain the views of the person and determines that access to the documents should be given, (a) forthwith give written notice to the person concerned: (i) that the Delegate has determined that access to the document is to be given; and (ii) of the rights of review and appeal conferred by the Act in relation to the determination; and (iii) of the procedures to be followed for the purpose of exercising those rights; and (b) defer giving access to the document until after the expiration of the period within which an application for review or appeal under the Act may be made or, if such an application is made, until after the application has been finally disposed of.
FoIA 14.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  014. Documents Affecting Personal Affairs	The power pursuant to Section 26(4) of the Act where:- (a) an application is made to the Council for access to a document to which Section 26 of the Act applies; and (b) the document contains information of a medical or psychiatric nature concerning the applicant; and (c) the Delegate is of the opinion that disclosure of the information to the applicant may have an adverse effect on the physical or mental health or emotional state, of the applicant; and (d) the Delegate decides that access to the document is to be given, to give access to the document to a registered medical practitioner nominated by the applicant.
FoIA 15.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  015. Documents Affecting Business Affairs	The duty pursuant to Section 27(2) of the Act not to give access under the Act to a document which contains: (a) information concerning the trade secrets of any person; or (b) information (other than trade secrets) that has a commercial value to any person; or (c) any other information concerning the business, professional, commercial or financial affairs of any person; except to the person concerned, unless the Council has taken such steps as are reasonably practicable to obtain the views of the person concerned as to whether or not

Code	Compliances	Description
		the document is an exempt document by virtue of Clause 7 of Schedule 1 to the Act.
FoIA 15.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  015. Documents Affecting Business Affairs	The duty pursuant to Section 27(3) of the Act, if: - the Delegate determines, after seeking the views of the person concerned, that access to a document to which Section 27(2) of the Act applies is to be given; and - the views of the person concerned are that the document is an exempt document by virtue of Clause 7 of Schedule 1 to the Act, to forthwith give written notice to the person concerned: (a) that the Council has determined that access to the document is to be given; and (b) of the rights of review and appeal conferred by the Act in relation to the determination; and (c) of the procedures to be followed for the purpose of exercising those rights; and defer giving access to the document until after the expiration of the period within which an application for a review or appeal under the Act may be made or, if such an application is made, until after the application has been finally disposed of.
FoIA 16.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  016. Documents Affecting the Conduct of Research	The duty pursuant to Section 28(2) of the Act not to give access under the Act to a document which contains information concerning research that is being, or is intended to be, carried out by or on behalf of any person except to the person concerned, unless such steps have been taken as are reasonably practicable to obtain the views of the person concerned as to whether or not the document is an exempt document by virtue of Clause 8 of Schedule 1 to the Act.
FoIA 16.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  016. Documents Affecting the Conduct of Research	The duty pursuant to Section 28(3) of the Act, if: - the Delegate determines, after seeking the views of the person concerned, that access to a document to which Section 28(2) of the Act applies is to be given; and - the views of the person concerned are that the document is an exempt document by virtue of Clause 8 of Schedule 1 to the Act, to forthwith give written notice to the person concerned: (a) that the Council has determined that access to the document is to be given; and (b) of the rights of review and appeal conferred by the Act in relation to the determination; and (c) of the procedures to be followed for the purpose of exercising those rights; and defer giving access to the document until after the expiration of the period within which an application for a review or appeal under the Act may be made or, if such an application is made, until after the application has been finally disposed of.

Code	Compliances	Description
FoIA 17.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  017. Internal Review (1)	The power pursuant to Section 29(3) of the Act, where an application for review of a determination is made under Part 3 of the Act and in accordance with Section 29(2) of the Act, to confirm, vary or reverse the determination under review.
FoIA 17.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  017. Internal Review (1)	The duty pursuant to Section 29(4) of the Act to refund any application fee paid in respect of the review where the delegate varies or reverses a determination so that access to a document is to be given either immediately or subject to deferral.
FoIA 18.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  018. Persons by Whom Applications for Amendment of Records May be Dealt With and Time Within Which Applications Must be Dealt With	The duty pursuant to Section 32(1) of the Act to ensure that an accredited FOI officer deals with an application for amendment of the Council's records.
FoIA 18.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  018. Persons by Whom Applications for Amendment of Records May be Dealt With and Time Within Which Applications Must be Dealt With	The duty pursuant to Section 32(2) of the Act to deal with an application for amendment of the Council's records as soon as practicable (and, in any case, within 30 days) after it is received.
FoIA 19.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The duty pursuant to Section 33 of the Act not to refuse to accept an application merely because the application does not contain sufficient information to enable the Council's document to which the applicant has been given access to be



Code	Compliances	Description
	<b>and Charges) Regulations 2003</b>  019. Incomplete Applications for Amendment of Records	identified without first taking such steps as are reasonably practicable to assist the applicant to provide such information.
FoIA 20.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  020. Determination of Applications (2)	The duty pursuant to Section 34 of the Act to determine within thirty (30) days of its receipt an application for amendment of the Council's records by amending the Council's records in accordance with the application or, by refusing to amend the Council's records.
FoIA 21.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  021. Refusal to Amend Records	The power pursuant to Section 35 of the Act to refuse to amend the Council's records in accordance with an application: (a) if the Delegate is satisfied that the Council's records are not incomplete, incorrect, out of date or misleading in a material respect; or (b) if the Delegate is satisfied that the application contains a matter that is incorrect or misleading in a material respect; or (c) if the procedures for amending the Council's records are prescribed by or under the provisions of a legislative instrument other than the Act, whether or not amendment of those records is subject to a fee or charge.
FoIA 22.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  022. Notices of Determination (2)	The duty pursuant to Section 36(1) of the Act to give written notice to an applicant of the Council's determination of his/her application or, if the application relates to records that are not held by the Council, of the fact that the Council does not hold such records.
FoIA 22.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  022. Notices of Determination (2)	The duty pursuant to Section 36(2) of the Act when giving a written notice in accordance with Section 36(1) to specify: (a) the day on which the determination was made; and (b) if the determination is to the effect that amendment of the Council's records is refused (i) the name and designation of the officer by whom the determination was made; and (ii) the reasons for that refusal; and (iii) the findings on any material questions of fact underlying those reasons, together with a reference to the sources of information on which those findings are based; and (iv) the rights of review and appeal conferred by the Act in

Code	Compliances	Description
		relation to the determination; and (v) the procedures to be followed for the purpose of exercising those rights.
FoIA 22.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  022. Notices of Determination (2)	The power pursuant to Section 36(3) of the Act not to include in a notice given under Section 36(1) of the Act any matter which by its inclusion would result in the notice being an exempted document.
FoIA 23.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  023. Notations to be Added to Records	The duty pursuant to Section 37(2) of the Act where the Delegate has refused to amend the Council's records and the applicant has, by notice in writing lodged at the Council offices, requiring the Council to add to those records a notation: (a) specifying the respects in which the applicants claims the records to be incomplete, incorrect, out of date or misleading; and (b) if the applicant claims the records to be incomplete or out of date, setting out such information as the applicant claims is necessary to complete the records or to bring them up to date, to cause written notice of the nature of the notation to be given to the applicant.
FoIA 23.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  023. Notations to be Added to Records	The duty pursuant to Section 37(3) of the Act, if the Council discloses to any person (including any other agency) any information contained in the part of its records to which a notice under Section 37 relates, to: (a) ensure that, when the information is disclosed, a statement is given to that person: (i) stating that the person to whom the information relates claims that the information is incomplete, incorrect, out of date or misleading; and (ii) setting out particulars of the notation added to its records under Section 37; and (b) the power pursuant to Section 37(3)(b) of the Act to include in the statement the reason for the Council's refusal to amend its records in accordance with the notation.
FoIA 24.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  024. Internal Review (2)	The power pursuant to Section 38(3) of the Act, where an application for review of a determination is made under Part 4 of the Act and in accordance with Section 38(2) of the Act to, confirm, vary or reverse the determination under review.

Code	Compliances	Description
FoIA 25.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  025. External Review	The duty and power pursuant to Section 39(5)(b)(i) of the Act to sort or compile documents relevant to a review under Section 39 of the Act or to undertake consultation.
FoIA 25.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  025. External Review	The duty and power pursuant to Section 39(5)(b)(ii) of the Act to attend at a time and place specified by the relevant review authority (as defined by the Act) for the purposes of sorting or compiling documents relevant to a review under Section 39 of the Act or to undertake consultation.
FoIA 25.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  025. External Review	The power: (a) to participate in and effect a settlement conducted under Section 39(5)(c)(i) of the Act; and (b) to request a suspension of proceedings under Section 39 at any time to allow an opportunity for a settlement to be negotiated.
FoIA 25.4	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  025. External Review	The duty and power pursuant to Section 39(7) to cooperate in a process proposed by the relevant review authority (as defined by the Act) for the purposes of the conduct of a review under Section 39 of the Act (including any attempt of the relevant review authority to effect a settlement between the participants) and to do all such things as are reasonably required to expedite the process.
FoIA 26.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  026. Appeal to District Court	The power pursuant to Section 40(1) of the Act and with the permission of the District Court, to appeal against a determination made under Division 1 of Part 5 of the Act on a question of law.
FoIA 27.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>	The power pursuant to Section 41(1) of the Act to make application to the District Court to have the District Court receive evidence and hear argument in the absence of the public, the other party to the appeal and, the other party's representative.

Code	Compliances	Description
	027. Consideration of Restricted Documents	
FoIA 28.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  028. Deliberately left blank	Deliberately left blank
FoIA 29.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  029. Fees & Charges	The power pursuant to Section 53(2a) of the Act, as the Delegate thinks fit, to waive, reduce or remit a fee or charge in circumstances other than those in which such action is provided for under the regulations.
FoIA 29.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  029. Fees & Charges	The duty pursuant to Section 53(3) of the Act, where the Delegate determines a fee or charge, to review the fee or charge on request of the person required to pay the same, and if the Delegate thinks fit, reduce it.
FoIA 29.3	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  029. Fees & Charges	The power pursuant to Section 53(5) of the Act to recover a fee or charge as a debt due and owing to the Council.
FoIA 30.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  030. Provision of Information to Minister	The duty pursuant to Section 54AA of the Act: (a) to furnish to the Minister administering the Act, such information as the Minister requires by notice in the Gazette (i) for the purpose of monitoring compliance with the Act; and (ii) for the purpose of preparing a report under Section 54 of the Act; and (b) to comply with any requirements notified by the Minister in the Gazette concerning the furnishing of that information and the keeping of records for the purposes of Section 54AA of the Act.

Code	Compliances	Description
FoIA 31.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  031. Documents Containing Confidential Material	The power pursuant to clause 13(2)(b)(iii) of Schedule 1 of the Act to approve a term for inclusion in a contract that the disclosure of the matter in the contract would constitute a breach of the contract or found an action for breach of confidence.
FoIA 31.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  031. Documents Containing Confidential Material	The duty pursuant to clause 13(6) of Schedule 1 of the Act to notify the Minister administering the Act, in writing, and as soon as practicable, if the Delegate approves a term of a contract in accordance with clause 13(2)(b)(iii) of Schedule 1 of the Act.
FoIA 32.1	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  032. Fees & Charges	The duty pursuant to Regulation 5 of the Freedom of Information (Fees and Charges) Regulations 2003 to waive or remit the fee or charge where a person, liable to pay a fee or charge to the Council under the Act, satisfies the delegate that: (a) he or she is a concession cardholder; or (b) payment of the fee would cause financial hardship to the person.
FoIA 32.2	<b>Freedom of Information Act 1991, Freedom of Information (Fees and Charges) Regulations 2003</b>  032. Fees & Charges	The duty pursuant to Regulation 6 of the Freedom of Information (Fees and Charges) Regulations 2003 to provide a Member of Parliament, who applies for access to Council documents under the Act, access to the documents without charge unless the work generated by the application involves fees and charges (calculated in accordance with Schedule 1 of the Act) totalling more than \$1,000.
GA 1.1	<b>Gas Act 1997</b> 001. Power to Carry Out Work on Public Land	The power pursuant to Section 47(3)(b) of the Gas Act 1997 (the Act) to agree with a gas entity to the entity carrying out work on public land that the Council is responsible for the management of.
GA 1.2	<b>Gas Act 1997</b> 001. Power to Carry Out Work on Public Land	The power pursuant to Section 47(4) of the Act to include in an agreement under Section 47 of the Act such conditions the delegate considers appropriate in the public interest.
GA 1.3	<b>Gas Act 1997</b>	The power pursuant to Section 47(7) of the Act, if a dispute arises between a gas entity and the Council about whether

Code	Compliances	Description
	001. Power to Carry Out Work on Public Land	work should be permitted under Section 47 of the Act on the land or about the condition on which work should be permitted on public land, to refer the dispute to the Minister.
GA 1.4	<b>Gas Act 1997</b> 001. Power to Carry Out Work on Public Land	The power pursuant to Section 47(9) of the Act, if a dispute is referred to the Minister under Section 47 of the Act: 1.4.1 to make representations to the Minister on the questions at issue in the dispute; and 1.4.2 to make a reasonable attempt to agree to settlement of the dispute on agreed terms.
HIA 1.1	<b>Housing Improvement Act 1940</b> 001. Power to Declare Houses Unfit for Habitation	The power pursuant to Section 23(1) of the Housing Improvement Act 1940 (the Act): 1.1.1 to make due inquiries and obtain such reports as the Delegate deems necessary to be satisfied that any house is undesirable for human habitation or is unfit for human habitation; 1.1.2 to declare that the house 1.1.2.1 is undesirable for human habitation; or 1.1.2.2 is unfit for human habitation.
HIA 1.2	<b>Housing Improvement Act 1940</b> 001. Power to Declare Houses Unfit for Habitation	The duty pursuant to Section 23(2) of the Act where any house has been declared undesirable or unfit for human habitation - 1.2.1 to serve on the owner of the house a declaration together with a written statement setting out particulars of the deficiencies and directing the owner, within a specified time (being not less than one month after the service of the declaration) - 1.2.1.1 to carry out such work in respect of the house (including, if so directed, partial demolition) as is directed in the notice; or 1.2.1.2 if the Delegate is of the opinion that it is impracticable to make the house desirable or fit for human habitation, to demolish the house; and 1.2.2 to serve a copy of the declaration, statement and direction on any occupier of the house and on every registered mortgagee of the land on which the house is situated; and
HIA 1.3	<b>Housing Improvement Act 1940</b> 001. Power to Declare Houses Unfit for Habitation	The power pursuant to Section 23(2) of the Act where any house has been declared undesirable or unfit for human habitation - 1.3.1 if the direction is to demolish, to serve on the occupier (if any) a written notice requiring the occupier to vacate the house within a specified period being not less than one month after service; and 1.3.2 where the direction requires any work to be carried out in respect of the house, to serve on any occupier (if any) a written notice to vacate the house within a specified period being not less than one month after service, unless the house is, to the satisfaction of the

Code	Compliances	Description
		Delegate, made to comply with the directions given by the Delegate before the expiration of the specified period.
HIA 1.4	<b>Housing Improvement Act 1940</b> 001. Power to Declare Houses Unfit for Habitation	The power pursuant to Section 23(3) of the Act to certify in writing that the house that has been declared undesirable for human habitation or unfit for human habitation complies with the direction given by the Delegate and in the time specified in the direction under Section 23(2)(c) or (d).
HIA 1.5	<b>Housing Improvement Act 1940</b> 001. Power to Declare Houses Unfit for Habitation	The power pursuant to Section 23(5) of the Act where an owner fails to comply with any direction under Section 23 within the time specified in the direction - 1.5.1 to do anything that is necessary to make the house comply with the direction, or make recommendation to Council to demolish the house; 1.5.2 to recover any expenses incurred from the owner of the house; 1.5.3 to sell or dispose of any material taken from the house;
HIA 1.6	<b>Housing Improvement Act 1940</b> 001. Power to Declare Houses Unfit for Habitation	The duty pursuant to Section 23(5)(d) of the Act to apply the proceeds of any sale for or towards the expenses incurred by the Council and pay any surplus (if any) in discharge of the mortgage or encumbrance of any registered mortgagee of the land in accordance with their respective priorities and to pay any remaining balance to the owner.
HIA 2.1	<b>Housing Improvement Act 1940</b> 002. Power of Housing Authority	The power pursuant to Section 25(1) of the Act to consult with the Housing Authority and the duty pursuant to Section 25(1) of the Act, if required by the Housing Authority by notice in writing, within the time specified in the notice, to make a declaration pursuant to Section 23 of the Act with respect to the house in the form required by the Housing Authority and to give any direction or notice or otherwise exercise any power under Section 23 in the manner required by the Housing Authority.
HIA 3.1	<b>Housing Improvement Act 1940</b> 003. Power to Declare Clearance Area	The power pursuant to Section 33(3)(a)(i) of the Act to consult with the Housing Authority where the Housing Authority is intending to submit a recommendation to the Governor under Section 33 of the Act; and

Code	Compliances	Description
HIA 3.2	<b>Housing Improvement Act 1940</b>  003. Power to Declare Clearance Area	The power pursuant to Section 33(b) to make any objections to the Housing Authority, in relation to such recommendation.
HIA 4.1	<b>Housing Improvement Act 1940</b>  004. Dispossession of Occupiers Failing to Vacate Premises When Required to Do So	The power pursuant to Section 71 of the Act, where any person, after he has been required under the Act by the Council to vacate a house or building, and the person refuses or neglects to vacate the same, to apply and to authorise a person to apply upon a complaint to be laid by him, in the form set out in Schedule 1 to the Act or to the like effect, to any justice, for the justice to issue a summons in the form set out in Schedule 2 to the Act or to the like effect calling upon the occupier of such house or building to appear at a time and place to be therein specified before a court of Summary Jurisdiction consisting of a special magistrate, sitting without any other justice or justices, which court may hear and determine the matter of the complaint in a summary way in the absence of the occupier or otherwise.
HVA 1.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b>  001. Deciding Request for Consent Generally	The power pursuant to Section 156(1) of the Heavy Vehicle National Law (South Australia) Act 2013 (the Act), to, subject to Sections 156(2), (3) (4) and (6) of the Act, if the Regulator asks for the Council's consent to the grant of a mass or dimension authority, decide to give or not to give the consent: 1.1.1 within: 1.1.1.1 28 days after the request is made, unless Section 156(1)(a)(ii) of the Act applies; or 1.1.1.2 if Section 156 of the Act applies because the Council gave the Regulator a notice of objection to the grant under Section 167 of the Act - 14 days after giving the notice of objection; or 1.1.2 within a longer period, of not more than 6 months after the request is made, agreed to by the Regulator.
HVA 1.2	<b>Heavy Vehicle National Law (South Australia) Act 2013</b>  001. Deciding Request for Consent Generally	The power pursuant to Section 156(2) of the Act, to ask for a longer period under Section 156(1)(b) of the Act only if: 1.2.1 consultation is required under a law with another entity (including, for example, for the purpose of obtaining that entity's approval to give the consent); or 1.2.2 the delegate considers a route assessment is necessary for deciding whether to give or not to give the consent; or 1.2.3 the Council is the road authority for the participating jurisdiction and the delegate considers that a local government authority that is not required under a law to be consulted should nevertheless



Code	Compliances	Description
		be consulted before deciding whether to give or not to give the consent.
HVA 1.3	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 001. Deciding Request for Consent Generally	The power pursuant to Section 156(2)(c) of the Act to, in relation to the Regulator obtaining the consent of the road manager for a road for the purpose of granting a mass or dimension authority make submissions where the road manager is the road authority for the participating jurisdiction and considers that the Council, whilst not required under a law to be consulted should nevertheless be consulted before the road manager decides whether to give or not to give consent.
HVA 1.4	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 001. Deciding Request for Consent Generally	The power pursuant to Section 156A(1) of the Act if the Regulator asks the Council, being the road manager for a road, for the Council's consent to the grant of a mass or dimension authority, to decide not to give the consent only if the delegate is satisfied: 1.4.1 the mass or dimension authority will, or is likely to: 1.4.1.1 cause damage to road infrastructure; or 1.4.1.2 impose adverse effects on the community arising from noise, emissions or traffic congestion or from other matters stated in approved guidelines; or 1.4.1.3 pose significant risks to public safety arising from heavy vehicle use that is incompatible with road infrastructure or traffic conditions; and 1.4.2 it is not possible to grant the authority subject to road conditions or travel conditions that will avoid, or significantly minimise: 1.4.2.1 the damage or likely damage; or 1.4.2.2 the adverse effects or likely adverse effects; or 1.4.2.3 the significant risks or likely significant risks.
HVA 1.4A	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 001. Deciding Request for Consent Generally	The power pursuant to Section 156A(2) of the Act, if the delegate considers that the consent would be given if the mass of the vehicle under the application for the authority was less than applied for, to give the consent subject to a road condition that the vehicle not exceed the mass.
HVA 1.5	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 001. Deciding Request for Consent Generally	The power pursuant to Section 156A(3) of the Act, in deciding whether or not to give the consent, to have regard to: 1.5.1 for a mass or dimension exemption – the approved guidelines for granting mass or dimension exemptions; or 1.5.2 for a class 2 heavy vehicle authorisation – the approved guidelines for granting class 2 heavy vehicle authorisations.

Code	Compliances	Description
HVA 1.6	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 001. Deciding Request for Consent Generally	The power pursuant to Section 156A(4) of the Act, if the delegate decides not to give consent to the grant of the authority, to give the Regulator a written statement that explains the delegate's decision and complies with Section 172 of the Act.
HVA 2.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 002. Action Pending Consultation with Third Party	The power pursuant to Section 158(2) of the Act, if the consultation with the other entity is not yet completed, to, as far as practicable, deal with the request for consent and decide to give or not to give the consent (even though the consultation with the other entity is not completed).
HVA 2.2	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 002. Action Pending Consultation with Third Party	The power pursuant to Section 158(4) of the Act, if: 2.2.1 the consultation with the other entity is completed and the other entity's approval is required; and 2.2.2 the delegate has not yet decided to give or not to give the consent, To - 2.2.3 decide not to give the consent, on the ground that the consent would be inoperative; or 2.2.4 decide to give the consent.
HVA 3.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 003. Deciding Request for Consent if Route Assessment Required	The power pursuant to Section 159(1) and (2) of the Act to, form the opinion a route assessment is necessary for deciding whether to give or not to give the consent and notify the Regulator of the following: 3.1.1 that a route assessment is required for deciding whether to give or not to give the consent; 3.1.2 the fee payable (if any) for the route assessment under a law of the jurisdiction in which the road is situated.
HVA 3.2	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 003. Deciding Request for Consent if Route Assessment Required	The power pursuant to Section 159(4) of the Act, if a fee is payable for the route assessment under a law of the jurisdiction in which the road is situated to stop considering whether to give or not to give the consent until the fee is paid.
HVA 4.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 004. Imposition of Road Conditions	The power pursuant to Section 160(1) of the Act and in accordance with Section 160(2) of the Act, to consent to the grant of the authority subject to: 4.1.1 except in the case of a class 2 heavy vehicle authorisation (notice) - the condition that a stated road condition is imposed on the authority; or 4.1.2 in the case of a class 2 heavy vehicle authorisation (notice) - the

Code	Compliances	Description
		condition that a stated road condition of a type prescribed by the national regulations is imposed on the authority.
HVA 4.2	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 004. Imposition of Road Conditions	The power pursuant to Section 160(2) of the Act to, if the delegate consents to the grant of the authority subject to a condition as mentioned in Section 160(1)(a) of the Act to give the Regulator a written statement that explains the decision to give consent to the grant of the authority subject to the condition and complies with Section 172 of the Act.
HVA 5.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 005. Imposition of Travel Conditions	The power pursuant to Section 161(1) of the Act, to, consent to the grant of the authority subject to the condition that a stated travel condition is imposed on the authority.
HVA 5.2	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 005. Imposition of Travel Conditions	The power pursuant to Section 161(2) of the Act, if the delegate consents to the grant of the authority as mentioned in Section 161(1) of the Act to give the Regulator a written statement that explains the decision to give consent to the grant of the authority subject to the condition and complies with Section 172 of the Act.
HVA 6.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 006. Imposition of Vehicle Conditions	The power pursuant to Section 162(1) of the Act, where the delegate gives consent to the grant of the authority to ask the Regulator to impose a stated vehicle condition on the authority.
HVA 7.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 007. Expedited Procedure for Road Manager's Consent for Renewal of Mass or Dimension Authority	The power pursuant to Section 167(2)(b) of the Act, to give the Regulator a notice of objection to the application of Section 167 of the Act to the proposed replacement authority within the period of: 7.1.1 14 days after the request for consent is made; or 7.1.2 28 days after the request for consent is made if the delegate seeks the extension of time within the initial 14 days.
HVA 8.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b>	The power pursuant to Section 169(1) of the Act to give consent to the grant of a mass or dimension authority for a trial period of no more than 3 months specified by the delegate.

Code	Compliances	Description
	008. Granting Limited Consent for Trial Purposes	
HVA 9.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 009. Renewal of Limited Consent for Trial Purposes	The power pursuant to Section 170(3) of the Act to give the Regulator a written objection within the current trial period to the renewal of a mass or dimension authority for a further trial period of no more than 3 months.
HVA 10.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 010. Amendment or Cancellation on Regulator's Initiative	The power pursuant to Section 173(3)(d) of the Act to make written representations about why the proposed action should not be taken.
HVA 11.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 011. Amendment or Cancellation on Request by Relevant Road Manager	The power pursuant to Section 174(1) of the Act to form the opinion and be satisfied that the use of heavy vehicles on a road under the authority: 11.1.1 has caused, or is likely to cause, damage to road infrastructure; or 11.1.2 has had, or is likely to have, an adverse effect on the community arising from noise, emissions or traffic congestion or from other matters stated in approved guidelines; or 11.1.3 has posed, or is likely to pose, a significant risk to public safety arising from heavy vehicle use that is incompatible with road infrastructure or traffic conditions.
HVA 11.2	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 011. Amendment or Cancellation on Request by Relevant Road Manager	The power pursuant to Section 174(2) of the Act to ask the Regulator to: 11.2.1 amend the mass or dimension authority by: 11.2.1.1 amending the category of vehicle to which the authority applies; or 11.2.1.2 amending the type of load that may be carried by vehicles to which the authority applies; or 11.2.1.3 amending the areas or routes to which the authority applies; or 11.2.1.4 amending the days or hours to which the authority applies; or 11.2.1.5 imposing or amending road conditions or travel conditions; or 11.2.2 cancel the authority
HVA 12.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 012. Amendment or Cancellation on	The power pursuant to Section 176(4)(c) of the Act to consent to the amendment of a mass or dimension authority.

Code	Compliances	Description
	Application by Permit Holder	
HVA 13.1	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 013. Amendment or Cancellation on Request by Relevant Road Manager	The power pursuant to Section 178(1) of the Act to form the opinion and be satisfied that the use of heavy vehicles on a road under the authority: 13.1.1 has caused, or is likely to cause, damage to road infrastructure; or 13.1.2 has had, or is likely to have, an adverse effect on the community arising from noise, emissions or traffic congestion or from other matters stated in approved guidelines; or 13.1.3 has posed, or is likely to pose, a significant risk to public safety arising from heavy vehicle use that is incompatible with road infrastructure or traffic conditions.
HVA 13.2	<b>Heavy Vehicle National Law (South Australia) Act 2013</b> 013. Amendment or Cancellation on Request by Relevant Road Manager	The power pursuant to Section 178(2) of the Act to ask the Regulator to: 13.2.1 amend the mass or dimension authority, including, for example, by: 13.2.1.1 amending the areas or routes to which the authority applies; or 13.2.1.2 amending the days or hours to which the authority applies; or 13.2.1.3 imposing or amending road conditions or travel conditions on the authority; or 13.2.2 cancel the authority.
LBA 1.1	<b>Land and Business (Sale and Conveyancing) Act 1994</b> 001. Miscellaneous Provisions	The duty pursuant to Section 12(1) of the Land and Business (Sale and Conveyancing) Act 1994 (the Act) within eight clear business days after receiving a request for information under this Section, to provide the applicant with information reasonably required as to - 1.1.1 any charge or prescribed encumbrance over land within the Council's area of which the Council has the benefit; or 1.1.2 insurance under Division 3 of Part 5 of the Building Work Contractors Act 1995, in relation to a building on land within the Council's area.
LGA 1.1	<b>Local Government Act 1999</b> 001. Composition and Wards	Not delegated - Section 12(1)
LGA 1.2	<b>Local Government Act 1999</b> 001. Composition and Wards	Not delegated - Section 12(2).
LGA 1.3	<b>Local Government Act 1999</b> 001. Composition and Wards	The duty pursuant to Section 12(3) of the Act to, before publishing a notice, conduct and complete a review under Section 12 of the Act to enable the Council to determine

Code	Compliances	Description
		whether the Council's community would benefit from an alteration to the Council's composition or ward structure.
LGA 1.4	<b>Local Government Act 1999</b> 001. Composition and Wards	The power pursuant to Section 12(4) of the Act to review a specific aspect of the composition of the Council, or of the wards of the Council, or of those matters generally and the duty to ensure that all aspects of the composition of the Council, and the issue of the division, or potential division, of the area of the Council into wards, are comprehensively reviewed at least once in each relevant period that is prescribed by the regulations.
LGA 1.5	<b>Local Government Act 1999</b> 001. Composition and Wards	Deliberately left blank.
LGA 1.6	<b>Local Government Act 1999</b> 001. Composition and Wards	Deliberately left blank.
LGA 1.7	<b>Local Government Act 1999</b> 001. Composition and Wards	Not Delegated - Section 12(5)
LGA 1.8	<b>Local Government Act 1999</b> 001. Composition and Wards	The duty pursuant to Section 12(7) of the Act to give public notice of the preparation of a representation options paper and notice in a newspaper circulating within the Council's area, and to ensure that the notice contains an invitation to interested persons to make written submissions to the Council on the subject of the review within a period specified by the Council, being a period of at least six weeks.
LGA 1.9	<b>Local Government Act 1999</b> 001. Composition and Wards	The duty pursuant to Section 12(8) of the Act to make copies of the representation options paper available for public inspection (without charge) and purchase (on payment of a fee fixed by the Council) at the principal office of the Council during the period that applies under Section 7(a)(ii).
LGA 1.10	<b>Local Government Act 1999</b> 001. Composition and Wards	At the conclusion of public consultation under Section 12(7)(a), the duty pursuant to Section 12(8a) of the Act to prepare a report that: 1.10.1 provides information on the public consultation process undertaken by the Council and the

Code	Compliances	Description
		Council's or the Delegate's response to the issues arising from the submissions made as part of that process; and 1.10.2 sets out: 1.10.2.1 any proposals that the Council or the Delegate considers should be carried into effect under Section 12 of the Act; and 1.10.2.2 in respect of any such proposal - an analysis of how the proposal relates to the principles under Section 26(1)(c) of the Act and the matters referred to in Section 33 of the Act (to the extent that may be relevant); and 1.10.3 sets out the reasons for the Council's or the Delegate's decision insofar as a decision of the Council or the Delegate is not to adopt any change under consideration as part of the representation options paper or the public consultation process.
LGA 1.11	<b>Local Government Act 1999</b>  001. Composition and Wards	The duty pursuant to Section 12(9) of the Act to make copies of the report available for public inspection at the principal office of the Council and to give public notice, by way of a notice in a newspaper circulating in its area, informing the public of its preparation of the report and its availability and inviting interested persons to make written submissions on the report to the Council within a period specified by the Council, being not less than three weeks.
LGA 1.12	<b>Local Government Act 1999</b>  001. Composition and Wards	The duty pursuant to Section 12(10) of the Act to give any person who makes written submissions in response to an invitation under Section 12(9), an opportunity to appear personally or by representative before the Council or a Council committee and to be heard on those submissions.
LGA 1.13	<b>Local Government Act 1999</b>  001. Composition and Wards	The duty pursuant to Section 12(11) of the Act to finalise the report including recommendations with respect to such related or ancillary matters as it sees fit.
LGA 1.14	<b>Local Government Act 1999</b>  001. Composition and Wards	Not delegated - Section 12(11b)
LGA 1.15	<b>Local Government Act 1999</b>  001. Composition and Wards	Where a poll is required under Section 12(11a) of the Act the duty pursuant to Section 12(11c)(b) of the Act to: 1.15.1 prepare a summary of issues surrounding the proposal to assist persons who may vote at the poll; and 1.15.2 obtain a certificate from the Electoral Commissioner that he or she is satisfied that the Council or the Delegate has taken reasonable

Code	Compliances	Description
		steps to ensure the summary is a fair and comprehensive overview of the arguments for and against the proposal; and 1.15.3 after obtaining the certificate of the Electoral Commissioner, ensure that copies of the summary are made available for public inspection at the principle office of the Council, and on the internet and distributed in any other manner as may be directed by the Electoral Commissioner.
LGA 1.16	<b>Local Government Act 1999</b> 001. Composition and Wards	The duty pursuant Section 12(12) of the Act having then taken into account the operation of Section 12(11d) of the Act to refer the report to the Electoral Commissioner.
LGA 1.17	<b>Local Government Act 1999</b> 001. Composition and Wards	The duty pursuant to Section 12(12a) of the Act to send with the report copies of any written submissions received by the Council under Section 12(9) of the Act that relate to the subject matter of the proposal.
LGA 1.18	<b>Local Government Act 1999</b> 001. Composition and Wards	The power pursuant to Section 12(15)(b) of the Act to provide by notice in the Gazette, for the operation of any proposal that is recommended in the report, where a certificate is given by the Electoral Commissioner.
LGA 1.19	<b>Local Government Act 1999</b> 001. Composition and Wards	The power and duty pursuant to Section 12(16) of the Act to take such action as is appropriate in circumstances (including the power, as the Delegate thinks fit, to alter the report) where the matter is referred back to the Council by the Electoral Commissioner and the power to then refer the report back to the Electoral Commissioner.
LGA 1.20	<b>Local Government Act 1999</b> 001. Composition and Wards	Where the Council or the Delegate makes an alteration to the report under Section 12(16)(a) of the Act, the duty pursuant to Section 12(17) of the Act to comply with the requirements of Sections 12(9) and (10) of the Act as if the report, as altered, constituted a new report, unless the Council or the Delegate determines the alteration is of a minor nature only.
LGA 1.21	<b>Local Government Act 1999</b> 001. Composition and Wards	The duty pursuant to Section 12(24) of the Act to undertake a review of ward representation within a period specified by the Electoral Commissioner, where the Electoral Commissioner notifies the Council in writing that the number of electors represented by a councillor for a ward varies from the ward quota by more than 20%.



Code	Compliances	Description
LGA 2.1	<b>Local Government Act 1999</b> 002. Status of a Council or Change of Various Names	The power pursuant to Section 13(1) of the Act, by notice in the Gazette, after complying with the requirements of Section 13 of the Act: 2.1.1 Not delegated - Section 13(1)(a); 2.1.2 Not delegated - Section 13(1)(b); 2.1.2.1 Not delegated - Section 13(1)(b)(i); 2.1.2.2 Not delegated - Section 13(1)(b)(ii); 2.1.3 Not delegated - Section 13(1)(c).
LGA 2.2	<b>Local Government Act 1999</b> 002. Status of a Council or Change of Various Names	The duty, pursuant to Section 13(2) of the Act, to, before publishing a notice, comply with the following requirements: 2.2.1 to give public notice of the proposal and invite any interested persons to make written submissions on the matter within a specified period, being no less than six weeks; 2.2.2 publish the notice in a newspaper circulating within the area; and 2.2.3 give any person who makes written submissions in response to the invitation an opportunity to appear personally or by representative before the Council, Council committee and be heard on those submissions.
LGA 3.1	<b>Local Government Act 1999</b> 003. Deliberately Left Blank	Deliberately left blank
LGA 4.1	<b>Local Government Act 1999</b> 004. Deliberately Left Blank	Deliberately left blank
LGA 5.1	<b>Local Government Act 1999</b> 005. Council Initiated Proposal	Deliberately left blank
LGA 5.3	<b>Local Government Act 1999</b> 005. Council Initiated Proposal	Not delegated - Section 27(7).
LGA 6.1	<b>Local Government Act 1999</b> 006. Commission to Receive Proposals	The power pursuant to Section 28(1) of the Act to, subject to Section 28 of the Act, refer a proposal for the making of a proclamation under Chapter 3 of the Act to the Commission.
LGA 6.2	<b>Local Government Act 1999</b>	The power pursuant to Section 28(3) of the Act, to in relation to a proposal under Section 28 of the Act: 6.2.1 set out in

Code	Compliances	Description
	006. Commission to Receive Proposals	general terms the nature of the proposal; and 6.2.2 comply with any requirements of the proposal guidelines.
LGA 6A.1	<b>Local Government Act 1999</b> 006A. Inquiries – General Proposals	The power pursuant to Section 31(2) of the Act to make a submission to the Commission on the proposed appointments of investigators to conduct inquiries under Section 31 of the Act.
LGA 6A.2	<b>Local Government Act 1999</b> 006A. Inquiries – General Proposals	The power pursuant to Section 31(10) of the Act to request the Minister consult with the relevant councils about the matter.
LGA 7.1	<b>Local Government Act 1999</b> 007. General Powers and Capacities	Not delegated - Section 36(1)(a)(i).
LGA 7.2	<b>Local Government Act 1999</b> 007. General Powers and Capacities	The power pursuant to Section 36(1)(c) of the Act to do anything necessary, expedient or incidental but within any policy or budgetary constraints set by the Council to perform or discharge the Council's functions or duties or to achieve the Council's objectives.
LGA 7.3	<b>Local Government Act 1999</b> 007. General Powers and Capacities	The power pursuant to Section 36(2) of the Act to act outside the Council's area: 7.3.1 to the extent considered by the Delegate to be necessary or expedient to the performance of the Council's functions; or 7.3.2 in order to provide services to an unincorporated area of the State.
LGA 7.4	<b>Local Government Act 1999</b> 007. General Powers and Capacities	The duty pursuant to Section 36(3) of the Act to take reasonable steps to separate the Council's regulatory activities from its other activities in the arrangement of its affairs.
LGA 8.1	<b>Local Government Act 1999</b> 008. Provision Relating to Contract and Transactions	The power pursuant to Section 37(b) of the Act to enter into contracts in accordance with Council's policies, procedures and guidelines, on behalf of the Council, where the common seal of the Council is not required. Note, sub-delegation is in accordance with Councils Procurement Policy and Operating Guidelines.
LGA 9.1	<b>Local Government Act 1999</b>	Not delegated - Section 41(1) and (2).

Code	Compliances	Description
	009. Committees	
LGA 9.2	<b>Local Government Act 1999</b>	Not delegated - Section 41(3)
	009. Committees	
LGA 9.3	<b>Local Government Act 1999</b>	Not delegated - Section 41(4)
	009. Committees	
LGA 9.4	<b>Local Government Act 1999</b>	Not delegated - Section 41(6)
	009. Committees	
LGA 9.5	<b>Local Government Act 1999</b>	Not delegated - Section 41(8)
	009. Committees	
LGA 10.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 44(6) of the Act to cause a separate record to be kept of all delegations under the Act.
	010. Delegations	
LGA 10.2	<b>Local Government Act 1999</b>	The duty pursuant to Section 44(7) of the Act to make available the record of delegations for inspection (without charge) by the public at the principal office of the Council during ordinary office hours.
	010. Delegations	
LGA 11.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 45(1) of the Act to nominate a place as the principal office of the Council for the purposes of the Act.
	011. Principal Office	
LGA 11.2	<b>Local Government Act 1999</b>	The duty pursuant to Section 45(2) of the Act to keep the principal office of Council open to the public for the transaction of business during hours determined by the Council.
	011. Principal Office	
LGA 11.3	<b>Local Government Act 1999</b>	The power pursuant to Section 45(3) of the Act to consult with the local community in accordance with Council's public consultation policy about the manner, places and times at which the Council's offices will be open to the public for the transaction of business and about any significant changes to those arrangements.
	011. Principal Office	
LGA 12.1	<b>Local Government Act 1999</b>	Not delegated - Section 46(1)

Code	Compliances	Description
	012. Commercial Activities	
LGA 12.2	<b>Local Government Act 1999</b> 012. Commercial Activities	Not delegated - Section 46 (2)
LGA 13.1	<b>Local Government Act 1999</b> 013. Interests in Companies	Not delegated - Section 47(2)(b).
LGA 14.00	<b>Local Government Act 1999</b> 014. Prudential Requirements for Certain Activities	The power and duty pursuant to Section 48(aa1) of the Act and in accordance with Section 48(a1) of the Act, to develop and maintain prudential management policies, practices and procedures for the assessment of projects to ensure that the Council - 14.00.1 acts with due care, diligence and foresight; and 14.00.2 identifies and manages risks associated with a project; and 14.00.3 makes informed decisions; and 14.00.4 is accountable for the use of Council and other public resources.
LGA 14.0	<b>Local Government Act 1999</b> 014. Prudential Requirements for Certain Activities	The duty pursuant to Section 48(a1) of the Act to ensure the prudential management policies, practices and procedures developed by the Council for the purposes of Section 48(aa1) of the Act, are consistent with any regulations made for the purposes of Section 48(a1) of the Act.
LGA 14.1	<b>Local Government Act 1999</b> 014. Prudential Requirements for Certain Activities	Without limiting Section 48(aa1) of the Act, the power and duty pursuant to Section 48(1) of the Act to obtain a report for Council's consideration, that addresses the prudential issues set out at Section 48(2) of the Act, before the Council: 14.1.1 Deliberately left blank. 14.1.2 engages in any project (whether commercial or otherwise and including through a subsidiary or participation in a joint venture, trust, partnership or other similar body) - 14.1.2.1 where the expected operating expenses calculated on an accrual basis of the Council over the ensuing five years is likely to exceed 20 per cent of the Council's average annual operating expenses over the previous five financial years (as shown in the Council's financial statements); or 14.1.2.2 where the expected capital cost of the project over the ensuing five years is likely to exceed \$4,000,000.00 (indexed); or 14.1.2.3 where the Council or Delegate considers that it is necessary or appropriate.

Code	Compliances	Description
LGA 14.2	<b>Local Government Act 1999</b>  014. Prudential Requirements for Certain Activities	Deliberately left blank.
LGA 14.3	<b>Local Government Act 1999</b>  014. Prudential Requirements for Certain Activities	The power and duty pursuant to Section 48(5) of the Act to make a report under Section 48(1) of the Act available for public inspection at the principal office of the Council once the Council has made a decision on the relevant project (and the power to make the report available at an earlier time unless the Council orders that the report be kept confidential until that time).
LGA 15.0	<b>Local Government Act 1999</b>  015. Contracts and Tender Policies	The power and duty pursuant to Section 49(a1) of the Act to develop and maintain procurement policies, practices and procedures directed towards: 15.0.1 obtaining value in the expenditure of public money; and 15.0.2 providing for ethical and fair treatment of participants; and 15.0.3 ensuring probity, accountability and transparency in procurement operations
LGA 15.1	<b>Local Government Act 1999</b>  015. Contracts and Tender Policies	Without limiting Section 49(a1) of the Act, the power and duty pursuant to Section 49(1) of the Act to prepare policies for consideration and adoption by the Council on contracts and tenders including policies on the following: (a) the contracting out of services; and (b) competitive tendering and the use of other measures to ensure that services are delivered cost effectively; and (c) the use of local goods and services; and (d) the sale or disposal of land or other assets.
LGA 15.2	<b>Local Government Act 1999</b>  015. Contracts and Tender Policies	The power and duty pursuant to Section 49(2) of the Act to ensure that any policies on contracts and tenders: 15.2.1 identify circumstances where the Council will call for tenders for the supply of goods, the provision of services or the carrying out of works, or the sale or disposal of land or other assets; and 15.2.2 provide a fair and transparent process for calling tenders and entering into contracts in those circumstances; and 15.2.3 provide for the recording of reasons for entering into contracts other than those resulting from the tender process; and 15.2.4 are consistent with any requirement prescribed by the regulations.
LGA 15.3	<b>Local Government Act 1999</b>	Not delegated - Section 49(3).

Code	Compliances	Description
	015. Contracts and Tender Policies	
LGA 15.4	<b>Local Government Act 1999</b> 015. Contracts and Tender Policies	The duty pursuant to Section 49(4) of the Act to make available for inspection (without charge) a policy adopted under this Section at the principal office of Council during office hours.
LGA 16.1	<b>Local Government Act 1999</b> 016. Public Consultation Policies	The power and duty pursuant to Section 50(1) and (2) of the Act to prepare a public consultation policy for consideration and adoption by the Council which sets out the steps the Council will follow: 16.1.1 in cases where the Act requires the Council to follow its public consultation policy; and 16.1.2 in other cases involving Council decision making, if relevant.
LGA 16.2	<b>Local Government Act 1999</b> 016. Public Consultation Policies	The duty pursuant to Section 50(3) of the Act to include in the steps set out in the public consultation policy reasonable opportunities for interested persons to make submissions in cases where the Act requires the Council to follow its public consultation policy and to make other arrangements appropriate to other classes of decisions, within the scope of the policy.
LGA 16.3	<b>Local Government Act 1999</b> 016. Public Consultation Policies	The duty pursuant to Section 50(4) of the Act to ensure that the public consultation policy, in cases where the Act requires the policy to be followed, provides for: 16.3.1 the publication of a notice: 16.3.1.1 in a newspaper circulating within the area of the Council; and 16.3.1.2 on a website determined by the Chief Executive Officer, describing the matter under consideration and inviting interested persons to make submissions in relation to the matter within a period (which must be at least 21 days) stated in the notice; and 16.3.2 the consideration of any submissions made in response to that invitation.
LGA 16.4	<b>Local Government Act 1999</b> 016. Public Consultation Policies	Not delegated - Section 50(5)
LGA 16.5	<b>Local Government Act 1999</b> 016. Public Consultation Policies	Before the Council adopts a public consultation policy or alters, or substitutes a public consultation policy, the duty pursuant to Section 50(6) of the Act to: 16.5.1 prepare a document that sets out its proposal in relation to the matter; and 16.5.2 publish in a newspaper circulating within the area

Code	Compliances	Description
		of the Council, a notice of the proposal inviting interested persons to make submissions on the proposal within a period stated in the notice, which must be at least one month; 16.5.3 consider any submissions made in response to an invitation made under Section 50(6)(d) of the Act.
LGA 16.6	<b>Local Government Act 1999</b> 016. Public Consultation Policies	The power pursuant to Section 50(7) of the Act to determine if the alteration of a public consultation policy is of minor significance that would attract little or no community interest.
LGA 16.7	<b>Local Government Act 1999</b> 016. Public Consultation Policies	The duty pursuant to Section 50(8) of the Act to ensure the public consultation policy is available for inspection (without charge) at the principal office of Council during ordinary office hours.
LGA 17.1	<b>Local Government Act 1999</b> 017. Code of Conduct for Councillors	Deliberately left blank
LGA 18.1	<b>Local Government Act 1999</b> 018. Inspection of Register	The duty pursuant to Section 70(1) of the Act to make available for inspection (without charge) the Register of Interests at the principal office of the Council during ordinary office hours.
LGA 19.1	<b>Local Government Act 1999</b> 019. Reimbursement of Expenses	Section 77(1b). Delegation not relevant, refer to City of Adelaide Act 1998.
LGA 19.2	<b>Local Government Act 1999</b> 019. Reimbursement of Expenses	Section 77(3). Delegation not relevant, refer to City of Adelaide Act 1998.
LGA 20.1	<b>Local Government Act 1999</b> 020. Register of Allowances and Benefits	The duty pursuant to Section 79(3) of the Act to make available for inspection (without charge) the Register of Allowances and Benefits, at the principal office of the Council during ordinary office hours.
LGA 21.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 80 of the Act to take out a policy of insurance insuring every member of the Council and a spouse, domestic partner or another person who may be accompanying a member of the Council, against risks

Code	Compliances	Description
	021. Insurance of Members	associated with the performance or discharge of official functions and duties by members.
LGA 22.1	<b>Local Government Act 1999</b> 022. Training and Development	The power and duty pursuant to Section 80A(1) of the Act to prepare training and development policy for the Council's members in accordance with Section 80A(2) of the Act for consideration and adoption by the Council.
LGA 22.2	<b>Local Government Act 1999</b> 022. Training and Development	The duty pursuant to Section 80A(2) of the Act to ensure that the Council's training and development policy is aimed at assisting the Council's members in the performance and discharge of their functions and duties.
LGA 22.3	<b>Local Government Act 1999</b> 022. Training and Development	Not delegated - Section 80A(3).
LGA 22.4	<b>Local Government Act 1999</b> 022. Training and Development	The duty pursuant to Section 80A(4) and (5) of the Act to make available the training and development policy for inspection (without charge) at the principal office of the Council during ordinary office hours and for purchase (on payment of a fee fixed by the Council).
LGA 23.1	<b>Local Government Act 1999</b> 023. Committee Meetings	Not delegated - Section 87(1)
LGA 23.2	<b>Local Government Act 1999</b> 023. Committee Meetings	Not delegated - Section 87(2)
LGA 24.1	<b>Local Government Act 1999</b> 024. Meetings to be held in Public Except in Special Circumstances	The duty pursuant to Section 90(7) of the Act to make a note in the minutes of the making of an order under Section 90(2) of the Act and the grounds on which it was made.
LGA 24.2	<b>Local Government Act 1999</b> 024. Meetings to be held in Public Except	Not delegated - Section 90(8a)(a)



Code	Compliances	Description
	in Special Circumstances	
LGA 24.3	<b>Local Government Act 1999</b>  024. Meetings to be held in Public Except in Special Circumstances	Not delegated - Section 90(8c)
LGA 25.1	<b>Local Government Act 1999</b>  025. Minutes and Release of Documents	The duty pursuant to Section 91(3) to supply each member of the Council with a copy of all minutes of the proceedings of the Council or Council committee meeting, within 5 days after that meeting.
LGA 25.2	<b>Local Government Act 1999</b>  025. Minutes and Release of Documents	Subject to Section 91(7), the duty pursuant to Section 91(4) of the Act to place a copy of the minutes of a meeting of the Council on public display in the principal office of the Council within 5 days after the meeting and to keep those minutes on display for a period of 1 month.
LGA 25.3	<b>Local Government Act 1999</b>  025. Minutes and Release of Documents	Subject to Section 91(7) of the Act, the duty pursuant to Section 91(5) of the Act to make available for inspection, without payment of a fee, at the principal office of the Council: 25.3.1 minutes of the Council and Council committee meetings; and 25.3.2 reports to the Council or to a Council committee received at a meeting of the Council or Council committee; and 25.3.3 recommendations presented to the Council in writing and adopted by resolution of the Council; and 25.3.4 budgetary or other financial statements adopted by the Council.
LGA 26.1	<b>Local Government Act 1999</b>  026. Access to Meetings and Documents - Code of Practice	The power and duty pursuant to Section 92(1) of the Act, and subject to Section 92(4) of the Act, to prepare a Code of Practice for consideration and adoption by the Council, relating to the principles, policies, procedures and practices that the Council will apply for the purposes of the operation of Parts 3 and 4 of Chapter 6 of the Act.
LGA 26.2	<b>Local Government Act 1999</b>  026. Access to Meetings and Documents - Code of Practice	The power and duty pursuant to Section 92(2) of the Act to review the operation of the Council's Code of Practice within 12 months after the conclusion of each periodic election.

Code	Compliances	Description
LGA 26.3	<b>Local Government Act 1999</b> 026. Access to Meetings and Documents - Code of Practice	Not delegated - Section 92(3)
LGA 26.4	<b>Local Government Act 1999</b> 026. Access to Meetings and Documents - Code of Practice	The duty pursuant to Section 92(5) of the Act to ensure that before the Council or the Delegate adopts, alters or substitutes a code of practice that: 26.4.1 copies of the proposed code, alterations or substitute code (as the case may be) are made available for inspection or purchase at the Council's principal office and available for inspection on a website determined by the Chief Executive Officer; and 26.4.2 the relevant steps set out in the Council's Public Consultation Policy are followed.
LGA 26.5	<b>Local Government Act 1999</b> 026. Access to Meetings and Documents - Code of Practice	The duty pursuant to Section 92(6) and (7) of the Act to ensure that the Code of Practice is available for inspection (without charge) and purchase (on payment of a fee fixed by the Council) at the principal office of Council during ordinary office hours.
LGA 27.1	<b>Local Government Act 1999</b> 027. Meetings of Electors	Not delegated - Section 93(1).
LGA 27.2	<b>Local Government Act 1999</b> 027. Meetings of Electors	The duty pursuant to Section 93(11) of the Act to provide each member of the Council with a copy of the minutes of any meeting of electors within 5 days of that meeting.
LGA 27.3	<b>Local Government Act 1999</b> 027. Meetings of Electors	The power pursuant to Section 93(14) of the Act to determine the procedure for the purposes of making a nomination under Sections 93(3)(a)(ii) or 93(3)(b)(ii).
LGA 28.1	<b>Local Government Act 1999</b> 028. Obstructing of Meetings	The power pursuant to Section 95 of the Act to take proceedings under the Act against a person who intentionally obstructs or hinders proceedings at a meeting of the Council or a Council committee or at a meeting of electors.
LGA 29.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 105(3) of the Act to make available the Register of Salaries of employees of the Council

Code	Compliances	Description
	029. Register of Remuneration Salaries and Benefits	for inspection by the public at the principal office of the Council during ordinary office hours.
LGA 30.1	<b>Local Government Act 1999</b> 030. Certain Periods of Service to be Regarded as Continuous	The duty pursuant to Sections 106(2) and 106(2a) of the Act to ensure any other council receives within one month of the Council having received written notice requiring payment, the appropriate contribution to an employee's service benefits.
LGA 30.2	<b>Local Government Act 1999</b> 030. Certain Periods of Service to be Regarded as Continuous	The duty pursuant to Section 106(4) of the Act to supply to any other council, at its request, details of the service of an employee or former employee of the Council.
LGA 30.3	<b>Local Government Act 1999</b> 030. Certain Periods of Service to be Regarded as Continuous	The duty pursuant to Section 106(5) of the Act to hold and apply a payment or contribution received by the Council under Section 106 in accordance with the Regulations.
LGA 31.1	<b>Local Government Act 1999</b> 031. Code of Conduct of Employees	Deliberately left blank
LGA 31.2	<b>Local Government Act 1999</b> 031. Code of Conduct of Employees	Deliberately left blank
LGA 31.3	<b>Local Government Act 1999</b> 031. Code of Conduct of Employees	Deliberately left blank
LGA 31.4	<b>Local Government Act 1999</b> 031. Code of Conduct of Employees	Deliberately left blank
LGA 31.5	<b>Local Government Act 1999</b>	Deliberately left blank

Code	Compliances	Description
	031. Code of Conduct of Employees	
LGA 31.6	<b>Local Government Act 1999</b>	Deliberately left blank
	031. Code of Conduct of Employees	
LGA 32.1	<b>Local Government Act 1999</b>	The power pursuant to Section 111(b) of the Act to declare any other officer, or any other officer of a class, to be subject to the operation of Chapter 7, Part 4, Division 1 of the Act.
	032. Application of Division	
LGA 33.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 122(1) of the Act to develop for consideration and adoption by the Council strategic management plans for the Council's area over a period of at least 4 years in accordance with the principles set out at Sections 122(1), (2) and (3) of the Act.
	033. Certain Aspects of Strategic Management Plans	
LGA 33.2	<b>Local Government Act 1999</b>	In conjunction with the development of the plans required under Section 122(1) of the Act, the duty pursuant to Section 122(1a) of the Act to develop in accordance with Sections 122(2) and (3) of the Act for consideration and adoption by the Council - (a) a long-term financial plan for a period of at least 10 years; and (b) an infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by the Council for a period of at least 10 years.
	033. Certain Aspects of Strategic Management Plans	
LGA 33.3	<b>Local Government Act 1999</b>	The duty pursuant to Section 122(6) of the Act to develop a process or processes to ensure that members of the public are given a reasonable opportunity to be involved in the Council's development and review of its strategic management plans.
	033. Certain Aspects of Strategic Management Plans	
LGA 33.4	<b>Local Government Act 1999</b>	The duty pursuant to Section 122(7) of the Act to ensure that copies of the Council's strategic management plans are available for inspection (without charge) and purchase (on payment of a fee fixed by the Council) by the public at the principal office of the Council.
	033. Certain Aspects of Strategic Management Plans	
LGA 34.1	<b>Local Government Act 1999</b>	Before the Council adopts an annual business plan, the duty pursuant to Section 123(3) of the Act to, - 34.1.1 prepare a draft annual business plan; and 34.1.2 follow the relevant

Code	Compliances	Description
	034. Annual Business Plans and Budgets	steps set out in the Council's public consultation policy, taking into account and complying with the requirements of Section 123(4) of the Act.
LGA 34.2	<b>Local Government Act 1999</b> 034. Annual Business Plans and Budgets	The duty pursuant to Section 123(5) of the Act to ensure that copies of the draft annual business plan are available at the meeting arranged pursuant to and in accordance with Section 123(4)(a)(i) and (4)(b) of the Act, and for inspection (without charge) and purchase (on payment of a fee fixed by the Council) at the principal office of the Council and on the website at least 21 days before the date of that meeting.
LGA 34.3	<b>Local Government Act 1999</b> 034. Annual Business Plans and Budgets	The duty pursuant to Section 123(5a) of the Act to ensure that provision is made for: 34.3.1 a facility for asking and answering questions; and 34.3.2 the receipt of submissions, on the Council's website during the public consultation period.
LGA 34.4	<b>Local Government Act 1999</b> 034. Annual Business Plans and Budgets	After the Council has adopted an annual business plan and a budget, the duty, pursuant to Section 123(9) of the Act, to: 34.4.1 ensure: 34.4.1.1 that a summary of the annual business plan is prepared in accordance with the requirements set out at Sections 123(10), (11) and (12) of the Act, so as to assist in promoting public awareness of the nature of the Council's services and the Council's rating and financial management policies, taking into account its objectives and activities for the ensuing financial year; and 34.4.1.2 that a copy of the summary of the annual business plan accompanies the first rates notice sent to ratepayers after the declaration of the Council's rates for the financial year; and 34.4.2 ensure: 34.4.2.1 that copies of the annual business plan and the budget (as adopted) are available for inspection (without charge) or purchase (on payment of a fee fixed by the Council); and 34.4.2.2 that copies of the summary of the annual business plan are available for inspection and to take (without charge), at the principal office of the Council; and 34.4.3 ensure that electronic copies of the annual business plan and the budget (as adopted) are published on a website determined by the Chief Executive Officer.
LGA 35.1	<b>Local Government Act 1999</b> 035. Accounting Records to be Kept	The duty pursuant to Section 124(1) of the Act to: 35.1.1 keep such accounting records as correctly and adequately record and explain the revenues, expenses, assets and liabilities of the Council; 35.1.2 keep the Councils accounting records in

Code	Compliances	Description
		such manner as will enable: 35.1.2.1 the preparation and provision of statements that fairly present financial and other information; and 35.1.2.2 the financial statements of the Council to be conveniently and properly audited.
LGA 35.2	<b>Local Government Act 1999</b> 035. Accounting Records to be Kept	The power pursuant to Section 124(2) to determine the form or forms and the place or places (within the state) to keep the accounting records of the Council.
LGA 36.1	<b>Local Government Act 1999</b> 036. Internal Control Policies	The duty pursuant to Section 125 of the Act to ensure that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the Council to carry out its activities in an efficient and orderly manner, to achieve its objectives, to ensure adherence to management policies, to safeguard the Council's assets, and to secure (as far as possible) the accuracy and reliability of the Council's records.
LGA 37.1	<b>Local Government Act 1999</b> 037. Audit Committee	The power and duty pursuant to Section 126(1) of the Act to appoint an audit committee in accordance with Section 126(2) of the Act.
LGA 37.2	<b>Local Government Act 1999</b> 037. Audit Committee	If an audit committee is appointed by the Delegate or the Council, the power to determine the membership of any audit committee in accordance with Section 126(2) of the Act.
LGA 38.1	<b>Local Government Act 1999</b> 038. Financial Statements	The duty pursuant to Section 127(1) of the Act to prepare for each financial year: 38.1.1 financial statements and notes in accordance with standards prescribed by the regulations; and 38.1.2 other statements and documentation referring to the financial affairs of the Council required by the Regulations.
LGA 38.2	<b>Local Government Act 1999</b> 038. Financial Statements	The duty pursuant to Section 127(2) of the Act to ensure that the financial statements prepared for the Council pursuant to Section 127(1) of the Act: 38.2.1 are prepared as soon as is reasonably practicable after the end of the relevant financial year and in any event before the day prescribed by the Regulations; and 38.2.2 comply with standards and principles prescribed by the Regulations; and 38.2.3 include the information required by the Regulations.

Code	Compliances	Description
LGA 38.3	<b>Local Government Act 1999</b> 038. Financial Statements	The duty pursuant to Section 127(3) of the Act to submit for auditing by the Council's auditor the statements prepared for each financial year.
LGA 38.4	<b>Local Government Act 1999</b> 038. Financial Statements	The duty pursuant to Section 127(4) of the Act to submit a copy of the auditor's statements to the persons or bodies prescribed by the Regulations on or before the day prescribed by the Regulations.
LGA 38.5	<b>Local Government Act 1999</b> 038. Financial Statements	The duty pursuant to Section 127(5) of the Act to ensure that copies of the Council's audited statements are available for inspection (without charge) and purchase (on payment of a fee fixed by the Council) by the public at the principal office of the Council.
LGA 39.1	<b>Local Government Act 1999</b> 039. The Auditor	Not delegated - Section 128(2), (3), (4), (4a), (5), (6), (7) and (8).
LGA 39.2	<b>Local Government Act 1999</b> 039. The Auditor	Not delegated - Section 128(8).
LGA 39.3	<b>Local Government Act 1999</b> 039. The Auditor	The duty pursuant to Section 128(9) of the Act to ensure that the following information is included in the Council's annual report: 39.3.1 information on the remuneration payable to the Council's auditor for work performed during the relevant financial year, distinguishing between: 39.3.1.1 remuneration payable for the annual audit of the Council's financial statements; and 39.3.1.2 other remuneration; 39.3.2 if a person ceases to be the auditor of the Council during the relevant financial year, other than by virtue of the expiration of his or her term of appointment and is not being reappointed to the office - the reason or reasons why the appointment of the Council's auditor came to an end.
LGA 40.1	<b>Local Government Act 1999</b> 040. Conduct of Audit	The duty pursuant to Section 129(9) of the Act to ensure the opinions under Section 129(3) of the Act provided to Council under Section 129 of the Act accompany the financial statements of the Council.
LGA 41.1	<b>Local Government Act 1999</b>	Not delegated - Sections 130A(1) and (2).

Code	Compliances	Description
	041. Other Investigations	
LGA 41.2	<b>Local Government Act 1999</b> 041. Other Investigations	Not delegated - Section 130A(6).
LGA 42.1	<b>Local Government Act 1999</b> 042. Annual Report to be Prepared and Adopted	The duty pursuant to Section 131(1) of the Act and in accordance with Sections 131(2) and (3) of the Act, to prepare for consideration and adoption by the Council, on or before 30 November each year, an annual report relating to the operations of the Council for the financial year ending on the preceding 30 June.
LGA 42.2	<b>Local Government Act 1999</b> 042. Annual Report to be Prepared and Adopted	The duty pursuant to Section 131(2) and (3) of the Act to include in that report the material, and include specific reports on the matters, specified in Schedule 4 as amended from time to time by regulation.
LGA 42.3	<b>Local Government Act 1999</b> 042. Annual Report to be Prepared and Adopted	The duty pursuant to Section 131(4) of the Act to provide a copy of the annual report to each member of the Council.
LGA 42.4	<b>Local Government Act 1999</b> 042. Annual Report to be Prepared and Adopted	The duty pursuant to Section 131(5) of the Act to submit a copy of the annual report to: 42.4.1 the Presiding Member of both Houses of Parliament; and 42.4.2 to the persons or body prescribed by the Regulations, on or before the date determined under the Regulations.
LGA 42.5	<b>Local Government Act 1999</b> 042. Annual Report to be Prepared and Adopted	The power pursuant to Section 131(7) of the Act to provide to the electors for the area an abridged or summary version of the annual report.
LGA 42.6	<b>Local Government Act 1999</b> 042. Annual Report to be Prepared and Adopted	The duty pursuant to Section 131(8) of the Act to ensure that copies of Council's annual report are available for inspection (without charge) and purchase (on payment of a fee fixed by the Council) by the public at the principal office of the Council.
LGA 43.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 132(1) of the Act to ensure a member of the public is able: 43.1.1 to inspect a document referred to in Schedule 5 of the Act at the principal office of



Code	Compliances	Description
	043. Access to Public Documents	the Council during ordinary office hours without charge; and 43.1.2 to purchase a document referred to in Schedule 5 to the Act at the principal office of the Council during ordinary office hours for a fee fixed by the Council.
LGA 43.2	<b>Local Government Act 1999</b> 043. Access to Public Documents	The power pursuant to Section 132(2) of the Act to make a document available in electronic form for the purposes of Section 132(1)(a).
LGA 43.3	<b>Local Government Act 1999</b> 043. Access to Public Documents	The power and duty, pursuant to and in accordance with Section 132 (3) of the Act, to make the following documents available for inspection on a website determined by the Chief Executive Officer within a reasonable time after they are available at the principal office of the Council: 43.3.1 agendas for meetings of the Council or Council committees; 43.3.2 minutes of meetings of the Council or Council committees; 43.3.3 codes of conduct or codes of practice adopted by the Council under this Act or the Local Government (Elections) Act 1999; 43.3.4 the Council's contract and tenders policies, public consultation policy and order-making policies; 43.3.5 the Council's draft annual business plan, annual business plan (as adopted by the council) and the summary of the annual business plan required under Part 2 of this Chapter; 43.3.6 the Council's budget (as adopted by the Council for a particular year); 43.3.7 a list of fees and charges imposed by the Council under this Act; 43.3.8 by-laws made by the Council and any determination in respect of a by-law made under Section 246(3)(e) of the Act; 43.3.9 procedures for the review of decisions established by the Council under Part 2 of Chapter 13; 43.3.10 the audited financial statements of the Council; 43.3.11 the annual report of the Council; 43.3.12 the Council's most recent information statement under the Freedom of Information Act 1991, unless the Council provides it as part of the annual report of the Council.
LGA 44.1	<b>Local Government Act 1999</b> 044. Related Administrative Standards	The power and duty pursuant to Section 132A of the Act to ensure that appropriate policies, practices and procedures are implemented and maintained in order: 44.1.2 to ensure compliance with any statutory requirements; and 44.1.2 to achieve and maintain standards of good public administration.
LGA 45.1	<b>Local Government Act 1999</b>	Subject to the Act, the power pursuant to Section 133 of the Act to obtain funds as permitted under the Act or another Act

Code	Compliances	Description
	045. Sources of Funds	and as may otherwise be appropriate in order to carry out the Council's functions under the Act or another Act.
LGA 46.1	<b>Local Government Act 1999</b> 046. Ability of a Council to Give Security	The power pursuant to Section 135(1) of the Act and subject to Section 135(2) of the Act to provide various forms of security, including: 46.1.1 guarantees (including guarantees relating to the liability of a subsidiary of the Council); 46.1.2 debentures charged on the general revenue of the Council (including to support a guarantee provided under Section 135(1) of the Act); 46.1.3 bills of sale, mortgages or other charges (including to support a guarantee provided under Section 135(1)(a) of the Act.
LGA 46.2	<b>Local Government Act 1999</b> 046. Ability of a Council to Give Security	The power and duty pursuant to Section 135(2) of the Act, if the Council or the Delegate proposes to issue debentures on the general revenue of the Council to: 46.2.1 assign a distinguishing classification to the debentures to be included in the issue so as to distinguish them from those included or to be included in previous or subsequent issues; and 46.2.2 if the debentures are being offered generally to members of the public, appoint a trustee for the debenture holders.
LGA 47.1	<b>Local Government Act 1999</b> 047. Expenditure of Funds	The power pursuant to Section 137 of the Act to expend the Council's approved budgeted funds, subject to the Council's policies, procedures and guidelines, and any Act, in the exercise, performance or discharge of the Council's powers, functions or duties under the Local Government Act 1999 or any other Act. Note, sub-delegations are defined in Council's Procurement Policy and associated guidelines.
LGA 48.1	<b>Local Government Act 1999</b> 048. Investment Powers	The power pursuant to Section 139(1) of the Act to invest money under the Council's control.
LGA 48.2	<b>Local Government Act 1999</b> 048. Investment Powers	The duty pursuant to Section 139(2) of the Act in exercising the power of investment, to: 48.2.1 exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and 48.2.2 avoid investments that are speculative or hazardous in nature.
LGA 48.3	<b>Local Government Act 1999</b>	The duty pursuant to Section 139(3) of the Act to take into account when exercising the power of investment, so far as is

Code	Compliances	Description
	048. Investment Powers	appropriate in the circumstances and without limiting the matters which may be taken into account, the following matters: 48.3.1 the purposes of the investment; 48.3.2 the desirability of diversifying Council investments; 48.3.3 the nature of and risk associated with existing Council investments; 48.3.4 the desirability of maintaining the real value of the capital and income of the investment; 48.3.5 the risk of capital or income loss or depreciation; 48.3.6 the potential for capital appreciation; 48.3.7 the likely income return and the timing of income return; 48.3.8 the length of the term of a proposed investment; 48.3.9 the period for which the investment is likely to be required; 48.3.10 the liquidity and marketability of a proposed investment during, and on determination of, the term of the investment; 48.3.11 the aggregate value of the assets of the Council; 48.3.12 the likelihood of inflation affecting the value of a proposed investment; 48.3.13 the costs of making a proposed investment; 48.3.14 the results of any review of existing Council investments.
LGA 48.4	<b>Local Government Act 1999</b> 048. Investment Powers	Subject to the matters specified in Section 139(3) of the Act, the power pursuant to Section 139(4) of the Act, so far as may be appropriate in the circumstances, to have regard to: 48.4.1 the anticipated community benefit from an investment; and 48.4.2 the desirability of attracting additional resources into the local community.
LGA 48.5	<b>Local Government Act 1999</b> 048. Investment Powers	The power pursuant to Section 139(5) of the Act to obtain and consider independent and impartial advice about the investment of funds or the management of the Council's investments from the person whom the Delegate reasonably believes to be competent to give the advice.
LGA 49.1	<b>Local Government Act 1999</b> 049. Review of Investment	The duty pursuant to Section 140 of the Act to review the performance (individually and as a whole) of the Council's investments, at least once in each year and the duty to report to the Council on the outcome of the review.
LGA 50.1	<b>Local Government Act 1999</b> 050. Gifts to a Council	Within the confines of Section 44(3) of the Act: 50.1.1 the power pursuant to Section 141(1) of the Act to accept a gift made to the Council; 50.1.2 the power pursuant to Section 141(2) of the Act to carry out the terms of any trust (if any) that affects a gift to Council; 50.1.3 the power pursuant to

Code	Compliances	Description
		Section 141(3) of the Act to apply to the Supreme Court for an order varying the terms of a trust for which the Council has been constituted a trustee; 50.1.4 where a variation is sought in the terms of a trust, the duty pursuant to Section 141(4) of the Act to give notice describing the nature of the variation by public notice and in any other such manner as may be directed by the Supreme Court; and 50.1.5 the duty pursuant to Section 141(6) of the Act to publish a copy of any order of the Supreme Court to vary the terms of the trust, in the Gazette, within 28 days after that order is made.
LGA 51.1	<b>Local Government Act 1999</b>  051. Duty to Insure Against Liability	The duty pursuant to Section 142 of the Act to take out and maintain insurance to cover the Council's civil liabilities at least to the extent prescribed by the Regulations.
LGA 52.1	<b>Local Government Act 1999</b>  052. Writing off Bad Debts	The power pursuant to Section 143(1) of the Act to write off any debts owed to the Council: 52.1.1 if the Council has no reasonable prospect of recovering the debts; or 52.1.2 if the costs of recovery are likely to equal or exceed the amount to be recovered, up to and including an amount of \$20,000 in respect of any one debt.
LGA 52.2	<b>Local Government Act 1999</b>  052. Writing off Bad Debts	The duty pursuant to Section 143(2) of the Act to ensure that no debt is written off unless the Chief Executive Officer has certified: 52.2.1 reasonable attempts have been made to recover the debt; or 52.2.2 the costs of recovery are likely to equal or exceed the amount to be recovered.
LGA 53.1	<b>Local Government Act 1999</b>  053. Recovery of Amounts Due to Council	The power pursuant to Section 144(1) of the Act to recover as a debt, by action in a Court of competent jurisdiction, any fee, charge, expense or other amount recoverable from a person or payable by a person under this or another Act.
LGA 53.2	<b>Local Government Act 1999</b>  053. Recovery of Amounts Due to Council	The power pursuant to Section 144(2), (3) and (4) of the Act to recover any fee, charge, expense or other amount as if it were a rate declared on the property, after giving at least 14 days notice requiring payment, where the fee, charge, expense or other amount payable to the Council relates to something done in respect of rateable or other property.
LGA 54.1	<b>Local Government Act 1999</b>	The power and duty pursuant to Section 148(2) of the Act to make decisions about the division of land and the aggregation

Code	Compliances	Description
	054. Land Against Which Rates May be Assessed.	of land for the purposes of Section 148(1) of the Act fairly and in accordance with principles and practices that apply on a uniform basis across the area of the Council.
LGA 55.1	<b>Local Government Act 1999</b> 055. Basis of Rating	Before the Council: 55.1.1 changes the basis of the rating of any land (including by imposing differential rates on land that has not been differentially rated in the preceding financial year, or by no longer imposing differential rates on land that has been differentially rated in the preceding financial year); or 55.1.2 changes the basis on which land is valued for the purposes of rating; or 55.1.3 changes the imposition of rates on land by declaring or imposing a separate rate, service rate or service charge on any land; the power and duty pursuant to Section 151(5)(d) and (e) of the Act to: 55.1.4 prepare a report on the proposed change in accordance with Section 151(6) of the Act; and 55.1.5 follow the relevant steps set out in its public consultation policy in accordance with Section 151(7) of the Act.
LGA 55.2	<b>Local Government Act 1999</b> 055. Basis of Rating	The duty pursuant to Section 151(8) of the Act to ensure that copies of the report required under Section 151(5)(d) of the Act are available at the meeting held under Section 151(7)(a)(i) of the Act, and for inspection (without charge) and purchase (on payment of a fee fixed by the Council) at the principal office of the Council at least 21 days before the end of the period for public consultation.
LGA 56.1	<b>Local Government Act 1999</b> 056. General Rates	The power pursuant to Section 152(2)(d) and (3) of the Act to determine, on application, if two or more pieces of rateable land within the area of the Council constitute a single farm enterprise.
LGA 57.1	<b>Local Government Act 1999</b> 057. Service Rates and Service Charges	The duty pursuant to Section 155(6) of the Act, subject to Section 155(7) of the Act, to apply any amounts held in a reserve established in connection with the operation of Section 155(5) of the Act for purposes associated with improving or replacing Council assets for the purposes of the relevant prescribed service.
LGA 57.2	<b>Local Government Act 1999</b>	The power pursuant to Section 155(7) of the Act, if a prescribed service under Section 155(6) of the Act is, or is to be, discontinued, to apply any excess funds held by the Council for the purposes of the service (after taking into

Code	Compliances	Description
	057. Service Rates and Service Charges	account any expenses incurred or to be incurred in connection with the prescribed service) for another purpose specifically identified in the Council's annual business plan as being the purpose for which the funds will now be applied.
LGA 58.1	<b>Local Government Act 1999</b> 058. Basis of Differential Rates	The power pursuant to Section 156(3), (9), (10), (11) of the Act to attribute the use of the land for any basis for a differential rate and to decide objections to any of those attributions.
LGA 58.2	<b>Local Government Act 1999</b> 058. Basis of Differential Rates	The power and duty pursuant to Section 156(14a) of the Act, before the Council changes from declaring differential rates in relation to any land on the basis of a differentiating factor under either paragraphs (a), (b) or (c) of Section 156(1) of the Act to a differentiating factor under another of those paragraphs, to - 58.2.1 prepare a report on the proposed change in accordance with Section 156(14b) of the Act; and 58.2.2 follow the relevant steps set out in its public consultation policy in accordance with Section 156(14d) of the Act.
LGA 58.3	<b>Local Government Act 1999</b> 058. Basis of Differential Rates	The duty pursuant to Section 156(14e) of the Act to ensure that copies of the report required under Section 156(14a)(a) of the Act are available at the meeting held under Section 156(14d)(a)(i); and for inspection (without charge) and purchase (on payment of a fee fixed by the Council) at the principal office of the Council at least 21 days before the end of the period for public consultation.
LGA 59.1	<b>Local Government Act 1999</b> 059. Notice of Differentiating Factors	If the Council declares differential rates, the duty pursuant to Section 157 of the Act in each rates notice, to specify the differentiating factor or combination of factors that governs the calculation of rates on the land to which the account relates.
LGA 60.1	<b>Local Government Act 1999</b> 060. Preliminary	The power pursuant to Section 159(1) of the Act to determine the manner and form and such information as the Delegate may reasonably require, for a person or body to apply to the Council to determine if grounds exist for the person or body to receive a rebate of rates.

Code	Compliances	Description
LGA 60.2	<b>Local Government Act 1999</b> 060. Preliminary	The power pursuant to Section 159(3) to grant a rebate of rates if satisfied that it is appropriate to do so (whether on application or on the Delegate's own initiative).
LGA 60.3	<b>Local Government Act 1999</b> 060. Preliminary	The power pursuant to Section 159(4) of the Act to increase the rebate on the Delegate's initiative, if a rebate specifically fixed by Division 5 Chapter 10 of the Act is less than 100%.
LGA 60.4	<b>Local Government Act 1999</b> 060. Preliminary	The power pursuant to Section 159(10) of the Act to determine, for proper cause, that an entitlement to a rebate of rates in pursuance of Division 5 no longer applies.
LGA 61.1	<b>Local Government Act 1999</b> 061. Rebate of Rates - Community Services	The power pursuant to Section 161(1) and (3) of the Act to grant a rebate of more than 75% of the rates on land being predominantly used for service delivery or administration (or both) by a community service organisation, where that organisation: 61.1.1 is incorporated on a not-for-profit basis for the benefit of the public; and 61.1.2 provides community services without charge or for charge that is below the cost to the body of providing their services; and 61.1.3 does not restrict its services to persons who are members of the body.
LGA 62.1	<b>Local Government Act 1999</b> 062. Rebate of Rates - Educational Purposes	The power pursuant to Section 165(1) and (2) of the Act to grant a rebate of rates at more than 75% on land: 62.1.1 occupied by a Government school under a lease or license and being used for educational purposes; or 62.1.2 occupied by non-Government school registered under the Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes; or 62.1.3 land being used by University or University College to provide accommodation and other forms of support for students on a not-for-profit basis.
LGA 63.1	<b>Local Government Act 1999</b> 063. Discretionary Rebate of Rates	The duty pursuant to Section 166(1a) of the Act to take into account, in deciding an application for a rebate under Section 166(1)(d), (e), (f), (g), (h), (i) or (j): 63.1.1 the nature and extent of the Council's services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area; and 63.1.2 the community need that is being met by activities being carried out on the land for which the rebate is sought; and 63.1.3 the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons;

Code	Compliances	Description
		63.1.4 any other matter considered relevant by the Council or the Delegate.
LGA 63.2	<b>Local Government Act 1999</b>  063. Discretionary Rebate of Rates	The power pursuant to Section 166(1), (2) and (4) of the Act and taking into account Section 166(1a) of the Act and in accordance with Section 166(3b) of the Act to grant a rebate of rates or service charges on such conditions as the Delegate sees fit and such rebate may be up to and including 100% of the relevant rates or service charge, in accordance with the following provisions: 63.2.1 Not delegated - Section 166(1)(a); 63.2.2 Not delegated - Section 166(1)(b); 63.2.3 Not delegated - Section 166(1)(c); 63.2.4 where the land is being used for educational purposes; 63.2.5 where the land is being used for agricultural, horticultural or floricultural exhibitions; 63.2.6 where the land is being used for a hospital or health centre; 63.2.7 where the land is being used to provide facilities or services for children or young persons; 63.2.8 where the land is being used to provide accommodation for the aged or disabled; 63.2.9 where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1997 (Commonwealth) or a day therapy centre; 63.2.10 where the land is being used by an organisation which, in the opinion of the Delegate, provides a benefit or a service to the local community; 63.2.11 where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment; 63.2.12 where the rebate is considered by the Delegate to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer in circumstances prescribed by the Act; 63.2.13 where the rebate is considered by the Delegate to be appropriate to provide relief in order to avoid circumstances prescribed by the Act; 63.2.14 Not delegated - Section 166(1)(n); or 63.2.15 Not delegated - Section 166(1)(o).
LGA 63.3	<b>Local Government Act 1999</b>  063. Discretionary Rebate of Rates	Not delegated - Section 166(3).
LGA 63.4	<b>Local Government Act 1999</b>  063. Discretionary Rebate of Rates	The power pursuant to Section 166(3a) of the Act to grant a rebate of rates or charges under Section 166(1)(l) of the Act for a period exceeding 1 year but not exceeding 3 years.



Code	Compliances	Description
LGA 64.1	<b>Local Government Act 1999</b>  064.Valuation of Land for the Purposes of Rating	Not delegated - Section 167(1).
LGA 64.2	<b>Local Government Act 1999</b>  064.Valuation of Land for the Purposes of Rating	Not delegated - Section 167(2)
LGA 64.3	<b>Local Government Act 1999</b>  064.Valuation of Land for the Purposes of Rating	The duty pursuant to Section 167(6) of the Act to publish a notice of the adoption of valuations in the Gazette, within 21 days after the date of the adoption.
LGA 65.1	<b>Local Government Act 1999</b>  065. Valuation of Land	Not delegated - Section 168(1).
LGA 65.2	<b>Local Government Act 1999</b>  065. Valuation of Land	The duty pursuant to Section 168(2) of the Act to furnish to the Valuer-General any information requested by the Valuer General for the purposes of valuing land within the area of the Council.
LGA 65.3	<b>Local Government Act 1999</b>  065. Valuation of Land	The power and duty pursuant to Section 168(3)(b) and (c) of the Act to enter a valuation in the assessment record, as soon as practicable after the valuation has been made and to give notice of the valuation to the principal ratepayer in accordance with the Regulations.
LGA 66.1	<b>Local Government Act 1999</b>  066. Objections to Valuations Made by Council	The duty pursuant to Section 169(1), (2), (3), (4) and (5) of the Act to refer an objection to a valuation of land to the valuer who made the valuation and to request the valuer to reconsider the valuation, where: 66.1.1 the objection does not involve a question of law; and 66.1.2 the objection is made in writing (setting out a full and detailed statement of the grounds on which the objection is based); and 66.1.3 is made within 60 days after the date of service of the notice of the valuation to which the objection relates (unless the Delegate, in his/her discretion, allows an extension of time for making the objection).

Code	Compliances	Description
LGA 66.2	<b>Local Government Act 1999</b> 066. Objections to Valuations Made by Council	The power pursuant to Section 169(3)(b) of the Act to grant an extension of time for making an objection to a valuation of land.
LGA 66.3	<b>Local Government Act 1999</b> 066. Objections to Valuations Made by Council	The duty pursuant to Section 169(7) of the Act to give the objector written notice of the outcome of the reconsideration of the objection.
LGA 66.4	<b>Local Government Act 1999</b> 066. Objections to Valuations Made by Council	The duty pursuant to and in accordance with Section 169(8) and (9) of the Act to refer the valuation to the Valuer-General for further review, if the objector remains dissatisfied with the valuation and requests such further review, provided the request is: 66.4.1 in the prescribed manner and form; 66.4.2 made within 21 days after the objector receives notice of the outcome of his or her initial objection; and 66.4.3 accompanied by the prescribed fee.
LGA 66.5	<b>Local Government Act 1999</b> 066. Objections to Valuations Made by Council	The power pursuant to Section 169(15)(b) of the Act to apply to SACAT for a review of the decision of a valuer after a further review on a request under Section 169(8) of the Act, in accordance with Section 169(15a) of the Act.
LGA 67.1	<b>Local Government Act 1999</b> 067. Notice of Declaration of Rates	The duty pursuant to Section 170 of the Act to ensure the notice of declaration of a rate or service charge is published in the Gazette and in a newspaper circulating in the area within 21 days after the date of the declaration.
LGA 68.1	<b>Local Government Act 1999</b> 068. Alterations to Assessment Record	Not delegated - 173(3) and (5).
LGA 68.2	<b>Local Government Act 1999</b> 068. Alterations to Assessment Record	The duty pursuant to Section 173(6) of the Act to give a person written notice of Council's decision on a review of a decision of the Chief Executive Officer concerning alteration of the assessment record.
LGA 69.1	<b>Local Government Act 1999</b> 069. Inspection of Assessment Record	The duty pursuant to Section 174(1) and (2) of the Act to ensure that the assessment record is available for inspection and purchase of an entry (on payment of a fee fixed by the

Code	Compliances	Description
		Council), by the public at the principal office of the Council during ordinary office hours.
LGA 70.1	<b>Local Government Act 1999</b> 070. Liability for Rates	The power pursuant to Section 178(3) of the Act and subject to Section 178(9) of the Act to recover rates as a debt from: 70.1.1 the principal ratepayer; or 70.1.2 any other person (not being a principal ratepayer) who is an owner or occupier of the land; or 70.1.3 any other person who was at the time of the declaration of the rates an owner or occupier of the land.
LGA 70.2	<b>Local Government Act 1999</b> 070. Liability for Rates	The power pursuant to Section 178(4) of the Act by written notice to a lessee or a licensee of land in respect of which rates have fallen due, to require him or her to pay to the Council rent or other consideration payable under the lease or a licence in satisfaction of any liability for rates.
LGA 70.3	<b>Local Government Act 1999</b> 070. Liability for Rates	Where a notice under Section 178(4) of the Act is given to a lessee or a licensee of land, the power pursuant to Section 178(5) of the Act to make and give notice of an additional charge of 5% of the amount in arrears, as payable and recoverable as part of the debt for unpaid rates.
LGA 70.4	<b>Local Government Act 1999</b> 070. Liability for Rates	The power pursuant to Section 178(6) of the Act to remit the charge of 5% of the amount in arrears payable under the Act in whole or in part.
LGA 71.1	<b>Local Government Act 1999</b> 071. Liability for Rates if Land is Not Rateable for the Whole of the Financial Year	The power pursuant to Section 179(2) of the Act to adopt a valuation of land that has become rateable after the adoption of valuations by the Council for the relevant financial year.
LGA 71.2	<b>Local Government Act 1999</b> 071. Liability for Rates if Land is Not Rateable for the Whole of the Financial Year	The duty pursuant to Section 179(5) of the Act to refund to the principal ratepayer an amount proportionate to the remaining part of the financial year, if land ceases to be rateable during the course of a financial year and the rates have been paid.
LGA 72.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 180(1) of the Act and in accordance with Section 180(2) of the Act to send to the principal ratepayer or, in the case of a service charge, the

Code	Compliances	Description
	072. Service of Rate Notice	owner or occupier of the relevant land, a rates notice, as soon as practicable after: 72.1.1 the declaration of a rate; or 72.1.2 the imposition of a service charge; or 72.1.3 a change in the rates liability of land.
LGA 73.1	<b>Local Government Act 1999</b> 073. Payment of Rates - General Principles	Not delegated - 181(2).
LGA 73.2	<b>Local Government Act 1999</b> 073. Payment of Rates - General Principles	Not delegated - Section 181(3).
LGA 73.3	<b>Local Government Act 1999</b> 073. Payment of Rates - General Principles	The power pursuant to Section 181(4)(b) of the Act to agree with the principal ratepayer that rates will be payable in such instalments falling due on such days as may be specified in the agreement and in that event, the ratepayer's rates will then be payable accordingly.
LGA 73.4	<b>Local Government Act 1999</b> 073. Payment of Rates - General Principles	The duty pursuant to Section 181(5) of the Act in relation to each instalment of rates to send a rates notice to the principal ratepayer shown in the assessment record in respect of the land setting out in accordance with Sections 181(6) and (7) of the Act: 73.4.1 the amount of the instalment; and 73.4.2 the date on which the instalment falls due, or in the case where payment is to be postponed under another provision of the Act, the information prescribed by the Regulations.
LGA 73.5	<b>Local Government Act 1999</b> 073. Payment of Rates - General Principles	The power pursuant to Section 181(7a) of the Act where the Council has entered into an agreement with a principal ratepayer under Section 181(4)(b) of the Act, as part of the agreement, to vary the periods for the provision of a notice under Section 181(7) of the Act.
LGA 73.6	<b>Local Government Act 1999</b> 073. Payment of Rates - General Principles	The power pursuant to Section 181(9) of the Act to remit any amount payable under Section 181(8) of the Act in whole or in part.

Code	Compliances	Description
LGA 73.7	<b>Local Government Act 1999</b>  073. Payment of Rates - General Principles	Not delegated - Section 181(11).
LGA 73.8	<b>Local Government Act 1999</b>  073. Payment of Rates - General Principles	The power pursuant to Section 181(12)(b) of the Act to impose a surcharge or administrative levy not exceeding 1% of the rates payable in a particular financial year with respect to the payment of rates by instalments under Section 181(4)(b) of the Act.
LGA 73.9	<b>Local Government Act 1999</b>  073. Payment of Rates - General Principles	The power pursuant to Section 181(13) and subject to Section 44(3)(b) of the Act in relation to the payment of separate rates or service rates, by written notice incorporated in a notice for the payment of those rates sent to the principal ratepayer shown in the assessment record in respect of the land at the address shown in the assessment record, at least 30 days before an amount is payable in respect of the rates for a particular financial year, to impose a requirement that differs from the requirements of Section 181 of the Act.
LGA 73.10	<b>Local Government Act 1999</b>  073. Payment of Rates - General Principles	Not delegated - Section 181(15).
LGA 74.1	<b>Local Government Act 1999</b>  074. Remission and Postponement of Payment of Rates	The power pursuant to Section 182(1) of the Act to decide on the application of a ratepayer that payment of rates in accordance with the Act would cause hardship and, if so, to: 74.1.1 postpone payment in whole or in part for such period as the Delegate thinks fit; or 74.1.2 remit the rates in whole or in part.
LGA 74.2	<b>Local Government Act 1999</b>  074. Remission and Postponement of Payment of Rates	The power pursuant to Section 182(2) of the Act on a postponement of rates: 74.2.1 to grant the postponement on condition that the ratepayer pay interest on the amount affected by the postponement at a rate fixed by the Delegate (but not exceeding the cash advance debenture rate); 74.2.2 to grant the postponement on other conditions determined by the Delegate; and 74.2.3 to revoke the postponement, at the Delegate's discretion (in which case the Delegate must give the ratepayer at least 30 days written notice of the revocation

Code	Compliances	Description
		before taking action to recover rates affected by the postponement).
LGA 74.3	<b>Local Government Act 1999</b> 074. Remission and Postponement of Payment of Rates	Not delegated - Section 182(3).
LGA 74.4	<b>Local Government Act 1999</b> 074. Remission and Postponement of Payment of Rates	The power pursuant to Section 182(4) of the Act to grant other or additional remissions of rates on the same basis as applies under the Rates and Land Tax Remission Act 1986 (such remissions will be in addition to the remissions that are available under that Act).
LGA 74.5	<b>Local Government Act 1999</b> 074. Remission and Postponement of Payment of Rates	The power pursuant to Section 182(5) of the Act to require a ratepayer who claims to be entitled to a remission of rates by virtue of a determination under Section 182(4) of the Act to provide evidence to the satisfaction of the Delegate verifying that entitlement.
LGA 74.6	<b>Local Government Act 1999</b> 074. Remission and Postponement of Payment of Rates	The power pursuant to Section 182(6) of the Act to revoke a determination under Section 182(4) of the Act at any time (but the revocation will not effect an entitlement to remission in relation to rates declared before the revocation takes effect).
LGA 75.1	<b>Local Government Act 1999</b> 075. Postponement of Rates - Seniors	The power pursuant to Section 182A(2) of the Act to require that an application pursuant to Section 182A(1) of the Act be accompanied by such information as the Delegate may reasonably require.
LGA 75.2	<b>Local Government Act 1999</b> 075. Postponement of Rates - Seniors	The power pursuant to Section 182A(3) of the Act, on an application for a postponement of the payment of the prescribed proportion of rates for the current or future financial made in accordance with Sections 182A(1) and (2) of the Act to: 75.2.1 reject an application for the postponement of rates; or 75.2.2 impose conditions on the postponement of rates but only in accordance with the Regulations.
LGA 76.1	<b>Local Government Act 1999</b>	The power and the duty to apply monies received or recovered in respect of rates pursuant to and in accordance with Section 183 of the Act.

Code	Compliances	Description
	076. Application of Money in Respect of Rates	
LGA 77.1	<b>Local Government Act 1999</b>	Not delegated - Section 184(1).
	077. Sale of Land for Non-Payment of Rates	
LGA 77.2	<b>Local Government Act 1999</b>	The duty pursuant to Section 184(2) of the Act before selling land for non-payment of rates, to send a notice to the principal ratepayer at the address appearing in the assessment record: 77.2.1 stating the period for which the rates have been in arrears; and 77.2.2 stating the amount of the total liability for rates presently outstanding in relation to the land; and 77.2.3 stating that if that amount is not paid in full within 1 month of service of the notice (or such longer time as the Delegate may allow), the Council intends to sell the land for non-payment of rates.
LGA 77.3	<b>Local Government Act 1999</b>	The duty pursuant to Section 184(3) of the Act to send a copy of a notice sent to a principal ratepayer under Section 184(2) of the Act: 77.3.1 to any owner of the land who is not the principal ratepayer; and 77.3.2 to any registered mortgagee of the land; and 77.3.3 if the land is held from the Crown under a lease, licence or agreement to purchase, to the Minister who is responsible for the administration of the Crown Lands Act 1929.
LGA 77.4	<b>Local Government Act 1999</b>	If: 77.4.1 the Delegate cannot, after making reasonable enquiries, ascertain the name and address of a person to whom a notice is to be sent under Section 184(2) or (3) of the Act; or 77.4.2 the Delegate considers that it is unlikely that a notice sent under Section 184(2) or (3) of the Act would come to the attention of the person to whom it is to be sent, the power pursuant to Section 184(4) of the Act to effect service of the notice by: 77.4.3 placing a copy of the notice in a newspaper circulating throughout the State; and 77.4.4 leaving a copy of the notice in a conspicuous place on the land.
LGA 77.5	<b>Local Government Act 1999</b>	Not delegated - Section 184(5).

Code	Compliances	Description
	077. Sale of Land for Non-Payment of Rates	
LGA 77.6	<b>Local Government Act 1999</b> 077. Sale of Land for Non-Payment of Rates	The duty pursuant to Section 184(6) and (7) of the Act to conduct the sale of land for non-payment of rates by public auction and the power to set the reserve price for the purposes of the auction, except in the case of land held from the Crown under a lease, licence or agreement to purchase, unless the Minister responsible for the administration of the Crown Lands Act 1929 grants consent to sale by public auction.
LGA 77.7	<b>Local Government Act 1999</b> 077. Sale of Land for Non-Payment of Rates	The duty pursuant to Section 184(8) of the Act to advertise the auction of land under Section 184 of the Act on at least 2 separate occasions in a newspaper circulating throughout the State.
LGA 77.8	<b>Local Government Act 1999</b> 077. Sale of Land for Non-Payment of Rates	The duty pursuant to Section 184(9) of the Act to call off the auction, if before the date of such an auction, the outstanding amount and the costs incurred by the Council in proceeding under this Section are paid to the Council.
LGA 77.9	<b>Local Government Act 1999</b> 077. Sale of Land for Non-Payment of Rates	The power pursuant to Section 184(10) of the Act to sell the land by private contract for the best price that can be reasonably obtained, if an auction fails or an auction is not held because the land is held from the Crown under a lease, licence or agreement to purchase.
LGA 77.10	<b>Local Government Act 1999</b> 077. Sale of Land for Non-Payment of Rates	The power and duty to apply monies received by the Council in respect of the sale of land for non-payment of rates pursuant to and in accordance with Section 184(11) of the Act.
LGA 77.11	<b>Local Government Act 1999</b> 077. Sale of Land for Non-Payment of Rates	The duty pursuant to Section 184(12) of the Act to make reasonable enquiries to find the owner of land to be sold for non-payment of rates and where the owner cannot be found, the power to deal with the amount payable to the owner as unclaimed money under the Unclaimed Moneys Act 1981.
LGA 78.1	<b>Local Government Act 1999</b>	If an objection, review or appeal in respect of a valuation of land results in the alteration of a valuation or of a decision to attribute a particular land use to land, and a due adjustment is



Code	Compliances	Description
	078. Objection, Review or Appeal	made, the power pursuant to Section 186(2) of the Act and subject to Section 186(3), (4) and (5) of the Act: 78.1.1 to refund or credit the overpaid amount against future liabilities for rates on the land subject to the rates; or 78.1.2 to recover an additional amount payable on account of an alteration of the value as arrears after at least 30 days have expired from the date on which notification of the alteration is given to the person who initiated the objection, review or appeal.
LGA 79.1	<b>Local Government Act 1999</b> 079. Certificate of Liabilities	The power pursuant to Section 187(1) of the Act to issue a certificate, on application by or on behalf of a person who has an interest in land within the area, stating that: 79.1.1 the amount of any liability for rates or charges on the land imposed under Part 1 of Chapter 10 or Schedule 1B of the Act (including rates and charges under Part 1 of Chapter 10 or Schedule 1B of the Act that have not yet fallen due for payment, and outstanding interest or fines payable in respect of rates and charges under Part 1 of Chapter 10 or Schedule 1B of the Act); and 79.1.2 any amount received on account of rates or charges on the land imposed under this part, that is held in credit against future liabilities for rates or charges in relation to the land.
LGA 80.1	<b>Local Government Act 1999</b> 080. Investigation By Ombudsman	The duty pursuant to Section 187B(6) of the Act if the Ombudsman's report prepared pursuant to Section 187B(3) of the Act makes any recommendations as to action that should be taken by the Council, to within 2 months after receipt of that report, provide a written response to: 80.1.1 the Ombudsman; and 80.1.2 if relevant, the person who made the complaint.
LGA 80.2	<b>Local Government Act 1999</b> 080. Investigation By Ombudsman	The power pursuant to Section 187B(7) of the Act to grant a rebate or remission of any rate or service charge, or of any charge, fine or interest under Part 1 of Chapter 10 of the Act, if the Ombudsman recommends that the Council do so on the ground of special circumstances pertaining to a particular ratepayer.
LGA 81.1	<b>Local Government Act 1999</b> 081. Fees and Charges	The power pursuant to Section 188(1) and (2) of the Act to impose fees and charges: 81.1.1 for the use of any property or facility owned, controlled, managed or maintained by the Council; 81.1.2 for services supplied to a person at his or her request; 81.1.3 for carrying out work at a person's request;

Code	Compliances	Description
LGA 81.2	<b>Local Government Act 1999</b>  081. Fees and Charges	The power pursuant to Section 188(3) of the Act to provide for: 81.2.1 specific fees and charges; 81.2.2 maximum fees and charges and minimum fees and charges; 81.2.3 annual fees and charges; 81.2.4 the imposition of fees or charges according to specified factors;
LGA 81.2A	<b>Local Government Act 1999</b>  081. Fees and Charges	The power pursuant to Section 188(3) of the Act to provide for: 81.2A.1 the variation of fees or charges according to specified factors in respect of fees and charges set under Section 188(1)(a) - (c) of the Act inclusive; and 81.2A.2 the reduction, waiver or refund, in whole or in part, of any fees and charges.
LGA 81.3	<b>Local Government Act 1999</b>  081. Fees and Charges	The power pursuant to Section 188(5) of the Act to fix, vary or revoke those fees and charges set under Section 188(1)(a), (b) and (c) of the Act.
LGA 81.4	<b>Local Government Act 1999</b>  081. Fees and Charges	The duty pursuant to Section 188(6) of the Act to keep a list of fees and charges imposed under this Section on public display during ordinary office hours at the principal office of the Council.
LGA 81.5	<b>Local Government Act 1999</b>  081. Fees and Charges	The duty pursuant to Section 188(7) of the Act to, if the Council fixes or varies a fee imposed under this Section, update the list referred to in Section 188(6) of the Act and take reasonable steps to bring the fee or charge, or variation of the fee or charge, to the notice of persons who may be affected.
LGA 82.1	<b>Local Government Act 1999</b>  082. Acquisition of Land by Agreement	Not delegated - Section 190.
LGA 83.1	<b>Local Government Act 1999</b>  083. Compulsory Acquisition of Land	Not delegated - Section 191(1).
LGA 83.2	<b>Local Government Act 1999</b>  083. Compulsory Acquisition of Land	Not delegated - Section 191(2).

Code	Compliances	Description
LGA 84.1	<b>Local Government Act 1999</b> 084. Assumption of Care, Control and Management of Land	Not delegated - Section 192(1).
LGA 84.2	<b>Local Government Act 1999</b> 084. Assumption of Care, Control and Management of Land	The duty pursuant to Section 192(4) of the Act to immediately cause a copy of a resolution under Section 192(1) of the Act to assume the care, control and management of land to be published in the Gazette.
LGA 85.1	<b>Local Government Act 1999</b> 085. Classification	The duty pursuant to Section 193(6) of the Act to give notice in the Gazette of a resolution: 85.1.1 to exclude land from classification as community land under Section 193(4) of the Act; or 85.1.2 to classify as community land, land that had previously been excluded from classification as such under Section 193(5) of the Act.
LGA 86.1	<b>Local Government Act 1999</b> 086. Revocation of Classification of Land as Community Land	The duty pursuant to Section 194(2) of the Act before the Council revokes the classification of land as community land to: 86.1.1 prepare and make publicly available a report on the proposal containing: 86.1.1.1 a summary of reasons for the proposal; and 86.1.1.2 a statement of any dedication, reservation or trust to which the land is subject; and 86.1.1.3 a statement of whether revocation of the classification is proposed with a view to sale or disposal of the land and, if so, details of any Government assistance given to acquire the land and the statement of how the Council proposes to use the proceeds; and 86.1.1.4 an assessment of how implementation of the proposal would affect the area and the local community; and 86.1.1.5 if the Council is not the owner of the land, a statement of any requirements made by the owner of the land as a condition of approving the proposed revocation of the classification; and 86.1.2 follow the relevant steps set out in the Council's public consultation policy.
LGA 86.2	<b>Local Government Act 1999</b> 086. Revocation of Classification of Land as Community Land	After complying with the requirements of Section 194(2) of the Act, the duty pursuant to Section 194(3) of the Act to prepare a report on all submissions made on it as part of the public consultation process.

Code	Compliances	Description
LGA 86.3	<b>Local Government Act 1999</b>  086. Revocation of Classification of Land as Community Land	Not delegated - Section 194(4).
LGA 87.1	<b>Local Government Act 1999</b>  087. Effect of Revocation of Classification	If it appears from the Register Book that the land is subject to a dedication, reservation or trust, other than a dedication, reservation or trust under the Crown Lands Act 1929, the duty pursuant to Section 195(2) of the Act immediately after the revocation of the classification of the land as community land, to give notice of the revocation to the Registrar-General in the manner and form approved by the Registrar General.
LGA 88.1	<b>Local Government Act 1999</b>  088. Management Plans	The duty pursuant to and in accordance with Section 196(1), (2), (3) and (7) of the Act to prepare for consideration and adoption by the Council a management plan or management plans for Council's community land, for which a management plan must be prepared, that: 88.1.1 identifies the land to which it applies; and 88.1.2 states the purpose for which the land is held by the Council; and 88.1.3 states the Council's objectives, policies (if any) and proposals for the management of the land; and 88.1.4 states performance targets and how the Council proposes to measure its performance against its objectives and performance targets.
LGA 88.2	<b>Local Government Act 1999</b>  088. Management Plans	If a management plan relates to land that is not in the Council's ownership, the power and duty pursuant to Section 196(4) of the Act to consult with the owner of the land at an appropriate stage during the preparation of the plan and the plan must: 88.2.1 identify the owner of the land; and 88.2.2 state the nature of any trust, dedication or restriction to which the land is subject apart from the Act; and 88.2.3 contain any provisions that the owner reasonably requires and identify those provisions as provisions required by the owner.
LGA 88.3	<b>Local Government Act 1999</b>  088. Management Plans	The duty pursuant to Section 196(5) of the Act to ensure (as far as practicable) that the management plan is consistent with other relevant official plans and policies about conservation, development and use of the land and contains any special provisions required under the Regulations.

Code	Compliances	Description
LGA 89.1	<b>Local Government Act 1999</b> 089. Public Consultation on Proposed Management Plan	Before the Council adopts a management plan for community land, the duty pursuant to Section 197(1) of the Act and subject to Section 197(2) of the Act: 89.1.1 make copies of the proposed plan available for inspection or purchase at the Council's principal office; and 89.1.2 follow the relevant steps set out in Council's public consultation policy.
LGA 89.2	<b>Local Government Act 1999</b> 089. Public Consultation on Proposed Management Plan	The duty pursuant to Section 197(3) of the Act to give public notice of the adoption of a management plan.
LGA 90.1	<b>Local Government Act 1999</b> 090. Amendment or Revocation of Management Plan	The power pursuant to Section 198(2) and (3) of the Act to conduct public consultation prior to the Council adopting a proposal for amendment to or revocation of a management plan, unless in the opinion of the Delegate the amendment has no impact or no significant impact on the interests of the community.
LGA 90.2	<b>Local Government Act 1999</b> 090. Amendment or Revocation of Management Plan	The duty pursuant to Section 198(4) of the Act to give public notice of Council's adoption of a proposal for the amendment or revocation of a management plan.
LGA 91.1	<b>Local Government Act 1999</b> 091. Effect of Management Plan	The duty pursuant to Section 199 of the Act to manage community land in accordance with any management plan for the relevant land.
LGA 92.1	<b>Local Government Act 1999</b> 092. Use of Community Land for Business Purposes	The power pursuant to Section 200(1), (2) and (3) of the Act to approve a person's use of community land for a business purpose, consistent with provisions of the management plan and on any conditions the Delegate considers appropriate.
LGA 93.1	<b>Local Government Act 1999</b> 093. Sale or Disposal of Local Government Land	The power pursuant to Section 201(1) of the Act to sell or otherwise dispose of an interest in land: 93.1.1 vested in the Council in fee simple; or 93.1.2 vested in the Council as lessee. Condition: delegation is limited to disposing of an interest in land only by way of lease or licence, including consenting to lease assignments and surrenders, of value less than \$100,000 per annum.

Code	Compliances	Description
LGA 93.2	<b>Local Government Act 1999</b> 093. Sale or Disposal of Local Government Land	The power pursuant to Section 201(2) of the Act to: 93.2.1 grant an easement (including a right of way) over community land; and 93.2.2 grant an easement (excluding a right of way) over a road or part of a road.
LGA 94.1	<b>Local Government Act 1999</b> 094. Alienation of Community Land by Lease or License	The power pursuant to Section 202(1) and (5) of the Act and subject to Section 202(7) of the Act to grant a lease or licence over community land (including community land that is, or forms part of, a park or reserve), and to make provision in a lease or licence for: 94.1.1 the erection or removal of buildings and other structures for the purpose of activities conducted under the lease or licence; 94.1.2 the exclusion, removal or regulation of persons, vehicles or animals from or on the land, and the imposition of admission or other charges (subject to the fixing or varying of the charge by Council, pursuant to Section 44(3)(j) of the Act); 94.1.3 any other matter relevant to the use or maintenance of the land.
LGA 94.2	<b>Local Government Act 1999</b> 094. Alienation of Community Land by Lease or License	The duty pursuant to Section 202(2) and (3) of the Act and subject to Section 202(7) of the Act before granting a lease or licence relating to community land to follow the relevant steps set out in Council's public consultation policy, unless: 94.2.1 the grant of the lease or the licence is authorised in an approved management plan for the land and the term of the proposed lease or licence is 5 years or less; or 94.2.2 the Regulations provide, in the circumstances of the case, for an exemption from compliance with the public consultation policy.
LGA 94.3	<b>Local Government Act 1999</b> 094. Alienation of Community Land by Lease or License	The power and duty pursuant to Section 202(4) of the Act and subject to Section 202(4a) and Section 202(7) of the Act to grant or renew a lease or a licence for a term (not exceeding 42 years) and to extend the term of the lease or licence but not so that the term extends beyond a total of 42 years.
LGA 94.4	<b>Local Government Act 1999</b> 094. Alienation of Community Land by Lease or License	The duty pursuant to Section 202(6) of the Act and subject to Section 202(7) of the Act to ensure that a lease or licence relating to community land is consistent with any relevant management plan.
LGA 95.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 207(1) of the Act to keep a register of all community land in Council's area.

Code	Compliances	Description
	095. Register	
LGA 95.2	<b>Local Government Act 1999</b> 095. Register	The duty pursuant to Section 207(2)(a) and (b) of the Act to ensure that the register: 95.2.1 contains the information required by the Regulations; and 95.2.2 contains copies of current management plans.
LGA 95.3	<b>Local Government Act 1999</b> 095. Register	The power pursuant to Section 207(2)(c) of the Act to include in the register (if the Delegate so decides) a computer record of the relevant information.
LGA 95.4	<b>Local Government Act 1999</b> 095. Register	The duty pursuant to Section 207(3) and (4) of the Act to make available the register of all community land in the Council's area for inspection (without charge) or purchase (on payment of a fee fixed by the Council) by the public at the principal office of the Council during ordinary office hours.
LGA 96.1	<b>Local Government Act 1999</b> 096. Ownership of Public Roads	The duty pursuant to Section 208(4) of the Act to cause a copy of a resolution declaring a road or land to be a public road, or preserving an easement under Section 208(3), to be published in the Gazette.
LGA 97.1	<b>Local Government Act 1999</b> 097. Ownership of Fixtures and Equipment Installed on Public Roads	The power pursuant to Section 209(3) of the Act to enter into an agreement with the provider of public infrastructure or the holder of an authorisation or permit under Section 209(1) and (2) of the Act which provides for the vesting of property in fixtures and equipment in the Council.
LGA 98.1	<b>Local Government Act 1999</b> 098. Conversion of Private Road to Public Road	The duty pursuant to Section 210(1)(b) of the Act to make reasonable enquiries to find the owner of a private road which the Council is seeking to declare be a public road.
LGA 98.2	<b>Local Government Act 1999</b> 098. Conversion of Private Road to Public Road	The duty pursuant to Section 210(2) of the Act at least 3 months before the Council makes a declaration under Section 210 of the Act to: 98.2.1 if the identity and whereabouts of the owner of the road are known to the Council, give written notice to the owner of land subject to the proposed declaration; and 98.2.2 if a person has some other form of registered legal interest over the road and the identity and whereabouts of that person are known to the Council " give written notice to the person of the proposed declaration; and 98.2.3 give public notice of the proposed declaration.

Code	Compliances	Description
LGA 98.3	<b>Local Government Act 1999</b> 098. Conversion of Private Road to Public Road	The duty pursuant to Section 210(5) to publish in the Gazette a declaration of the Council made in accordance with Section 210(1) of the Act.
LGA 98.4	<b>Local Government Act 1999</b> 098. Conversion of Private Road to Public Road	The duty pursuant to Section 210(7) of the Act to furnish to the Registrar-General a copy of any declaration under Section 210 of the Act in a manner and form approved by the Registrar-General immediately after it is made.
LGA 99.1	<b>Local Government Act 1999</b> 099. Highways	The power pursuant to Section 211(1)(a) of the Act to enter into an agreement with the Commissioner of Highways in order for the Council to exercise its powers under Part 2 of Chapter 11 of the Act in relation to a highway.
LGA 100.1	<b>Local Government Act 1999</b> 100. Power to Carry Out Roadwork	The power pursuant to Section 212(1) of the Act to have road works carried out in the Council's area or, by agreement with another Council, in the area of another Council.
LGA 100.2	<b>Local Government Act 1999</b> 100. Power to Carry Out Roadwork	The power pursuant to Section 212(3) of the Act to do anything reasonably necessary for, or incidental, to roadwork pursuant to Section 212(2) of the Act, providing that: 100.2.1 the roadwork is carried out in compliance with any relevant requirement under the Road Traffic Act 1961; and 100.2.2 before carrying out roadwork in relation to a road that runs into or intersects with a highway (and that may have an effect on the users of that highway), consult with the Commissioner of Highways; and 100.2.3 the roadwork in relation to a private road is only carried out if: 100.2.3.1 the owner agrees; or 100.2.3.2 the Council has given the owner reasonable notice of the proposed roadwork and a reasonable opportunity to make representations and has considered any representations made in response to the notice; or 100.2.3.3 the identity or whereabouts of the owner is unknown; and 100.2.4 the roadwork on other private land is carried out with the agreement of the owner (unless otherwise provided in the Act).
LGA 101.1	<b>Local Government Act 1999</b> 101. Recovery of Cost of Roadwork	Where roadwork has been carried by agreement, the power pursuant to Section 213(1) of the Act to recover the whole of



Code	Compliances	Description
		the cost or an agreed contribution determined by the Delegate under the terms of the agreement.
LGA 101.2	<b>Local Government Act 1999</b> 101. Recovery of Cost of Roadwork	Where roadwork has been carried out to repair damage to a road, the power pursuant to Section 213(2) of the Act to recover the cost of carrying out the work, as a debt, from: 101.2.1 the person who caused the damage; or 101.2.2 in the case of damage caused by the bursting, explosion or fusion of any pipe, wire, cable, fitting or other object “the person who is the owner, or who has control of that infrastructure.
LGA 101.3	<b>Local Government Act 1999</b> 101. Recovery of Cost of Roadwork	If the Council carries out roadwork on a private road, the power pursuant to Section 213(3) of the Act to recover the cost of the work or a contribution towards the cost of the work determined by the Delegate as a debt from the owner of the private road.
LGA 102.1	<b>Local Government Act 1999</b> 102. Contribution Between Councils where Road is on Boundary Between Council Areas	Where roadwork is a carried out on a road on the boundary between 2 Council areas, the power pursuant to Section 214(1) and (2) of the Act to recover a reasonable contribution from the other Council towards the cost of the work, being an amount agreed between the Councils or, in the absence of an agreement, an amount determined by the Court in which the action for contribution is brought.
LGA 103.1	<b>Local Government Act 1999</b> 103. Special Provisions for Certain Kinds of Roadwork	If the Council changes the level of a road, the duty pursuant to Section 215(1) of the Act to: 103.1.1 ensure that adjoining properties have adequate access to the road; and 103.1.2 construct any retaining walls, embankments or other structures necessary to provide protection required in consequence of the change of level.
LGA 103.2	<b>Local Government Act 1999</b> 103. Special Provisions for Certain Kinds of Roadwork	The power pursuant to Section 215(2) of the Act to carry out road work to allow water from a road to drain into adjoining property if, in the Delegate's opinion: 103.2.1 there is no significant risk of damage to the adjoining property; or 103.2.2 the road work does not significantly increase the risk of damage to adjoining property.
LGA 103.3	<b>Local Government Act 1999</b>	The duty pursuant to Section 215(4) of the Act to give reasonable notice of proposed action to drain water into land

Code	Compliances	Description
	103. Special Provisions for Certain Kinds of Roadwork	under Section 215(2) of the Act to the owner of the land, except in a case of urgency
LGA 104.1	<b>Local Government Act 1999</b> 104. Power to Order Owner of Private Road to Carry out Specific Roadwork	The power pursuant to Section 216(1) of the Act to, by order in writing in accordance with Section 216(2) of the Act to the owner of a private road, require the owner to carry out specified roadwork to repair or improve the road.
LGA 104.2	<b>Local Government Act 1999</b> 104. Power to Order Owner of Private Road to Carry out Specific Roadwork	The duty pursuant to Section 216(2) of the Act to apply Divisions 2 and 3 of Part 2 of Chapter 12 of the Act with respect to: 104.2.1 any proposal to make an order; and 104.2.2 if an order is made, any order, under Section 216(1) of the Act.
LGA 105.1	<b>Local Government Act 1999</b> 105. Power to Order Owner of Infrastructure on Road to Carry Out Specified Maintenance or Repair Work.	The power pursuant to Section 217(1) of the Act by order in writing to the owner of a structure or equipment (including pipes, wires, cables, fittings and other objects) installed in, on, across, under or over a road, to require the owner: 105.1.1 to carry out specified work by way of maintenance or repair; or 105.1.2 to move the structure or equipment in order to allow the Council to carry out roadwork.
LGA 105.2	<b>Local Government Act 1999</b> 105. Power to Order Owner of Infrastructure on Road to Carry Out Specified Maintenance or Repair Work.	Where the order made pursuant to Section 217(1) of the Act is not complied with within a reasonable time fixed in the order, the power pursuant to Section 217(2)(a) of the Act to take action required by the order and to recover the cost of doing so as a debt from the owner.
LGA 106.1	<b>Local Government Act 1999</b> 106. Power to Require Owner of Adjoining Land to Carry Out Specific Work	The power pursuant to Section 218(1) of the Act to, by order in writing in accordance with Section 218(2) of the Act to the owner of land adjoining the road, require the owner to carry out specified work to construct, remove or repair a crossing place from the road to the land.
LGA 106.2	<b>Local Government Act 1999</b> 106. Power to Require Owner of Adjoining Land to	The duty pursuant to Section 218(2) of the Act to apply Divisions 2 and 3 of Part 2 of Chapter 12 of the Act with respect to: 106.2.1 any proposal to make an order; and

Code	Compliances	Description
	Carry Out Specific Work	106.2.2 if an order is made, any order under Section 218(1) of the Act.
LGA 107.1	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name, of a Road or Public Place	The power pursuant to Section 219(1) of the Act to assign a name to a public or private road, or to a public place, or change the name of a public or private road, or of a public place.
LGA 107.2	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name, of a Road or Public Place	The duty pursuant to Section 219(1a) of the Act to assign a name to a public road created after the commencement of Section 219(1a) of the Act by land division.
LGA 107.3	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name, of a Road or Public Place	Where it is proposed to change the name of a public road that runs into the area of an adjoining council, the duty pursuant to Section 219(2) of the Act to: 107.3.1 give the adjoining council at least 2 months' notice of the proposed change; and 107.3.2 consider any representations made by the adjoining council in response to that notice.
LGA 107.4	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name, of a Road or Public Place	The duty pursuant to Section 219(3) of the Act to: 107.4.1 immediately notify the Registrar-General, the Surveyor-General and the Valuer-General of the assignment of a name, or the change of a name, under Section 219 of the Act; and 107.4.2 on request by the Registrar-General, the Surveyor-General or the Valuer-General, provide information about the names of roads or public places in the Council's area.
LGA 107.5	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name, of a Road or Public Place	The duty pursuant to Section 219(4) of the Act to give public notice of the assigning or changing of a name under Section 219(1) of the Act.
LGA 107.6	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name,	The power pursuant to Section 219(5) of the Act to prepare and adopt a policy relating to the assigning of names under Section 219 of the Act for consideration and adoption by the Council.

Code	Compliances	Description
	of a Road or Public Place	
LGA 107.7	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name, of a Road or Public Place	Not delegated - Section 219(6).
LGA 107.8	<b>Local Government Act 1999</b> 107. Power to Assign a Name, or Change the Name, of a Road or Public Place	The duty pursuant to Section 219(7) of the Act to publish notice of the adopting or altering of a policy under Section 219 of the Act: 107.8.1 in the Gazette; and 107.8.2 in a newspaper circulating in the area of the council; and 107.8.3 on a website determined by the Chief Executive Officer.
LGA 108.1	<b>Local Government Act 1999</b> 108. Numbering of Premises and Allotments	The power pursuant to Section 220(1) of the Act to adopt a numbering system for buildings and allotments adjoining a road.
LGA 108.2	<b>Local Government Act 1999</b> 108. Numbering of Premises and Allotments	The duty pursuant to Section 220(1a) of the Act to assign a number (as part of its primary street address) to all buildings or allotments adjoining a public road created after the commencement of Section 220(1a) of the Act by land division.
LGA 108.3	<b>Local Government Act 1999</b> 108. Numbering of Premises and Allotments	The duty pursuant to Section 220(1b) of the Act to ensure that an assignment under Section 220(1a) of the Act occurs within 30 days after the issue of certificate of title in relation to the relevant land division in accordance with any requirements prescribed by regulations made for the purposes of Section 220(1b) of the Act.
LGA 108.4	<b>Local Government Act 1999</b> 108. Numbering of Premises and Allotments	Not delegated - Section 220(2)
LGA 108.5	<b>Local Government Act 1999</b> 108. Numbering of Premises and Allotments	The duty pursuant to Section 220(3) of the Act to give public notice of the adopting, altering or substituting of a numbering system for a particular road.

Code	Compliances	Description
LGA 108.6	<b>Local Government Act 1999</b>  108. Numbering of Premises and Allotments	The duty pursuant to Section 220(4) of the Act to notify the Valuer-General of the decision to adopt, alter or substitute a numbering system.
LGA 108.7	<b>Local Government Act 1999</b>  108. Numbering of Premises and Allotments	The power pursuant to Section 220(6) of the Act to request an owner of land to ensure that the appropriate number for the owner's building or allotment is displayed in a form directed or approved by the Delegate.
LGA 109.1	<b>Local Government Act 1999</b>  109. Alteration of Road	The power pursuant to Section to 221(1) and (2) of the Act to authorise a person (other than the Council or a person acting under some other statutory authority) to make an alteration to a public road, such as: 109.1.1 altering the construction or arrangement of the road to permit or facilitate access from an adjacent property; or 109.1.2 erecting or installing a structure (including pipes, wires, cables, fixtures, fittings and other objects) in, on, across, under or over the road; or 109.1.3 changing or interfering with the construction, arrangement or materials of the road; or 109.1.4 changing, interfering with or removing a structure (including pipes, wires, cables, fixtures, fittings and other objects) associated with the road; or 109.1.5 planting a tree or other vegetation on the road, interfering with vegetation on the road or removing vegetation from the road.
LGA 109.2	<b>Local Government Act 1999</b>  109. Alteration of Road	Before authorising the erection or installation of a structure under Section 221(2)(b) of the Act the duty pursuant to Section 221(4) of the Act to give consideration as to whether the structure will: 109.2.1 unduly obstruct the use of the road; or 109.2.2 unduly interfere with the construction of the road; or 109.2.3 have an adverse effect on road safety.
LGA 109.3	<b>Local Government Act 1999</b>  109. Alteration of Road	The power pursuant to Section 221(6) of the Act to grant an authorisation under Section 221 of the Act: 109.3.1 for a particular act or occasion; or 109.3.2 for a term which is, subject to revocation for breach of a condition, to remain in force for a term (not exceeding 42 years) stated in the authorisation and, at the expiration of the term, the power to renew the term for a further term (not exceeding 42 years) fixed by the Delegate at the time of the renewal.

Code	Compliances	Description
LGA 110.1	<b>Local Government Act 1999</b>  110. Permits for Business Purposes	The power pursuant to Section 222(1) of the Act to authorise a person to use a public road for business purposes and to give a permit to do so.
LGA 110.1A	<b>Local Government Act 1999</b>  110. Permits for Business Purposes	The duty pursuant to Section 222(1a) of the Act to, subject to the regulations, grant a permit under this section for the purposes of a mobile food vending business.
LGA 110.2	<b>Local Government Act 1999</b>  110. Permits for Business Purposes	Subject to the Act, the power pursuant to Section 222(2) of the Act to issue a permit that grants rights of exclusive occupation in relation to part of a public road.
LGA 110.3	<b>Local Government Act 1999</b>  110. Permits for Business Purposes	The power pursuant to Section 222(3) of the Act to issue a permit to use a public road for a particular occasion or for a term stated in the permit.
LGA 111.1	<b>Local Government Act 1999</b>  111. Public Consultation	The duty pursuant to Section 223(1) of the Act before granting the authorisation to alter a public road or the permit to use a public road for business purposes, to follow the relevant steps set out in Council's public consultation policy, if the Delegate proposes to grant an authorisation or permit: 111.1.1 that confers a right of exclusive occupation; or 111.1.2 that would have the effect of restricting access to a road; or 111.1.3 in relation to a use or activity for which public consultation is required under the Regulations.
LGA 111.2	<b>Local Government Act 1999</b>  111. Public Consultation	The duty pursuant to Section 223(2) of the Act to give written notice of the proposal to agencies that are, under the Regulations, to be notified of the proposal to grant an authorisation to alter a public road or to permit the use of a public road for business purposes.
LGA 112.1	<b>Local Government Act 1999</b>  112. Conditions of Authorisation or Permit	The power pursuant to Section 224 of the Act to grant an authorisation or permit under Division 6 of Part 2, Chapter 11 on conditions the Delegate considers appropriate.
LGA 112.2	<b>Local Government Act 1999</b>	The duty pursuant to Section 224(2) of the Act to ensure that a condition made in relation to a permit for the purposes of a mobile food vending business under section 222 is consistent with - 112.2.1 the location rules adopted under section 225A, except in relation to a permit for the purposes of a mobile

Code	Compliances	Description
	112. Conditions of Authorisation or Permit	food vending business primarily engaged in the sale of ice cream; and 112.2.2 any requirement prescribed by the regulations
LGA 113.1	<b>Local Government Act 1999</b> 113. Cancellation of Authorisation or Permit	The power pursuant to Section 225(1) of the Act by notice in writing to the holder of an authorisation or permit: 113.1.1 in the case of a permit for the purposes of a mobile food vending business under section 222 of the Act - cancel the permit for breach of a condition if the breach is sufficiently serious to justify cancellation of the permit; or 113.1.2 in any other case, to cancel the authorisation or permit for breach of a condition.
LGA 113.2	<b>Local Government Act 1999</b> 113. Cancellation of Authorisation or Permit	The duty pursuant to Section 225(2) of the Act before cancelling an authorisation or permit, to: 113.2.1 give the holder of the authorisation or permit a written notice of the proposed cancellation stating the grounds on which the Delegate proposes to act and allowing the holder a reasonable period to make written representations to the Delegate on the proposed cancellation; and 113.2.2 consider any representations made in response to the notice.
LGA 113.3	<b>Local Government Act 1999</b> 113. Cancellation of Authorisation or Permit	The power pursuant to Section 225(3) of the Act to determine if a shorter period of notice should apply under Section 225(2)(a) of the Act, to protect the health or safety of the public, or otherwise to protect the public interest.
LGA 113.4	<b>Local Government Act 1999</b> 113. Cancellation of Authorisation or Permit	The power pursuant to Section 225(4) of the Act if the Council cancels a permit under Section 225(1)(a) of the Act, to specify at the time of cancellation a period (not exceeding six months) that an application for a permit for the purposes of a mobile food vending business under Section 222 of the Act must not be made by or on behalf of the person who, before the cancellation, held the permit.
LGA 113A.1	<b>Local Government Act 1999</b> 113A. Location Rules - General	The power pursuant to Section 225A(1) of the Act and subject to Section 225A(2) of the Act, to prepare and adopt rules (location rules) that set out locations within the Council area in which mobile food vending businesses may operate.
LGA 113A.2	<b>Local Government Act 1999</b>	The power pursuant to Section 225A(4) of the Act to: 113A.2.1 from time to time amend the Council's location rules; 113A.2.2 amend its location rules in order that the rules comply with:

Code	Compliances	Description
	113A. Location Rules - General	113A.2.2.1 any requirement specified by the Minister under Section 225A(2)(b) of the Act; or 113A.2.2.2 any direction given by the Small Business Commissioner under Section 225A(7) of the Act.
LGA 114.1	<b>Local Government Act 1999</b> 114. Register	The power and duty pursuant to Section 231(1) and (2) of the Act to keep a register of public roads in the Council's area, which: 114.1.1 includes the information required by regulation; and 114.1.2 may consist (if the Delegate so decides) of a computer record of the relevant information.
LGA 114.2	<b>Local Government Act 1999</b> 114. Register	The duty pursuant to Section 231(3) and (4) of the Act to make the register available for public inspection (without charge) and purchase of extracts (upon payment of a fee fixed by the Council) at the principal office of the Council during ordinary office hours.
LGA 115.1	<b>Local Government Act 1999</b> 115. Trees	The power pursuant to Section 232(a) of the Act to plant vegetation or authorise or permit the planting of vegetation, on a road, only after complying with the following matters (in addition to complying with any other statutory requirement): giving consideration to whether the vegetation is, on balance, appropriate to the proposed site taking into account - 115.1.1 environmental and aesthetic issues; and 115.1.2 the use and construction of the road (including the potential for interference with the construction of the road or with structures (including pipes, wires, cables, fixtures, fittings or other objects) in the road); and 115.1.3 road safety matters; and 115.1.4 other matters (if any) considered relevant by the Delegate; and
LGA 115.2	<b>Local Government Act 1999</b> 115. Trees	The power pursuant to Section 232(b) of the Act to plant vegetation or authorise or permit the planting of vegetation, on a road, only after complying with the following matters (in addition to complying with any other statutory requirement): where the vegetation may have a significant impact on residents, the proprietors of nearby businesses or advertisers in the area, to follow the relevant steps set out in its public consultation policy.
LGA 116.1	<b>Local Government Act 1999</b>	The power pursuant to Section 233(1) and (2) of the Act to recover damages, in the same way as damages for a tort, where a person, without the Council's permission,



Code	Compliances	Description
	116. Damage	intentionally or negligently damages a road or a structure (including pipes, wires, cables, fixtures, fittings and other objects) belonging to the Council associated with the road.
LGA 117.1	<b>Local Government Act 1999</b>  117. Council's Power to Remove Objects from Roads	The power pursuant to Section 234(1) of the Act to remove and dispose of any structure, object or substance from a road if: 117.1.1 it has been erected, placed or deposited on the road without the authorisation or permit required under Part 2 of Chapter 11 of the Act; or 117.1.2 an authorisation or permit has been granted but has later expired or been cancelled.
LGA 117.2	<b>Local Government Act 1999</b>  117. Council's Power to Remove Objects from Roads	The power pursuant to Section 234(2) of the Act to recover the cost of acting under Section 234 of the Act as a debt from the person who erected, placed or deposited the structure, object or substance on the road.
LGA 117.3	<b>Local Government Act 1999</b>  117. Council's Power to Remove Objects from Roads	Where, as a result of an accident involving a vehicle or vehicles, any wreckage, objects or materials are left on a road, the power pursuant to Section 234(3) of the Act to clear the area and to recover the cost from the driver of the vehicle or, if more than one vehicle was involved, the driver of any one of the vehicles.
LGA 118.1	<b>Local Government Act 1999</b>  118. Deliberately left blank	Deliberately left blank
LGA 119.1	<b>Local Government Act 1999</b>  119. Abandonment of Vehicles and Farm Implements	The power pursuant to Section 236(2) of the Act to seek an order from the court by which a person is convicted of an offence against Section 236(1) of the Act, that the convicted person pay to the Council any costs incurred by the Council in removing or disposing of a vehicle abandoned on a public road or public place.
LGA 120.1	<b>Local Government Act 1999</b>  120. Removal of Vehicles	The duty pursuant to Section 237(4) of the Act to ensure that the owner of the vehicle is notified of the removal of the vehicle: 120.1.1 by written notice in the prescribed form: 120.1.1.1 served on the owner personally; or 120.1.1.2 served on the owner by the use of person-to-person registered post, as soon as practicable after the removal of the vehicle; or 120.1.2 If the owner is unknown or cannot be found - by public

Code	Compliances	Description
		notice published in a newspaper circulating generally in the State within 14 days after the removal of the vehicle.
LGA 120.2	<b>Local Government Act 1999</b>  120. Removal of Vehicles	If the owner of a removed vehicle does not, within 1 month after service or publication of the notice, pay all expenses in connection with the removal, custody and maintenance of the vehicle, and of serving, publishing or posting the notice, and take possession of the vehicle, the power and duty pursuant to Section 237(5) of the Act to, subject to Section 237(6)(b) of the Act, offer the vehicle for sale by public auction or public tender.
LGA 120.3	<b>Local Government Act 1999</b>  120. Removal of Vehicles	The power pursuant to Section 237(6) of the Act to dispose of the vehicle in such manner as the Delegate thinks fit if: 120.3.1 the vehicle is offered for sale but not sold; or 120.3.2 the Delegate reasonably believes that the proceeds of the sale of the vehicle would be unlikely to exceed the costs incurred in selling the vehicle or the costs incidental to removing or holding the vehicle, or those costs combined.
LGA 120.4	<b>Local Government Act 1999</b>  120. Removal of Vehicles	The duty pursuant to Section 237(7) of the Act, where the vehicle is sold, to apply the proceeds of sale as follows: 120.4.1 firstly, in payment of the costs of and incidental to the sale; 120.4.2 secondly, in payment of the costs of and incidental to the removal, custody and maintenance of the vehicle and of the notice served, posted or published under Section 237 of the Act; 120.4.3 thirdly, in payment of the balance to the owner of the vehicle.
LGA 120.5	<b>Local Government Act 1999</b>  120. Removal of Vehicles	The duty pursuant to Section 237(8) of the Act to make reasonable inquiry to find the owner of the vehicle following sale and, if after that reasonable inquiry, the owner cannot be found, the duty to pay the balance of the proceeds of sale to the Council.
LGA 120.6	<b>Local Government Act 1999</b>  120. Removal of Vehicles	The duty pursuant to Section 237(9) of the Act to take reasonable steps to return property found in the vehicle, and where the property cannot be returned, the duty to deal with the property as unclaimed goods under the Unclaimed Goods Act 1987 as if the Council were the bailee of those goods.

Code	Compliances	Description
LGA 121.1	<b>Local Government Act 1999</b>  121. Time Limits for Dealing with Certain Applications	Where the power to decide upon certain applications to which the Section applies has been delegated, the duty pursuant to Section 242(1) and (2) of the Act within two months after the relevant date, to make a decision in respect of the application and, if not so decided, it is taken to have been refused.
LGA 121.2	<b>Local Government Act 1999</b>  121. Time Limits for Dealing with Certain Applications	The duty pursuant to Section 242(3) of the Act to notify the applicant in writing as soon as practicable of a decision or presumptive decision on an application to which Section 242 of the Act applies.
LGA 122.1	<b>Local Government Act 1999</b>  122. Registrar-General to Issue Certificate of Title	The duty pursuant to Section 243(1) of the Act to apply to the Registrar-General for the issue of a Certificate of Title for the land under the Real Property Act 1896, where land vests for an estate in fee simple in the Council under this Act.
LGA 122.2	<b>Local Government Act 1999</b>  122. Registrar-General to Issue Certificate of Title	The duty pursuant to Section 243(2) of the Act to make such application to the Registrar-General for the issue of a Certificate of Title as follows: 122.2.1 in a manner and form approved by the Registrar-General; and 122.2.2 accompanied by: 122.2.2.1 Deliberately left blank 122.2.2.2 any surveys of the land and other materials that the Registrar-General may reasonably require; and 122.2.2.3 a fee fixed by the Registrar-General.
LGA 123.1	<b>Local Government Act 1999</b>  123. Liability for Injury, Damage or Loss Caused by Certain Trees	The power and duty pursuant to Section 245 of the Act to take reasonable action in response to a written request by an owner or occupier of property adjacent to a road for the Council to take reasonable action to avert a risk of damage to property of the owner or occupier from a tree growing in the road (whether planted by the Council or not).
LGA 124.1	<b>Local Government Act 1999</b>  124. Council May Require Bond or Other Security in Certain Circumstances	Subject to Section 245A of the Act, if, 124.1.1 a person has approval to carry out development under the Development Act 1993; and 124.1.2 the delegate has reason to believe that the performance of work in connection with the development could cause damage to any local government land (including a road) within the vicinity of the site of the development, the power, pursuant to Section 245A of the Act, to, by notice in writing serve on the person who has the benefit of the approval, require the person to enter into an agreement that complies with any requirements prescribed by the regulations

Code	Compliances	Description
		so as to ensure that money is available to address the cost of any damage that may be caused.
LGA 124.2	<b>Local Government Act 1999</b>  124. Council May Require Bond or Other Security in Certain Circumstances	The power pursuant to Sections 37(b) and 245A of the Act, where a person has approval to carry out development under the Development Act 1993 and a notice in writing has been served pursuant to Section 245A of the Act on the person who has the benefit of the approval, to enter into an agreement that complies with any requirements prescribed by the regulations so as to ensure that money is available to address the cost of any damage that may be caused.
LGA 125.1	<b>Local Government Act 1999</b>  125. Power to Make By-Laws	The duty pursuant to Section 246(4a) of the Act, if the Council makes a determination under Section 246(3)(e) of the Act, to ensure that notice of the determination is published in the Gazette and in a newspaper circulating in the area of the Council.
LGA 126.1	<b>Local Government Act 1999</b>  126. Passing By-Laws	If it is proposed that the Council make a by-law, then at least 21 days before the Council resolves to make the by-law, the duty pursuant to Section 249(1) of the Act to: 126.1.1 make copies of the proposed by-law (and any code, standard or other document proposed to be applied or incorporated by the by-law) available for public inspection, without charge and during ordinary office hours, at the principal office of the Council, and so far as is reasonable practicable on the Internet; and 126.1.2 by notice in a newspaper circulating in the area of the Council: 126.1.2.1 inform the public of the availability of the proposed by law; and 126.1.2.2 set out the terms of the by-law, or describe in general terms the by-law's nature and effect.
LGA 126.2	<b>Local Government Act 1999</b>  126. Passing By-Laws	Before the Council makes a by-law, the duty pursuant to Section 249(4) of the Act to obtain a certificate, in the prescribed form, signed by a legal practitioner certifying that, in the opinion of the legal practitioner: 126.2.1 the Council has power to make the by-law by virtue of a statutory power specified in the certificate; and 126.2.2 the by-law is not in conflict with the Act.
LGA 126.3	<b>Local Government Act 1999</b>	The duty pursuant to Section 249(5) of the Act to publish a by-law in the Gazette.

Code	Compliances	Description
	126. Passing By-Laws	
LGA 126.4	<b>Local Government Act 1999</b>  126. Passing By-Laws	The duty pursuant to Section 249(7) of the Act to publish a notice of the making of a by-law under Section 249 of the Act in a newspaper circulating in the area of the Council.
LGA 127.1	<b>Local Government Act 1999</b>  127. Model By-Laws	The duty pursuant to Section 250(5) of the Act to publish the resolution adopting a model by-law or alteration made under Section 250 of the Act in the Gazette.
LGA 127.2	<b>Local Government Act 1999</b>  127. Model By-Laws	The duty pursuant to Section 250(7) of the Act to publish a notice of the adoption of a model by-law or alteration made under Section 250 of the Act in a newspaper circulating in the area of the Council.
LGA 128.1	<b>Local Government Act 1999</b>  128. Register of By-Laws and Certified Copies	The duty pursuant to Section 252(1) and (2) to cause a separate register to be kept of all by-laws made or adopted by the Council; such register to include a copy of any code, standard or other document referred to or incorporated in a by-law.
LGA 128.2	<b>Local Government Act 1999</b>  128. Register of By-Laws and Certified Copies	The duty pursuant to Section 252(3) and (4) of the Act to make available the register of by-laws for inspection or purchase an extract from the register (on payment of a fee fixed by the Council) by the public at the principal office of the Council during ordinary office hours.
LGA 128.3	<b>Local Government Act 1999</b>  128. Register of By-Laws and Certified Copies	The duty pursuant to Section 252(5) of the Act to make available, on payment of a fee fixed by the Council, a certified copy of a by-law of the Council in force at the particular time.
LGA 129.1	<b>Local Government Act 1999</b>  129. Power to Make Orders	The power pursuant to Section 254 of the Act to order a person to do or to refrain from doing a thing specified in Column 1 of the Table in Part 2 of Chapter 12, if in the opinion of the Delegate, the circumstances specified in Column 2 of the Table exist and the person is within the description in Column 3 of the Table.
LGA 130.1	<b>Local Government Act 1999</b>	The duty pursuant to Section 255(1) of the Act before taking action to make an order under Part 2 of Chapter 12 (but subject to this Section), to give the person to whom it is

Code	Compliances	Description
	130. Procedures to be Followed	proposed that the order be directed a notice in writing: 130.1.1 stating the proposed action, including the terms of the proposed order and the period within which compliance with the order will be required; and 130.1.2 stating the reasons for the proposed action; and 130.1.3 inviting the person to show, within a specified time (being a reasonable period), why the proposed action should not be taken (by making representations to the Delegate).
LGA 130.2	<b>Local Government Act 1999</b> 130. Procedures to be Followed	If a notice of intention to make an order is directed to a person who is not the owner of the relevant land, the duty pursuant to Section 255(2) of the Act to take reasonable steps to serve a copy of the notice on the owner.
LGA 130.3	<b>Local Government Act 1999</b> 130. Procedures to be Followed	The power pursuant to Section 255(3) of the Act after considering representations made within the time specified under Section 255(1) of the Act: 130.3.1 to make an order in accordance with the terms of the original proposal; or 130.3.2 to make an order with modifications from the terms of the original proposal; or 130.3.3 to determine not to proceed with an order.
LGA 130.4	<b>Local Government Act 1999</b> 130. Procedures to be Followed	The power pursuant to Section 255(5) of the Act to: 130.4.1 include two or more orders in the same instrument; 130.4.2 direct two or more persons to do something specified in the order jointly.
LGA 130.5	<b>Local Government Act 1999</b> 130. Procedures to be Followed	The duty pursuant to Section 255(6) of the Act to ensure that the order: 130.5.1 subject to Section 255 of the Act, specifies a reasonable period within which compliance with the order is required; and 130.5.2 states the reasons for the order.
LGA 130.6	<b>Local Government Act 1999</b> 130. Procedures to be Followed	The duty pursuant to Section 255(7) of the Act to serve an order in accordance with Part 2 of Chapter 14 of the Act on the person to whom it is addressed.
LGA 130.7	<b>Local Government Act 1999</b> 130. Procedures to be Followed	If an order is directed to a person who is not the owner of the relevant land, the duty pursuant to Section 255(8) of the Act to take reasonable steps to serve a copy of the order on the owner.

Code	Compliances	Description
LGA 130.8	<b>Local Government Act 1999</b>  130. Procedures to be Followed	The power pursuant to Section 255(11) of the Act at the request or with the agreement of the person to whom an order is directed, to vary the order on the Delegate's own initiative, or to revoke an order if satisfied that it is appropriate to do so.
LGA 130.9	<b>Local Government Act 1999</b>  130. Procedures to be Followed	If the Delegate, in the circumstances of a particular case, considers: 130.9.1 that an activity constitutes, or is likely to constitute, a threat to life or an immediate threat to public health or public safety; or 130.9.2 that an emergency situation otherwise exists, the Delegate has the power pursuant to Section 255(12) of the Act to: 130.9.3 Proceed immediately to make an order under this Section without giving notice under Section 255(1); and 130.9.4 require immediate compliance with an order despite Section 255(6)(a).
LGA 131.1	<b>Local Government Act 1999</b>  131. Rights of Review	The duty pursuant to Section 256(1) and (2) of the Act to ensure that an order made under Part 2 of Chapter 12 includes a statement setting out the rights of the person to seek a review of the order under the Act, and to include the information specified by the Regulations to the Act.
LGA 132.1	<b>Local Government Act 1999</b>  132. Action on Non-Compliance	The power pursuant to Section 257(1) of the Act, where the requirements of an order are not complied with within the time fixed for compliance, or if there is an application for review, within 14 days after the determination of the review, to (subject to the outcome of any review) take the action required by the order.
LGA 132.2	<b>Local Government Act 1999</b>  132. Action on Non-Compliance	The power pursuant to Section 257(2) of the Act to authorise an employee or another person to take action under Section 257(1) of the Act.
LGA 132.3	<b>Local Government Act 1999</b>  132. Action on Non-Compliance	The power pursuant to Section 257(3) of the Act to take action to recover the reasonable costs and expenses incurred by the Council in taking action for the non-compliance with an order, as a debt from the person who failed to comply with the requirements of the order.
LGA 132.4	<b>Local Government Act 1999</b>	The power pursuant to Section 257(5) of the Act where an amount is recoverable from a person by the Council for action of non-compliance with an order, by notice in writing to the

Code	Compliances	Description
	132. Action on Non-Compliance	person, to fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid and, if the amount is not paid by the person within that period: 132.4.1 the person is liable to pay interest charged at the prescribed rate per annum on the amount unpaid; and 132.4.2 if the person is the owner of the land to which the order relates “ the power, in accordance with Schedule 6, to impose a charge over the land for the unpaid amount, together with interest.
LGA 133.1	<b>Local Government Act 1999</b>  133. Councils to Develop Policies	The power and duty pursuant to Section 259(1) of the Act to take reasonable steps to prepare policies concerning the operation of Part 2 of Chapter 12 of the Act for consideration and adoption by the Council.
LGA 133.2	<b>Local Government Act 1999</b>  133. Councils to Develop Policies	The power and duty pursuant to Section 259(2) of the Act to: 132.2.1 prepare a draft of an Orders Policy; and 133.2.2 by notice in a newspaper circulating in the area of the Council, give notice of the place or places at which copies of the draft are available for inspection (without charge) and purchase (on payment of a fee fixed by the Council) and invite interested persons to make written representations on the draft within a period specified by the Council or the Delegate (being at least four weeks).
LGA 133.3	<b>Local Government Act 1999</b>  133. Councils to Develop Policies	The duty pursuant to Section 259(3) of the Act to consider any submission made on a proposed Orders Policy in response to an invitation under Section 259(2) of the Act.
LGA 133.4	<b>Local Government Act 1999</b>  133. Councils to Develop Policies	The power pursuant to Section 259(4) of the Act to amend an Orders Policy at any time.
LGA 133.5	<b>Local Government Act 1999</b>  133. Councils to Develop Policies	The duty pursuant to Section 259(5) of the Act before adopting an amendment to an Orders Policy, to take the steps specified in Section 259(2) and (3) (as if the amendment were a new policy), unless the Council or the Delegate determines the amendment is only of minor significance.
LGA 133.6	<b>Local Government Act 1999</b>	The duty pursuant to Sections 259(6) and (7) of the Act to make an Orders Policy available for inspection (without charge) and purchase (upon payment of a fee fixed by the



Code	Compliances	Description
	133. Councils to Develop Policies	Council) at the principal office of the Council during ordinary office hours.
LGA 133.7	<b>Local Government Act 1999</b> 133. Councils to Develop Policies	The duty pursuant to Section 259(8) of the Act in considering whether to make an order under Part 2 of Chapter 12 of the Act, to deal with the particular case on its merits and the duty to take into account any relevant policy under Division 3 of Part 2, Chapter 12 of the Act.
LGA 134.1	<b>Local Government Act 1999</b> 134. Appointment of Authorised Persons	The power, pursuant to Section 260(1) of the Act by instrument in writing, to appoint a person (other than a member of the Council) to be an authorised person.
LGA 134.2	<b>Local Government Act 1999</b> 134. Appointment of Authorised Persons	The power pursuant to Section 260(2) of the Act to make an appointment of an authorised person subject to such conditions or limitations as the Delegate determines and specified in the instrument of appointment.
LGA 134.3	<b>Local Government Act 1999</b> 134. Appointment of Authorised Persons	The power and duty pursuant to Section 260(3) of the Act to issue to an authorised person an identity card: 134.3.1 containing a photograph of the authorised person; and 134.3.2 identifying any conditions or limitations imposed under Section 260(2) of the Act.
LGA 134.4	<b>Local Government Act 1999</b> 134. Appointment of Authorised Persons	The power pursuant to Section 260(5) of the Act to at any time revoke an appointment under Section 260 of the Act, or to vary or revoke a condition or limitation, or impose a further condition or limitation on the appointment.
LGA 135.00	<b>Local Government Act 1999</b> 135. Procedures for Review of Decisions and Requests for Services	The power and duty pursuant to Section 270(a1) of the Act and in accordance with Sections 270(a2) and (4a) of the Act, to develop and maintain policies, practices and procedures for dealing with: 135.00.1 any reasonable request for the provision of a service by the Council or for the improvement of a service provided by the Council; and 135.00.2 complaints about the actions of the Council, employees of the Council, or other persons acting on behalf of the Council.
LGA 135.0	<b>Local Government Act 1999</b>	The power and duty pursuant to Section 270(a2) of the Act to ensure the policies, practices and procedures required under Section 270(a1) of the Act, are directed towards: 135.0.1 dealing with the relevant requests or complaints in a timely,

Code	Compliances	Description
	135. Procedures for Review of Decisions and Requests for Services	effective and fair way; and 135.0.2 using information gained from the Council's community to improve its services and operations.
LGA 135.1	<b>Local Government Act 1999</b> 135. Procedures for Review of Decisions and Requests for Services	Without limiting Sections 270(a1) and (a2) of the Act, the power and duty pursuant to Section 270(1) of the Act and in accordance with Sections 270(2) and (4a) of the Act, to establish procedures for the review of decisions of: 135.1.1 the Council; 135.1.2 employees of the Council; 135.1.3 other persons acting on behalf of the Council,
LGA 135.2	<b>Local Government Act 1999</b> 135. Procedures for Review of Decisions and Requests for Services	The duty pursuant to Section 270(2) of the Act to ensure that the procedures established under Section 270(1) of the Act address the following matters (and any other matters which the Delegate or the Council determines to be relevant): 135.2.1 the manner in which an application for review may be made; 135.2.2 the assignment of a suitable person to reconsider a decision under review; 135.2.3 the matters that must be referred to the Council itself for consideration or further consideration; 135.2.3A in the case of applications that relate to the impact that any declaration of rates or service charges may have had on ratepayers - the provision to be made to ensure that these applications can be dealt with promptly and, if appropriate, addressed through the provision of relief or concessions under the Act; 135.2.4 the notification of the progress and outcome of an application for review; 135.2.5 the timeframes within which notifications will be made and procedures on a review will be completed.
LGA 135.3	<b>Local Government Act 1999</b> 135. Procedures for Review of Decisions and Requests for Services	The power pursuant to Section 270(4) of the Act to refuse to consider an application for review of a decision under Section 270 of the Act, if: 135.3.1 the application was made by an employee of the Council and relates to an issue concerning his or her employment; or 135.3.2 it appears that the application is frivolous or vexatious; or 135.3.3 the applicant does not have a sufficient interest in the matter.
LGA 135.4	<b>Local Government Act 1999</b> 135. Procedures for Review of Decisions and Requests for Services	The power and duty pursuant to Section 270(5) of the Act to ensure that copies of a document concerning the policies, practices and procedures that apply under Section 270 of the Act are available for inspection (without charge) and purchase (on payment of a fee fixed by the Council) by the public at the principal office of the Council.

Code	Compliances	Description
LGA 135.5	<b>Local Government Act 1999</b>  135. Procedures for Review of Decisions and Requests for Services	The power pursuant to Section 270(6) of the Act to, from time to time, amend the policies, practices and procedures established under Section 270 of the Act.
LGA 135.6	<b>Local Government Act 1999</b>  135. Procedures for Review of Decisions and Requests for Services	The power and duty pursuant to Section 270(8) of the Act to, on an annual basis, initiate and consider a report that relates to: (a) the number of applications for review made under Section 270; and (b) the kinds of matters to which the applications relate; and (c) the outcome of applications under this Section; and (d) such other matters as may be prescribed by the Regulations.
LGA 135.7	<b>Local Government Act 1999</b>  135. Procedures for Review of Decisions and Requests for Services	The power pursuant to Section 270(9) of the Act on an application for the provision of some form of relief or concession with respect to the payment of those rates, to, if appropriate, in view of the outcome of the application, refund the whole or a part of any amount that has been paid.
LGA 136.1	<b>Local Government Act 1999</b>  136. Mediation, Conciliation and Neutral Evaluation	The power pursuant to Section 271(1) of the Act as part of, or in addition to, the procedures established under Section 270 of the Act, to make provision for disputes between a person and the Council to be dealt with under a scheme involving mediation, conciliation or neutral evaluation.
LGA 136.2	<b>Local Government Act 1999</b>  136. Mediation, Conciliation and Neutral Evaluation	The duty pursuant to Section 271(2) of the Act to provide for the constitution of panels of persons who are available to act as mediators, conciliators and evaluators, and for the selection of an appropriate mediator, conciliator or evaluator, if a dispute is to be dealt with under a Scheme established under Section 271(1) of the Act.
LGA 136A.1	<b>Local Government Act 1999</b>  136A. Provision of Information to Minister	The power and duty, pursuant to Section 271A of the Act, to, at the request of the Minister, provide to the Minister specified information, or information of a specified kind, relating to the affairs or operations of the Council.
LGA 136A.2	<b>Local Government Act 1999</b>	The power pursuant to Section 271A(3) of the Act to, provide information in accordance with a request under Section 271A(1) of the Act, even if: 136AA.2.1 the information was

Code	Compliances	Description
	136A. Provision of Information to Minister	given to the Council in confidence; or 136AA.2.2 is held on a confidential basis under Chapter 6 Part 4.
LGA 136B.1	<b>Local Government Act 1999</b> 136B. Investigation of a Council	The power pursuant to Section 272(3) of the Act, to, before the Minister refers a matter, explain the Council's actions and make submissions to the Minister.
LGA 136B.2	<b>Local Government Act 1999</b> 136B. Investigation of a Council	The power pursuant to Section 272(5) of the Act, to make submissions to the Minister in relation to the matter.
LGA 136C.1	<b>Local Government Act 1999</b> 136C. Action on a Report	Not delegated - Section 273(3).
LGA 136D.1	<b>Local Government Act 1999</b> 136D. Investigation of a Subsidiary	Deliberately left blank
LGA 136E.1	<b>Local Government Act 1999</b> 136E. Action on a Report	Not delegated - Section 275(2).
LGA 137.1	<b>Local Government Act 1999</b> 137. Special Jurisdiction	The power pursuant to Section 276(1) and (2) of the Act to commence, defend or participate in the following proceedings before the District Court, on behalf of the Council: 137.1.1 proceedings to try the title of a member to an office; 137.1.2 proceedings to try the right of a person to be admitted or restored to an office; 137.1.3 proceedings to compel restoration or admission; 137.1.4 proceedings to compel the Council to proceed to an election, poll or appointment; 137.1.5 proceedings to try the validity of a rate or service charge; 137.1.6 proceedings to try the validity of a by-law; 137.1.7 proceedings to compel the production or delivery of any books, voting papers, or other documents or papers to the production or possession of which the Council or person is entitled under this Act.
LGA 138.1	<b>Local Government Act 1999</b>	Where a document is required or authorised to be served on or given to a person by the Council, the power and duty to effect service in accordance with and pursuant to Section 279 of the Act.

Code	Compliances	Description
	138. Service of Documents by Councils	
LGA 139.1	<b>Local Government Act 1999</b> 139. Service of Documents on Councils	The power pursuant to Section 280(1)(c) and (d) of the Act to determine the means available for service of documents on the Council and the power to accept or authorise a person to accept documents on Council's behalf.
LGA 140.1	<b>Local Government Act 1999</b> 140. Recovery of Amounts from Lessees or Licensees	Where an owner of land is liable to pay an amount to the Council, the power pursuant to Section 281(1) of the Act by written notice to a lessee or licensee of the land, to require him or her to pay to the Council rent or other consideration payable under the lease or license in satisfaction of the liability to the Council.
LGA 141.1	<b>Local Government Act 1999</b> 141. Ability of Occupiers to Carry Out Works	Where an owner of land fails to carry out work that the Council has required the owner to carry out under an Act, the power pursuant to Section 282(1) of the Act to give approval to the occupier of the land to cause the work to be carried out.
LGA 142.1	<b>Local Government Act 1999</b> 142. Power to Enter and Occupy Land in Connection with an Activity	The duty pursuant to Section 294(1a) of the Act and subject to Section 294(1b) of the Act, to give an owner or occupier of land at least 48 hours' notice in writing of an intention to exercise a power under Section 294(1)(b) or (c) of the Act.
LGA 142.2	<b>Local Government Act 1999</b> 142. Power to Enter and Occupy Land in Connection with an Activity	The duty pursuant to Section 294(3) of the Act: 142.2.1 to pay to the owner or occupier of the land rent on a quarterly or half-yearly basis, at a rate to be determined by agreement between the Council and the owner or occupier or, in default of agreement, by the Land and Valuation Court; and 142.2.2 to pay to the owner or occupier of the land within 1 month after occupying the land - reasonable compensation for damage caused to any crops on the land; and 142.2.3 within 6 months of ceasing to occupy the land: 142.2.3.1 remedy damage to land caused by the Council while in occupation of the land (to such extent as this may be reasonably practicable); and 142.2.3.2 to pay to the owner or occupier of the land reasonable compensation for any other loss or damage caused by the Council, including the full value of any earth, minerals or resources taken from the land;

Code	Compliances	Description
LGA 142.3	<b>Local Government Act 1999</b>  142. Power to Enter and Occupy Land in Connection with an Activity	The duty pursuant to Section 294(5) of the Act, at the request of an owner or occupier of the land entered and occupied by Council, to erect a fence of reasonable quality and design between the occupied land and the adjoining land.
LGA 143.1	<b>Local Government Act 1999</b>  143. Reclamation of Land	Not delegated - Section 296(1).
LGA 143.2	<b>Local Government Act 1999</b>  143. Reclamation of Land	The power pursuant to Section 296 (2) of the Act to appoint a valuer to determine the additional value added to the land by Council's activities, under Section 296(1) of the Act.
LGA 143.3	<b>Local Government Act 1999</b>  143. Reclamation of Land	The duty pursuant to Section 296(3) of the Act to give notice of a valuation to the relevant owner under this Section of the Act.
LGA 143.4	<b>Local Government Act 1999</b>  143. Reclamation of Land	The duty pursuant to Section 296(5) of the Act to conduct an objection or review in the same manner as an objection to or appeal against a valuation under Division 6 of Part 1, Chapter 10 of the Act.
LGA 144.1	<b>Local Government Act 1999</b>  144. Property in Rubbish	The power pursuant to Section 297 of the Act to sell or dispose of any rubbish that the Council collects within its area, as the Delegate thinks appropriate.
LGA 145.1	<b>Local Government Act 1999</b>  145. Power of Council to Act in an Emergency	Where flooding in the area of the Council has occurred or is imminent and the Delegate is of the opinion that a situation of emergency has arisen in which there is danger to life or property, the power pursuant to Section 298(1) of the Act to order that action be taken as the Delegate thinks fit to avert or reduce the danger.
LGA 146.1	<b>Local Government Act 1999</b>  146. Deliberately Left Blank	Deliberately left blank.
LGA 146.2	<b>Local Government Act 1999</b>	Deliberately left blank.

Code	Compliances	Description
	146. Deliberately Left Blank	
LGA 147.1	<b>Local Government Act 1999</b> 147. Costs of Advertisements	The duty pursuant to Section 300(1) of the Act to pay the cost of an advertisement required by the Act, or where the Council or an employee of the Council takes any action that immediately necessitates the advertisement.
LGA 148.1	<b>Local Government Act 1999</b> 148. Whistleblowing	The duty pursuant to Section 302B of the Act to ensure that a member of staff of the Council who has the qualifications prescribed by the Local Government (General) Regulations 2013 is designated as the responsible officer for the Council for the purposes of the Whistleblowers Protection Act 1993.
LGA 148A.1	<b>Local Government Act 1999</b> 148A. Use of Facilities	The power pursuant to Clause 13 of Schedule 1A of the Act to arrange with the Authority for the Authority to make use of the services of the staff, equipment or facilities of the Council.
LGA 151A.1	<b>Local Government Act 1999</b> 151A. Preparation of Stormwater Management Plans by Councils	The power pursuant to Clause 17(1) of Schedule 1A of the Act to prepare a stormwater management plan which: (a) complies with the guidelines issued by the Authority; and (b) is prepared in consultation with the relevant regional NRM board or boards; and (c) is prepared in accordance with any other procedures or requirements prescribed by the Regulations.
LGA 151B.1	<b>Local Government Act 1999</b> 151B. Authority May Issue Order	The power pursuant to Clause 20(5) of Schedule 1A of the Act, before the Authority takes any action under Clause 20(4) of Schedule 1A of the Act, to make submissions to the Authority in relation to the matter.
LGA 151B.2	<b>Local Government Act 1999</b> 151B. Authority May Issue Order	The power pursuant to Clause 20(6) of Schedule 1A of the Act, if costs and expenses are to be recovered from the Council as a debt, to enter into an agreement with the Authority for the debt to be repaid over a period of time, subject to the payment by the Council of interest on the debt (and the power to agree the rate with the Authority).
LGA 154.1	<b>Local Government Act 1999</b> 154. Special Powers in Relation to Land	The power pursuant to Clause 24(1) of Schedule 1A of the Act and in accordance with Clause 24(2) of Schedule 1A of the Act, for the purpose of taking action consistent with the provisions of an approved stormwater management plan or a condition imposed on approval of a stormwater management plan or

Code	Compliances	Description
		<p>action required by an order under Clause 20 of Schedule 1 of the Act, to: (a) enter and occupy any land; and (b) construct, maintain or remove any infrastructure; and (c) excavate any land; and (d) inspect, examine or survey any land and for that purpose: (i) fix posts, stakes or other markers on the land; and (ii) dig trenches or sink test holes in the land to determine the nature of the top soil and underlying strata; and (iii) remove samples for analysis. (e) alter water table levels, stop or reduce the flow of water in a watercourse, divert water flowing in a watercourse to another watercourse or to a lake or control the flow of water in any other manner; and (f) hold any water in a watercourse or lake or by any other means; and (g) divert water to an underground aquifer, dispose of water to a lake, underground aquifer or the sea, or deal with water in any other manner; and (h) deepen, widen or change the course of a watercourse, deepen or widen a lake or take action to remove any obstruction to the flow of water; and (i) undertake any other form of work (including work undertaken for the purposes of stormwater management or flood mitigation); and (j) undertake any testing, monitoring or evaluation; and (k) undertake any other activity of a prescribed kind.</p>
LGA 154.2	<p><b>Local Government Act 1999</b></p> <p>154. Special Powers in Relation to Land</p>	<p>The power pursuant to Clauses 24(2)(b) and 25 of Schedule 1A of the Act to acquire an easement or other appropriate interest over the relevant land by agreement with the owner or in accordance with the Land Acquisition Act 1969 and any other applicable laws.</p>
LGA 155.1	<p><b>Local Government Act 1999</b></p> <p>155. Entry and Occupation of Land Other Than Council Land</p>	<p>The power pursuant to Clause 25(2) of Schedule 1A of the Act, subject to Clause 25(3) of Schedule 1A of the Act, to give reasonable notice of an intention to enter, or to enter and occupy, land in accordance with Clause 24 of Schedule 1A of the Act to the occupier of the land.</p>
LGA 155.2	<p><b>Local Government Act 1999</b></p> <p>155. Entry and Occupation of Land Other Than Council Land</p>	<p>The power pursuant to Clause 25(3)(b) of Schedule 1A of the Act to, in an emergency, give such notice (if any) as the delegate considers is reasonable in the circumstances.</p>
LGA 156.1	<p><b>Local Government Act 1999</b></p>	<p>The power pursuant to Clause 26(3) of Schedule 1A of the Act to, before the Minister publishes a notice vesting the care, control and management of infrastructure or land in the</p>



Code	Compliances	Description
	156. Vesting of Infrastructure	Council under Clauses 26(1) or (2) of Schedule 1A of the Act make submissions to the Minister in relation to the proposed notice.
LGA 157.1	<b>Local Government Act 1999</b> 157. Building Upgrade Agreement (May only be delegated to CEO)	The duty pursuant to Clause 14 of Schedule 1A of the Act if the Authority, of its own motion or at the request of a regional NRM board, so requires by notice in the Gazette, to prepare a stormwater management plan.
LGA 157.2	<b>Local Government Act 1999</b> 157. Building Upgrade Agreement (May only be delegated to CEO)	The power pursuant to Clause 2(3) of Schedule 1B of the Act to include in a building upgrade agreement, payment to the finance provider of penalty interest on money advanced by the finance provider under the agreement, at such rate as determined in accordance with the regulations, and, if the regulations do not provide for the determination of the rate at such rate as determined in accordance with the agreement.
LGA 157.3	<b>Local Government Act 1999</b> 157. Building Upgrade Agreement (May only be delegated to CEO)	The power pursuant to Clause 2(4) of Schedule 1B of the Act to agree that a building upgrade agreement may be entered into by any other persons that the delegate considers should be parties to the agreement.
LGA 158.1	<b>Local Government Act 1999</b> 158. Variation or Termination of Agreement (May only be delegated to CEO)	The power pursuant to Clause 4 of Schedule 1B of the Act to vary or terminate a building upgrade agreement by further agreement between the primary parties.
LGA 159.1	<b>Local Government Act 1999</b> 159. Contents of Agreement (May only be delegated to CEO)	The power pursuant to Clause 5(1) of Schedule 1B of the Act to make a building upgrade agreement in writing and specify: 159.1.1 the upgrade works to be undertaken by or on behalf of the building owner under the agreement; and 159.1.2 the amount of money to be advanced by the finance provider under the agreement; and 159.1.3 the amount of the building upgrade charge to be levied by the Council under the agreement; and 159.1.4 the schedule for the payment, by the building owner, of a building upgrade charge to the Council; and 159.1.5 the amount of, or a method for calculating the amount of, any service fee or late payment fee that the Council may deduct and retain; and 159.1.6 any prescribed matters.

Code	Compliances	Description
LGA 159.2	<b>Local Government Act 1999</b>  159. Contents of Agreement (May only be delegated to CEO)	The power pursuant to Clause 5(2) of Schedule 1B of the Act to, in a building upgrade agreement: 159.2.1 provide for the early repayment of any amount payable under the agreement; and 159.2.2 include and agree to other provisions.
LGA 160.1	<b>Local Government Act 1999</b>  160. Declaration of Building Upgrade Charge (May only be delegated to CEO)	The power pursuant to Clause 6(1) of Schedule 1B of the Act, after the Council enters into a building upgrade agreement, to, in accordance with the terms of the agreement, declare a building upgrade charge in respect of the relevant land (being a charge of the agreed amount specified in the building upgrade agreement).
LGA 160.2	<b>Local Government Act 1999</b>  160. Declaration of Building Upgrade Charge (May only be delegated to CEO)	The power pursuant to Clause 6(2) of Schedule 1B of the Act, if the Council or delegate declares a building upgrade charge, to, within 28 days after the declaration give the building owner written notice in accordance with Clauses 6(3) and (4) of Schedule 1B of the Act specifying: 160.2.1 the name and address of the building owner; and 160.2.2 a description of the relevant land in respect of which the building upgrade charge is being levied; and 160.2.3 the building upgrade agreement under which the building upgrade charge is being levied; and 160.2.4 the amount for which the building owner is liable; and 160.2.5 the manner of payment of the amount; and 160.2.6 the due date for payment of the amount, in accordance with the schedule for the payment of the building upgrade charge to the Council (specified in the building upgrade agreement); and 160.2.7 the amount of, or method of calculating, any service fee of the Council authorised by the building upgrade agreement and any late payment fee that may be imposed by the Council if the building owner fails to pay an amount for which the building owner is liable by the due date; and 160.2.8 any prescribed matters
LGA 160.3	<b>Local Government Act 1999</b>  160. Declaration of Building Upgrade Charge (May only be delegated to CEO)	The power pursuant to Clause 6(4) of Schedule 1B of the Act, to, in relation to each payment in respect of a building upgrade charge for which a building owner is liable, give a notice under Clause 6(2) of Schedule 1B of the Act to the building owner at least 28 days before the date for payment specified in the notice.
LGA 161.1	<b>Local Government Act 1999</b>	The power pursuant to Clause 7(2) of Schedule 1B of the Act, on payment of money in respect of a building upgrade charge

Code	Compliances	Description
	161. Payment of Building Upgrade Charge	to the Council, to deduct and retain any service fee and late payment fee authorised by the building upgrade agreement.
LGA 161.2	<b>Local Government Act 1999</b> 161. Payment of Building Upgrade Charge	The power pursuant to Clause 7(3) of Schedule 1B of the Act in relation to money paid to the Council in respect of a building upgrade charge, to, other than any service fee and late payment fee retained by the Council, 161.2.1 hold that money on behalf of the finance provider pending payment to the finance provider; and 161.2.2 pay that money to the finance provider in accordance with the terms of the building upgrade agreement under which the charge was levied.
LGA 162.1	<b>Local Government Act 1999</b> 162. Sale of Land for Non-payment of Building Upgrade Charge	Not delegated - Clause 9(1) of Schedule 1B
LGA 162.2	<b>Local Government Act 1999</b> 162. Sale of Land for Non-payment of Building Upgrade Charge	The power pursuant to Clause 9(2) of Schedule 1B of the Act to, apply any money received by the Council in respect of the sale of land under Clause 9 of Schedule 1B of the Act as follows: 162.2.1 firstly - in paying the costs of the sale and any other costs incurred in proceeding under Clause 9 of Schedule 1B of the Act; 162.2.2 secondly - in discharging any liabilities to the Council in respect of the land (other than any building upgrade charge, service fee or late payment fee in relation to a building upgrade charge); 162.2.3 thirdly - in discharging any liability to the Council for a building upgrade charge, service fee or late payment fee in relation to a building upgrade charge; 162.2.4 fourthly - in discharging any liability to the Crown for rates, charges or taxes, or any prescribed liability to the Crown in respect of the land; 162.2.5 fifthly - in discharging any liabilities secured by registered mortgages, encumbrances or charges; 162.2.6 sixthly - in discharging any other mortgages, encumbrances or charges of which the Council has notice; 162.2.7 seventhly - in payment to the owner of the land
LGA 162.3	<b>Local Government Act 1999</b> 162. Sale of Land for Non-payment of Building Upgrade Charge	The power pursuant to Clause 9(3) of Schedule 1B of the Act, if the owner cannot be found after making reasonable inquiries as to his or her whereabouts, to deal with an amount payable to the owner as unclaimed money under the Unclaimed Moneys Act 1891.

Code	Compliances	Description
LGA 163.1	<b>Local Government Act 1999</b>  163. Repayment of Advances to Finance Provider	The power pursuant to Clause 10(2) of Schedule 1B of the Act, if a building upgrade agreement is terminated before all the money that the finance provider agreed to advance to the building owner is advanced, to: 163.1.1 adjust the building upgrade charge to reflect the lower amount advanced to the building owner; and 163.1.2 give the building owner written notice of the adjustment.
LGA 163.2	<b>Local Government Act 1999</b>  163. Repayment of Advances to Finance Provider	The power pursuant to Clause 10(3) of Schedule 1B of the Act, if, as a result of an adjustment being made to a building upgrade charge under clause 10 of Schedule 1B of the Act: 163.2.1 the building owner has made payment in respect of the charge in excess of the adjusted amount; and 163.2.2 the excess amount has been paid by the Council to the finance provider, to refund the building owner the excess amount paid.
LGA 164.1	<b>Local Government Act 1999</b>  164. Register of Building Upgrade Agreements	The power pursuant to Clause 13(1) of Schedule 1B of the Act to keep a register of building upgrade agreements in accordance with Clause 13(2) of Schedule 1B of the Act.
LGA 164.2	<b>Local Government Act 1999</b>  164. Register of Building Upgrade Agreements	The power pursuant to Clause 13(3) of Schedule 1B of the Act to make available the register for inspection (without charge) by a member of the public at the principal office of the Council during ordinary office hours and to provide a person with an extract from the register (without charge).
LLA 0.1	<b>Liquor Licensing Act 1997</b>  000. Application for Review of Commissioner's Decision	The power pursuant to Section 22(1) and subject to Sections 22(2) and (3) of the Liquor Licensing Act 1997 (the Act), to apply to the Court for a review of the Commissioner's decision.
LLA 1.1	<b>Liquor Licensing Act 1997</b>  001. Extension of Trading Area	The power pursuant to Section 69(3)(e) of the Act, on application by a licensee who holds a licence authorising the sale of liquor for consumption on the licensed premises to the extent the authority conferred by the licence so that the licensee is authorised to sell liquor in a place adjacent to the licensed premises for consumption in that place, to approve or not approve the application for extension where the relevant place is under the control of the Council.

Code	Compliances	Description
LLA 2.1	<b>Liquor Licensing Act 1997</b> 002. Rights of Intervention	The power pursuant to Section 76(2) of the Act where licensed premises exist or premises propose to be licensed are situated in the Council area, to introduce evidence or make representations on any question before the licensing authority where proceedings are on foot or underway.
LLA 3.1	<b>Liquor Licensing Act 1997</b> 003. Noise	The power pursuant to Section 106(2)(b) of the Act to lodge a complaint about an activity on, or the noise emanating from licensed premises, or the behaviour of persons making their way to or from licensed premises in the Council area with the Commissioner under Section 106(1).
LLA 3.2	<b>Liquor Licensing Act 1997</b> 003. Noise	The power pursuant to Section 106(4) of the Act to engage in conciliation between the parties facilitated by the Commissioner.
LLA 3.3	<b>Liquor Licensing Act 1997</b> 003. Noise	The power pursuant to Section 106(5) of the Act to request the Commissioner to determine the matter where the complaint is not to be conciliated, or is not resolved by conciliation under Section 106(4).
LLA 4.1	<b>Liquor Licensing Act 1997</b> 004. Disciplinary Action Before the Court	The power pursuant to Section 120(1) and (2) of the Act to lodge a complaint, provided the subject matter of the complaint is relevant to the responsibilities of the Council and within whose area the licensed premises are situated, with the Court alleging that proper grounds for disciplinary action exists on those grounds stated in the complaint, against a specified person.
LLA 5.1	<b>Liquor Licensing Act 1997</b> 005. Commissioner's Power to Suspend or Impose Conditions Pending Disciplinary Action	The power pursuant to Section 120A(3) of the Act to apply to the Court for a review of the Commissioner's decision as if the Council were a party to proceedings before the Commissioner.
LLA 5A.1	<b>Liquor Licensing Act 1997</b> 005A. Preparation of Draft Local Liquor Accords	The power pursuant to Section 128E(1) of the Act to prepare a draft local liquor accord and give it to the Commissioner for approval.

Code	Compliances	Description
LLA 5A.2	<b>Liquor Licensing Act 1997</b>  005A. Preparation of Draft Local Liquor Accords	The power pursuant to Section 128E(2) of the Act to include in a draft local liquor accord the following details: 5A.2.1 the name of each party to the draft; 5A.2.2 the name and address of the coordinator for the local liquor accord (being a party to the draft or a representative of a party to the draft); 5A.2.3 the proposed accord area; 5A.2.4 any other details prescribed by the regulations.
LLA 5B.1	<b>Liquor Licensing Act 1997</b>  005B. Terms of Local Liquor Accords	The power pursuant to Section 128F of the Act to, in a local liquor accord, make provision for or with respect to authorising or requiring any licensees who are parties to it to do one or more of the following: 5B.1.1 to cease or restrict either or both of the following on their licensed premises: 5B.1.1.1 the sale of liquor on those premises (including the sale of liquor for consumption off premises); 5B.1.1.2 allowing the consumption of liquor on those premises; 5B.1.2 to restrict the public's access to the licensed premises in the manner and to the extent provided by the local liquor accord; 5B.1.3 to take any other measure prescribed by the regulations as a measure that may be taken to prevent or reduce alcohol-related violence.
LLA 5C.1	<b>Liquor Licensing Act 1997</b>  005C. Approval of Local Liquor Accords	The power pursuant to Section 128H(3) of the Act to apply to the Commissioner to vary the accord (including the accord area).
LLA 5C.2	<b>Liquor Licensing Act 1997</b>  005C. Approval of Local Liquor Accords	The power pursuant to Section 128H(5) of the Act to give to the Commissioner a written request for the Council to be removed or added as a party to the local liquor accord.
LLA 5C.3	<b>Liquor Licensing Act 1997</b>  005C. Approval of Local Liquor Accords	The power pursuant to Section 128H(6) of the Act to apply to the Commissioner to terminate a local liquor accord where the Council is the coordinator.
LLA 5C.4	<b>Liquor Licensing Act 1997</b>  005C. Approval of Local Liquor Accords	The power pursuant to Section 128H(7) of the Act to: 5C.4.1 only make an application under Section 128H(6) of the Act as coordinator with the consent of the parties to the local liquor accord; or 5C.4.2 consent as a party to a local liquor accord to the coordinator making an application under Section 128H(6) of the Act.
LLA 6.1	<b>Liquor Licensing Act 1997</b>	The power pursuant to Section 131(1ab) of the Act and subject to Section 131 of the Act, to, by notice in the Gazette, prohibit

Code	Compliances	Description
	006. Control of consumption etc of liquor in public places	the consumption or possession or both of liquor in the public place or public places within the area of the Council specified in the notice during the period (not exceeding 48 hours) specified in the notice.
LLA 6.2	<b>Liquor Licensing Act 1997</b> 006. Control of consumption etc of liquor in public places	The power pursuant to Section 131(1ad) of the Act to, within 7 days after publishing a notice under Section 131(1ab) of the Act, give a copy of the notice to the Commissioner of Police.
LLA 6.3	<b>Liquor Licensing Act 1997</b> 006. Control of consumption etc of liquor in public places	The power pursuant to Section 131(1c) of the Act to vary or revoke a notice under Section 131(1ab) of the Act by further notice in the Gazette.
LNA 1.1	<b>Local Nuisance and Litter Control Act 2016</b> 001. Authorised Officers	The power pursuant to Section 12(3) of the Local Nuisance and Litter Control Act 2016 (the Act), to appoint: 1.1.1 specified officers or employees of the Council; or 1.1.2 a specified class of officers or employees of the Council, to be authorised officers for the purposes of the Act.
LNA 1.2	<b>Local Nuisance and Litter Control Act 2016</b> 001. Authorised Officers	The power pursuant to Section 12(4) of the Act to make an appointment subject to conditions specified in the instrument of appointment.
LNA 1.3	<b>Local Nuisance and Litter Control Act 2016</b> 001. Authorised Officers	The power pursuant to Section 12(6) of the Act to, at any time, revoke an appointment, or vary or revoke a condition specified in the instrument of an appointment or impose a further such condition.
LNA 2.1	<b>Local Nuisance and Litter Control Act 2016</b> 002. Identity Cards	The duty pursuant to Section 13(2) of the Act where the Minister has not designated a card issued by the Council to an authorised officer appointed by the Council as an identity card for the purposes of the Act, to issue an authorised officer appointed under the Act, with an identity card in a form approved by the Minister: 2.1.1 containing the person's name and a recent photograph of the person; and 2.1.2 stating that the person is an authorised officer for the purposes of the Act; and 2.1.3 specifying the name of the Council

Code	Compliances	Description
LNA 2.2	<b>Local Nuisance and Litter Control Act 2016</b> 002. Identity Cards	The duty pursuant to Section 13(3) of the Act to issue an identity card as soon as is reasonably practicable after the appointment is made.
LNA 3.1	<b>Local Nuisance and Litter Control Act 2016</b> 003. Limit of Area of Authorised Officers Appointed by Councils	The power pursuant to Section 15(a) of the Act to agree in writing to an authorised officer appointed by another council exercising powers under the Act in the Council's area.
LNA 4.1	<b>Local Nuisance and Litter Control Act 2016</b> 004. Provisions Relating to Seizure	The duty pursuant to Section 16(1)(a) of the Act if a substance, material or thing has been seized under Division 3 of the Act, to hold the substance, material or thing seized pending proceedings for an offence against the Act.
LNA 4.2	<b>Local Nuisance and Litter Control Act 2016</b> 004. Provisions Relating to Seizure	The power pursuant to Section 16(1)(a) of the Act, on application, authorise the release of the substance, material or thing seized to the person from whom it was seized, or to any person who had legal title to it at the time of its seizure, subject to such conditions as the delegate thinks fit.
LNA 4.3	<b>Local Nuisance and Litter Control Act 2016</b> 004. Provisions Relating to Seizure	The power pursuant to Section 16(1)(e) of the Act if a person is, under section 16 of the Act, entitled to recover any substance, material or thing, to request the person do so.
LNA 4.4	<b>Local Nuisance and Litter Control Act 2016</b> 004. Provisions Relating to Seizure	The power pursuant to Section 16(1)(f) of the Act to direct that any substance, material or thing forfeited under Section 16 of the Act be disposed of.
LNA 5.1	<b>Local Nuisance and Litter Control Act 2016</b> 005. Exemptions from Application of Section 18	The power pursuant to Section 19(1) of the Act to declare by notice in writing in accordance with Section 19 of the Act that a person is exempt from the application of Section 18 of the Act in respect of a specified activity to be carried on in the Council's area.
LNA 5.2	<b>Local Nuisance and Litter Control Act 2016</b>	The power pursuant to Section 19(2) of the Act to require an application for a declaration under Section 19 of the Act made to the Council to be accompanied by any other information in connection with the application that the delegate may require.



Code	Compliances	Description
	005. Exemptions from Application of Section 18	
LNA 5.3	<b>Local Nuisance and Litter Control Act 2016</b> 005. Exemptions from Application of Section 18	The duty pursuant to Section 19(3) of the Act to not make a declaration under Section 19 of the Act unless the delegate is satisfied that: 5.3.1 there are exceptional circumstances that justify the making of the declaration; and 5.3.2 the applicant's nuisance management plan adequately sets out the measures that the person will take to prevent, minimise or address any anticipated adverse effects from the specified activity on the amenity value of the area concerned
LNA 5.4	<b>Local Nuisance and Litter Control Act 2016</b> 005. Exemptions from Application of Section 18	The power pursuant to Section 19(4) of the Act to make a declaration unconditional or subject to conditions, including (but not limited to) conditions relating to: 5.4.1 the permitted times or periods of time for carrying on the activity; or 5.4.2 the manner of carrying on the activity
LNA 5.5	<b>Local Nuisance and Litter Control Act 2016</b> 005. Exemptions from Application of Section 18	The power pursuant to Section 19(5) of the Act to, by further notice in writing, vary or revoke a declaration under Section 19 of the Act.
LNA 5.6	<b>Local Nuisance and Litter Control Act 2016</b> 005. Exemptions from Application of Section 18	The: 5.6.1 power pursuant to Section 19(7) of the Act to determine the website for publishing a declaration made under Section 19 of the Act and any variations of the declaration; and 5.6.2 duty pursuant to Section 19(7) of the Act to publish a declaration made under Section 19 of the Act and any variations of the declaration, on a website determined by the Council or the delegate
LNA 6.1	<b>Local Nuisance and Litter Control Act 2016</b> 006. Disposing of Litter	The power pursuant to Section 22(3)(a)(i) of the Act to provide a bin or other receptacle in the Council's area for the disposal of litter.
LNA 6.2	<b>Local Nuisance and Litter Control Act 2016</b> 006. Disposing of Litter	The power pursuant to Section 22(3)(a)(ii) of the Act to approve or authorise the manner of the disposal of litter in the Council's area.

Code	Compliances	Description
LNA 7.1	<b>Local Nuisance and Litter Control Act 2016</b>  007. Liability of Vehicle Owners	The duty pursuant to Section 26(3) of the Act, to accompany an expiation notice or expiation reminder notice given under the Expiation of Offences Act 1996 to the owner of a vehicle for an alleged offence against Section 26 of the Act involving the vehicle with a notice inviting the owner, if he or she was not the alleged principal offender, to provide the Council or officer specified in the notice, within the period specified in the notice, with a statutory declaration: 7.1.1 setting out the name and address of the person who the owner believes to have been the alleged principal offender; or 7.1.2 if he or she had transferred ownership of the vehicle to another prior to the time of the alleged principal offence and has complied with the Motor Vehicles Act 1959 or the Harbors and Navigation Act 1993 (as the case may require) in respect of the transfer - setting out details of the transfer (including the name and address of the transferee)
LNA 7.2	<b>Local Nuisance and Litter Control Act 2016</b>  007. Liability of Vehicle Owners	The power pursuant to Section 26(4) of the Act, to bring a prosecution for an offence against Section 26 of the Act against one of the owners or against some or all of the owners jointly as co-defendants.
LNA 7.3	<b>Local Nuisance and Litter Control Act 2016</b>  007. Liability of Vehicle Owners	The duty pursuant to Section 26(5) of the Act, before proceedings are commenced against the owner of a vehicle for an offence against Section 26 of the Act to send the owner a notice: 7.3.1 setting out particulars of the alleged principal offence; and 7.3.2 inviting the owner, if he or she was not the alleged principal offender or the owner of the vehicle at the time of the alleged principal offence, to provide the Council, within 21 days of the date of the notice, with a statutory declaration setting out any matters referred to in subsection 3(a)( and (b)
LNA 7.4	<b>Local Nuisance and Litter Control Act 2016</b>  007. Liability of Vehicle Owners	The duty pursuant to Section 26(9) of the Act, if: 7.4.1 an expiation notice is given to a person named as the alleged principal offender in a statutory declaration under Section 26, or 7.4.2 proceedings are commenced against such a person, to accompany the notice or summons, as the case may be, with a notice setting out particulars of the statutory declaration that named the person as the alleged principal offender

Code	Compliances	Description
LNA 7.5	<b>Local Nuisance and Litter Control Act 2016</b> 007. Liability of Vehicle Owners	The duty pursuant to Section 26(10) of the Act to not include in the particulars of the statutory declaration provided to the alleged principal offender the address of the person who provided the statutory declaration.
LNA 8.1	<b>Local Nuisance and Litter Control Act 2016</b> 008. Notification of EPA of Serious or Material Environmental Harm	The duty pursuant to Section 29 of the Act, if the delegate has reason to believe that an offence committed under Sections 18 or 22 of the Act has, or may have, resulted in material environmental harm, or serious environmental harm, within the meaning of the Environment Protection Act 1993, to, as soon as practicable, notify the Environment Protection Authority of that belief.
LNA 9.1	<b>Local Nuisance and Litter Control Act 2016</b> 009. Nuisance and Litter Abatement Notices	The power pursuant to Section 30(1)(a) of the Act to issue a nuisance abatement notice for or in connection with securing compliance with Part 4 Division 1 of the Act.
LNA 9.2	<b>Local Nuisance and Litter Control Act 2016</b> 009. Nuisance and Litter Abatement Notices	The power pursuant to Section 30(1)(b) of the Act to issue a litter abatement notice for or in connection with securing compliance with Part 4 Division 2 of the Act.
LNA 9.3	<b>Local Nuisance and Litter Control Act 2016</b> 009. Nuisance and Litter Abatement Notices	The: 9.3.1 duty pursuant to Section 30(2) of the Act in relation to a notice under Section 30 of the Act to ensure it: 9.3.1.1 is in the form of a written notice served on the person to whom it is issued; and 9.3.1.2 specifies the person to whom it is issued (by name or by a description sufficient to identify the person); and 9.3.1.3 specifies the purpose for which it is issued; and 9.3.2 power pursuant to Section 30(2) of the Act, in relation to a notice under Section 30 of the Act, to: 9.3.2.1 direct two or more persons to do something specified in the notice jointly; and 9.3.2.2 impose a requirement that the person do one or more of the following: (a) discontinue, or not commence, a specified activity indefinitely or for a specified period or until further notice; (b) not carry on a specified activity except at specified times or subject to specified conditions; (c) take specified samples or conduct specified tests, examinations, monitoring or analyses at specified times or intervals or for a specified period or until further notice; (d) furnish to the Council specified results or reports within a specified period; (e) clean up litter that the Council or delegate

Code	Compliances	Description
		<p>considers to have been caused by a contravention of this Act; (f) make good any damage to property that the Council or delegate considers to have been caused by a contravention of this Act; (g) prepare, in accordance with specified requirements and to the satisfaction of the Council or delegate, a plan of action for the purposes of securing compliance with any requirement of the Act or preventing any future contravention of the Act; (h) take such other specified action in a specified way, and within a specified period or at specified times or in specified circumstances; and (i) in the case of a litter abatement notice, impose a requirement that the person prepare, in accordance with specified requirements and to the satisfaction of the Council or delegate, a plan of action for the purposes of: A. preventing the escape of litter from business premises; or B. keeping a specified area (not exceeding 100 metres) around business premises free from litter; and (j) impose any other requirement prescribed by regulation; and (k) ensure it states that the person may, within 14 days, appeal against the notice to the Environment Resources and Development Court</p>
LNA 9.4	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>009. Nuisance and Litter Abatement Notices</p>	<p>The power pursuant to Section 30(3) of the Act to issue a notice under Section 30 of the Act jointly with one or more other councils to prevent the person contravening a provision of the Act in those council areas.</p>
LNA 9.5	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>009. Nuisance and Litter Abatement Notices</p>	<p>The power pursuant to Section 30(4) of the Act to issue a notice under Section 30 of the Act that relates to an activity or conditions on premises to: 9.5.1 the owner or occupier of the premises; or 9.5.2 a person who has the management or control of the premises; or 9.5.3 a person who is the trustee of a person referred to in paragraph (a) or (b) or Section 30(4) of the Act, or is managing the affairs of such a person on some other basis</p>
LNA 9.6	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>009. Nuisance and Litter Abatement Notices</p>	<p>The duty pursuant to Section 30(6) of the Act, if an emergency notice issued orally, to advise forthwith the person to whom the notice is issued of the person's right to appeal against the notice to the Environment, Resources and Development court.</p>

Code	Compliances	Description
LNA 9.7	<b>Local Nuisance and Litter Control Act 2016</b> 009. Nuisance and Litter Abatement Notices	The power pursuant to Section 30(8) of the Act, to, by written notice served on a person to whom a notice under section 30 of the Act has been issued by the Council, vary or revoke the notice.
LNA 10.1	<b>Local Nuisance and Litter Control Act 2016</b> 010. Action on Non-compliance with Notice	The power pursuant to Section 31 of the Act, if the requirements of a nuisance abatement notice or litter abatement notice issued by Council are not complied with, to take any action required by the notice.
LNA 10.2	<b>Local Nuisance and Litter Control Act 2016</b> 010. Action on Non-compliance with Notice	The power pursuant to Section 31(2) of the Act to authorise a person to take action under section 31(1) of the Act on behalf of the Council.
LNA 10.3	<b>Local Nuisance and Litter Control Act 2016</b> 010. Action on Non-compliance with Notice	The duty pursuant to Section 30(3) of the Act, if the delegate authorises a person to take action under section 31(2) of the Act to issue the person with an instrument of authority.
LNA 10.4	<b>Local Nuisance and Litter Control Act 2016</b> 010. Action on Non-compliance with Notice	The power pursuant to Section 31(5) of the Act to recover the reasonable costs and expenses incurred by the Council in taking action under Section 31 of the Act as a debt from the person who failed to comply with the requirements of the notice.
LNA 10.5	<b>Local Nuisance and Litter Control Act 2016</b> 010. Action on Non-compliance with Notice	The power pursuant to Section 31(6) of the Act, if an amount is recoverable from a person under Section 31 of the Act, to by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person, and, if the amount is not paid by the person within that period, the person is liable to pay interest charged at the prescribed rate per annum on the amount unpaid.
LNA 11.1	<b>Local Nuisance and Litter Control Act 2016</b> 011. Civil Remedies	The power pursuant to Sections 33(1) and (6) of the Act to apply to the Environment, Resources and Development court for one or more of the following orders: 11.1.1 if a person has engaged, is engaging or is proposing to engage in conduct in contravention of the Act - an order restraining the person

Code	Compliances	Description
		<p>from engaging in the conduct and, if the court considers it appropriate to do so, requiring the person to take any specified action; 11.1.2 if a person has refused or failed, is refusing or failing or is proposing to refuse or fail to take any action required by the Act - an order requiring the person to take that action; 11.1.3 if a person has caused damage to property by a contravention of the Act - an order requiring the person to take specified action to make good the damage and, if appropriate, to take specified action to prevent or mitigate further damage; 11.1.4 if the Council has incurred costs or expenses in taking action to prevent or mitigate damage caused by a contravention of the Act, or to make good resulting damage - an order against the person who committed the contravention for payment of the reasonable costs and expenses incurred in taking that action; 11.1.5 If the Council has suffered injury or loss or damage to property as a result of a contravention of the Act, or incurred costs and expenses in taking action to prevent or mitigate such injury, loss or damage - an order against the person who committed the contravention for payment of compensation for the injury, loss or damage, or for payment of the reasonable costs and expenses incurred in taking that action; 11.1.6 if the court considers it appropriate to do so, an order against a person who has contravened the Act for payment to the Council</p>
LNA 11.2	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>011. Civil Remedies</p>	<p>The power pursuant to Section 33(6) of the Act to make an application under Section 33 of the Act.</p>
LNA 11.3	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>011. Civil Remedies</p>	<p>The power pursuant to Section 33(8) of the Act to serve a copy of the application on the Minister within three days after filing the application with the court.</p>
LNA 11.4	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>011. Civil Remedies</p>	<p>The power pursuant to Section 33(9) of the Act to apply to the court for the Council to be joined as a party to the proceedings.</p>
LNA 11.5	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>011. Civil Remedies</p>	<p>The power pursuant to Section 33(10) of the Act to make an application under Section 33 of the Act in a representative capacity (provided the consent of all persons on whose behalf the application is made is obtained).</p>

Code	Compliances	Description
LNA 11.6	<b>Local Nuisance and Litter Control Act 2016</b>  011. Civil Remedies	The power pursuant to Section 33(11) of the Act to make an application without notice to any person.
LNA 11.7	<b>Local Nuisance and Litter Control Act 2016</b>  011. Civil Remedies	The power pursuant to Section 33(14) of the Act to apply for an interim order without notice to any person.
LNA 11.8	<b>Local Nuisance and Litter Control Act 2016</b>  011. Civil Remedies	The power pursuant to Section 33(19) of the Act to apply to the court to vary or revoke an order previously made under Section 33 of the Act.
LNA 12.1	<b>Local Nuisance and Litter Control Act 2016</b>  012. Minister or Council May Recover Civil Penalty in Respect of Contravention	The power pursuant to Section 34(1) of the Act, subject to Section 34 of the Act, if the delegate is satisfied that a person has committed an offence by contravening a provision of the Act, to, as an alternative to criminal proceedings, recover, by negotiation or by application to the Environment, Resources and Development court an amount as a civil penalty in respect of the contravention.
LNA 12.2	<b>Local Nuisance and Litter Control Act 2016</b>  012. Minister or Council May Recover Civil Penalty in Respect of Contravention	The duty pursuant to Section 34(2) of the Act to not recover an amount under Section 34 of the Act, in respect of a contravention if the relevant offence requires proof of intention or some other state of mind, and to, in respect of any other contravention, determine whether to initiate proceedings for an offence or take action under Section 34 of the Act, having regard to the seriousness of the contravention, the previous record of the offender and any other relevant factors.
LNA 12.3	<b>Local Nuisance and Litter Control Act 2016</b>  012. Minister or Council May Recover Civil Penalty in Respect of Contravention	The duty pursuant to Section 34(3) of the Act to not make an application to the court under Section 34 of the Act to recover an amount from a person as a civil penalty in respect of a contravention: 12.3.1 unless the Council or the delegate has served on the person a notice in the prescribed form advising the person that the person may, by written notice to the Council, elect to be prosecuted for the contravention and the person has been allowed not less than 21 days after service of the notice to make such an election; or 12.3.2 if the person serves written notice on the Council, before the making of such an application, that the person elects to be prosecuted for the contravention

Code	Compliances	Description
LNA 12.4	<b>Local Nuisance and Litter Control Act 2016</b>  012. Minister or Council May Recover Civil Penalty in Respect of Contravention	The power pursuant to Section 34(4) of the Act to recover by negotiation as a civil penalty in respect of a contravention a maximum amount being the sum of the amount specified by the Act as the criminal penalty in relation to that contravention and the amount of any economic benefit acquired by the person, or accrued or accruing to the person, as a result of the contravention.
LNA 12.5	<b>Local Nuisance and Litter Control Act 2016</b>  012. Minister or Council May Recover Civil Penalty in Respect of Contravention	The power pursuant to Section 34(5) of the Act to apply to the Environment, Resources and Development court for an order the person pay to the Council an amount as a civil penalty (but not exceeding the sum of the amount specified by the Act as the criminal penalty in relation to that contravention and the amount of any economic benefit acquired by the person, or accrued or accruing to the person, as a result of the contravention).
LNA 12.6	<b>Local Nuisance and Litter Control Act 2016</b>  012. Minister or Council May Recover Civil Penalty in Respect of Contravention	The power pursuant to Section 34(8) of the Act, if conduct of a person constitutes a contravention of two or more provisions of the Act, to recover an amount from the person under Section 34 of the Act in relation to the contravention of one or more of those provisions (provided that the person is not liable to pay more than one amount as a civil penalty in respect of the same conduct).
LNA 12.7	<b>Local Nuisance and Litter Control Act 2016</b>  012. Minister or Council May Recover Civil Penalty in Respect of Contravention	The power pursuant to Section 34(13) of the Act to apply to the Attorney General for authorisation to commence proceedings for an order under Section 34 of the Act more than three years and within 10 years after the date of the alleged contravention.
LNA 13.1	<b>Local Nuisance and Litter Control Act 2016</b>  013. Statutory Declaration	The power pursuant to Section 40 of the Act if a person is required by or under the Act to provide information to the Council, to require that the information be verified by statutory declaration and, in that event, the person will not be taken to have provided the information as required unless it has been so verified.
LNA 14.1	<b>Local Nuisance and Litter Control Act 2016</b>	The power pursuant to Section 45(1) of the Act, if, in proceedings under the Act, the court finds that the defendant contravened the Act and the contravention has resulted in injury to the Council or loss or damage to property, to apply to



Code	Compliances	Description
	014. Orders in Respect of Contraventions	the court, in addition to any penalty it may impose, one or more of the following: 14.1.1 an order the person to take specified action to make good any damage and, if appropriate, to take specified action to prevent or mitigate further damage; 14.1.2 an order the person to take specified action to publicise the contravention and its consequences and any other orders made against the person; 14.1.3 an order the person pay to the Council if the Council has incurred costs or expenses in taking action to prevent or mitigate or make good any damage (including, in the case of litter, taking action to remove or clean up, and lawfully dispose of the litter); the reasonable costs and expenses so incurred, or compensation for the injury, loss or damage so suffered, as the case may be, in such a manner as is determined by the Court
LNA 14.2	<b>Local Nuisance and Litter Control Act 2016</b> 014. Orders in Respect of Contraventions	The power pursuant to Section 45(2) of the Act if a person is found by a court to have contravened the Act, to apply to the court, for, in addition to any penalty it may impose, an order the person to pay to the Council an amount not exceeding the court's estimation of the amount of the economic benefit acquired by the person, or accrued or accruing to the person, as a result of the contravention.
LNA 14.3	<b>Local Nuisance and Litter Control Act 2016</b> 014. Orders in Respect of Contraventions	The power pursuant to Section 45(5) of the Act to apply to the court for an order under Section 45 of the Act, fixing a period for compliance and imposing any other requirements the court considers necessary or expedient for enforcement of the order.
LNA 15.1	<b>Local Nuisance and Litter Control Act 2016</b> 015. Recovery of Administrative and Technical costs Associated with Contraventions	The power pursuant to Section 48(1) of the Act, if a person has contravened this Act and the Council: 15.1.1 has taken action to: 15.1.1.1 investigate the contravention; or 15.1.1.2 issue a nuisance abatement notice or litter abatement notice in respect of the contravention; or 15.1.1.3 ensure that the person has complied with requirements imposed in relation to the contravention by a nuisance abatement notice or litter abatement notice or by an order of a court under the Act; or 15.1.2 has, in taking such action, incurred costs and expenses in taking samples or in conducting tests, examinations, monitoring or analyses, to, by notice in writing served on the person, require the person to pay to the Council the reasonable costs and expenses incurred by the Council in taking such action

Code	Compliances	Description
LNA 15.2	<b>Local Nuisance and Litter Control Act 2016</b>  015. Recovery of Administrative and Technical costs Associated with Contraventions	The power pursuant to Section 48(2) of the Act to specify in the notice the period within which an amount payable to the Council in accordance with a notice under Section 48 of the Act must be paid.
LNA 15.3	<b>Local Nuisance and Litter Control Act 2016</b>  015. Recovery of Administrative and Technical costs Associated with Contraventions	The power pursuant to Section 48(3) of the Act, on application by a person who has been served a notice under Section 48 of the Act to, by notice in writing: 15.3.1 extend the time for payment of an amount payable in accordance with the notice; or 15.3.2 waive payment of such an amount or reduce the amount payable
LNA 15.4	<b>Local Nuisance and Litter Control Act 2016</b>  015. Recovery of Administrative and Technical costs Associated with Contraventions	The power pursuant to Section 48(6) of the Act, if an amount payable to the Council is not paid in accordance with Section 48 of the Act to recover the amount as a debt.
LNA 16.1	<b>Local Nuisance and Litter Control Act 2016</b>  016. Assessment of Reasonable Costs and Expenses	The duty pursuant to Section 49 of the Act, to for the purposes of the Act, assess the reasonable costs and expenses that have been or would be incurred by the Council or some other person or body in taking any action by reference to the reasonable costs and expenses that would have been or would be incurred in having the action taken by independent contractors engaged for that purpose.
LNA 17.1	<b>Local Nuisance and Litter Control Act 2016</b>  017. Evidentiary Provisions	The power pursuant to Section 50(4) of the Act to execute a certificate certifying as to the matter relating to: 17.1.1 the appointment or non-appointment of a person as an authorised officer under the Act; or 17.1.2 a delegation or authority under the Act; or 17.1.3 a notice, requirement or direction of the Council or an authorised officer under the Act; or 17.1.4 the receipt or non-receipt by the Council or an authorised officer of a notification, report or information given or required to be given or furnished to the Council or authorised officer under the Act

Code	Compliances	Description
LNA 17.2	<b>Local Nuisance and Litter Control Act 2016</b>  017. Evidentiary Provisions	The power pursuant to Section 50(5) of the act to execute a certificate detailing the costs and expenses incurred by the Council and the purpose for which they were incurred.
LNA 18.1	<b>Local Nuisance and Litter Control Act 2016</b>  018. Annual Reports by Councils	The duty pursuant to Regulation 5 of the Local Nuisance and Litter Control Regulations 2017 (the Regulations), to, for the purposes of Section 8 of the Act, include in the Council's annual report details of: 18.1.1 the number of complaints of local nuisance or littering received by the Council; and 18.1.2 the number and nature of: 18.1.2.1 offences under the Act that were expiated; and 18.1.2.2 offences under the Act that were prosecuted; and 18.1.2.3 nuisance abatement notices or litter abatement notices issued 18.1.2.4 civil penalties negotiated under Section 34 of the Act; and 18.1.2.5 applications by the Council to the Court for orders for civil penalties under Section 34 of the Act and the number of orders made by the Court on those applications; and 18.1.3 any other functions performed by the Council under the Act.
LNA 19.1	<b>Local Nuisance and Litter Control Act 2016</b>  019. Exemptions from Application of Section 18	The power pursuant to Regulation 6(1)(a)(ii) of the Regulations: 19.1.1 to fix a lodgement period for an application in relation to an activity that is to take place over a period not exceeding 24 hours; and 19.1.2 to fix a lodgement period for an application in relation to an activity that is to take place over a period of 24 hours or longer.
LNA 19.2	<b>Local Nuisance and Litter Control Act 2016</b>  019. Exemptions from Application of Section 18	The power pursuant to Regulation 6(2) of the Regulations, if an application for a declaration in relation to an activity is not lodged with the Council as required by Regulation 6(1)(a)(ii) of the Act, to refuse to consider the application.
LNA 19.3	<b>Local Nuisance and Litter Control Act 2016</b>  019. Exemptions from Application of Section 18	The power pursuant to Regulation 6(3) of the Regulations to require the following prescribed details to be contained in a site nuisance management plan to the extent relevant to the activity: 19.3.1 an assessment of the potential for local nuisance and the number of residential and commercial premises occupied by persons likely to be affected by the local nuisance (potentially affected persons 19.3.2 a map showing: 19.3.2.1 the proposed location of the activity and the likely fixed sources of local nuisance (for example, in the case of a concert, the location and orientation of stages and speakers); and 19.3.2.2 the location of premises occupied by potentially

Code	Compliances	Description
		<p>affected persons and the distance of the premises from those sources; 19.3.3 the name and contact details of the responsible person in relation to the activity; 19.3.4 the proposed strategy for minimising, managing and monitoring the effects of the local nuisance on potentially affected persons; 19.3.5 a copy of the notice (forming part of the communication strategy) proposed to be given to those persons to notify them of the activity, which must include the following details: 19.3.5.1 the nature of the proposed activity; 19.3.5.2 the start and finish dates for the activity 19.3.5.3 the daily start and finish times for the activity; 19.3.5.4 the anticipated sources of local nuisance generated by the activity; 19.3.5.5 the proposed measures to be implemented to minimise the local nuisance; 19.3.5.6 the name and contact details of the person who may be contacted by potentially affected persons regarding concerns or complaints in relation to the activity; 19.3.5.7 such other details as the delegate may require 19.3.6 the proposed communication strategy with the Council, including reporting by the exempt person on progress of the activity and the site nuisance management plan and any unforeseen incidents; 19.3.7 the proposed process for recording details about complaints, including: 19.3.7.1 contact details for each complainant; and 19.3.7.2 the date and time of the complaint; and 19.3.7.3 a description of the complaint; and 19.3.7.4 the nature of the activity giving rise to the complaint; and 19.3.7.5 any action taken to address the complaint</p>
LNA 20.1	<p><b>Local Nuisance and Litter Control Act 2016</b></p> <p>020. Notification to EPA of Serious or Material Environmental Harm</p>	<p>The duty pursuant to Regulation 12 of the Regulations, to, for the purposes of Section 29 of the Act, include in notifications to the Environment Protection Authority: 20.1.1 as many of the following details as may be in the possession of the Council: 20.1.1.1 any investigation statements from authorised officers, witnesses or suspects; 20.1.1.2 copies of relevant evidence (for example, images, photographs, video or audio recordings or transcripts, maps, reports of analyses, tests or samples, file notes, exhibit management records and any certificates under Section 50 of the Act or other relevant documents, orders, notes or information); and 20.1.2 details as to any limitation of time for prosecution or expiation of offences under the Act; and 20.1.3 Details of the application of any relevant prescribed period within the meaning of Section 16 of the Act in relation to a substance, material or thing seized under Part 3 Division 3 of the Act.</p>

Code	Compliances	Description
LNA 21.1	<b>Local Nuisance and Litter Control Act 2016</b>  021. Action on Non-compliance with Notice	The power pursuant to Regulation 13(2)(a) of the Regulations, to: 21.1.1 For the purposes of creating the charge on land, give the Registrar General a notice, in a form determined by the delegate or the Council on the recommendation or with the approval of the Registrar-General, 21.1.1.1 setting out the amount recoverable under Section 31 of the Act; and 21.1.1.2 setting out the land in relation to which the relevant action was taken; and 21.1.1.3 requesting the Registrar-General to make a notation under Regulation 13(2) of the Regulations in relation to the relevant land.
LNA 21.2	<b>Local Nuisance and Litter Control Act 2016</b>  021. Action on Non-compliance with Notice	The power pursuant to Regulation 13(2)(f) of the Regulations to, in a case where Regulation 13(2)(d)(i)(B) of the Regulations applies, recover the amount as if it were a rate constituting a charge on land under Section 144(2) of the Act.
LNA 21.3	<b>Local Nuisance and Litter Control Act 2016</b>  021. Action on Non-compliance with Notice	The duty pursuant to Regulation 13(2)(g) of the Regulations, if the amount to which the charge relates is paid, to, by further notice to the Registrar-General (being a notice in a form determined by the Minister on the recommendation or with the approval of the Registrar-General), cancel the charge.
LNA 21.4	<b>Local Nuisance and Litter Control Act 2016</b>  021. Action on Non-compliance with Notice	The power pursuant to Regulation 13(3) of the Regulations to recover any costs or expenses incurred by the Council in relation to creating a charge over land or cancelling such a charge under Regulation 13 of the Regulations from the owner of the land in accordance with Section 144 of the Local Government Act 1999
LNA 22.1	<b>Local Nuisance and Litter Control Act 2016</b>  022. Payment of Fees by Instalments	The power pursuant to Regulation 15(1) of the Regulations to, in allowing the payment of a fee under the Act or the Regulations by instalments, add to each amount payable as an instalment a charge by way of interest, or an administrative fee, determined by the delegate or the Council (as the case may be).
LNA 23.1	<b>Local Nuisance and Litter Control Act 2016</b>  023. Waiver or Refund of Fees	The power pursuant to Regulation 16 of the Regulations to waive or refund a fee or other amount (or part of a fee or other amount) payable under the Act or the Regulations if the delegate is satisfied that it is appropriate to do so in a particular case.

Code	Compliances	Description
LNA 24.1	<b>Local Nuisance and Litter Control Act 2016</b>  024. Recovery of Fees	The power pursuant to Regulation 17 of the Regulations to recover a fee or other amount payable by a person under the Act or Regulations as a debt by action in a court of competent jurisdiction
NRMA 1.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  001. Collaboration with NRM board	The power pursuant to Section 29(4)(d) of the Natural Resources Management Act 2004 ("the Act") to work collaboratively with a regional NRM board in the performance of its functions.
NRMA 2.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  002. General Powers	The power pursuant to Section 30 of the Act to act in conjunction with a regional NRM board in relation to the NRM board doing anything necessary, expedient or incidental to - a) performing the functions of the NRM group under the Act or any other Act; or b) assisting in the administration of the Act; or c) furthering the objects of the Act
NRMA 3.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  003. Special Vesting of Infrastructure	Not delegated - Section 33(7)
NRMA 4.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  004. Approval of Delegation by NRM board to Council Officers	The power pursuant to Section 36(1)(c) of the Act to give approval to a regional NRM board to delegate a function or a power of the board under the Act or any other Act to the Council or a Council officer.
NRMA 5.1	<b>Natural Resources Management Act 2004, Natural Resources</b>	The power pursuant to Section 41 of the Act to enter into arrangements with a regional NRM board for the board to

Code	Compliances	Description
	<b>Management (General) Regulations 2005</b> 005. Use of Facilities	make use of the services of the staff, equipment or facilities of the Council.
NRMA 6.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 006. Boards Power to Provide Financial Assistance etc	The power pursuant to Section 42(2) of the Act where a Council wishes to obtain financial or any other form of assistance from a regional NRM board under Section 42(1) of the Act, to make a written submission to the board setting out: 6.1.1 the nature of the assistance requested (and, in the case of financial assistance, the amount requested); and 6.1.2 the purpose or purposes for which and the manner in which the assistance will be used; and 6.1.3 the reasons why, in the Delegate's opinion, the granting of the assistance by the regional NRM board is justified.
NRMA 7.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 007. Assignment of Responsibility for Infrastructure	Not delegated - Section 43(2)
NRMA 7.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 007. Assignment of Responsibility for Infrastructure	Not delegated - Section 43(3)
NRMA 8.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 008. Appointment of Body to act as a Board	Not delegated - Section 44(4)(c)

Code	Compliances	Description
NRMA 9.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  009. Establishment of Areas	The power pursuant to Section 45(5) of the Act to receive notice as a constituent council from a regional NRM board and to make a submission to the regional NRM board within a period (being at least 21 days) specified in the notice.
NRMA 9.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  009. Establishment of Areas	Not delegated - Section 46(5)
NRMA 10.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  010. Composition of NRM groups	The power pursuant to Section 48(2)(b)(i) of the Act to consult with the relevant regional NRM board or boards, if the Council is also a constituent council for the area of the NRM group to which that board belongs, before an appointment is made by the board under Section 48(1) of the Act.
NRMA 11.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  011. Functions of Groups	The power pursuant to Section 52(2)(c) of the Act, to work collaboratively with an NRM group in the performance of its functions under Section 52(1) of the Act.
NRMA 12.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  012. Acting in Conjunction with NRM Group	The power pursuant to Section 53(2)(g) of the Act to act in conjunction with an NRM group in relation to the NRM group doing anything necessary expedient or incidental to: 12.1.1 performing its functions under the Act or any other Act 12.1.2 assisting in the administration of the Act or 12.1.3 furthering the objects of the Act pursuant to Section 53(1) of the Act.



Code	Compliances	Description
NRMA 13.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  013. Power of Delegation	The power pursuant to Section 55(2) of the Act, to approve a delegation made by an NRM group in accordance with Section 55(1) of the Act to the Council or a Council subsidiary, or to an officer of the Council or a Council subsidiary (as the case requires), of a function or power of the NRM group under the Act or any other Act.
NRMA 14.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  014. Use of Facilities	The power pursuant to Section 60 of the Act to enter into an arrangement with an NRM group for the NRM group to use the services of the staff, equipment or facilities of the Council.
NRMA 15.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  015. Appointment of Body to Act as Group	Not delegated - Section 61(4)(c)
NRMA 16.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  016. Regional Authorised Officers	The power pursuant to Section 67(10) of the Act to agree to the appointment of an officer of the Council as an authorised officer by a regional NRM board
NRMA 17.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  017. State NRM Plan	The power pursuant to Section 74(8) of the Act to consult with the NRM Council in relation to any proposal to create or amend the State NRM Plan as defined in Section 74 of the Act, where the Local Government Association has nominated the Council pursuant to Section 74(14)(b) of the Act.
NRMA 18.1	<b>Natural Resources Management Act</b>	The duty pursuant to Section 75(9) of the Act, when performing functions or exercising powers under the Local

Code	Compliances	Description
	<b>2004, Natural Resources Management (General) Regulations 2005</b> 018. Regional NRM Plans	Government Act 1999 or any other Act, to have regard to any regional NRM plan that applies within the relevant area and in particular to give consideration to the question of whether changes should be implemented to the manner in which, or the means by which, the Council performs a function or exercises a power or undertakes any other activity that has been identified in the regional NRM plan as requiring change.
NRMA 20.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 020. Preparation of Plans and Consultation	The power pursuant to Section 79(6)(a)(vii) of the Act where a draft plan has been prepared by a regional NRM board, to receive a copy of the draft plan.
NRMA 20.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 020. Preparation of Plans and Consultation	The power pursuant to Section 79(8) of the Act to prepare and furnish a response to the regional NRM board within the period prescribed by the Regulations to a draft plan provided to the Council as a constituent council in accordance with Section 79(6)(a)(vii) of the Act.
NRMA 21.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 021. Submission of Plan to Minister	The power pursuant to Section 80(5) of the Act to receive a copy of a draft plan as amended by the Minister, or if it appears to the Minister that the part or parts of the plan that have been amended can conveniently be substituted in the draft plan – a copy of that part or those parts as amended.
NRMA 22.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b> 022. Review and Amendment of Plans	The power pursuant to Section 81(7)(a)(ii) of the Act, to consult with a regional NRM board within the prescribed period (being a period of at least 21 days), in respect of amendments to a regional NRM plan which are within the ambit of Section 81(8) of the Act.

Code	Compliances	Description
NRMA 23.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  023. Time for Implementation of Plans	Not delegated - Section 82(2)
NRMA 24.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  024. Contributions by Constituent Councils	The duty pursuant to Section 92(1) of the Act if a regional NRM plan for a regional NRM board specifies an amount (the base contribution amount) to be contributed by the constituent councils for the region towards the costs of the board performing its functions under the Act in a particular financial year, to make a contribution based on that amount in accordance with the requirements of Part 1 of Chapter 5 of the Act in respect of that financial year.
NRMA 24.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  024. Contributions by Constituent Councils	The power pursuant to Section 92(7) of the Act to receive notice from the Minister of the Minister's determination.
NRMA 25.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  025. Payment of Contributions by Councils	The duty pursuant to Section 93(1) of the Act, subject to Section 93(2) of the Act, to pay the Council's share of the amount to be contributed by the constituent councils in approximately equal instalments on 30 September, 31 December, 31 March and 30 June in the year to which the contribution relates, including any interest which accrues on any amount unpaid at the rate and in the manner prescribed by regulation.
NRMA 25.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>	The duty pursuant to Section 93(2) of the Act, if notice of a regional NRM levy imposed by a Council in respect of a financial year could not be included in the notice of general rates for that year because the share to be contributed was not approved by the Governor on or before 1 June preceding that year, to pay the Council's share of the amount to be contributed by constituent councils in approximately equal

Code	Compliances	Description
	025. Payment of Contributions by Councils	instalments on 31 December, 31 March and 30 June in that year.
NRMA 27.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  027. Cost of Councils	The power pursuant to Section 96(1) of the Act, subject to Section 96(2) and 96(3) of the Act, to receive an amount from a regional NRM board determined in accordance with the regulations on account of the costs of the Council as a constituent council in complying with the requirements of Part 1 of Chapter 5 of the Act.
NRMA 28.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  028. Declaration of Prescribed Water Resources	The duty pursuant to Section 125(5)(b) of the Act, to receive a copy of a notice from the Minister outlining a proposed recommendation to the Governor declaring that part of the State is a surface water prescribed area.
NRMA 29.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  029. Requirement for notice of certain applications	The power pursuant to Section 136(3) of the Act, where the Council is a person specified in the plan to whom notice of an application must be given pursuant to Section 136(2) of the Act to make representations in writing to the relevant authority in relation to the granting or refusal of a permit.
NRMA 29.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  029. Requirement for notice of certain applications	The duty pursuant to Section 136(6) of the Act, if the Council has made a representation under Section 136(3) of the Act, as part of that representation indicated an interest in appearing before the authority, to appear personally or by representative before the authority to be heard in support of the representation.
NRMA 29.3	<b>Natural Resources Management Act 2004, Natural Resources Management</b>	The power pursuant to Section 136(11) of the Act to lodge an appeal with the ERD Court.

Code	Compliances	Description
	<b>(General)</b> <b>Regulations 2005</b>  029. Requirement for notice of certain applications	
NRMA 30.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  030. By-Laws	The power pursuant to Section 171(7)(a) of the Act to consult with a regional NRM board before a by-law is made by the NRM board under Section 171 of the Act that directly affects the area of the Council.
NRMA 30.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  030. By-Laws	The power pursuant to Section 171(7)(c) of the Act to submit to the regional NRM board the Council's views on a by-law proposed to be made under Section 171 of the Act.
NRMA 31.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  031. Orders made by ERD Court	The power pursuant to Section 201(5) of the Act, where the Council's interests are affected by the subject matter of the application to make an application to the ERD Court for Orders under Section 201 of the Act.
NRMA 31.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  031. Orders made by ERD Court	The duty pursuant to Section 201(7) of the Act where an application is made to the ERD Court to serve a copy of the application on the Minister within 3 days after filing the application with the ERD Court.
NRMA 32.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>	The power pursuant to Section 205(3) of the Act to receive notice from the Minister of a proposal to provide for the remission of any Council rate under Section 205(2)(j) of the Act by way of a management agreement.

Code	Compliances	Description
	032. Management Agreements	
NRMA 33.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  033. Service of Notices or Other documents	The duty pursuant to Section 208(1) of the Act, subject to Section 208(2) of the Act, where required or authorised by the Act to serve a notice or other document on a person, to effect service of the notice or other document by: 33.1.1 giving the notice or document to the person or an agent of the person; or 33.1.2 leaving the notice or other document for the person at his or her place of residence or business with someone apparently over the age of 16 years; or 33.1.3 if the notice or document is to be served on the owner of the land and the land is unoccupied, and the Delegate has taken reasonable steps to effect service under the other paragraphs of Section 208(1) of the Act, to serve the notice or document by fixing it to some conspicuous part of the land; or 33.1.4 if the notice or document is to be served on the occupier of the land, be sent by post to the occupier of the land; or 33.1.5 be served on the person by fixing it to, or leaving it on, a vessel or craft that the person is apparently in charge of, or expected to board at some stage, if the Delegate has reasonable grounds to believe that service in this manner will bring the notice or document to the attention of the person to be served; or 33.1.6 send the notice or document to the person by facsimile transmission; or 33.1.7 serve or give the notice or document to a person in a manner prescribed by the Regulations.
NRMA 33.2	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  033. Service of Notices or Other documents	The power pursuant to Section 208(3) of the Act, subject to the Regulations, if a notice or document is required or authorised to be given to an owner of land, if it is to be served personally, to serve the notice on the owner, one of any joint owners, or the agent of the owner.
NRMA 34.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  034. Vesting of Property	Not delegated - Clause 46(1)(d) of Schedule 4

Code	Compliances	Description
NRMA 35.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  035. Special Provisions Relating to the Repeal of the Water Resources Act 1997	The duty pursuant to Clause 54(17) of Schedule 4 of the Act, subject to Clause 55 of the Act, to pay any amount payable by the Council under Part 8, Division 2 of the Water Resources Act 1997 under a scheme established by the Minister for the purposes of Clause 54 of Schedule 4 of the Act (and such a scheme may provide that an amount be paid to a regional NRM board rather than a catchment water management board).
NRMA 37.1	<b>Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005</b>  037. Section 43 Agreements	The power pursuant to Regulation 35(2) of the Natural Resources Management (General) Regulations ("the Regulations"), when making an agreement under Section 43 of the Act, to include provisions terms or conditions other than those identified in Regulation 35(1) of the Regulations.
PDIA 1.1	<b>Planning, Development and Infrastructure Act 2016</b>  001. Planning Regions and Greater Adelaide	The power pursuant to Section 5(5)(b) of the Planning, Development and Infrastructure Act 2016 (the Act) to make submissions to the Minister on a proposed proclamation under Section 5 of the Act.
PDIA 2.1	<b>Planning, Development and Infrastructure Act 2016</b>  002. Subregions	The power pursuant to Section 6(3)(b) of the Act to make submissions to the Minister on the Minister's proposed course of action.
PDIA 3.1	<b>Planning, Development and Infrastructure Act 2016</b>  003. Environment and Food Production Areas - Greater Adelaide	The power pursuant to Section 7(5) of the Act, in relation to a proposed development in an environment and food production area that involves a division of land that would create 1 or more additional allotments: 3.1.1 to seek the concurrence of the Commission in the granting of the authorisation; 3.1.2 to concur in the granting of the development authorisation to the development; 3.1.3 to, if the proposed development will create additional allotments to be used for residential development, refuse to grant development authorisation in relation to the proposed development.

Code	Compliances	Description
PDIA 4.1	<b>Planning, Development and Infrastructure Act 2016</b>  004. Planning Agreements	The power pursuant to Section 35(1)(a) of the Act to enter into an agreement (a planning agreement) with the Minister relating to a specified area of the State in accordance with Section 35 of the Act.
PDIA 4.2	<b>Planning, Development and Infrastructure Act 2016</b>  004. Planning Agreements	The power pursuant to Section 35(3) of the Act to, in a planning agreement, include provisions that outline the purposes of the agreement and the outcomes that the agreement is intended to achieve and to provide for: 4.2.1 the setting of objectives, priorities and targets for the area covered by the agreement; and 4.2.2 the constitution of a joint planning board including, in relation to such a board: 4.2.2.1 the membership of the board, being between 3 and 7 members (inclusive); and 4.2.2.2 subject to Section 35(4) of the Act, the criteria for membership; and 4.2.2.3 the procedures to be followed with respect to the appointment of members; and 4.2.2.4 the terms of office of members; and 4.2.2.5 conditions of appointment of members, or the method by which those conditions will be determined, and the grounds on which, and the procedures by which, a member may be removed from office; and 4.2.2.6 the appointment of deputy members; and 4.2.2.7 the procedures of the board; and 4.2.3 the delegation of functions and powers to the joint planning board (including, if appropriate, functions or powers under another Act); and 4.2.4 the staffing and other support issues associated with the operations of the joint planning board; and 4.2.5 financial and resource issues associated with the operations of the joint planning board, including: 4.2.5.1 the formulation and implementation of budgets; and 4.2.5.2 the proportions in which the parties to the agreement will be responsible for costs and other liabilities associated with the activities of the board; and 4.2.6 such other matters as the Delegate thinks fit.
PDIA 4.3	<b>Planning, Development and Infrastructure Act 2016</b>  004. Planning Agreements	The power pursuant to Section 35(5)(a) of the Act, at the expiry of a planning agreement, to replace it with a new agreement (in the same or different terms).
PDIA 4.4	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 35(5)(b) of the Act, to vary or terminate a planning agreement by agreement between the parties to the agreement.



Code	Compliances	Description
	004. Planning Agreements	
PDIA 5.1	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 44(6)(a) of the Act, to, in accordance with the Charter, make submissions in relation to any proposal to prepare or amend a designated instrument under Part 5 Division 2 Subdivision 5 (unless the proposal has been initiated by the Council).
	005. Community Engagement Charter	
PDIA 6.1	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 45(2)(c) of the Act to make representations (in writing or via the SA planning portal) on a proposal to prepare or amend the Charter.
	006. Preparation and Amendment of Charter	
PDIA 6A.1	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 73(2)(b)(iv) of the Act to initiate a proposal to amend a designated instrument with the approval of the Minister, acting on the advice of the Commissioner.
	006A. Preparation and Amendment	
PDIA 6A.2	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 73(6) of the Act where the Council is authorised or approved under Section 73 of the Act, and after all of the requirements of Section 73 have been satisfied: 6A.2.1 to prepare a draft of the relevant proposal; and 6A.2.2 to comply with the Community Engagement Charter for the purposes of consultation in relation to the proposal; and 6A.2.3 to the extent that paragraph (b) of Section 73(6) of the Act does not apply, in the case of a proposed amendment to a regional plan that has been prepared by a joint planning board where the amendment is not being proposed by the joint planning board “to consult with the joint planning board; and 6A.2.4 to the extent that paragraph (b) of Section 73(6) of the Act does not apply, in the case of a proposed amendment to the Planning and Design Code that will have a specific impact on 1 or more particular pieces of land in a particular zone or subzone (rather than more generally) “to take reasonable steps to give: 6A.2.4.1 an owner or occupier of the land; and 6A.2.4.2 an owner or occupier of each piece of adjacent land, a notice in accordance with the regulations; and 6A.2.5 to consult with any person or body specified by the Commission and any other person or body as the delegate thinks fit; and 6A.2.6 to carry out such investigations and obtain such information specified by the
	006A. Preparation and Amendment	

Code	Compliances	Description
		Commission; and 6A.2.7 to comply with any requirement prescribed by the regulations
PDIA 6A.3	<b>Planning, Development and Infrastructure Act 2016</b>  006A. Preparation and Amendment	The power pursuant to Section 73(8) of the Act to, after the Council has furnished a report to the Minister under Section 73(7) of the Act, ensure that a copy of the report is published on the SA planning portal in accordance with a practice direction that applies for the purposes of Section 73 of the Act.
PDIA 6A.4	<b>Planning, Development and Infrastructure Act 2016</b>  006A. Preparation and Amendment	The power pursuant to Section 73(9) of the Act to enter into an agreement with a person for the recovery of costs incurred by the Council in relation to an amendment of the Planning and Design Code or a design standard under Section 73 of the Act (subject to the requirement to charge costs under Section 73(4)(b) of the Act (if relevant)).
PDIA 6B.1	<b>Planning, Development and Infrastructure Act 2016</b>  06B. Parliamentary Scrutiny	The power pursuant to Section 74(8) of the Act if the ERD Committee is proposing to suggest an amendment under Section 74(4) of the Act and the amendment is specifically relevant to the Council, to provide a comment and response within the period of 2 weeks.
PDIA 6C.1	<b>Planning, Development and Infrastructure Act 2016</b>  06C. Entities Constituting Relevant Authorities	Not delegated - Section 82(d)
PDIA 6D.1	<b>Planning, Development and Infrastructure Act 2016</b>  06D. Panels Established by Joint Planning Boards or Councils	Not delegated - Section 83(1)
PDIA 6D.2	<b>Planning, Development and Infrastructure Act 2016</b>  06D. Panels Established by Joint	The power pursuant to Section 83(1)(h) of the Act to arrange the staffing and support required for the purposes of the operations of the panel.

Code	Compliances	Description
	Planning Boards or Councils	
PDIA 6D.3	<b>Planning, Development and Infrastructure Act 2016</b> 06D. Panels Established by Joint Planning Boards or Councils	The power pursuant to Section 83(1)(i) of the Act to substitute the existing members of the panel with new members if directed to do so by the Minister acting on recommendation of the Commission under Section 86 of the Act.
PDIA 6D.4	<b>Planning, Development and Infrastructure Act 2016</b> 06D. Panels Established by Joint Planning Boards or Councils	The power pursuant to Section 83(2) of the Act to form the opinion and be satisfied that a person to be appointed as a member of an assessment panel who is a member, or former member, of a council is appropriately qualified to act as a member of the assessment panel on account of the person's experience in local government.
PDIA 6E.1	<b>Planning, Development and Infrastructure Act 2016</b> 06E. Panels Established by Minister	The power pursuant to Section 84(1)(c)(ii)(B) of the Act to make submissions to the Minister about the constitution of a regional assessment panel in relation to the area of the Council (or part of the area).
PDIA 6F.1	<b>Planning, Development and Infrastructure Act 2016</b> 06F. Substitution of Local Panels	The power pursuant to Section 86(2)(a) of the Act to make submissions to the Commission in relation to an inquiry.
PDIA 7.1	<b>Planning, Development and Infrastructure Act 2016</b> 007. Initiation of Scheme	The power pursuant to Section 163(3)(b) of the Act to request the Minister initiate a proposal to proceed under Section 163 of the Act.
PDIA 7.2	<b>Planning, Development and Infrastructure Act 2016</b> 007. Initiation of Scheme	The power pursuant to Section 163(10) of the Act to consult with the Minister in relation to the draft outline.

Code	Compliances	Description
PDIA 8.1	<b>Planning, Development and Infrastructure Act 2016</b>  008. Consideration of Proposed Scheme	The power pursuant to Section 166(1)(c) of the Act to consult with a scheme coordinator in relation to a scheme in accordance with the Community Engagement Charter.
PDIA 9.1	<b>Planning, Development and Infrastructure Act 2016</b>  009. Adoption of Scheme	The power pursuant to Section 167(7) of the Act to consult with the Minister in relation to a variation to a scheme.
PDIA 10.1	<b>Planning, Development and Infrastructure Act 2016</b>  010. Funding Arrangements	The power pursuant to Section 169(2)(b) of the Act in relation to a scheme that provides for the collection of contributions under Subdivision 8 of the Act to apply for a periodic review of the levels and amounts of those contributions and as part of such review for any matter to be considered or determined by ESCOSA.
PDIA 10.2	<b>Planning, Development and Infrastructure Act 2016</b>  010. Funding Arrangements	The power pursuant to Section 169(8) of the Act to approve a funding arrangement that provides for or includes the collection of contributions under subdivision 8 in relation to prescribed infrastructure.
PDIA 10.3	<b>Planning, Development and Infrastructure Act 2016</b>  010. Funding Arrangements	The power pursuant to Section 169(9) of the Act to consult with the Commission in relation to a funding arrangement that is specifically relevant to the Council.
PDIA 11.1	<b>Planning, Development and Infrastructure Act 2016</b>  011. Contributions by Constituent Councils	The power pursuant to Section 177(4) of the Act to consult with the Minister in relation to the Council's share.
PDIA 11.2	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 177(5) of the Act to, at the request of the Minister, supply the Minister with information in the possession of the Council to enable the Minister to determine shares under Sections 177(2) and (3) of the Act.

Code	Compliances	Description
	011. Contributions by Constituent Councils	
PDIA 12.1	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 180(7) of the Act, if the Council incurs costs in recovering a charge as a debt, to claim the reimbursement of those costs (insofar as they are reasonable) from the relevant fund established under subdivision 9.
	012. Imposition of Charge by Councils	
PDIA 13.1	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 187(1) of the Act, subject to Section 187(3) of the Act, to carry out any infrastructure works if the Council is authorised to so do by or under the Act or any other Act.
	013. Authorised Works	
PDIA 13.2	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 187(5) of the Act, subject to Section 187(6) of the Act, to in relation to a proposal that involves disturbing the surface of a road, or that otherwise relates to a road to: 13.2.1 inform the relevant road maintenance authority of the proposal at least 28 days before the proposed commencement of any work; and 13.2.2 give the relevant road maintenance authority a reasonable opportunity to consult with the Council in relation to the matter; and 13.2.3 ensure that proper consideration is given to the views of the road maintenance authority.
	013. Authorised Works	
PDIA 13.3	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 187(5)(b) of the Act to consult with the relevant road maintenance authority in relation to the matter.
	013. Authorised Works	
PDIA 13.4	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 187(b) of the Act, in a case of emergency, to only comply with Section 187(5) of the Act to such extent as is practicable in the circumstances.
	013. Authorised Works	
PDIA 14.1	<b>Planning, Development and Infrastructure Act 2016</b>	The power pursuant to Section 188(1) of the Act to authorise a person for the purpose of undertaking any work or activity in connection with the exercise of a power under Division 2 of Part 13 of the Act to: 14.1.1 enter and pass over any land; and 14.1.2 bring onto any land any vehicles, plant or equipment; and 14.1.3 temporarily occupy land; and 14.1.4 do anything
	014. Entry onto Land	

Code	Compliances	Description
		else reasonably required in connection with the exercise of the power.
PDIA 14.2	<b>Planning, Development and Infrastructure Act 2016</b>  014. Entry onto Land	The power pursuant to Section 188(4) of the Act to pay reasonable compensation on account of any loss or damage caused by the exercise of a power under Section 188(1) of the Act.
PDIA 15.1	<b>Planning, Development and Infrastructure Act 2016</b>  015. Acquisition of Land	The power pursuant to Section 189(1) of the Act, to with the consent of the Minister, acquire land for a purpose associated with infrastructure works under and in accordance with the Land Acquisition Act 1969.
PDIA 16.1	<b>Planning, Development and Infrastructure Act 2016</b>  016. Review of Performance	The power pursuant to Clause 3(3) of Schedule 4 of the Act to explain the Council's actions, and to make submissions (including, if relevant, an indication of undertakings that the Council is willing to give in order to take remedial action), to the Minister.
PDIA 16.2	<b>Planning, Development and Infrastructure Act 2016</b>  016. Review of Performance	The power pursuant to Clause 3(14) of Schedule 4 of the Act to make submissions to the Minister on the report on which the action to be taken by the Minister under Clause 3(13) of Schedule 4 of the Act is based.
PDIA 16.3	<b>Planning, Development and Infrastructure Act 2016</b>  016. Review of Performance	The power pursuant to Clause 3(15) of Schedule 4 of the Act, if the Minister makes a recommendation to the Council under Clause 3(13)(a) of Schedule 4 of the Act and the Minister subsequently considers that the Council has not, within a reasonable period, taken appropriate action in view of the recommendation, consult with the Minister in relation to the directions of the Minister.
PDIA 16.4	<b>Planning, Development and Infrastructure Act 2016</b>  016. Review of Performance	The power pursuant to Clause 3(16) of Schedule 4 of the Act to comply with a direction under Clauses 3(13) or (15) of Schedule 4 of the Act.

Code	Compliances	Description
PDIA 17.1	<b>Planning, Development and Infrastructure Act 2016</b>  017. General Schemes	The power pursuant to Clause 30(3) of Schedule 8 of the Act to request the Minister make a declaration under Clause 30(2) of Schedule 8 of the Act in relation to a scheme.
PHA 1.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  001. Power to Require Reports	The power pursuant to Section 18(2) of the South Australian Public Health Act 2011 (the Act) to, if required by the Minister, provide a report on any matter relevant to the administration or operation of the Act.
PHA 1.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  001. Power to Require Reports	The power pursuant to Section 18(3) of the Act to, if required by the Minister, in a case involving the Council provide a combined report with 1 or more other councils.
PHA 1.3	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  001. Power to Require Reports	The power pursuant to Section 18(5) of the Act to provide the report in accordance with the requirements of the Minister.
PHA 2.1	<b>SA Public Health Act 2011, SA Public Health</b>	The power pursuant to Section 22(2) of the Act, if the Council receives a request under Section 22(1) of the Act, to consider the request and then respond in accordance with Section

Code	Compliances	Description
	<b>(General)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Legionella)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Fees) Regulations</b> <b>2018</b>  002. Risk of Avoidable Mortality or Morbidity	22(3) of the Act to the Chief Public Health Officer within a reasonable time.
PHA 2.2	<b>SA Public Health</b> <b>Act 2011, SA</b> <b>Public Health</b> <b>(General)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Legionella)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Fees) Regulations</b> <b>2018</b>  002. Risk of Avoidable Mortality or Morbidity	The power pursuant to Section 22(3) of the Act to include in a response under Section 22(2) of the Act details about: 2.2.1 any steps already being taken by the Council that may be relevant in the circumstances; and 2.2.2 any plans that the Council may have that may be relevant in the circumstances; and 2.2.3 any steps that the Council is willing to take in the circumstances; and 2.2.4 any other matter relating to the Council that appears to be relevant.
PHA 3.1	<b>SA Public Health</b> <b>Act 2011, SA</b> <b>Public Health</b> <b>(General)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Legionella)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Fees) Regulations</b> <b>2018</b>  003. Cooperation Between Councils	The power pursuant to Section 39(1) of the Act to, in performing the Council's functions or exercising the Council's powers under the Act, act in conjunction or partnership with, or cooperate or coordinate the Council's activities with, 1 or more other councils
PHA 3.2	<b>SA Public Health</b> <b>Act 2011, SA</b> <b>Public Health</b> <b>(General)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Legionella)</b> <b>Regulations 2013,</b> <b>SA Public Health</b> <b>(Fees) Regulations</b> <b>2018</b>	The power pursuant to Section 39(2) of the Act to, if requested by the Chief Public Health Officer, cooperate with 1 or more other councils.



Code	Compliances	Description
	003. Cooperation Between Councils	
PHA 3.3	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 39(3) of the Act to, if the Council receives a request under Section 39(2) of the Act, within 28 days after receiving the request or such longer period as the Chief Public Health Officer may specify, furnish the Chief Public Health Officer with a written report on the action that the Council intends to take in response to the request.
	003. Cooperation Between Councils	
PHA 4.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 40(2) of the Act to consult with the Chief Public Health Officer.
	004. Power of Chief Public Health Officer to Act	
PHA 5.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 41(1) of the Act to consult with the Minister in relation to the Minister's opinion that the Council has failed, in whole or in part, to perform a function conferred on the Council under the Act.
	005. Council Failing to Perform a Function Under Act	
PHA 5.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health</b>	The power pursuant to Section 41(6) of the Act to: 5.2.1 make written submissions to the Minister in relation to the matter within a period specified by the Minister; and 5.2.2 request in the written submissions to the Minister that the Minister discuss the matter with a delegation representing the Council;

Code	Compliances	Description
	<p><b>(Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b></p> <p>005. Council Failing to Perform a Function Under Act</p>	and 5.2.3 appoint a delegation representing the Council to discuss the matter with the Minister.
PHA 6.1	<p><b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b></p> <p>006. Transfer of Function of Council at Request of Council</p>	The power pursuant to Section 42(1) of the Act to request, in accordance with Section 42(2), of the Act that a function of the Council under the Act be performed by the Chief Public Health Officer.
PHA 6.2	<p><b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b></p> <p>006. Transfer of Function of Council at Request of Council</p>	The power pursuant to Section 42(10) of the Act to enter into an agreement with the Minister for the Minister to recover costs and expenses associated with the Chief Public Health Officer acting under Section 42 of the Act.
PHA 6.3	<p><b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b></p>	The power pursuant to Section 42(11) of the Act to request that the Minister vary or revoke a notice under Section 42 of the Act.

Code	Compliances	Description
	006. Transfer of Function of Council at Request of Council	
PHA 6.4	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  006. Transfer of Function of Council at Request of Council	The power pursuant to Section 42(11) of the Act to consult with the Minister in relation to the Minister varying or revoking a notice under Section 42 of the Act.
PHA 7.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  007. Local Authorised Officers	The power pursuant to Section 44(1) of the Act, subject to Section 45 of the Act, to, by instrument in writing, appoint a suitably qualified person to be a local authorised officer.
PHA 7.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  007. Local Authorised Officers	The power pursuant to Section 44(2) of the Act to make an appointment under Section 44 subject to such conditions or limitations as the Delegate thinks fit.
PHA 7.3	<b>SA Public Health Act 2011, SA Public Health (General)</b>	The power pursuant to Section 44(4) of the Act to direct a local authorised officer.

Code	Compliances	Description
	<b>Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  007. Local Authorised Officers	
PHA 7.4	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  007. Local Authorised Officers	The power pursuant to Section 44(6) of the Act to vary or revoke an appointment at any time.
PHA 7.5	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  007. Local Authorised Officers	The power pursuant to Section 44(7) of the Act to notify the Chief Public Health Officer in accordance with Section 44(8) of the Act, if the Council or the Delegate: 7.5.1 makes an appointment under Section 44 of the Act; or 7.5.2 revokes an appointment under Section 44 of the Act.
PHA 7.6	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  007. Local Authorised Officers	The power pursuant to Section 44(9) of the Act to determine the number of local authorised officers who should be appointed for the Council's area and in determining the number of local authorised officers who should be appointed for the Council's area, take into account any policy developed by the Chief Public Health Officer for the purposes of Section 44 of the Act.

Code	Compliances	Description
PHA 8.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  008. Identity Cards	The power pursuant to Section 46(1) of the Act to issue in accordance with Section 46(2) of the Act to an authorised officer appointed under the Act an identity card in a form approved by the Chief Public Health Officer: 8.1.1 containing the person's name and a photograph of the person; and 8.1.2 stating that the person is an authorised officer for the purposes of the Act; and 8.1.3 setting out the name or office of the issuing authority.
PHA 9.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  009. Specific Power to Require Information	The power pursuant to Section 49(1) of the Act to require a person to furnish such information relating to public health as may be reasonably required for the purposes of the Act.
PHA 10.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  010. Regional Public Health Plans	The power pursuant to Section 51(1) of the Act to in accordance with Sections 51(2), (5), (6), (8), (9), (11), (12), (13) and (15) of the Act prepare and maintain a plan or, if the Minister so determines or approves, with a group of councils, prepare and maintain a plan, for the purposes of the operations of the Council or Councils under the Act (a regional public health plan).
PHA 10.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health</b>	The power pursuant to Section 51(10) of the Act, to, subject to Section 51(11), amend a regional public health plan at any time.

Code	Compliances	Description
	<b>(Fees) Regulations 2018</b>	
	010. Regional Public Health Plans	
PHA 10.3	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 51(11) of the Act to, in relation to any proposal to create or amend a regional public health plan: 10.3.1 prepare a draft of the proposal; and 10.3.2 when the draft plan is completed, subject to Section 51(12) of the Act: 10.3.2.1 give a copy of it to: (a) the Minister; and (b) any incorporated hospital established under the Health Care Act 2008 that operates a facility within the region; and (c) any relevant public health partner authority under Section 51(23); and (d) any other body or group prescribed by the regulations; and 10.3.2.2 take steps to consult with the public.
	010. Regional Public Health Plans	
PHA 10.4	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 51(12) of the Act to, if required by the Minister, consult with the Minister, or any other person or body specified by the Minister, before the Council or the Delegate releases a draft plan under Section 51(11).
	010. Regional Public Health Plans	
PHA 10.5	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 51(13) of the Act to, before bringing a regional public health plan into operation, submit the plan to the Chief Public Health Officer for consultation.
	010. Regional Public Health Plans	
PHA 10.6	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health</b>	The power pursuant to Section 51(15) of the Act to take into account any comments made by the Chief Public Health Officer, SAPHC, and any other body within the ambit of a determination under Section 51(14) of the Act, at the

Code	Compliances	Description
	<b>(Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  010. Regional Public Health Plans	conclusion of the consultation processes envisaged by Sections 51(13) and (14).
PHA 10.7	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  010. Regional Public Health Plans	The power pursuant to Section 51(16) of the Act to then adopt a plan or amend a plan with or without alteration.
PHA 10.8	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  010. Regional Public Health Plans	The power pursuant to Section 51(17) of the Act to undertake the processes set out in Section 51 of the Act in conjunction with the preparation and adoption of its strategic management plans under Section 122 of the Local Government Act 1999 (and the power if the delegate thinks fit, incorporate a regional public health plan into the Council's strategic management plans under that Act).
PHA 10.9	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  010. Regional Public Health Plans	The power pursuant to Section 51(18) of the Act to provide in a regional public health plan, by agreement with the public health partner authority, for a public health partner authority to take responsibility for undertaking any strategy, or for attaining any priority or goal, under the plan.
PHA 10.10	<b>SA Public Health Act 2011, SA Public Health</b>	The power pursuant to Section 51(19) of the Act to review a regional public health plan at least once in every 5 years.

Code	Compliances	Description
	<p>(General)  <b>Regulations 2013,  SA Public Health  (Legionella)  Regulations 2013,  SA Public Health  (Fees) Regulations  2018</b></p> <p>010. Regional Public Health Plans</p>	
PHA 10.11	<p><b>SA Public Health  Act 2011, SA  Public Health  (General)  Regulations 2013,  SA Public Health  (Legionella)  Regulations 2013,  SA Public Health  (Fees) Regulations  2018</b></p> <p>010. Regional Public Health Plans</p>	<p>The power pursuant to Section 51(20) of the Act to, in preparing and reviewing the Council's regional public health plan insofar as is reasonably practicable, give due consideration to the plans of other councils insofar as this may be relevant to issues or activities under the Council's plan.</p>
PHA 10.12	<p><b>SA Public Health  Act 2011, SA  Public Health  (General)  Regulations 2013,  SA Public Health  (Legionella)  Regulations 2013,  SA Public Health  (Fees) Regulations  2018</b></p> <p>010. Regional Public Health Plans</p>	<p>The power pursuant to Section 51(21) of the Act to, when performing functions or exercising powers under the Act or any other Act, insofar as may be relevant and reasonable, have regard to the State Public Health Plan, any regional public health plan that applies within the relevant area and any other requirement of the Minister, and in particular to give consideration to the question whether the Council or the Delegate should implement changes to the manner in which, or the means by which, the Council or the Delegate performs a function or exercises a power or undertakes any other activity that has been identified in the State Public Health Plan as requiring change.</p>
PHA 11.1	<p><b>SA Public Health  Act 2011, SA  Public Health  (General)  Regulations 2013,  SA Public Health  (Legionella)  Regulations 2013,  SA Public Health  (Fees) Regulations  2018</b></p>	<p>The power pursuant to Section 52(1) of the Act to, in relation to a regional health plan for which the Council is responsible, on a 2 yearly basis, prepare a report that contains a comprehensive assessment of the extent to which, during the reporting period, the Council has succeeded in implementing its regional public health plan to the Chief Public Health Officer in accordance with Sections 52(2), (3) and (4) of the Act.</p>



Code	Compliances	Description
	011. Reporting on Regional Public Health Plans	
PHA 12.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 66(6) of the Act to recover as a debt costs and expenses reasonably incurred in exercising powers under Section 66(5) of the Act from the person who failed to take the required action.
	012. Action to Prevent Spread of Infection	
PHA 12.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 66(9) of the Act to, if the Chief Public Health Officer informs the Council of the occurrence of a disease constituting a notifiable condition, take such action as is reasonably open to the Delegate to assist in preventing the spread of the disease.
	012. Action to Prevent Spread of Infection	
PHA 13.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 92(1) of the Act and subject to Sections 92(2), (3), (4), (5) and (12) of the Act to issue a notice for the purpose of: 13.1.1 securing compliance with a requirement imposed by or under the Act (including the duty under Part 6 or a requirement imposed under a regulation or a code of practice under the Act); or 13.1.2 averting, eliminating or minimising a risk, or a perceived risk, to public health.
	013. Notices	
PHA 13.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health</b>	The duty pursuant to Section 92(2) of the Act and subject to Section 92(12) of the Act, to, before issuing a notice to secure compliance with the general duty under Part 6 of the Act to have regard to the matters set out in Section 92(2)(a) of the

Code	Compliances	Description
	<b>(Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 013. Notices	Act, and provide preliminary notice stating the particulars required under Section 92(2)(b) of the Act.
PHA 13.3	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 013. Notices	The power pursuant to Section 92(2)(b)(iii) of the Act to nominate a person to act on behalf of the Council.
PHA 13.4	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 013. Notices	The power pursuant to Section 92(3) of the Act to, in a case where Section 92(2)(b) of the Act applies, after considering representations made within the time specified under Section 92(2)(b) of the Act: 13.4.1 issue a notice in accordance with the terms of the original proposal; or 13.4.2 issue a notice with modifications from the terms of the original proposal; or 13.4.3 determine not to proceed further under Section 92.
PHA 13.5	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 013. Notices	The power pursuant to Section 92(4) of the Act to: 13.5.1 not give notice under Section 92(2)(b) of the Act if the Delegate considers that urgent or immediate action is required in the circumstances of the particular case; and 13.5.2 not give further notice before issuing a notice with modifications under Section 92(3)(b) of the Act.
PHA 13.6	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella)</b>	The duty pursuant to Section 92(5) of the Act to ensure a notice issued under Section 92 of the Act is in the form, is served in accordance with, and contains particulars as required by Section 92(5) of the Act.

Code	Compliances	Description
	<b>Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  013. Notices	
PHA 13.7	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  013. Notices	The power pursuant to Section 92(9) of the Act by written notice served on a person to whom a notice under Section 92 of the Act has been issued by the Delegate or the Council, vary or revoke the notice.
PHA 13.8	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  013. Notices	The power pursuant to Section 92(15) of the Act to, not comply with any other procedure, or hear from any other person, except as provided by Section 92 of the Act before the Delegate issues a notice under Section 92 of the Act.
PHA 14.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  014. Action on Non- Compliance with Notice	The power pursuant to Section 93(1) of the Act if the requirements of a notice under Part 12 of the Act are not complied with, to take any action required by the notice.
PHA 14.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health</b>	The power pursuant to Section 93(2) of the Act to authorise a person for the purpose of taking action on the Council's behalf under Section 93(1) of the Act.

Code	Compliances	Description
	<b>(Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  014. Action on Non-Compliance with Notice	
PHA 14.3	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  014. Action on Non-Compliance with Notice	The power pursuant to Section 93(4) of the Act to recover the reasonable costs and expenses incurred by the Council in taking action under Section 93 of the Act as a debt from the person who failed to comply with the requirements of the notice.
PHA 14.4	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  014. Action on Non-Compliance with Notice	The power pursuant to Section 93(5) of the Act, if an amount is recoverable from a person by the Council under Section 93, to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.
PHA 15.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 94(5) of the Act to recover the reasonable costs and expenses incurred by a local authorised officer in taking action under Section 94 from any person who caused the risk to which the action relates, as a debt.

Code	Compliances	Description
	015. Action in Emergency Situations	
PHA 16.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 95(13) of the Act to appear in proceedings before the Review Panel as a representative of the Council.
	016. Reviews - Notices Relating to General Duty	
PHA 16.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 95(15) of the Act to make an application to the Review Panel to: 16.2.1 dismiss or determine any proceedings that appear: 16.2.1.1 to be frivolous or vexatious; or 16.2.1.2 to have been instituted for the purpose of delay or obstruction, or for some other improper purpose; 16.2.2 bring any proceedings to an end that appear: 16.2.2.1 to be more appropriate suited to proceedings before the District Court rather than the Review Panel; or 16.2.2.2 to be unable to be satisfactorily resolved (or resolved within a reasonable period) by proceedings before the Review Panel; or 16.2.3 bring any proceedings to an end for any other reasonable cause.
	016. Reviews - Notices Relating to General Duty	
PHA 17.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Section 96(3) of the Act and subject to Section 96(4) of the Act, appeal to the District Court against the outcome of review proceedings under Division 3, Part 12 of the Act.
	017. Appeals	
PHA 18.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013,</b>	The power pursuant to Regulation 5(3) of the South Australian Public Health (Legionella) Regulations 2013 (the Legionella Regulations) to, on application made in a manner and form approved by the Council or Delegate and payment of

Code	Compliances	Description
	<b>SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  018. Duty to Register High Risk Manufactured Water System	the prescribed fee to the Council, register the high risk manufactured water system to which the application relates.
PHA 18.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  018. Duty to Register High Risk Manufactured Water System	The power pursuant to Regulation 5(6) of the Legionella Regulations, to, on application made in a manner and form approved by the Council or Delegate and payment of the prescribed fee to the Council, renew the registration of the high risk manufactured water system to which the application relates.
PHA 19.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>  019. Register of High Risk Manufactured Water Systems	The power pursuant to Regulation 6(2) of the Legionella Regulations and subject to Regulation 6(3) of the Legionella Regulations to determine the manner and form of a register of high risk manufactured water systems registered by the Council.
PHA 19.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health</b>	The power pursuant to Regulation 6(3) of the Legionella Regulations to include in relation to each high risk manufactured water system on the register: 19.2.1 the type of water system; and 19.2.2 the address of the premises on which the water system is installed; and 19.2.3 the location of the water system on the premises; and 19.2.4 the full name and residential and business addresses of the owner of the premises; and 19.2.5 the full name, residential and business addresses, and residential and business telephone numbers, of

Code	Compliances	Description
	<b>(Fees) Regulations 2018</b> 019. Register of High Risk Manufactured Water Systems	the person nominated by the owner of the premises as being responsible for the operation and maintenance of the water system, and such other information as the Delegate thinks fit.
PHA 19.3	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 019. Register of High Risk Manufactured Water Systems	The power pursuant to Regulation 15(2) of the Legionella Regulations to, at least once in every 12 months, give the owner of each of the premises on which a high risk manufactured water system registered with the Council is installed, written notice: 19.3.1 requiring the owner, within the period specified in the notice: 19.3.1.1 to cause an inspection of the water system to be carried out by a competent person (not being the owner or person responsible for the operation and maintenance of the system); and 19.3.1.2 to arrange for a NATA accredited laboratory to conduct microbiological testing, in accordance with AS/NZS 3896: (a) of at least 1 sample of water taken from a cooling water system; and (b) of at least 2 samples of water taken from a warm water system, to determine the presence and number of colony forming units of Legionella in the water; and
PHA 19.4	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 019. Register of High Risk Manufactured Water Systems	requiring the owner to submit to the Council written reports setting out the findings of the inspection and the results of the microbiological testing within 1 month of receiving the reports.
PHA 20.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b>	The power pursuant to Regulation 16(1) of the Legionella Regulations, if: 20.1.1 the Council is investigating the occurrence of Legionellosis in the near vicinity of premises on which a high risk manufactured water system is installed; or 20.1.2 the Council or Delegate has reason to believe that a high risk manufactured water system installed on premises situated in its area is not being maintained as required by these regulations, to give the owner of the premises written notice: 20.1.3 requiring the owner (either immediately or within a period specified in the notice) to arrange for a NATA

Code	Compliances	Description
	020. Power of Council to Require Microbiological Testing in Other Circumstances	accredited laboratory to conduct microbiological testing, in accordance with AS/NZS 3896, of water taken from the system, to determine the presence and number of colony forming units of Legionella in the water; and 20.1.4 requiring the owner to submit to the Council a written report setting out the results of the microbiological testing within 24 hours of receiving the report.
PHA 21.1	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 021. Fees	The power pursuant to Regulation 21(3) of the Legionella Regulations, if a person is liable to pay a fee to the Council, to give the person written notice requiring the person to pay the fee within the period specified in the notice.
PHA 21.2	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 021. Fees	Deliberately left blank.
PHA 21.3	<b>SA Public Health Act 2011, SA Public Health (General) Regulations 2013, SA Public Health (Legionella) Regulations 2013, SA Public Health (Fees) Regulations 2018</b> 021. Fees	Deliberately left blank.
PHA 34.1	<b>SA Public Health Act 2011, SA Public Health (General)</b>	The power pursuant to Regulation 5B(2) of the South Australian Public Health (General) Regulations 2013 (the General Regulations), for the purposes of the creation of a



Code	Compliances	Description
	<p><b>Regulations 2013, SA Public Health (Legionella)</b>  <b>Regulations 2013, SA Public Health (Fees) Regulations 2018</b></p> <p>034. Non-compliance with Notices (Section 93(6) of Act)</p>	charge on land under Section 93 of the Act, to deliver to the Registrar-General a notice, in a form determined by the Minister on the recommendation or with the approval of the Registrar General: 34.1.1 setting out the amount recoverable under Section 93 of the Act; and 34.1.2 setting out the land in relation to which the relevant action was taken; and 34.1.3 requesting the Registrar-General to make a notation under Regulation 5B of the General Regulations in relation to the relevant land.
PHA 34.2	<p><b>SA Public Health Act 2011, SA Public Health (General)</b>  <b>Regulations 2013, SA Public Health (Legionella)</b>  <b>Regulations 2013, SA Public Health (Fees) Regulations 2018</b></p> <p>034. Non-compliance with Notices (Section 93(6) of Act)</p>	The power pursuant to Regulation 5B(8) of the General Regulations, if or when the amount to which the charge relates is paid, to by further notice in writing to the Registrar-General (being a notice in a form determined by the Minister on the recommendation or with the approval of the Registrar General) cancel the charge.
PHA 35.1	<p><b>SA Public Health Act 2011, SA Public Health (General)</b>  <b>Regulations 2013, SA Public Health (Legionella)</b>  <b>Regulations 2013, SA Public Health (Fees) Regulations 2018</b></p> <p>035. Refund and Recovery of Fees</p>	The power pursuant to Clause 2(1) of Schedule 1 of the South Australian Public Health (Fees) Regulations 2018 ( <b>the Fees Regulations</b> ), to, where the Council is the relevant authority within the meaning of the respective regulations specified in Schedule 1 of the Fees Regulations, refund, reduce or remit payment of a fee payable under those regulations if the delegate considers that appropriate in the circumstances.
PHA 35.2	<p><b>SA Public Health Act 2011, SA Public Health (General)</b>  <b>Regulations 2013, SA Public Health (Legionella)</b>  <b>Regulations 2013, SA Public Health</b></p>	The power pursuant to Clause 2(2) of the Fees Regulations to recover a fee payable to the Council by action in a Court of competent jurisdiction as a debt due to the Council.

Code	Compliances	Description
	<b>(Fees) Regulations 2018</b>	
	035. Refund and Recovery of Fees	
PPA 1.1	<b>Private Parking Areas Act 1986</b> 001. Agreements by Owner of Private Parking Area and Council for the Area	The power pursuant to section 9(1) of the Private Parking Areas Act 1986 to enter into an agreement with the owner of a private parking area in the council area for the enforcement by the council of the provisions of Part 3 of this Act in relation to that private parking area.
PPA 1.2	<b>Private Parking Areas Act 1986</b> 001. Agreements by Owner of Private Parking Area and Council for the Area	The power pursuant to Section 9(5) of the Private Parking Areas Act 1986 to revoke an agreement entered into under section 9(1) of the Act after giving 3 months' notice in writing to the owner of the private parking area.
RCLA 1.1	<b>Retail and Commercial Leases Act 1995</b> 001. Copy of Lease to be Provided at Negotiation State	The duty pursuant to section 11 of the Retail and Commercial Leases Act 1995 (the Act) to not offer to enter into a retail shop lease, invite an offer to enter into a retail shop lease or indicate by written or broadcast advertisement that a retail shop is for lease, unless: 1.1.1 the delegate has a copy of the proposed retail shop lease (in written form, but not necessarily including particulars of the lessee, the rent or the term of the lease) available for inspection by a prospective lessee; and; 1.1.2 the delegate makes a copy of the proposed lease available to any prospective lessee as soon as the person enters into negotiations with the prospective lessee concerning the lease. Maximum Penalty: \$500
RCLA 2.1	<b>Retail and Commercial Leases Act 1995</b> 002. Lessee to be Given Disclosure Statement	The duty pursuant to section 12(1) of the Act to, before a retail shop lease is entered into or renewed, give the lessee a disclosure statement for the lease, containing the particulars set out in section 12(2) and 12(3) of the Act.
RCLA 2.2	<b>Retail and Commercial Leases Act 1995</b> 002. Lessee to be Given Disclosure Statement	The duty pursuant to section 12(3a) of the Act to present the disclosure statement in the form required by the regulations.
RCLA 2.3	<b>Retail and Commercial Leases Act 1995</b>	The duty pursuant to section 12(4) of the Act to ensure the tenant signs an acknowledgement of receipt of the disclosure statement before signing the lease or a document that binds

Code	Compliances	Description
	002. Lessee to be Given Disclosure Statement	the lessee to enter into the lease or to take the retail shop on lease for a renewed term.
RCLA 3.1	<b>Retail and Commercial Leases Act 1995</b> 003. Certain Obligations to be Void	The power pursuant to section 13(1) of the Act to impose an obligation on a lessee under a retail shop lease or collateral agreement to make or reimburse capital expenditure in the following cases: 3.1.1 to make good damage to the premises arising when the lessee is in possession or entitled to possession of the premises; and 3.1.2 to fit or refit the shop, or to provide fixtures, plant or equipment, if the disclosure statement discloses the obligation and contains sufficient details to enable the lessee to obtain an estimate of the likely cost of complying with the obligation; and 3.1.3 to contribute to a sinking fund to cover major items of repair or maintenance if reasonable details of the lessee`s obligation are disclosed in the disclosure statement. An obligation that may be imposed under this subsection is called a permissible obligation
RCLA 4.1	<b>Retail and Commercial Leases Act 1995</b> 004. Lease Preparation Costs	The duty pursuant to Section 14(1) of the Act, prior to requiring payment, to provide to the lessee a copy of any account given to the lessor for any amount for which they are liable in relation to legal or other expenses incurred by the lessor in connection with the preparation, stamping and registration of a retail shop lease (preparatory costs). Preparatory costs include - 4.1.1 fees charged by a mortgagee for producing a certificate of title for the land over which a retail shop lease is to be registered or for consenting to the lease; 4.1.2 the costs of attendances on the lessee by the lessor, or a lawyer or registered conveyancer acting for the lessor
RCLA 4.2	<b>Retail and Commercial Leases Act 1995</b> 004. Lease Preparation Costs	The duty pursuant to Section 14(2) of the Act, where the Council is lessor, to ensure the lessee's liability for preparatory costs do not exceed - 4.2.1 the actual amount of the stamp duty payable on the lease and the government fees for registration of the lease; and 4.2.2 one-half of the other preparatory costs
RCLA 4.3	<b>Retail and Commercial Leases Act 1995</b>	The power pursuant to Section 14(3) of the Act, where the Council is lessor, to recover preparatory costs incurred from a person who enters into and then withdraws from negotiations with the Council.

Code	Compliances	Description
	004. Lease Preparation Costs	
RCLA 5.1	<b>Retail and Commercial Leases Act 1995</b> 005. Lease Documentation	The duty pursuant to Section 16(a) of the Act, where the Council is the lessor and a lease is not to be registered, to provide the lessee with an executed copy of the stamped lease within one month after the lease is returned to the lessor or the lessor's lawyer or agent following payment of stamp duty on the lease.
RCLA 5.2	<b>Retail and Commercial Leases Act 1995</b> 005. Lease Documentation	The duty pursuant to Section 16(b) of the Act, where the Council is the lessor and a lease is to be registered, to lodge the lease for registration within one month after the lease is returned to the Council following payment of stamp duty on the lease, and provide the lessee with an executed copy of the stamped and registered lease within one month after the lease is returned to the Council following registration of the lease.
RCLA 6.1	<b>Retail and Commercial Leases Act 1995</b> 006. Security Bond	The power pursuant to Section 19(2) of the Act, if the rent payable under a retail shop lease increases, and at least two years have elapsed since the security under a security bond was given or last increased, to, by written notice to the lessee require the lessee to increase the security by a specified additional amount but not so that the total amount of the security exceeds four weeks` rent under the lease.
RCLA 6.2	<b>Retail and Commercial Leases Act 1995</b> 006. Security Bond	The duty pursuant to Section 19(3) of the Act, when issuing a notice requiring an increase in the amount of the security, to fix the date by which the additional amount must be paid to the lessor in that notice, and the date so fixed must be at least 60 days from when the notice is given.
RCLA 6.3	<b>Retail and Commercial Leases Act 1995</b> 006. Security Bond	The duty pursuant to Section 19(3) of the Act, where the Council is lessor, when an amount by way of security is received, to: 6.3.1 give, within seven days of the payment, the person who has made the payment a receipt stating the date payment was received, the name of the person from whom the payment was received, the amount paid, and the address of the premises to which the payment relates; and 6.3.2 pay the amount of the security to the Commissioner within seven days of the date of the receipt

Code	Compliances	Description
RCLA 7.1	<b>Retail and Commercial Leases Act 1995</b>  007. Repayment of Security	The power pursuant to Section 20(1) and 20(2) of the Act to make application to the Commissioner, in the form approved by the Commissioner, either jointly or separately, for: 7.1.1 payment of the whole amount of the security either to the lessor or the lessee; or 7.1.2 payment of a specified amount of the security to the lessor and the balance to the lessee
RCLA 7.2	<b>Retail and Commercial Leases Act 1995</b>  007. Repayment of Security	The power pursuant to Section 20(5) of the Act to give the Commissioner written notice of dispute within seven days after the date of the Commissioner's notice under subsection (4).
RCLA 8.1	<b>Retail and Commercial Leases Act 1995</b>  008. Notice to Lessee of Lessor's Intentions at End of Lease	The power and duty pursuant to Section 20J(1) of the Act, where the Council is lessor, not less than 6 months, and not more than 12 months, before the end of the term of a lease, to by written notice to the lessee either - 8.1.1 offer the lessee a renewal or extension of the lease on terms and conditions specified in the notice; or 8.1.2 inform the lessee that the Council does not propose to offer a renewal or extension of the lease
RCLA 8.2	<b>Retail and Commercial Leases Act 1995</b>  008. Notice to Lessee of Lessor's Intentions at End of Lease	The power pursuant to section 20J(5) of the Act, where the Council is the lessee, to terminate a lease by giving not less than one month's notice of the termination in writing to the lessor, during an extension of the lease under subsection (4).
RCLA 9.1	<b>Retail and Commercial Leases Act 1995</b>  009. Premium for Renewal or Extension Prohibited	The power pursuant to section 20L(3) of the Act where the Council is lessor, to: 9.1.1 require payment from the lessee of a reasonable sum for legal or other expenses incurred in connection with the renewal or extension of a retail shop lease; or 9.1.2 receive payment of rent in advance; or 9.1.3 require reasonable security from the lessee or another person to secure performance of the lessee's obligations under the renewed or extended lease; or 9.1.4 seek or accept payment for the grant of a franchise in connection with the renewal or extension of the lease
RCLA 10.1	<b>Retail and Commercial Leases Act 1995</b>	The duty pursuant to Section 31(1) of the Act, where the Council is lessor, to: 10.1.1 give the lessee a written estimate of the outgoings to which the lessee contributes under the lease, itemising those outgoings under the item descriptions

Code	Compliances	Description
	010. Estimates and Explanations of Outgoing to be Provided by Lessor	used in the list of outgoings in the form of disclosure statement set out in the Schedule; 10.1.2 ensure the estimate of outgoings is given to the lessee in respect of each accounting period of the lessor during the term of the lease and is given before the lease is entered into and thereafter during the term of the lease at least one month before the commencement of the accounting period concerned
RCLA 10.2	<b>Retail and Commercial Leases Act 1995</b> 010. Estimates and Explanations of Outgoing to be Provided by Lessor	The duty pursuant to Section 31(2) of the Act, where the Council is lessor to, at the request of a lessee, give the lessee information and explanations that the lessee may reasonably require about expenditure on outgoings to which the lessee is required to contribute and the basis on which the lessee's contribution to the outgoings is determined.
RCLA 11.1	<b>Retail and Commercial Leases Act 1995</b> 011. Lessor to Provide Auditor's Report on Outgoings	The power and duty pursuant to Section 32 of the Act, where the Council is lessor to: 11.1.1 within three months after the end of each accounting period, give the lessee a written report containing a statement of all expenditure by the lessor in the accounting period towards which the lessee is required to contribute in a form that facilitates comparison with the relevant estimate; 11.1.2 ensure the report is prepared by a registered company auditor (within the meaning of the Corporations Law) and is prepared in accordance with accounting standards (within the meaning of the Corporations Law); 11.1.3 ensure the report includes a statement by the person who prepared the report whether or not the amounts paid by the lessee in respect of outgoings were properly payable by the lessee and whether or not the total amount of outgoings in respect of which the lessee contributed (that is, the estimated total expenditure by the lessor on outgoings) exceeded the total amount actually expended by the lessor in respect of those outgoings during the period concerned; 11.1.4 where the report is a composite report (that is, it may relate to more than one lessee), ensure each lessee to which it relates is able to determine from the report whether or not the amounts paid by the lessee in respect of outgoings were properly payable by the lessee; and 11.1.5 not have the report prepared by a registered company auditor, and not comply with paragraphs (c) and (d), if it does not relate to outgoings other than water and sewerage rates and charges, local government rates and charges, and insurance so long as the report is accompanied by copies of receipts for all expenditure referred to in paragraph (a)

Code	Compliances	Description
RCLA 12.1	<b>Retail and Commercial Leases Act 1995</b>  012. Adjustment of Contributions to Outgoings Based on Actual Expenditure Properly and Reasonably Incurred	The power pursuant to Section 33(a) of the Act to agree to any adjustment between the lessor and lessee, in accordance with paragraphs (b) and (c), within three months after the end of each accounting period, to take account of any under-payment or over-payment by the lessee in respect of outgoings
RCLA 13.1	<b>Retail and Commercial Leases Act 1995</b>  013. Opportunity for Lessee to Have Current Market Rent Determined Early	The power pursuant to Section 36(1)(a) and (b) of the Act, where the Council is lessee, to request, by notice in writing to the lessor, a determination of the current market rent within the period that begins six months before and ends two months before the last day on which the option may be exercised under the lease, unless the lessor and the lessee have already agreed as to what the actual amount of that rent is to be.
RCLA 13.2	<b>Retail and Commercial Leases Act 1995</b>  013. Opportunity for Lessee to Have Current Market Rent Determined Early	The power pursuant to Section 36(1)(d) to agree that the amount of rent determined under paragraph (c) is the current market rent for the purposes of the exercise of the option (even though it may be a determination of the current market rent as at some earlier time);
RCLA 14.1	<b>Retail and Commercial Leases Act 1995</b>  014. Lessee to be Given Notice of Alterations and Refurbishment	The duty pursuant to Section 37(1) of the Act, where Council is lessor, to not commence to carry out an alteration or refurbishment of the building that is likely to adversely affect the business of the lessee unless - 14.1.1 the delegate has notified the lessee in writing of the proposed alteration or refurbishment at least one month before it is commenced; or 14.1.2 the alteration or refurbishment is necessitated by an emergency and the delegate has given the lessee the maximum period of notice that is reasonably practicable in the circumstances.
RCLA 15.1	<b>Retail and Commercial Leases Act 1995</b>  015. Damaged Premises	The power pursuant to Section 40(1)(c) and (d) of the Act to terminate a lease by giving not less than 7 days notice in writing: 15.1.1 If the lessor notifies the lessee in writing that the lessor considers that the damage is such as to make its repair impracticable or undesirable, and no compensation is payable in respect of that termination; 15.1.2 if the lessor fails

Code	Compliances	Description
		to repair the damage within a reasonable time after the lessee requests the lessor in writing to do so.
RCLA 15.2	<b>Retail and Commercial Leases Act 1995</b>  015. Damaged Premises	The power pursuant to Section 40(4) of the Act to agree to terminate a lease if the shop or building of which it forms part is damaged or destroyed.
RCLA 16.1	<b>Retail and Commercial Leases Act 1995</b>  016. Grounds on Which Consent to Assignment can be Withheld	The power pursuant to Section 43(1) of the Act, where Council is lessor, to withhold consent to the assignment of a retail shop lease in any of the following circumstances (and is not in any other circumstances): 16.1.1 if the proposed assignee proposes to change the use to which the shop is put; or 16.1.2 if the proposed assignee is unlikely to be able to meet the financial obligations of the lessee under the lease; or 16.1.3 if the proposed assignee's retailing skills are inferior to those of the assignor; or 16.1.4 if the lessee has not complied with procedural requirements for obtaining the lessor's consent (see section 45)
RCLA 16.2	<b>Retail and Commercial Leases Act 1995</b>  016. Grounds on Which Consent to Assignment can be Withheld	The duty pursuant to Section 43(2) of the Act, where the Council is lessor, if the delegate withholds consent to the assignment of a retail shop lease, to give the lessee a written statement of the grounds on which consent is withheld.
RCLA 17.1	<b>Retail and Commercial Leases Act 1995</b>  017. Lessor May Reserve Right to Refuse Sublease, Mortgage	The power pursuant to Section 46 of the Act, where the Council is lessor, to include in a lease a provision that allows the lessor to refuse in the lessor's absolute discretion – 17.1.1 consent to the grant of a sublease, licence or concession for the whole or a part of the shop; or 17.1.2 consent to the lessee parting with possession of the whole or a part of the shop; or 17.1.3 consent to the lessee mortgaging or otherwise charging or encumbering the lessee's interest in the lease
RCLA 18.1	<b>Retail and Commercial Leases Act 1995</b>  018. Mediation of Disputes	Not delegated - Section 64(1)



Code	Compliances	Description
RCLA 19.1	<b>Retail and Commercial Leases Act 1995</b>  019. Jurisdiction of the Magistrates Court	Not delegated - Section 68(1)
RCLA 20.1	<b>Retail and Commercial Leases Act 1995</b>  020. Abandoned Goods	The power pursuant to Section 76(1) of the Act, where the Council is the lessor and goods are left on the premises subject to the lease following the lease termination, when at least two days have passed since the Council took possession of the premises, to remove, and destroy or dispose of goods: 20.1.1 If they are perishable foodstuffs; or 20.1.2 If their value is less than a fair estimate of the cost of their removal, storage and sale; but If the goods are not liable to destruction or disposal under paragraph (a), the duty to store the goods in a safe place and manner for at least 60 days.
RCLA 20.2	<b>Retail and Commercial Leases Act 1995</b>  020. Abandoned Goods	The duty pursuant to Section 76(2), where the Council as lessor has stored goods under Section 72(1), to give notice of the storage of the goods, and publish notice of the storage of the goods in a newspaper circulating generally throughout the State, in accordance with Section 76(3).
RCLA 20.3	<b>Retail and Commercial Leases Act 1995</b>  020. Abandoned Goods	The duty pursuant to Section 76(5), where the Council is lessor and the goods are not reclaimed within the 60-day period, to as soon as practicable after the end of that period, have the goods sold by public auction.
RCLA 20.4	<b>Retail and Commercial Leases Act 1995</b>  020. Abandoned Goods	The power and duty pursuant to Section 76(6), where the Council is lessor, on the sale of the goods by public auction to retain out of the proceeds of the sale: 20.4.1 the reasonable costs of removing, storing and selling the goods; and 20.4.2 the reasonable costs of giving notice under subsection (2)(b); and 20.4.3 any other reasonable costs incurred by the lessor as a result of the goods being left on the premises; and 20.4.4 any amounts owed to the lessor under the lease; and 20.4.5 pay the balance (if any) to the owner, or if the identity and address of the owner are not known to, or reasonably ascertainable by, the lessor, to the Commissioner for the credit of the Fund

Code	Compliances	Description
RCLA 20.5	<b>Retail and Commercial Leases Act 1995</b>  020. Abandoned Goods	The power pursuant to Section 76(8) of the Act, where the Council is a party to a lease, to make application to the Magistrates Court to make orders to resolve disputes about the exercise of powers under this section.
RCLA 21.1	<b>Retail and Commercial Leases Act 1995</b>  021. Exemptions	Not delegated - Section 77(1)
RCLA 21.2	<b>Retail and Commercial Leases Act 1995</b>  021. Exemptions	Not delegated - Section 77(2)
ROCA 1.1	<b>Roads (Opening and Closing) Act 1991</b>  001. Commencement Of Road Process	Not delegated - Section 5
ROCA 2.1	<b>Roads (Opening and Closing) Act 1991</b>  002. Deposit of Preliminary Plan and Statement of Persons Affected	The duty pursuant to Section 9(1) of the Act where the Council proposes to commence a road process, to cause to be prepared: (a) a preliminary plan of the land subject to the proposed road process in a form approved by the Surveyor-General; and (b) a statement in a form approved by the Surveyor-General containing (i) the names and addresses of those persons affected who can be identified by reasonable enquiry; and (ii) such information in relation to the land subject to the proposed road process as is required by the Surveyor-General.
ROCA 2.2	<b>Roads (Opening and Closing) Act 1991</b>  002. Deposit of Preliminary Plan and Statement of Persons Affected	The duty pursuant to Section 9(2) of the Act where the Council has proposed a road process and a preliminary plan and statement has been prepared pursuant to the requirements of Section 9(1) of the Act, to deposit a copy of the said preliminary plan and statement at the Adelaide office of the Surveyor-General together with the prescribed fee.
ROCA 3.1	<b>Roads (Opening and Closing) Act 1991</b>  003. Notification of Proposed Road Process	The duty pursuant to Section 10(1) of the Act where the Council commences a road process (where the Council is the relevant authority in relation to the road process) to: 3.1.1 after compliance with the requirements of Section 9 of the Act, give public notice, in accordance with the Regulations, of the proposal; and 3.1.2 at the same time to give notice in

Code	Compliances	Description
		writing of the proposal on each person affected who can be identified by reasonable enquiry.
ROCA 3.2	<b>Roads (Opening and Closing) Act 1991</b>  003. Notification of Proposed Road Process	The duty pursuant to Section 10(2) of the Act to (where the Council is a relevant authority in relation to a proposed road process) as soon as practicable after giving public notice under Section 10(1) of the Act in relation to the process, deposit a copy of the notice at the Adelaide office of the Surveyor-General.
ROCA 4.1	<b>Roads (Opening and Closing) Act 1991</b>  004. Dealings in Land after Commencement of Road Process	The power pursuant to Section 11(a)(ii) of the Act where the Council commences a road process under which a road is proposed to be opened over land not owned by the Council (where that land is land which has been brought under the Real Property Act 1886), to lodge a caveat with the Registrar-General forbidding any dealing with the land without the consent of the Council.
ROCA 4.2	<b>Roads (Opening and Closing) Act 1991</b>  004. Dealings in Land after Commencement of Road Process	The power pursuant to Section 11(b)(iii) of Act where the Council commences a road process under which a road is proposed to be opened over land not owned by the Council (where that land is not land that has been brought under the Real Property Act 1886), to lodge a copy of the notice of the proposed road opening at the General Registry office, and by notice in writing served on any person, require the person to deliver up to the Registrar-General any instrument evidencing the person's interest in the land.
ROCA 5.1	<b>Roads (Opening and Closing) Act 1991</b>  005. Power to Make Preliminary Agreements	The power pursuant to Section 12(1) of the Act and in accordance with the provisions of Section 12 to make agreements for exchange or transfer in relation to land subject to a proposed road closure with the owner of land adjoining that land.
ROCA 5.2	<b>Roads (Opening and Closing) Act 1991</b>  005. Power to Make Preliminary Agreements	The duty pursuant to Section 12(3) of the Act where the Delegate seeks to make an agreement for transfer in relation to land subject to a proposed road closure pursuant to Section 12 of the Act: 5.2.1 where adjoining land is owned by a person who owns land subject to a proposed road opening, to first endeavour to secure an agreement for exchange with that person; 5.2.2 in any case, to first invite offers from the owners

Code	Compliances	Description
		of land adjoining the land subject to the proposed road closure.
ROCA 6.1	<b>Roads (Opening and Closing) Act 1991</b>  006. Meeting to Consider Objection or Application	The duty pursuant to Section 14(1) of the Act in circumstances where the Council is the relevant authority and where the Council has commenced a road process and a person has made an objection or application in relation to the proposed road process, to notify that person in writing of a time and place at which the Council will meet as the relevant authority to consider all such objections and applications.
ROCA 6.2	<b>Roads (Opening and Closing) Act 1991</b>  006. Event Management Plan	The power pursuant to Regulation 6(2) of the Road Traffic (Miscellaneous) Regulations 2014 to consult with the Commissioner of Police or the Commissioner of Highways in the preparation of an event management plan for the purpose of Section 33(1) of the Act.
ROCA 7.1	<b>Roads (Opening and Closing) Act 1991</b>  007. Making of Road Process Order	The duty pursuant to Section 15(1) of the Act to (as the relevant authority) as soon as practicable after the expiration of the time allowed for the making of objections and applications and after considering all objections and applications (if any) made in relation to a proposed road process - 7.1.1 make a road process order in relation to all or part of the land to which the proposed road process relates; or 7.1.2 determine that no road process order is to be made.
ROCA 7.2	<b>Roads (Opening and Closing) Act 1991</b>  007. Making of Road Process Order	The duty pursuant to Section 15(3) of the Act where the Delegate (as the relevant authority) determines that no road process order is to be made, to as soon as practicable give notice in writing of that decision; 7.2.1 to the Surveyor General; and 7.2.2 to any person who made an objection or application in relation to the proposed road process pursuant to Division 1 of Part 3 of the Act; and 7.2.3 in addition, in the case of a proposed road opening, to any person who has an interest in land over which the road was proposed to be opened.
ROCA 7.3	<b>Roads (Opening and Closing) Act 1991</b>  007. Making of Road Process Order	The duty pursuant to Section 16 of the Act when acting as the relevant authority, in determining whether to make a road process order and what order should be made, to have regard to: 7.3.1 any objections made by any person pursuant to the Act; and 7.3.2 the plans, principles, regulations and other matters to which regard must be had by assessment

Code	Compliances	Description
		<p>authorities for determining applications for development authorisation under the Development Act 1993 in relation to developments in the area to which the proposed road process order relates; and 7.3.3 whether the land subject to the road process is reasonably required as a road for public use in view of present and likely future needs in the area; and 7.3.4 alternative uses of the land subject to the road process that would benefit the public or a section of the public; and 7.3.5 any other matter that the Delegate considers relevant.</p>
<p>ROCA 7.4</p>	<p><b>Roads (Opening and Closing) Act 1991</b></p> <p>007. Making of Road Process Order</p>	<p>The duty pursuant to Section 17 of the Act where, when acting as the relevant authority, a road process order or a road closure has been made, to as part of that order make one or more of the following orders dealing, or together dealing, with all of the land subject to the road closure: 7.4.1 if an agreement for exchange or transfer has been made in respect of land subject to the road closure, an order that the land be transferred or added to other land in accordance with the agreement; 7.4.2 an order that the land be sold by public auction or tender, if the Delegate considers that land subject to the road closure can conveniently be used separately from other land and the power to so form that opinion; 7.4.3 an order that land subject to the road closure be sold, or transferred, for use for some public, charitable or beneficial community purpose; 7.4.4 if land subject to the road closure is required by the Council for some purpose - in order that the land be retained by the Council and the Certificate of Title be issued to the Council; 7.4.5 an order that land subject to the road closure - 7.4.5.1 be added to adjoining land that is dedicated under the Crown Lands Act 1929; or 7.4.5.2 be transferred to the proprietor of adjoining land that is alienated in fee simple in trust under the Crown Lands Act 1929; or 7.4.5.3 be vested in the Crown.</p>
<p>ROCA 7.5</p>	<p><b>Roads (Opening and Closing) Act 1991</b></p> <p>007. Making of Road Process Order</p>	<p>The power to pursuant to Section 18(1) of the Act and in accordance with the provisions in Section 18(2) of the Act, when acting as the relevant authority where a road process order for a road closure has been made, to make an order as part of that order for the granting of an easement over land subject to the road closure.</p>
<p>ROCA 7.6</p>	<p><b>Roads (Opening and Closing) Act 1991</b></p>	<p>The power pursuant to Section 18(2)(d) of the Act, where an application for an easement has been made pursuant to Division 1 of Part 3 of the Act by a person as the owner of</p>

Code	Compliances	Description
	007. Making of Road Process Order	adjoining or nearby land, to form the opinion that the persons use or enjoyment of that adjoining or nearby land would be substantially altered if the easement were not granted and therefore make an order for the granting of the easement in favour of that person.
ROCA 7.7	<b>Roads (Opening and Closing) Act 1991</b>  007. Making of Road Process Order	The duty pursuant to Section 19 of the Act when acting as the relevant authority to as soon as is practicable after a road process order is made; 7.7.1 give notice in writing of the order to any person who made an objection or application in relation to the proposed road process pursuant to Division 1 of Part 3 of the Act; and 7.7.2 In addition, in the case of an order for a road opening - 7.7.2.1 give notice in writing of the order to any person who has an interest in land over which a road is proposed by the order to be opened; and 7.7.2.2 if the order does not deal with part of the land specified in the public notice of the proposed road opening given pursuant to Division 1 -give notice in writing of the discontinuance of the road process in respect of that land to any person who has an interest in that land; and 7.7.2.3 deliver to the Adelaide office of the Surveyor-General a copy of the minutes of all meetings held by it in relation to the proposed road process certified by the Chief Executive Officer of the Council.
ROCA 7.8	<b>Roads (Opening and Closing) Act 1991</b>  007. Making of Road Process Order	The duty pursuant to Section 20 of the Act, within 3 months after a road process order is made to deposit at the Adelaide office of the Surveyor-General: 7.8.1 copies of the order; and 7.8.2 survey plans as required by the Registrar-General for the purposes of this Section; and 7.8.3 in the case of an order for a road closure that includes an order that land be transferred or added to other land in accordance with an agreement for exchange or transfer - a copy of the agreement for exchange or transfer on which is denoted all stamp duty payable in respect of the agreement; and 7.8.4 in the case of an order for a road opening or the narrowing of a road - a statement that the order complies with the requirements of Part 8 of the Act as to the minimum width of roads; and 7.8.5 any other document required by the Surveyor-General; and 7.8.6 any fee prescribed by regulation including any fee required to be paid by a person in whom land or an interest in land would be vested on publication in the Gazette of notice of the order and its confirmation by the Minister.

Code	Compliances	Description
ROCA 7.9	<b>Roads (Opening and Closing) Act 1991</b>  007. Making of Road Process Order	The duty pursuant to Section 20(3) of the Act in circumstances where a road process lapses by virtue of the provisions of Section 20(2) of the Act to, as soon as practicable, give notice in writing of that fact: 7.9.1 to any person who made an objection or application in relation to the proposed road process pursuant to Division 1 of Part 3 of the Act; and 7.9.2 in addition, in the case of a proposed road opening - to any person who has an interest in land over which a road is proposed to be opened.
ROCA 8.1	<b>Roads (Opening and Closing) Act 1991</b>  008. Review and Confirmation of Road Process Order	The duty pursuant to Section 22(2)(b)(i) of the Act as the relevant authority in circumstances where the Surveyor-General has amended a road process order under Section 22(1) of the Act and then provided a written notice of that amendment to the Council, to as soon as practicable give notice in writing of that amendment to any person who was required to be given notice in writing of the road process order under Section 19(a) or (b) of the Act.
ROCA 8.2	<b>Roads (Opening and Closing) Act 1991</b>  008. Review and Confirmation of Road Process Order	The duty pursuant to Section 24(2)(b) of the Act in circumstances where the Minister declines to confirm a road process order under Section 24(1) of the Act and has then provided written notice of that decision to the Council, to as soon as practicable give notice in writing of that decision - 8.2.1 to any person who made an objection or application in relation to the proposed road process pursuant to Division 1 of Part 3 of the Act; and 8.2.2 in addition, in the case of a proposed road opening - to any person who has an interest in land over which a road was proposed to be opened.
ROCA 9.1	<b>Roads (Opening and Closing) Act 1991</b>  009. Compensation	The duty pursuant to Section 31(1)(a) of the Act where a road is opened pursuant to the Act over land not owned by the Council to - 9.1.1 serve notice in writing of the road process order on each person who had an interest in the land immediately before it vested in the Council by virtue of the road opening; and 9.1.2 append to the notice an offer in writing stating the total amount of compensation that the Council proposes to pay to the person and dividing that amount, so far as is practicable, into its separable components.

Code	Compliances	Description
ROCA 10.1	<b>Roads (Opening and Closing) Act 1991</b>  010. Acquisition of Additional Land under Land Acquisition Act	The power pursuant to Section 33(1) of the Act in circumstances where a Council proposes to open a road over any land pursuant to the Act, to - 10.1.1 consider that the acquisition of additional land adjoining or near to the land to which the road opening relates is appropriate; and 10.1.2 proceed to acquire the land, whether or not the land is required in connection with the proposed road.
ROCA 10.2	<b>Roads (Opening and Closing) Act 1991</b>  010. Acquisition of Additional Land under Land Acquisition Act	The power pursuant to Section 33(4) of the Act, where additional land is acquired by the Council pursuant to Section 33 of the Act, to sell or otherwise deal with that land in such manner as the Delegate considers appropriate, and to use the proceeds from the sale of any such land toward defraying expenses incurred by the Council in connection with the road opening.
ROCA 10A.1	<b>Roads (Opening and Closing) Act 1991</b>  010A. Roads Associated with Adelaide Park Lands	Not delegated - Section 34G(1).
ROCA 10A.2	<b>Roads (Opening and Closing) Act 1991</b>  010A. Roads Associated with Adelaide Park Lands	The duty pursuant to Section 34G(2) of the Act to ensure that an application pursuant to Section 34G of the Act is accompanied by - 10A.2.1 a preliminary plan of the land subject to the proposed road process, in a form determined or approved by the Surveyor General; and 10A.2.2 such other information as may be required by the Regulations.
ROCA 10A.3	<b>Roads (Opening and Closing) Act 1991</b>  010A. Roads Associated with Adelaide Park Lands	The duty pursuant to Section 34G(4) of the Act, if the Minister, after consultation under Section 34G(3) of the Act, determines that the application should be considered to, in accordance with Section 34G(5) of the Act, -: 10A.3.1 give public notice, in accordance with the Regulations, of the proposal; and 10A.3.2 give notice of the proposal to any State authority or council specified by the Minister; and 10A.3.3 give notice of the proposal to the Adelaide Park Lands Authority (unless the Authority has already been consulted under Section 34G(3) of the Act and indicated that it has no further comment to make in relation to the matter).



Code	Compliances	Description
ROCA 10A.4	<b>Roads (Opening and Closing) Act 1991</b>  010A. Roads Associated with Adelaide Park Lands	The duty pursuant to Section 34G(6) of the Act to forward to the Surveyor-General, after the expiration of the period that applies under Section 34G(5) of the Act - 10A.4.1 any representation in relation to the proposal made to the Council within the relevant period; and 10A.4.2 any response that the Council wishes to make in relation to those representations.
ROCA 10A.5	<b>Roads (Opening and Closing) Act 1991</b>  010A. Roads Associated with Adelaide Park Lands	The power pursuant to Section 34G(9) of the Act, if the Minister is willing to approve the application, to, after consultation with the Surveyor-General, cause survey plans and other documents to be prepared as required by the Registrar-General and submit them to the Minister.
ROCA 10A.6	<b>Roads (Opening and Closing) Act 1991</b>  010A. Roads Associated with Adelaide Park Lands	The power and duty pursuant to Section 34G(14) of the Act, after publication of the order, to provide any documentation required by the Registrar-General to the Registrar-General.
ROCA 11.1	<b>Roads (Opening and Closing) Act 1991</b>  011. Duty to Fence	The duty pursuant to Section 39 of the Act in any case in which a road is fenced along one or both of its boundaries and the road is altered or diverted, to ensure that the road as altered or diverted is fenced along its boundaries with a substantial fence of the same nature as the fence previously on the boundary of the road and the abutting land.
RPA 1.1	<b>Real Property Act 1886</b>  001. Lands granted prior to the day on which this Act comes into operation may be brought into operation under this Act	The power pursuant to Section 27 of the Real Property Act 1886 (the Act) and in accordance with Sections 27, 28 and 29 of the Act to, as to land heretofore alienated from the Crown in fee but not under the provisions of any of the Real Property Acts (whether such land shall constitute the entire or only part of the land included in any land grant), to apply to the Registrar-General in the form of Schedule 2 to the Act, or in a form to the like effect, to bring the said land under the provisions of the Act where: 1.1.1 the Council claims to be the person in whom the fee simple is vested either at law or in equity; 1.1.2 the Council has power to appoint or dispose of the fee simple, at law or in equity and the application is made for the purpose of carrying such power into effect
RPA 1.2	<b>Real Property Act 1886</b>	The power pursuant to Section 27(a) of the Act, where the Council claims or appears to be beneficially entitled to land heretofore alienated from the Crown in fee but not under the

Code	Compliances	Description
	001. Lands granted prior to the day on which this Act comes into operation may be brought into operation under this Act	provisions of any of the Real Property Acts, whether such land shall constitute the entire or only part of the land included in any land grant, to consent to an application to bring the said land under the provisions of the Act.
RPA 1.3	<b>Real Property Act 1886</b> 001. Lands granted prior to the day on which this Act comes into operation may be brought into operation under this Act	The power pursuant to Section 27(c) of the Act, where the Council claims or appears to be beneficially entitled in reversion or remainder to land heretofore alienated from the Crown in fee but not under the provisions of any of the Real Property Acts, whether such land shall constitute the entire or only part of the land included in any land grant, to consent to an application to bring the said land under the provisions of the Act.
RPA 2.1	<b>Real Property Act 1886</b> 002. Undivided shares and mortgaged land may not be brought under Act except upon conditions	The power pursuant to Section 28 of the Act to join in the application with a view to bringing the entirety under the provisions of the Act, where, 2.1.1 the Council appears to be entitled to an undivided share of the land; or 2.1.2 the Council is the mortgagee of the land
RPA 3.1	<b>Real Property Act 1886</b> 003. Caveat against bringing land under Act	The power pursuant to and in accordance with Section 39 of the Act, where the Council has or claims an estate or interest in any land sought to be brought under the provisions of the Act, to, within the time by the Registrar-General or under any order of the Court for that purpose limited, lodge a caveat in the Lands Titles Registration Office, in the form of Schedule 3 to the Act, forbidding the bringing of such land under the provisions of the Act.
RPA 4.1	<b>Real Property Act 1886</b> 004. Applicant may withdraw his application	The power pursuant to Section 41 of the Act, to: 4.1.1 withdraw the Council's application at any time prior to the issuing of the certificate; 4.1.2 request in writing signed by the Delegate the return to the Council or the person notified in the application as having a lien thereon of all documents of title deposited in support of the application.
RPA 5.1	<b>Real Property Act 1886</b> 005. Proceedings under Caveat	The power pursuant to Section 44 of the Act, whenever a caveat shall have been lodged in the Lands Titles Registration Office forbidding land to be brought under the provisions of the Act, to bring like proceedings as provided for in the Act for the removal of caveats, in the case of land already under the

Code	Compliances	Description
		provisions of the Act, for removal of the caveat, and for the recovery of costs and damages from the caveator, in case the caveat shall have been lodged by the caveator wrongfully and without reasonable cause.
RPA 6.1	<b>Real Property Act 1886</b> 006. Deliberately left blank	The power pursuant to Section 56(2) of the Act and in accordance with Section 56(3) of the Act to apply to the Registrar-General, in the appropriate form, to vary the order of priority between two or more registered mortgages or encumbrances.
RPA 6.2	<b>Real Property Act 1886</b> 006. Deliberately left blank	The power pursuant to Section 56(3)(b) of the Act to consent to an application for the variation of an order of priority in accordance with Section 56(2) of the Act where the Council is the holder of a registered mortgage or encumbrance which is, by virtue of the proposed variation of order of priority, to be postponed to a mortgage or encumbrance over which it has had priority.
RPA 6A.1	<b>Real Property Act 1886</b> 006A. Priority of instruments	The power pursuant to Section 56(5) of the Act and in accordance with Section 56(6) of the Act to apply to the Registrar-General, in the appropriate form, to vary the order of priority between 2 or more registered mortgages or encumbrances
RPA 6A.2	<b>Real Property Act 1886</b> 006A. Priority of instruments	The power pursuant to Section 56(6)(a) of the Act to consent to an application under Section 56(5) of the Act where the Council is the holder of a mortgage or encumbrance that is to have its order of priority varied.
RPA 6A.3	<b>Real Property Act 1886</b> 006A. Priority of instruments	The power pursuant to Section 56(6)(b) of the Act, if a registered mortgage or encumbrance is, by virtue of the proposed variation of order of priority, to be postponed to a mortgage or encumbrance over which it has had priority, to consent where the Council is the holder of the mortgage or encumbrance that is to be postponed.
RPA 7.1	<b>Real Property Act 1886</b> 007. Certificates in lieu of surrendered certificates	The power pursuant to Section 78 of the Act where the Council is a registered proprietor holding land under 1 or more certificates, to apply to the Registrar-General for the issue of one certificate for the whole of such land, or several certificates each comprising portion of such land

Code	Compliances	Description
RPA 8.1	<b>Real Property Act 1886</b> 008. Deliberately left blank	The power pursuant to Section 79(1) of the Act where any duplicate certificate or any tenant's copy of a Crown lease has been lost, mislaid or destroyed, to apply to the Registrar-General for a substituted certificate or tenant's copy of Crown lease (as the case may be).
RPA 9.1	<b>Real Property Act 1886</b> 009. Application for Certificate based on possession	The power pursuant to Section 80A of the Act and in accordance with Section 80B of the Act, where the Council would have obtained a title by possession to any land which is subject to the Act if that land had not been subject to the Act, to apply to the Registrar-General for the issue to the Council of a certificate of title to that land.
RPA 10.1	<b>Real Property Act 1886</b> 010. Caveats	The power pursuant to and in accordance with Section 80F of the Act, where the Council claims an estate or interest in land to which an application under Part 7A relates, to lodge a caveat with the Registrar-General forbidding the granting of the application.
RPA 11.1	<b>Real Property Act 1886</b> 011. Variation and Extinguishment of Easements	The power pursuant to Section 90B(1) of the Act, and subject to Section 90B of the Act, where the Council is the proprietor of the dominant or servient land, to make application (in a form approved by the Registrar General) to: 11.1.1 vary the position of, or extend or reduce the extent of, an easement over servient land; or 11.1.2 vary an easement by extending the appurtenance of the easement to other land owned by the proprietor of the dominant land; or 11.1.3 extinguish an easement
RPA 11.2	<b>Real Property Act 1886</b> 011. Variation and Extinguishment of Easements	The power pursuant to Section 90B(2) of the Act, where the Council is the proprietor of the dominant land or servient land, or has, or claims to have, an estate or interest in the dominant or servient land, to give written consent to the Registrar-General acting under Section 90B(1) of the Act.
RPA 12.1	<b>Real Property Act 1886</b> 012. Easement subject to existing mortgage etc	The power pursuant to Section 90F of the Act, where an easement is created over servient land and the dominant land or any part of it is subject to a mortgage or encumbrance held by the Council, to consent to the easement also being subject to the mortgage or encumbrance and endorse the Council's consent on the instrument granting the easement.

Code	Compliances	Description
RPA 13.1	<b>Real Property Act 1886</b>  013. Person now holding under lease or agreement may surrender	The power pursuant to Section 92 of the Act, where the Council holds Crown lands under a lease or agreement for sale granted or made by or on behalf of the Crown, to, subject to the approval of the Minister of Lands, surrender the lease or agreement for a Crown lease of the land remaining subject to such lease or agreement, upon all the same terms as shall have been applicable to such land prior to the surrender but so that every person having any estate or interest in the surrendered land shall concur in the surrender.
RPA 13.2	<b>Real Property Act 1886</b>  013. Person now holding under lease or agreement may surrender	The power pursuant to Section 92 of the Act where a person holding any Crown lands under a lease or agreement for sale granted or made by or on behalf of the Crown and the lease or agreement for a Crown lease of the land remaining subject to such lease or agreement is to be surrendered, to as a person having an estate or interest in the surrendered land, concur in the surrender.
RPA 14.1	<b>Real Property Act 1886</b>  014. Execution and registration of Crown Lease	The power pursuant to Section 93(1) of the Act, where the Council is party to a Crown lease, to execute two copies of the lease, one of which must be lodged in the Lands Titles Registration Office for inclusion or recording in the Register of Crown Leases and the other of which must be delivered to the lessee.
RPA 14.2	<b>Real Property Act 1886</b>  014. Execution and registration of Crown Lease	The power pursuant to Section 93(3a) of the Act to transfer, mortgage and deal with a Crown lease registered under Section 93(3) of the Act as if it were a lease registered in the Register Book (provided that an entry in respect of a lease that would ordinarily be made in the Register Book must instead be made in the Register of Crown Leases).
RPA 15.1	<b>Real Property Act 1886</b>  015. Transfers	The power pursuant to and in accordance with Section 96 of the Act, where the Council is the transferor or transferee of land intended to be transferred or a right of way or other easement intended to be created or transferred, to execute a transfer in the appropriate form to be lodged for registration in the Lands Titles Registration Office
RPA 15.2	<b>Real Property Act 1886</b>	Deliberately left blank

Code	Compliances	Description
	015. Transfers	
RPA 16.1	<b>Real Property Act 1886</b>  016. Creation of easements by reservation	The power pursuant to Section 96AA of the Act, to create an easement on the transfer under the Act of an estate of freehold or the granting of an estate of leasehold under the Act by reservation of the easement to the transferor or lessor in the instrument of transfer or the lease.
RPA 17.1	<b>Real Property Act 1886</b>  017. Deliberately left blank	Deliberately left blank
RPA 18.1	<b>Real Property Act 1886</b>  018. Deliberately left blank	Deliberately left blank
RPA 19.1	<b>Real Property Act 1886</b>  019. Sale under Writ of fieri facias or Decree, Warrant or Order of Court	The power pursuant to Section 105 of the Act in relation to a writ or warrant of execution against land, or of a decree or order (other than an order for sale for non-payment of rates) affecting land issued out of or made by the Court, or any Court of insolvency or other Court of competent jurisdiction, to sign a statement to accompany such a writ, warrant, decree or order where the Council is a party interested, specifying the land sought to be affected.
RPA 20.1	<b>Real Property Act 1886</b>  020. Issue of certificate where land is vested by operation of law	The power pursuant to Section 115A of the Act, in relation to an estate or interest in land that has become vested in the Council, to make an application to the Registrar-General, to: 20.1.1 in the case of land under the provisions of the Act - register the Council as the proprietor of that estate or interest in the land; or 20.1.2 in the case of land not under the provisions of the Act - bring the land under the provisions of the Act and register the Council as the proprietor of that estate or interest in the land
RPA 21.1	<b>Real Property Act 1886</b>  021. Lands, now leased	The power pursuant to Section 116 of the Act, when any land is intended to be leased for a life or lives, or for any term of years exceeding one year, to execute a lease in the appropriate form, in accordance with Section 117 of the Act.
RPA 22.1	<b>Real Property Act 1886</b>	The power pursuant to Section 118 of the Act, to consent in writing to a lease of mortgaged or encumbered land prior to

Code	Compliances	Description
	022. Leases not to bind non-consenting mortgagees or encumbrancees	the lease being registered where the Council is the mortgagee or encumbrancee of the land.
RPA 23.1	<b>Real Property Act 1886</b> 023. Standard terms and conditions of lease	The power pursuant to Section 119A(1) of the Act to deposit with the Registrar-General for filing in the Lands Titles Registration Office a document containing terms and conditions for incorporation as standard terms and conditions in leases under Section 119A of the Act.
RPA 24.1	<b>Real Property Act 1886</b> 024. Lease may be surrendered by separate instrument	The power pursuant to Section 120 of the Act to surrender a registered lease by instrument in the appropriate form, executed by the lessee and lessor.
RPA 25.1	<b>Real Property Act 1886</b> 025. Registrar-General may enter record surrender	The power pursuant to Section 121 of the Act, where the lessee has given written notice to the Council as lessor or the Council's agent of his or her intention to give up possession of land comprised in a registered lease, to make application to the Registrar-General in the appropriate form and producing such evidence as the Registrar-General may require that the lessee has abandoned occupation of the land comprised in the lease, to make a record in the Register Book.
RPA 26.1	<b>Real Property Act 1886</b> 026. Surrender where lease subject to mortgage or under lease	The power pursuant to Section 123 of the Act, where the Council holds a mortgage or encumbrance over a lease or over land, to provide written consent to the surrender of the lease.
RPA 27.1	<b>Real Property Act 1886</b> 027. Registrar-General to note particulars of re-entry in Register Book	The power pursuant to Section 126 of the Act, where the Council is the lessor of land, to provide proof to the Registrar-General of the Council's re-entry of the land.
RPA 28.1	<b>Real Property Act 1886</b> 028. Mortgage of Land	The power pursuant to Section 128(1) of the Act if land is to be charged or made security in favour of a person to execute a mortgage.

Code	Compliances	Description
RPA 28.2	<b>Real Property Act 1886</b>  028. Mortgage of Land	The power pursuant to Section 128(2) of the Act to lodge a mortgage for registration in the Lands Titles Registration Office in the appropriate form
RPA 28.3	<b>Real Property Act 1886</b>  028. Mortgage of Land	The power pursuant to Section 128(4) of the Act where the Council is a mortgagee in relation to a mortgage lodged for registration in the Lands Titles Registration Office to provide certification under Section 273(1) of the Act.
RPA 28A.1	<b>Real Property Act 1886</b>  028A. Encumbrance of land	The power pursuant to Section 128B(1) of the Act if land is to be charged with or made security for the payment of an annuity, rent charge or sum of money in favour of a person, to execute an encumbrance in the appropriate form.
RPA 29.1	<b>Real Property Act 1886</b>  029. Standard terms and conditions of Mortgage or Encumbrance	The power pursuant to Section 129A(1) of the Act to deposit for filing in the Lands Titles Registration Office a document containing terms and conditions for incorporation as standard terms and conditions in mortgages or encumbrances under Section 129A of the Act
RPA 30.1	<b>Real Property Act 1886</b>  030. Nature of Mortgage and Encumbrance and procedure in case of default	The power pursuant to Section 132 of the Act, where the Council holds a mortgage or encumbrance and default is made in the payment of the principal sum, interest, annuity, or rent charge, or any part thereof thereby secured, or in the observance of any covenant therein expressed or implied and such default be continued for the space of one month, or for such other period of time as may therein for that purpose be expressly limited, to give to the mortgagor or encumbrancer notice in writing to pay the money then due or owing on such mortgage or encumbrance, or to observe the covenants therein expressed or implied, as the case may be and that sale will be effected if such default be continued, and to leave such notice on the mortgaged or encumbered land, or at the usual or last known place of abode in South Australia of the mortgagor or encumbrancer.
RPA 31.1	<b>Real Property Act 1886</b>  031. Power of sale	The power pursuant to and in accordance with Section 133 of the Act, if such default continues for the further space of one month from the date of such notice or for such period as may in such instrument be for that purpose limited, to sell the land so mortgaged or encumbered, or any part thereof and all the estate and interest therein of the mortgagor or encumbrancer and either altogether or in lots, by public auction or by private



Code	Compliances	Description
		contract or by both such modes of sale, and subject to such conditions as the Delegate may think fit, and to buy in and resell the same and to make and execute all such instruments as shall be necessary for carrying the sale thereof into effect.
RPA 32.1	<b>Real Property Act 1886</b>  032. Power of Mortgagee to enter, take possession, distrain, let or bring action for recovery of land	The power pursuant to Section 137 of the Act, where the Council is a mortgagee or encumbrancee and there is a default in payment of the principal sum, interest, annuity, or rent charge secured by that mortgage or encumbrance, to: 32.1.1 enter into possession of the mortgaged or encumbered land and receive the rents and profits thereof; or 32.1.2 distrain upon the occupier or tenant of the land; or 32.1.3 from time to time let the said land for any term not exceeding one year; or 32.1.4 bring an action for recovery of the land either before or after entering into the receipt of the rent and profits or making any distress
RPA 33.1	<b>Real Property Act 1886</b>  033. Power of Mortgagee to distrain on tenant or occupier for arrears not exceeding the amount of rent due	The power pursuant to and in accordance with Section 138 of the Act, where the Council is a mortgagee or encumbrancee and the principal sum, interest, annuity, or rent charge has been in arrears for 21 days and a further 7 days have elapsed from the date of application for the payment thereof to the occupier or tenant, to enter upon the mortgaged or encumbranced land and distrain upon the goods and chattels of the occupier or tenant for such arrears to an amount not exceeding the rent then due from such occupier or tenant to the Council, and to dispose of the goods and chattels so distrained upon in like manner as landlords may do in ordinary distresses for rent, and out of the proceeds to retain the moneys distrained for, and all costs and expenses occasioned by such distress and sale.
RPA 34.1	<b>Real Property Act 1886</b>  034. Application to Mortgagee to Registrar-General for foreclosure	The power pursuant to Section 140(1) of the Act, and in accordance with Section 140(2) of the Act, when default has been made for six months in the payment of the principal or interest secured by any mortgage held by the Council, to make application, in writing, to the Registrar-General for an order for foreclosure.
RPA 35.1	<b>Real Property Act 1886</b>  035. Provision for case where	The power pursuant to Section 142A(1) of the Act, where the Council and one or more other persons are registered as mortgagees or encumbrances under the same mortgage or encumbrance, and default has been made in payment of any

Code	Compliances	Description
	Mortgagee or Encumbrancee refuses to join in proceedings on default	money due under the mortgage or encumbrance or in the performance of any covenant in the said mortgage or encumbrance expressed or implied as entitles the mortgagees or encumbrances to exercise any of their rights or remedies under the Act or under the mortgage or encumbrance, and any such mortgagee or encumbrance fails or refuses to join in giving any notice, making any application or doing any other act or thing for the purpose of enforcing any of the said rights or remedies, to apply to the Court by originating summons to: 35.1.1 appoint the Council or any other person to exercise on behalf of the mortgagees or encumbrances such of the said rights or remedies as the Court thinks proper; 35.1.2 give any directions as to the mode of exercising the said rights or remedies and as to any other matters incidental thereto
RPA 36.1	<b>Real Property Act 1886</b> 036. Discharge of Mortgages and Encumbrances	The power pursuant to and in accordance with Section 143(1) of the Act to wholly or partially discharge, by instrument in the appropriate form and executed by the Delegate, a mortgage or encumbrance held by the Council
RPA 37.1	<b>Real Property Act 1886</b> 037. Partial discharge of Mortgage or Encumbrance on Grant of Easement	The power pursuant to Section 144 of the Act, where an easement is granted over land that is subject to a mortgage or an encumbrance and the Council is the mortgagee or encumbrancee, to endorse the Council's consent to the easement on the instrument granting the easement.
RPA 38.1	<b>Real Property Act 1886</b> 038. Deliberately left blank	Deliberately left blank
RPA 39.1	<b>Real Property Act 1886</b> 039. Transfer of Mortgage Lease and Encumbrance	The power pursuant to Section 150 of the Act to transfer a registered mortgage, lease or encumbrance by execution of a transfer in the appropriate form.
RPA 40.1	<b>Real Property Act 1886</b> 040. Renewal or extension of Mortgage etc	The power pursuant to Section 153(1) of the Act and in accordance with Sections 153(1) and (2) of the Act to renew or extend a mortgage, encumbrance or lease by registration of an instrument in the appropriate form.
RPA 40A.1	<b>Real Property Act 1886</b>	The power pursuant to Section 154A(1) of the Act to, where the Council intends to lodge an instrument, on payment of the

Code	Compliances	Description
	040A. Person who intends to lodge instrument may lodge priority notice	prescribed free, lodge in the Lands Titles Registration Office a notice (a priority notice), in accordance with Sections 154A(2), (3), (4) and (9) of the Act, for the purpose of giving priority to 1 or more instruments relevant to the same conveyancing transaction.
RPA 40A.2	<b>Real Property Act 1886</b> 040A. Person who intends to lodge instrument may lodge priority notice	The power pursuant to Section 154A(6) of the Act to, if a priority notice is lodged in the Lands Titles Registration Office in relation to land, lodge a further priority notice in relation to the same land.
RPA 40AA.1	<b>Real Property Act 1886</b> 040AA. Requirements for renewal or extension of mortgages	The power pursuant to Section 153A(1) of the Act, in relation to an instrument lodged for registration in the Lands Titles Registration Office renewing or extending a mortgage, to provide certification required under Section 273(1) of the Act.
RPA 40B.1	<b>Real Property Act 1886</b> 040B. Effect of priority notice	The power pursuant to Section 154B(2)(b) of the Act to, where a priority notice lodged by the Council is in force in relation to land, provide written consent to the Registrar-General to register, record or give effect to an instrument in relation to the land.
RPA 40B.2	<b>Real Property Act 1886</b> 040B. Effect of priority notice	The power pursuant to Section 154B(2)(v) of the Act, where a priority notice is in force in relation to land, to make an application under the Act where the Council is a person to whom land has been transmitted for registration as proprietor of the land.
RPA 40B.3	<b>Real Property Act 1886</b> 040B. Effect of priority notice	The power pursuant to Section 154B(2)(va) of the Act, where a priority notice is in force in relation to land, to make an application under the Act where the Council is a surviving joint proprietor to have the death of a joint proprietor recorded in the Register Book
RPA 40C.1	<b>Real Property Act 1886</b> 040C. Withdrawal of priority notice	The power pursuant to Section 154E of the Act to withdraw a priority notice lodged by the Council by lodging in the Lands Titles Registration Office a notice of withdrawal in the appropriate form.

Code	Compliances	Description
RPA 40D.1	<b>Real Property Act 1886</b>  040D. Cancellation of priority notice by Registrar-General	The power pursuant to Section 154F(1) of the Act where the Council is a person with an interest in land to which a priority notice is in force, to make application to the Registrar-General to cancel the notice on the basis that the priority notice purports to protect the priority of an instrument that is unlikely to be registered or recorded within 90 days of the day on which the notice was lodged.
RPA 40D.2	<b>Real Property Act 1886</b>  040D. Cancellation of priority notice by Registrar-General	The power pursuant to Section 154F(2) of the Act, where the Registrar General gives written notice to the Council as the person who lodged a priority notice, of an application under Section 154F(1) to cancel the priority notice, to provide written submissions in response to the application within a specified period.
RPA 40E.1	<b>Real Property Act 1886</b>  040E. Cessation of priority notice	The power pursuant to Section 154G(6) of the Act, where the Council has lodged a priority notice, to make application to the Registrar General to extend the duration of the notice for 30 days.
RPA 41.1	<b>Real Property Act 1886</b>  041. Disclaimers	The power pursuant to Section 169(1) of the Act, where the Council is registered as proprietor of an estate or interest in land, to advise the Registrar-General in writing that the registration occurred without the Council's consent.
RPA 41.2	<b>Real Property Act 1886</b>  041. Disclaimers	The power pursuant to Section 169(2a) of the Act to lodge with the Registrar-General a notice of objection to the registration of the instrument of disclaimer.
RPA 41.3	<b>Real Property Act 1886</b>  041. Disclaimers	The power pursuant to Section 169(6) of the Act, where the Council is a disclaimant who has received a notice under Section 169(4)(b) of the Act, to apply to the Court for an order that the Registrar-General take such action as is necessary to give effect to the disclaimer
RPA 42.1	<b>Real Property Act 1886</b>  042. Bankruptcy or assignment of lessee	The power pursuant to Section 173(a) of the Act where the registered proprietor of a lease has heretofore, or shall hereafter, become bankrupt, or has heretofore made or shall hereafter make, a statutory assignment, and if the lease is not mortgaged or encumbered under the Act, to apply to the Registrar General in writing as the lessor being a lessor in possession of a statement signed by the Official Receiver or by

Code	Compliances	Description
		the trustee under bankruptcy or the assignment, certifying his or her refusal to accept the lease, to make a record in the Register Book of the refusal
RPA 42.2	<b>Real Property Act 1886</b>  042. Bankruptcy or assignment of lessee	The power pursuant to Section 173(b) of the Act and in accordance with Section 173(c) of the Act, where the Council is the mortgagee or encumbrancee of a lease and the registered proprietor of the lease has heretofore or shall hereafter become bankrupt or has heretofore made or shall hereafter make, a statutory assignment to: 42.2.1 apply to the Registrar General in writing, accompanied by a statement in writing, signed by the Official Receiver or the trustee under such bankruptcy or assignment certifying his refusal to accept such lease to enter in the Register Book a note of such refusal. 42.2.2 apply to the Registrar-General with proof that the Official Receiver has neglected or refused to certify such refusal or to become registered as proprietor of such lease within one month after being thereunto required by notice in writing given to him by the Council to enter in the Register Book a note of such refusal or neglect
RPA 42.3	<b>Real Property Act 1886</b>  042. Bankruptcy or assignment of lessee	The power pursuant to Section 173(c) of the Act, where the Council is the mortgagee or encumbrancee of a lease and the registered proprietor of the lease has heretofore made or shall hereafter make, a statutory assignment to give fourteen days' notice in writing of the Council's intended application to every subsequent mortgagee or encumbrancee of the lease, or obtain their written consent.
RPA 42.4	<b>Real Property Act 1886</b>  042. Bankruptcy or assignment of lessee	The power pursuant to Section 173(c) of the Act where the Council is a subsequent mortgagee or encumbrancee of a lease and the registered proprietor of the lease has heretofore or shall hereafter become bankrupt or has heretofore made or shall hereafter make a statutory assignment, to consent in writing to an application to the Registrar-General by a mortgagee or encumbrancee to enter in the Register Book a note of the refusal or neglect of the Official Receiver or trustee under bankruptcy or assignment to accept such lease.
RPA 42.5	<b>Real Property Act 1886</b>	The power pursuant to Section 173(d) of the Act where the Council is a lessor and the registered proprietor of the lease has heretofore, or shall hereafter, become bankrupt, or has heretofore made or shall hereafter make, a statutory

Code	Compliances	Description
	042. Bankruptcy or assignment of lessee	assignment to: 42.5.1 require the Official Receiver or the trustee under the bankruptcy or assignment by notice in writing to become registered as the proprietor of the lease; 42.5.2 require the mortgagees or encumbrancees (if any) of the lease by notice in writing to have an entry operating as a foreclosure made in the Register Book under the provision in that behalf hereinbefore contained
RPA 42.6	<b>Real Property Act 1886</b>  042. Bankruptcy or assignment of lessee	The power pursuant to Section 173(d) of the Act where the Council is a lessor and the registered proprietor of the lease has heretofore, or shall hereafter, become bankrupt, or has heretofore made or shall hereafter make a statutory assignment, and the Official Receiver or the trustee under the bankruptcy or assignment certifies his refusal to accept the lease, or shall neglect or refuse to become registered as proprietor of the lease, within, one month after having been thereunto required by notice in writing given to him by the Council, and the mortgagees or encumbrancees (if any) of the lease shall neglect or refuse to have an entry operating as a foreclosure made in the Register Book under the provision in that behalf hereinbefore contained within the period of two months after having been thereunto required by notice in writing given to them by the Council, to apply to the Registrar-General in writing to enter in the Register Book a note of such neglect or refusal.
RPA 43.1	<b>Real Property Act 1886</b>  043. Application to be made in such case	The power pursuant to Section 176 of the Act where the Council is an executor before dealing with such estate or interest, make application in writing to the Registrar-General to be registered as the proprietor.
RPA 44.1	<b>Real Property Act 1886</b>  044. Proceedings when executor etc refuse to transfer	The power pursuant to Section 181 of the Act, whenever an executor, or administrator, or the Public Trustee, is registered as proprietor of any land, and refuses, or, after tender of a transfer, unnecessarily delays to transfer such land to the Council where the Council claims to be entitled to the land, to, apply to the Court for an order that the executor, administrator, or Public Trustee shall transfer the said land to the Council.
RPA 45.1	<b>Real Property Act 1886</b>	The power pursuant to Section 188 of the Act, upon the death of any person registered together with any other person as joint proprietor of any estate or interest in land, or when the

Code	Compliances	Description
	045. Registration of survivor of joint proprietors, and of remainder-man entitled to estate in possession	life estate in respect of which any certificate has been issued has determined, and the Council has become vested in possession, or the Council has become entitled to the land for an estate in fee-simple in possession, to apply to the Registrar-General to make an entry thereof in the Register Book, that the Council is the registered proprietor of the estate or interest to which the Council is entitled.
RPA 46.1	<b>Real Property Act 1886</b> 046. Caveats	The power pursuant to and in accordance with Section 191 of the Act, where the Council is the settlor of land, beneficiary claiming under a will or settlement, or claiming to be interested at law or in equity whether under an agreement, or under an unregistered instrument or otherwise howsoever in any land to, lodge a caveat in the Lands Titles Registration Office.
RPA 46.2	<b>Real Property Act 1886</b> 046. Caveats	The power pursuant to Section 191(d) of the Act, where the Council is the registered proprietor or other person claiming estate or interest in the land, to, by summons, call on any caveator, including the Registrar-General, to attend before the Court to show cause why the caveat should not be removed.
RPA 46.3	<b>Real Property Act 1886</b> 046. Caveats	The power pursuant to and in accordance with Section 191(e) of the Act except when the caveat is lodged by a settlor, or by a beneficiary under a will or settlement, to make application in writing to the Registrar-General to remove the caveat.
RPA 46.4	<b>Real Property Act 1886</b> 046. Caveats	The power pursuant to Section 191(fa) of the Act, where the Council is a caveator, to bring an action in the Court to establish the validity of the claim on which the caveat is based.
RPA 46.5	<b>Real Property Act 1886</b> 046. Caveats	The power pursuant to Section 191(g) of the Act to apply to the court to extend the period of 21 days until an action under Section 191(fa) is determined or for any other period.
RPA 46.6	<b>Real Property Act 1886</b> 046. Caveats	The power pursuant to Section 191(h) of the Act, to, by notice in writing to the Registrar-General, withdraw the Council's caveat at any time.

Code	Compliances	Description
RPA 46.7	<b>Real Property Act 1886</b>  046. Caveats	The power pursuant to Section 191(k) of the Act to seek the permission of the Court to lodge a further caveat relating to the same matter.
RPA 47.1	<b>Real Property Act 1886</b>  047. Ejectment	The power pursuant to Section 192 of the Act, and in accordance with Section 193 of the Act, where the Council is: 47.1.1 the registered proprietor of a freehold estate in possession; 47.1.2 the registered mortgagee or encumbrancee where the person in possession of land is a mortgagor or encumbrancer in default or a person claiming under such mortgagor or encumbrancer; 47.1.3 the lessor with power to re-enter where rent is in arrears for three months; or 47.1.4 the lessor where a legal notice to quit has been given or the lease has become forfeited or the term of the lease has expired, to cause any person in possession of that land to be summoned to appear before the Court to show cause why the person summoned should not give up possession to the Council
RPA 48.1	<b>Real Property Act 1886</b>  048. Persons claiming may, before taking proceedings, apply to the Registrar General for compensation	The power pursuant to and in accordance with Section 210 of the Act, where the Council is sustaining loss or damage in any case in which the Council shall be entitled to institute proceedings to recover compensation against the Registrar-General as nominal defendant, to, before commencing such proceedings, make application in writing to the Registrar-General, for compensation, supported by affidavit or declaration.
RPA 48A.1	<b>Real Property Act 1886</b>  048A. Reviews	The power pursuant to Section 221(1) of the Act, if the Delegate, is dissatisfied with a decision of the Registrar-General in relation to an application by the Council: 48A.1.1 to have an instrument registered or recorded; or 48A.1.2 to have a foreclosure order issued; or 48A.1.3 to have the Registrar-General do or perform an act or duty under the Act, to seek a review of the decision by the Tribunal
RPA 48A.1A	<b>Real Property Act 1886</b>  048A. Reviews	The power pursuant to Section 221(1a) of the Act, if the Delegate is dissatisfied with a decision of the Registrar-General to cancel the registration of a mortgage under Section 147 of the Act, to seek a review of the decision by the Tribunal.



Code	Compliances	Description
RPA 48A.2	<b>Real Property Act 1886</b> 048A. Reviews	The power pursuant to Section 221(2) of the Act, if the Registrar General decides under Section 154A(12) of the Act that the Council is a vexatious lodger of priority notices, to seek a review of the decision by the Tribunal.
RPA 48A.3	<b>Real Property Act 1886</b> 048A. Reviews	The power pursuant to Section 221(3) of the Act, if the Registrar General rejects a priority notice lodged by the Council where the Council is a person in relation to whom a determination has been made under Section 154A(12) of the Act, to seek a review by the Tribunal of the decision to reject the notice.
RPA 48A.4	<b>Real Property Act 1886</b> 048A. Reviews	The power pursuant to Section 221(4) of the Act, if the Registrar General refuses an application by the Council under Section 154F of the Act for the cancellation of a priority notice, to seek a review by the Tribunal of the decision to refuse to cancel the notice.
RPA 48A.5	<b>Real Property Act 1886</b> 048A. Reviews	The power pursuant to Section 221(5) of the Act, if the Registrar General cancels a priority notice under Section 154F of the Act and the Council is affected by the cancellation to seek a review by the Tribunal of the decision to cancel the notice.
RPA 48A.6	<b>Real Property Act 1886</b> 048A. Reviews	The power pursuant to Section 221(9) of the Act, if the reasons of the Registrar-General are not given in writing at the time the Council receives notice of the decision, to within 21 days of receiving notice of the decision, require the Registrar-General to state the reasons in writing.
RPA 48A.7	<b>Real Property Act 1886</b> 048A. Reviews	The power pursuant to Section 221(10) of the Act, to make an application to the Tribunal for any 1 or more of the following orders: 48A.7.1 an order prohibiting a person from lodging a priority notice in the Lands Titles Registration Office; 48A.7.2 an interim order extending the duration of a priority notice until the determination of the application or until a date specified by the Tribunal or until further order; 48A.7.3 an interim order preventing the Registrar-General from registering or recording a specified instrument until the determination of the application

Code	Compliances	Description
RPA 49.1	<b>Real Property Act 1886</b>  049. Applications for amendment	The power pursuant to and in accordance with Section 223A(1) of the Act, and subject to Section 223A(3) of the Act, where the Council is the registered proprietor of land, to apply to have the certificate amended if: 49.1.1 the boundaries, area, or position of the land described in the certificate differ from the boundaries, area or position of the land actually and bona fide occupied by it as being the land included in the certificate; or 49.1.2 the description of the land in the certificate is erroneous or imperfect on the face of it
RPA 49.2	<b>Real Property Act 1886</b>  049. Applications for amendment	The power pursuant to Section 223A(2) of the Act, and subject to Section 223A(3) of the Act, where the Council is the registered proprietor of land, to apply to have the certificate of any other registered proprietor amended if any of the land described in the Council's certificate, and actually and bona fide occupied by the Council as being the land included in the certificate, is, by reason of any error in survey or in any misdescription, included in the certificate of the other registered proprietor.
RPA 50.1	<b>Real Property Act 1886</b>  050. Caveats	The power pursuant to Section 223D(1) of the Act and in accordance with Section 223D(2) of the Act, where the Council claims any estate or interest in any land in respect of which an application under Part 19A of the Act is made, to at any time before the application is granted lodge a caveat in the Lands Titles Registration Office forbidding the granting of the application
RPA 51.1	<b>Real Property Act 1886</b>  051. Rectification by consent	The power pursuant to Section 223J of the Act to consent to the Registrar General making any correction or amendment to any certificate of title for the purpose of reconciling the boundaries shown in the certificate with the boundaries of the land occupied.
RPA 52.1	<b>Real Property Act 1886</b>  052. Application for Division of Land	The power pursuant to Section 223LD of the Act and in accordance with Section 223LD(2), (3) and (11) of the Act, where the Council is the registered proprietor of land, to make application for the division of land to the Registrar General.
RPA 52.2	<b>Real Property Act 1886</b>	The power pursuant to Section 223LD(8) of the Act and subject to Section 223LD(9) of the Act to consent to the withdrawal or

Code	Compliances	Description
	052. Application for Division of Land	amendment of a plan of division or the application to which it relates.
RPA 52.3	<b>Real Property Act 1886</b> 052. Application for Division of Land	The power pursuant to and subject to Section 223LD(9) of the Act to amend the application or the plan to which it relates in order to comply with the Act or with a requirement of the Registrar-General under the Act.
RPA 53.1	<b>Real Property Act 1886</b> 053. Application may deal with statutory encumbrances	The power pursuant to Section 223LDA of the Act to: 53.1.1 specify in an application under Part 19AB of the Act or the plan of division that variation or termination of a statutory encumbrance is to be registered or noted; and 53.1.2 sign a certificate on behalf of the Council as the holder of the statutory encumbrance certifying that the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination of the statutory encumbrance (if any) have been complied with
RPA 54.1	<b>Real Property Act 1886</b> 054. Consent to plans of division	The power pursuant to Section 223LH(1) of the Act: 54.1.1 where the deposit of a plan of division in the Lands Titles Registration Office will affect the estate or interest of the Council, in the land - to consent to the deposit of the plan and sign a certificate certifying that the Council has consented to the deposit of the plan; 54.1.2 where the Council has or claims an estate or interest in the land to be divided - to consent to the deposit of the plan and sign a certificate certifying that the Council has consented to the deposit of the plan; 54.1.3 where the land to be divided is subject to a statutory encumbrance held by the Council "to consent to the deposit of the plan and sign a certificate certifying that the Council has consented to the deposit of the plan
RPA 54.2	<b>Real Property Act 1886</b> 054. Consent to plans of division	The power pursuant to Section 223LH(2) of the Act, where the deposit of a plan of division will operate to vest an estate or interest in land in the Council, to consent to the deposit of the plan and sign a certificate certifying that the Council has consented to the deposit of the plan.
RPA 55.1	<b>Real Property Act 1886</b> 055. Amalgamation	The power pursuant to Section 223LJ(1) of the Act and in accordance with Section 223LJ(2) and (3) of the Act, where the Council is the registered proprietor of two or more contiguous

Code	Compliances	Description
		allotments, to apply to the Registrar-General for amalgamation of those allotments into a single allotment.
RPA 55.2	<b>Real Property Act 1886</b>  055. Amalgamation	The power pursuant to Section 223LJ(3) of the Act to consent to an amalgamation of allotments under Division 2 Part 19AB of the Act, where it appears from the Register Book that the Council has an interest as mortgagee or encumbrance of the land or any part of the land to be amalgamated or where such consent is required either in the opinion of the Registrar-General or by regulation.
RTA 1.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>  001. Installation etc of traffic control devices - general provision	The power pursuant to Section 17(1) of the Road Traffic Act 1961 ('the Act'), to, with the approval of the Minister (or in accordance with a roadworks permit issued under Section 20 of the Act), install, maintain, alter or operate, or cause to be installed, maintained, altered or operated, a traffic control device on, above or near a road.
RTA 1.2	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>  001. Installation etc of traffic control devices - general provision	The power pursuant to Section 17(2) of the Act, to, with the approval of the Minister (or in accordance with a roadworks permit issued under Section 20 of the Act), remove a traffic control device or cause a traffic control device to be removed.
RTA 1.3	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>  001. Installation of traffic control devices - general provision	The power pursuant to Section 17(3) of the Act, to, with the approval of the Minister (or in accordance with a roadworks permit issued under Section 20 of the Act), install, display, alter, operate or remove traffic control devices: 1.3.1 in relation to an area where persons are engaged in work or an area affected by works in progress; or 1.3.2 in relation to a part of a road temporarily closed to traffic under the Act or any other Act; or 1.3.3 for any temporary purposes.
RTA 1.4	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>  001. Installation etc of traffic control devices - general provision	The power pursuant to Section 17(5) of the Act to make an application for an approval of the Minister in a manner determined by the Minister (which may differ between applications according to factors determined by the Minister) and to accompany the application with the fee fixed by, or calculated in accordance with, the regulations.

Code	Compliances	Description
RTA 2.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 002. Direction as to installation etc of traffic control devices	The duty pursuant to Section 18(5) of the Act to carry out a direction which the Minister directs the Council (as a road authority) to carry out pursuant to Section 18(6) of the Act in circumstances where another road authority has failed to comply with the direction.
RTA 2.2	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 002. Direction as to installation etc of traffic control devices	The power pursuant to Section 18(7) of the Act where the Minister has directed the Council to carry out a direction pursuant to Section 18(6) of the Act, to recover as a debt due from the defaulting road authority any expenses incurred in carrying out the direction under Section 18(6) of the Act, subject to Section 18(8) of the Act.
RTA 3.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 003. Work areas and work sites	The power pursuant to Section 20(3) of the Act to, with a relevant authorisation and in accordance with Part 2 of the Act and any regulations made for the purposes of Part 2 of the Act, place signs on a road for the purpose of indicating a maximum speed to be observed by drivers while driving on, by or towards a work area or work site where workers are engaged, or works are in progress, at the direction of the Council or the Council's delegate.
RTA 3.2	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 003. Work areas and work sites	The power pursuant to Section 20(4) of the Act to place speed limit signs on a road: 3.2.1 if the Council holds a permit issued by the Minister under Section 20 of the Act (a 'roadworks permit') and the signs are placed on the road in accordance with the permit; or 3.2.2 if: 3.2.2.1 the work is required to be undertaken by the Council as a matter of urgency; and 3.2.2.2 the signs are placed on the road in accordance with an approval of the Minister under Part 2 of the Act; and 3.2.2.3 the Minister is notified of the placement of the signs as soon as is practicable (and, in any case, within two hours after the signs are placed on the road); and 3.2.2.4 the signs are placed on the road for a period not exceeding 24 hours or such longer period as may be determined by the Minister on an application under Section 20(9) of the Act; or 3.2.3 if: 3.2.3.1 the signs will not relate to any prescribed roads; and 3.2.3.2 the signs are placed on the road in accordance with an approval of the Minister under Part 2 of the Act.
RTA 3.3	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>	The power pursuant to Section 20(6) of the Act to make an application for a roadworks permit in a manner determined by the Minister (which may differ between applications according

Code	Compliances	Description
	003. Work areas and work sites	to factors determined by the Minister) and to accompany the application with the fee fixed by, or calculated in accordance with, the regulations.
RTA 3.4	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 003. Work areas and work sites	The power pursuant to Section 20(9) of the Act to make an application to the Minister for an extension of the 24 hour period referred to in Section 20(4)(b)(v) of the Act: 3.4.1 by telephone or any other manner prescribed by the regulations; and 3.4.2 at least three hours before the end of that 24 hour period (unless the Minister is satisfied that there were good reasons for a delay in making the application).
RTA 4.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 004. Appeal to District Court	The power pursuant to Section 20A(1) of the Act, if the Council having applied for an approval of the Minister under Section 17 of the Act or for a roadworks permit under Section 20 of the Act, is dissatisfied with a decision of the Minister in relation to the application, or in relation to an approval or permit granted as a result of the application, to appeal to the District Court against the decision.
RTA 5.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 005. Action to deal with false devices or hazards to traffic	The power pursuant to Section 31(2) of the Act to remove from any road the care, control or management of which is vested in the Council and dispose of any false traffic control device or any device, structure or thing that the Delegate is satisfied might constitute a hazard to traffic.
RTA 6.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 006. Road Closing and Exemptions for Certain Events	The power pursuant to Section 33(2) of the Act, to consent to an order under Section 33(1) of the Act to close a road in the Council's area.
RTA 7.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 007. Notice of Removal of Vehicle and Disposal of Vehicle if Unclaimed	The duty pursuant to Section 40P(3) of the Act and subject to Section 40P(4) to offer a vehicle, which was removed by an officer of the Council under Section 40N of the Act and for which there had been notice given according to Section 40P(2) of the Act and the owner of the vehicle failed to take possession of the vehicle and pay all expenses in connection with the removal, custody and maintenance of the vehicle and of serving, posting or publishing the notice, within one month after service or publication of the notice in accordance with Section 40P(2) of the Act, for sale by public auction.

Code	Compliances	Description
RTA 7.2	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 007. Notice of Removal of Vehicle and Disposal of Vehicle if Unclaimed	The power pursuant to Section 40P(4) of the Act, where a vehicle is offered for sale by public auction but is not sold at the auction or the relevant authority reasonably believes that the proceeds of the sale of the vehicle would be unlikely to exceed the costs incurred in selling the vehicle, to dispose of the vehicle in such manner as the Delegate thinks fit.
RTA 7.3	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 007. Notice of Removal of Vehicle and Disposal of Vehicle if Unclaimed	The duty pursuant to Section 40P(5) of the Act to apply the proceeds of the sale of a vehicle as follows: 7.3.1 firstly, in payment of the costs of and incidental to the sale; 7.3.2 secondly, in payment of the costs of and incidental to the removal, custody and maintenance of the vehicle and of the notice served, posted or published under this section; and 7.3.3 thirdly, in payment of the balance to the owner of the vehicle.
RTA 7.4	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 007. Notice of Removal of Vehicle and Disposal of Vehicle if Unclaimed	The power pursuant to Section 40P(6) of the Act, if after reasonable inquiry following sale of the vehicle the owner of the vehicle cannot be found, to pay the balance of the proceeds of the sale to the Council.
RTA 8.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 008. Council May Determine That Ticket for Parking be Obtained Without Fee	The power pursuant to Section 86 of the Act, if the Council has installed, or determined that it will install, permissive parking signs to apply to a length of road or area, to (in addition to any other action the Council may be empowered to take by or under the Act): 8.1.1 determine that a ticket must be obtained for parking in the length of road or the area through the operation of parking ticket-vending machines installed or to be installed in or near the length of road or area without payment of a fee; or 8.1.2 vary or revoke a determination made under Section 86 of the Act.
RTA 9	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 009. Compensation Orders for Damage to Road Infrastructure	The power, pursuant to Section 163ZC(2) of the Act and in accordance with Section 163ZC(5) of the Act to make an application for a compensation order.
RTA 10.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>	10.1 The power pursuant to Section 163ZD(2) of the Act and in accordance with Section 163ZE of the Act to use in proceedings for the court to take into account in assessing the

Code	Compliances	Description
	010. Assessment of Compensation	amount of any compensation: 10.1.1 any evidence not adduced in connection with the prosecution of the offence but adduced in connection with the making of the proposed order; and 10.1.2 any certificate of the Council, as the road authority stating that the Council maintains the road concerned; and 10.1.3 any other certificate of the Council as the road authority, such as a certificate: 10.1.3.1 estimating the monetary value of all or any part of the road infrastructure or of the damage to it; or 10.1.3.2 estimating the cost of remedying the damage; or 10.1.3.3 estimating the extent of the offender's contribution to the damage.
RTA 11.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 011. Service of Certificates	The duty, pursuant to Section 163ZE(1) of the Act, if the Council, as the road authority, proposes to use a certificate referred to in Section 163ZD in proceedings, to serve a copy of the certificate on the defendant at least 28 working days before the day on which the matter is set down for hearing.
RTA 12.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 012. Exemptions	The power pursuant to Section 174C(1) of the Act to exempt any person, or any persons of specified class, or any specified vehicle, or any vehicles of a specified class, from compliance with a prescribed provision of the Act, subject to the payment of such fee and to such other conditions (if any) as the Delegate thinks fit and specifies in the exemption.
RTA 13.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 013. Event Management Plan	The power pursuant to Regulation 6(2) of the Road Traffic (Miscellaneous) Regulations 2014 to consult with an applicant in the preparation of an event management plan for the purpose of Section 33(1) of the Act.
RTA 13.2	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 013. Event Management Plan	The power pursuant to Regulation 6(2) of the Road Traffic (Miscellaneous) Regulations 2014 to consult with the Commissioner of Police or the Commissioner of Highways in the preparation of an event management plan for the purpose of Section 33(1) of the Act.
RTA 14.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b> 014. Permit Zones	The power pursuant to Regulation 17(2) of the Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014 to determine: 14.1.1 the class of permits required for vehicles to stop in a permit zone established by the Council; 14.1.2 the persons entitled to such permits; 14.1.3 any fees to be paid for such permits; 14.1.4 the conditions to which the permits will be subject (which may



Code	Compliances	Description
		include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles). And to vary any such determination.
RTA 14.2	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>  014. Permit Zones	The power pursuant to Regulation 17(3) of the Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014 to issue permits in respect of permit zones to persons entitled to them, on payment of a fee (if any) and subject to the conditions, determined by the Delegate.
RTA 15.1	<b>Road Traffic Act 1961, Road Traffic Regulations 2014</b>  015. Parking and Parking Ticket-Vending Machines or Parking Meters	Not delegated - Regulation 22(2).
SPA 1.1	<b>Summary Procedures Act 1921</b>  001. Complaint	The power pursuant to Section 49(2) of the Summary Procedures Act 1921 (the Act), to make a complaint under the Act on Council's behalf.
SRFA 1.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  001. Appointment of Authorised Officers	The power pursuant to Section 21(1) of the Supported Residential Facilities Act 1992 ("the Act") to appoint a person to be an authorised officer under the Act;
SRFA 1.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  001. Appointment of Authorised Officers	The duty pursuant to Section 21(2) of the Act to issue to an authorised officer an identity card; and
SRFA 1.3	<b>Supported Residential Facilities Act 1992, Supported Residential</b>	The power pursuant to Section 21(4) of the Act by notice in writing served on an authorised officer, to revoke the appointment as an authorised officer.

Code	Compliances	Description
	<b>Facilities Regulations 1994</b> 001. Appointment of Authorised Officers	
SRFA 2.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 002. Application for a Licence	The power pursuant to Section 24(3) of the Act by notice in writing not later than two months after a licence application has been made, to require the applicant to furnish specified information;
SRFA 2.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 002. Application for a Licence	The power pursuant to Section 24(5) of the Act to require any information included in an application or required by a notice to be verified by statutory declaration;
SRFA 2.3	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 002. Application for a Licence	The power pursuant to Section 24(9) of the Act subject to such conditions as the Delegate thinks fit, to conditionally approve the issue of a licence in respect of proposed premises and the duty where satisfied that the premises have been established in substantial compliance with those conditions (and within such a period, if any as the Delegate may have determined), to grant a licence; and
SRFA 2.4	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 002. Application for a Licence	Where an application for a licence is refused, the duty pursuant to Section 24(10) of the Act notify the applicant in writing of the refusal, the reasons for the refusal, and any rights of review that the applicant has under the Act.
SRFA 2.5	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The duty, pursuant to Section 25(1) of the Act in considering an application for a licence in respect of the use of premises as a supported residential facility, to take into account those matters specified in this Section and such other matters as the Delegate thinks fit;

Code	Compliances	Description
		002. Application for a Licence
SRFA 2.6	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The duty pursuant to Section 25(2) of the Act in determining whether or not an applicant is suitable to be granted a licence, to have regard to those matters specified in this Section and to such other matters as the Delegate thinks fit;
		002. Application for a Licence
SRFA 2.7	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The duty pursuant to Section 25(3) of the Act in determining whether or not premises are suitable to be used as a supported residential facility, to have regard to those matters specified in Section 25(3) of the Act and to such other matters as the Delegate thinks fit;
		002. Application for a Licence
SRFA 2.8	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The duty pursuant to Section 25(4) of the Act not to grant a licence where it appears that the facility would not be administered in accordance with the principles prescribed in Part 2 of the Act.
		002. Application for a Licence
SRFA 3.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The power pursuant to Section 27(3) of the Act at the Delegate's discretion, to determine a late application for renewal provided that the applicant pays the prescribed late application fee;
		003. Renewal of Licence
SRFA 3.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The duty pursuant to Section 27(4) of the Act by notice in writing served on the applicant, to give a decision on an application for the renewal of a licence before the date of expiry of the licence and where the Delegate decides to refuse an application for renewal of a licence, the duty to state in the notice of refusal the reasons for the refusal and the rights of review that the applicant may have under the Act.
		003. Renewal of Licence

Code	Compliances	Description
SRFA 3.3	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  003. Renewal of Licence	The power pursuant to Section 28 of the Act to refuse to renew a licence on any ground on which a licence may be cancelled.
SRFA 4.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  004. Licence Conditions	The power pursuant to Section 29(2) of the Act to impose licence conditions with respect to such matters as are contemplated by the Act or as the Delegate considers necessary or expedient for the purposes of the Act;
SRFA 4.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  004. Licence Conditions	Pursuant to Section 29(3) of the Act where conditions are imposed by the delegate: 4.2.1 if imposed at the time of grant or renewal of the licence - the duty to include them in the licence itself; 4.2.2 if imposed during the currency of the licence - the duty to impose them by notice in writing served on the holder of the licence; 4.2.3 the power to vary or revoke conditions at any time by notice in writing served on the holder of the licence.
SRFA 4.3	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  004. Licence Conditions	Deliberately left blank.
SRFA 5.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  005. Transfer of Licence	The duty pursuant to Section 30(4) of the Act, upon due application under Section 30 of the Act and payment of the prescribed fee, to transfer the licence to the proposed transferee if satisfied that the proposed transferee would be a suitable person to be granted a licence under the Act.

Code	Compliances	Description
SRFA 6.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  006. Cancellation of Licence	The power pursuant to Section 31(1) of the Act, to cancel a licence, on reasonable grounds, where satisfied that any of the matters specified in this Section are applicable;
SRFA 6.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  006. Cancellation of Licence	The duty pursuant to Section 31(2) of the Act before acting under this Section, to notify the holder of the licence in writing of the proposed cancellation of the licence and allow the holder of the licence at least 28 days within which to make submissions in relation to the proposed action;
SRFA 6.3	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  006. Cancellation of Licence	The power pursuant to Section 31(3) of the Act pending the cancellation (or possible cancellation) of a licence under this Section, to impose conditions to protect the interests of the residents of the facility; and
SRFA 6.4	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  006. Cancellation of Licence	The power pursuant to Section 31(4) of the Act, to appoint an administrator of the facility and to take such other steps as may be reasonable to secure the proper care of the residents of the facility.
SRFA 7.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  007. Appeals	The power pursuant to Section 32(3) of the Act, if an application for review is in respect of an application for renewal of a licence, to order that the licence remain in force until the determination of the review.
SRFA 7.2	<b>Supported Residential Facilities Act 1992,</b>	The power pursuant to Section 32(4) of the Act to: 7.2.1 make an order under Section 32(3) of the Act subject to such conditions as determined by the Delegate and specified in the

Code	Compliances	Description
	<b>Supported Residential Facilities Regulations 1994</b> 007. Appeals	order; and 7.2.2 vary or revoke an order made by the Council under Section 32(3) of the Act by further order.
SRFA 7.3	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 007. Appeals	The duty pursuant to Section 33(1) of the Act, and subject to Section 33(2), where application is made for a licence in respect of a facility that was in operation during the period of three (3) months immediately preceding the commencement of the Section, to upon payment of the prescribed fee, grant a licence in accordance with the Act for a term of one year.
SRFA 8.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 008. Appointment of Manager	The power pursuant to Section 34(1) of the Act where the proprietor of a facility is not directly involved in the management of the facility or the proprietor of a facility is a body corporate, to approve a natural person for the purpose of managing the facility under that person's personal supervision.
SRFA 8.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 008. Appointment of Manager	The power pursuant to Section 34(2) of the Act to extend the period of management without supervision.
SRFA 9.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 009. Death of Licensee	The power pursuant to Section 35 of the Act, where the holder of a licence dies, to approve the personal representative or some other person to be taken to be the holder of the licence (on the same conditions as applicable to the former holder of the licence) as from the date of death until the expiration of six months from that date or until such later date as may be fixed by the Delegate.
SRFA 10.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	Not delegated - Section 39(2)(b)

Code	Compliances	Description
	010. Recision of Resident Contract by Proprietor	
SRFA 11.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The power pursuant to Section 43(2) of the Act on an application made in relation to any of the matters specified in Section 43(1) of the Act, to explore any possible avenue of achieving conciliation between the parties and for these purposes, the Delegate, may as he/she thinks fit, take any action in accordance with Section 43(3) of the Act;
	011. Disputes	
SRFA 11.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The power pursuant to Section 43(6) of the Act, to require an applicant, to furnish such further information in relation to the subject matter of the application as the Delegate thinks necessary, and to verify any information by statutory declaration;
	011. Disputes	
SRFA 11.3	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The duty pursuant to Section 43(7) of the Act to give the applicant and the respondent reasonable notice of the time and place of any hearing of the application;
	011. Disputes	
SRFA 11.4	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The power pursuant to Section 43(9) of the Act where satisfied that an interim order is justified by the urgent circumstances of the case, to make an interim order pending final resolution of the matter.
	011. Disputes	
SRFA 11.5	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The power pursuant to Section 43(11) of the Act to vary or revoke an order made under Section 43 of the Act;
	011. Disputes	
SRFA 11.6	<b>Supported Residential Facilities Act 1992, Supported</b>	The power, pursuant to Section 43(12) of the Act - (a) to decline to proceed with an application under this Section until satisfied that reasonable steps have been taken to resolve the

Code	Compliances	Description
	<b>Residential Facilities Regulations 1994</b> 011. Disputes	dispute pursuant to other procedures specified by the Delegate; or (b) to decline to proceed with an application under this Section if the Delegate considers that it would be more appropriate for proceedings to be taken in a court or tribunal constituted by law; or (c) to decline to proceed (or further proceed) with an application under this Section if proceedings related to the subject matter of the application have been commenced in a court or tribunal constituted by law;
SRFA 11.7	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 011. Disputes	The duty pursuant to Section 43(13) of the Act in determining any application under this Section, to act with as much expedition as is reasonably practicable in the circumstances.
SRFA 12.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 012. Attendance by Health Service Providers etc.	The power pursuant to Section 47(1) of the Act to approve a health service provider, social worker, or any person, for the purposes of Section 47.
SRFA 13.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 013. Complaints	The power pursuant to Section 49(1) of the Act to receive a complaint about the management of a supported residential facility or any residential-only premises or about the conduct of a resident of a supported residential facility or any residential-only premises.
SRFA 13.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 013. Complaints	The power pursuant to Section 49(2) of the Act to require a complaint to be reduced to writing.
SRFA 13.3	<b>Supported Residential</b>	The power pursuant to Section 49(3) of the Act to take such action as the Delegate thinks fit in view of the complaint.



Code	Compliances	Description
	<b>Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  013. Complaints	
SRFA 13.4	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  013. Complaints	The power pursuant to Section 49(4) of the Act to appoint an authorised officer to carry out an investigation into the circumstances surrounding the complaint and to attempt to resolve the matter as expeditiously as possible.
SRFA 14.1	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  014. Exemptions	Not delegated - Section 57(5) & (6)
SRFA 14.2	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  014. Exemptions	The power pursuant to Section 57(7) of the Act, to, at any time, by further notice to the proprietor: 14.2.1 revoke an exemption under Section 57(5); 14.2.2 vary or revoke a condition under Section 57(6).
SRFA 15	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  015. Regulations	Not delegated - Regulation 4(1)
SRFA 16	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>  015. Regulations	Not delegated - Regulation 4(2)

Code	Compliances	Description
SRFA 17	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 015. Regulations	Not delegated - Regulation 5(2)
SRFA 18	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 015. Regulations	The power pursuant to Regulation 14(1)(b) of the Regulations to receive information of any untoward medical event that occurs in relation to a resident of a facility.
SRFA 19	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 015. Regulations	Not delegated - Regulation 17(2)
SRFA 20	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 015. Regulations	Not delegated - Regulation 18(1)
SRFA 21	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b> 015. Regulations	Not delegated - Regulation 18(2)
SRFA 22	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	Not delegated - Regulation 21(1)(b)

Code	Compliances	Description
	015. Regulations	
SRFA 23	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The power pursuant to Regulation 21(3)(e) of the Regulations to require the fitting of handrails, ramps and, for a multi-storey building, lifts.
	015. Regulations	
SRFA 24	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The power pursuant to Regulation 24(1) of the Regulations to direct the proprietor of a facility to install a communication system at the facility.
	015. Regulations	
SRFA 25	<b>Supported Residential Facilities Act 1992, Supported Residential Facilities Regulations 1994</b>	The duty pursuant to Regulation 26(2) of the Regulations to remit amounts payable to the indemnity fund under Section 56(4) of the Act to the fund manager within 28 days after the end of the financial year in which they are received by the Council.
	015. Regulations	
STA 1.1	<b>Strata Titles Act 1988</b> 001. Application for Amendment	The power pursuant to Section 12(2)(b) of the Strata Titles Act 1988 (the Act), where the Council has an encumbrance registered in relation to units or common property affected by a proposed amendment, to consent to the amendment.
STA 1.2	<b>Strata Titles Act 1988</b> 001. Application for Amendment	The power pursuant to Section 12(2)(c) of the Act, where units or common property affected by the proposed amendment are subject to a statutory encumbrance held by the Council, to consent to the amendment.
STA 1.3	<b>Strata Titles Act 1988</b> 001. Application for Amendment	The power pursuant to Section 12(3a) of the Act, where: 1.3.1 the erection or alteration of a building on the site causes an encroachment over public land in the area of the Council not included in the site; and 1.3.2 the application for amendment relates (wholly or in part) to the erection or alteration of that building, to consent to the encroachment
STA 1.4	<b>Strata Titles Act 1988</b>	The power pursuant to Section 12(8) of the Act, where on amendment of a deposited strata plan, part, but not the

Code	Compliances	Description
	001. Application for Amendment	whole, of an allotment within the meaning of Part 194AB of the Real Property Act 1886 is to be included in the site from outside the site, and the Council is the registered proprietor of the allotment to be divided, to make the application jointly with the strata corporation.
STA 2.1	<b>Strata Titles Act 1988</b> 002. Application May Deal with Statutory Encumbrances	The power pursuant to Section 12A of the Act, where the Council is the holder of a statutory encumbrance, to sign a certificate certifying that the requirements of the Act under which the encumbrance was entered into, or is in force, as to the variation or termination of the statutory encumbrance (if any) have been complied with.
STA 2A.1	<b>Strata Titles Act 1988</b> 002A. Amendment by Order of ERD Court	The power pursuant to Sections 13(1) and (2) of the Act and subject to Section 13(3) of the Act to make an application to the ERD Court.
STA 2A.2	<b>Strata Titles Act 1988</b> 002A. Amendment by Order of ERD Court	The power pursuant to Section 13(3a) of the Act to make submissions to the Court in relation to the matter.
STA 3.1	<b>Strata Titles Act 1988</b> 003. Amalgamation of Adjacent Sites	The power pursuant to Section 16(2)(c) of the Act, where the Council has a registered interest in the units, to consent to an application for amalgamation.
STA 3.2	<b>Strata Titles Act 1988</b> 003. Amalgamation of Adjacent Sites	The power pursuant to Section 16(2)(c) of the Act, to endorse an application for amalgamation with the consent of the Council where the Council has a registered interest in the units.
STA 4.1	<b>Strata Titles Act 1988</b> 004. Cancellation	The power pursuant to Section 17(2)(b) of the Act, where the Council has a registered interest in the unit or the common property to approve an instrument of cancellation.
STA 4.2	<b>Strata Titles Act 1988</b> 004. Cancellation	The power pursuant to Section 17(2)(b) of the Act to, endorse an instrument of cancellation with the approval of the Council where the Council has a registered interest in a unit or the common property.

Code	Compliances	Description
STA 4.3	<b>Strata Titles Act 1988</b> 004. Cancellation	The power pursuant to Section 17(4) of the Act to make an application for an order of the ERD Court cancelling a strata plan.
STA 4.4	<b>Strata Titles Act 1988</b> 004. Cancellation	The power pursuant to Section 17(4a) of the Act to make submissions to the Court in relation to the matter.
STA 5.1	<b>Strata Titles Act 1988</b> 005. Application for Division	The power pursuant to Section 17AAA(2) of the Act where the Council is the owner of the units comprising the site or is a person whose consent is required by Part 19AB Division 2 of the Real Property Act 1886 to consent to a plan of division lodged with the application.
STA 5.2	<b>Strata Titles Act 1988</b> 005. Application for Division	The power pursuant to Section 17AAA(2) of the Act to endorse the plan of division lodged with the application with the consent of the Council where the Council is the owner of the units comprising the site or is a person whose consent is required by Part 19AB Division 2 of the Real Property Act 1886.
STA 6.1	<b>Strata Titles Act 1988</b> 006. Articles of Strata Corporation	The power pursuant to Section 19(3b)(e) of the Act, to, within 60 days after service of the notice, apply to the Magistrates Court for revocation of the notice.
STA 7.1	<b>Strata Titles Act 1988</b> 007. Certain Articles May be Struck Out by Court	The power pursuant to Sections 19A(1) and (2) of the Act to make an application to the Magistrates Court or the District Court under Part 3A of the Act.
STA 8.1	<b>Strata Titles Act 1988</b> 008. Offences	The power pursuant to Section 27D(5) of the Act to make an application to the delegate of a strata corporation to be provided with, on a quarterly basis, a statement setting out details of dealings by the delegate with the corporation's money.
STA 8.2	<b>Strata Titles Act 1988</b> 008. Offences	The power pursuant to Section 27D(7) of the Act to request a delegate of a strata corporation who holds records of the corporation to: 8.2.1 make those records available for the Council or the Council's delegate to inspect within 10 business days of the request; and 8.2.2 provide the Council or the

Code	Compliances	Description
		Council's delegate with a copy of any of the records on payment of a fee
STA 9.1	<b>Strata Titles Act 1988</b> 009. Power to Enforce Duties of Maintenance and Repair	The power pursuant to Section 28(5) of the Act, where: 9.1.1 the strata corporation recovers costs from the Council under Section 28(4) of the Act; and 9.1.2 the circumstances out of which the work was required are attributable to the act or default of another person, to recover those costs from that other person as a debt
STA 10.1	<b>Strata Titles Act 1988</b> 010. Right of Unit Holders etc to Satisfy Themselves as to Insurance	The power pursuant to Section 32(1) of the Act, to request a strata corporation to produce for inspection all current policies of insurance taken out by the corporation.
STA 11.1	<b>Strata Titles Act 1988</b> 011. Holding of General Meetings	The power pursuant to and in accordance with Section 33(2) of the Act, subject to Sections 33(3), (3a), (4a) and (4b) of the Act, to convene a meeting.
STA 11.2	<b>Strata Titles Act 1988</b> 011. Holding of General Meetings	The power pursuant to Section 33(2)(e) of the Act to apply to the Magistrates Court for a meeting to be convened.
STA 12.1	<b>Strata Titles Act 1988</b> 012. Voting at General Meetings	The power pursuant to Section 34(2a) of the Act, subject to Sections 34(3a), (3b) and (3c) of the Act, to nominate another person to attend and vote at meetings on the Council's behalf.
STA 12.2	<b>Strata Titles Act 1988</b> 012. Voting at General Meetings	The power pursuant to Section 34(4) of the Act to exercise an absentee vote on a proposed resolution by giving the secretary written notice of the proposed vote at least six hours before the time of the meeting.
STA 13.1	<b>Strata Titles Act 1988</b> 013. Administrator of Strata Corporation's Affairs	The power pursuant to Section 37(1) of the Act to make application to a relevant court to appoint an administrator of the strata corporation, or remove or replace an administrator previously appointed.
STA 14.1	<b>Strata Titles Act 1988</b>	The power pursuant to Section 41(1) of the Act to make application to a strata corporation to: 14.1.1 furnish: 14.1.1.1 particulars of any contribution payable in relation to the unit

Code	Compliances	Description
	014. Information to be Furnished	(including details of any arrears of contribution related to the unit); 14.1.1.2 particulars of the assets and liabilities of the corporation; 14.1.1.3 particulars of any expenditure that the corporation has incurred, or has resolved to incur, and to which the unit holder of the unit must contribute, or is likely to be required to contribute; 14.1.1.4 particulars in relation to any prescribed matter; 14.1.2 provide copies of: 14.1.2.1 the minutes of general meetings of the corporation and meetings of its management committee for such period, not exceeding two years, specified in the application; 14.1.2.2 the statement of accounts of the corporation last prepared by the corporation; 14.1.2.3 the articles for the time being in force; 14.1.2.4 current policies of insurance taken out by the corporation; 14.1.3 make available for inspection: 14.1.3.1 a copy of the accounting records of the corporation; 14.1.3.2 the minute books of the corporation; 14.1.3.3 any other prescribed documentary material; 14.1.4 if the strata corporation is a party to a contract with a body corporate manager - make available for inspection a copy of the contract; 14.1.5 make available for inspection the register maintained under Section 39A of the Act
STA 14.2	<b>Strata Titles Act 1988</b> 014. Information to be Furnished	The power pursuant to Section 41(1a) of the Act, subject to Sections 41(2) and (3) of the Act, to make application to a strata corporation to provide, on a quarterly basis, ADI statements for all accounts maintained by the corporation.
STA 15.1	<b>Strata Titles Act 1988</b> 015. Persons Who May Apply for Relief	The power pursuant to Sections 41AA and 41A of the Act to, subject to Section 41A(2) of the Act, apply for relief under Part 3 of the Act.
STA 16.1	<b>Strata Titles Act 1988</b> 016. Resolution of Disputes, etc	The power pursuant to Section 41A(3) of the Act to seek the permission of the District Court, to bring an application under Section 41A of the Act in the District Court.
STA 16.2	<b>Strata Titles Act 1988</b> 016. Resolution of Disputes, etc	The power pursuant to Section 41A(3) of the Act bring an application under Section 41A of the Act in the District Court.
STA 16.3	<b>Strata Titles Act 1988</b> 016. Resolution of Disputes, etc	The power pursuant to Section 41A(4) of the Act to apply to the District Court for proceedings under Section 41A of the Act

Code	Compliances	Description
		that have been commenced in the Magistrates Court, to be transferred to the District Court.
STA 16.4	<b>Strata Titles Act 1988</b> 016. Resolution of Disputes, etc	The power pursuant to Section 41A(6) of the Act to make an application to a court to: 16.4.1 transfer an application under Section 41A to the Supreme Court on the ground that the application raises a matter of general importance; or 16.4.2 state a question of law for the opinion of the Supreme Court
STA 16.5	<b>Strata Titles Act 1988</b> 016. Resolution of Disputes, etc	The power pursuant to Section 41A(10)(b) of the Act to make submissions to the court in relation to the matter.
STA 17.1	<b>Strata Titles Act 1988</b> 017. Unit Holder's Power of Entry	Where the Council is the unit holder of a unit (Unit A) and: 17.1.1 - 17.1.1.1 the proper supply of hot or cold water, gas, electricity, heating oil or air-conditioned air to Unit A fails; or 17.1.1.2 the sewerage, garbage or drainage system as it affects Unit A fails to operate properly; and 17.1.2 some other unit (Unit B) must be entered in order to investigate the cause of the failure, or to carry out necessary repairs, the power pursuant to Section 42(1) and (2) of the Act to, after giving such notice to the unit holder of Unit B as may be practicable in the circumstances, enter Unit B for that purpose
STA 17.2	<b>Strata Titles Act 1988</b> 017. Unit Holder's Power of Entry	Where the Council is the unit holder of a unit (Unit A) and 17.2.1 - 17.2.1.1 the proper supply of hot or cold water, gas, electricity, heating oil or air-conditioned air to Unit A fails; or 17.2.1.2 the sewerage, garbage or drainage system as it affects Unit A fails to operate properly; and 17.2.2 some other unit (Unit B) must be entered in order to investigate the cause of the failure, or to carry out necessary repairs, the power pursuant to Sections 42(1) of the Act to authorise a person to, after giving such notice to the unit holder of Unit B as may be practicable in the circumstances, enter Unit B for that purpose
STA 18.1	<b>Strata Titles Act 1988</b> 018. Dealing with Part of Unit	The power pursuant to Section 44(2) of the Act, subject to any other law, to grant a lease or licence over a part of a unit: 18.1.1 if all of the units comprised in the strata scheme consist of non-residential premises; or 18.1.2 where Section 44(2)(a) does not apply: 18.1.2.1 if the lease or licence is granted to another unit holder; or 18.1.2.2 if the lease or licence is authorised by unanimous resolution of the strata corporation



Code	Compliances	Description
STA 19.1	<b>Strata Titles Act 1988</b>  019. Body Corporate May Act as Officer, etc	The power pursuant to Section 44A(2) of the Act, and subject to Sections 44A(2a), (2b) and (4) of the Act if the Council is appointed as the presiding officer, secretary or treasurer of a strata corporation, or as a member of a management committee, to, by instrument in writing, appoint a person to perform on its behalf any function that is conferred on the Council by virtue of the appointment.
STA 20.1	<b>Strata Titles Act 1988</b>  020. Relief Where Unanimous Resolution Required	The power pursuant to Section 46(1) of the Act, and in accordance with Section 46(2) of the Act, where a unanimous resolution is necessary under the Act before an act may be done and that resolution is not obtained but the resolution is supported to the extent necessary for a special resolution, and the Council is included in the majority in favour of the resolution to apply to a relevant court to have the resolution declared sufficient to authorise the particular act proposed.
UGA 1.1	<b>Unclaimed Goods Act 1987</b>  001. Unclaimed Goods	The power pursuant to Section 5(1)(b) of the Unclaimed Goods Act 1987 (the Act) where the Council is in possession of goods belonging to another (the bailor) in pursuance of an agreement or understanding under which the Council was to deliver the goods to the bailor, to make reasonable attempts to deliver the goods in accordance with the agreement or understanding.
UGA 1.2	<b>Unclaimed Goods Act 1987</b>  001. Unclaimed Goods	The power pursuant to Section 5(1)(c) of the Act where the Council is in possession of goods belonging to the bailor and there is no agreement or understanding governing the collection or delivery of the goods, to request the bailor in accordance with Section 5(2) of the Act, to collect the goods.
UGA 1.3	<b>Unclaimed Goods Act 1987</b>  001. Unclaimed Goods	The duty pursuant to Section 5(2) of the Act in making a request for the purposes of Section 5(1)(c) of the Act, to ensure the request - 1.3.1 states the address at which the goods are available for collection; and 1.3.2 contains a brief description of the goods; and 1.3.3 states the times at which, or the hours between which, the goods will be available for collection at that address; and 1.3.4 is made - 1.3.4.1 by post addressed to the last known address of the bailor; or 1.3.4.2 if the identity or whereabouts of the bailor is unknown - by notice in the prescribed form published in a newspaper circulating generally throughout the State.

Code	Compliances	Description
UGA 1.4	<b>Unclaimed Goods Act 1987</b> 001. Unclaimed Goods	The duty pursuant to Section 5(3) of the Act to ensure a request made for the purposes of Section 5(1)(c) of the Act allows the bailor a reasonable opportunity to collect the goods to which it relates.
UGA 2.1	<b>Unclaimed Goods Act 1987</b> 002. Sale or Disposal of Unclaimed Goods	The power pursuant to Section 6(1) of the Act and the power subject to Section 6 of the Act, where the Council is a bailee of unclaimed goods, to, after the expiration of three months from the relevant date - 2.1.1 sell the goods; or 2.1.2 if the value of the goods would be insufficient to defray the costs of sale - otherwise dispose of the goods.
UGA 2.2	<b>Unclaimed Goods Act 1987</b> 002. Sale or Disposal of Unclaimed Goods	The power pursuant to Section 6(2) of the Act to apply to the Court for an authorisation to sell or dispose of goods under Section 6(1) of the Act and the duty pursuant to Section 6(2) of the Act, if the value of the goods lies within scale 3, to not sell or dispose of the goods without such an authorisation.
UGA 2.3	<b>Unclaimed Goods Act 1987</b> 002. Sale or Disposal of Unclaimed Goods	The duty pursuant to Section 6(3) of the Act where an application for an authorisation under Section 6(2) of the Act is made, to - 2.3.1 give notice of the application to the Commissioner of Police; and 2.3.2 give such notice (if any) as the Court thinks appropriate to the bailor and any other person who, in the opinion of the Court, may have an interest in the goods.
UGA 2.4	<b>Unclaimed Goods Act 1987</b> 002. Sale or Disposal of Unclaimed Goods	The power pursuant to Section 6(5) of the Act, if the value of unclaimed goods lies within scale 1 or 2, to sell or dispose of the goods under Section 6(1) of the Act without any authorisation by the Court and the duty pursuant to Section 6(5)(b) of the Act, if goods whose value lies within scale 2 are to be sold without such an authorisation, to 2.4.1 sell the goods by public auction; and 2.4.2 give notice in the prescribed form of the time and place of the proposed sale at least one month before the date of the proposed sale - 2.4.2.1 to the Commissioner of Police; and 2.4.2.2 to the bailor
UGA 2.5	<b>Unclaimed Goods Act 1987</b>	The power pursuant to Section 6(6) of the Act to give a notice under Section 6(5)(b) of the Act by post and, if the identity or whereabouts of the bailor is unknown, to give the notice to

Code	Compliances	Description
	002. Sale or Disposal of Unclaimed Goods	the bailor by advertisement in a newspaper circulating generally throughout the State.
UGA 3.1	<b>Unclaimed Goods Act 1987</b> 003. Claim Made by Bailor After Commencement of Proceedings Under this Act	The duty pursuant to Section 7(1) of the Act and subject to Section 7(2) of the Act, where the Council has commenced proceedings for the sale or disposal of goods under the Act but before the goods are sold or disposed of the bailor claims the goods, to not proceed with the sale or disposal of the goods, and to hand them over to the bailor.
UGA 3.2	<b>Unclaimed Goods Act 1987</b> 003. Claim Made by Bailor After Commencement of Proceedings Under this Act	The power pursuant to Section 7(2) of the Act to, before handing over goods under Section 7(1) of the Act, require the bailor to pay - 3.2.1 the reasonable costs incurred by the Council in proceeding under the Act; 3.2.2 the reasonable costs incurred by the Council in storing and maintaining the goods after the date on which the bailor should have collected or taken delivery of them; 3.2.3 the amount of any lien that the Council has over the goods.
UGA 3.3	<b>Unclaimed Goods Act 1987</b> 003. Claim Made by Bailor After Commencement of Proceedings Under this Act	The power pursuant to Section 7(3) of the Act, if at the expiration of 42 days after the Council has rendered a written account of the amounts claimed under Section 7(2) of the Act the bailor has not paid those amounts, to, subject to Section 7(4) of the Act, proceed to sell or dispose of the goods.
UGA 4.1	<b>Unclaimed Goods Act 1987</b> 004. Proceeds of Sale	The power pursuant to Section 8(1) of the Act in relation to the proceeds of the sale of goods under the Act to - 4.1.1 retain from those proceeds - 4.1.1.1 the reasonable costs of the sale and of proceeding under the Act; 4.1.1.2 the reasonable costs of storing and maintaining the goods prior to sale; 4.1.1.3 the amount of any lien that the Council had over the goods; and 4.1.2 pay the balance to the Treasurer
WHS 51.1	<b>Work Health &amp; Safety Act 2012</b> 051. Determination of workgroups	The power pursuant to Section 51(1) of the Work Health and Safety Act 2012 (the Act), to, if a request is made under Section 50 of the Act, facilitate the determination of one or more work groups of workers.
WHS 52.1	<b>Work Health &amp; Safety Act 2012</b>	The power pursuant to Section 52(1) of the Act, and in accordance with Sections 52(2), (3) and (6) of the Act, to determine a work group by negotiation and agreement with

Code	Compliances	Description
	052. Negotiations for agreement for work group	the workers who will form the work group or their representatives.
WHS 52.2	<b>Work Health &amp; Safety Act 2012</b> 052. Negotiations for agreement for work group	The power pursuant to Section 52(4) of the Act to, in relation to an agreement concerning the determination of a work group or groups, at any time, negotiate a variation of the agreement in accordance with Section 52(6) of the Act.
WHS 54.1	<b>Work Health &amp; Safety Act 2012</b> 054. Failure of negotiations	The power pursuant to Section 54(1) of the Act to, if there is a failure of negotiations (including negotiations concerning the variation of an agreement), ask the regulator to appoint an inspector for the purposes of Section 54 of the Act.
WHS 55.1	<b>Work Health &amp; Safety Act 2012</b> 055. Determination of work groups of multiple businesses	The power pursuant to Section 55(2) of the Act to determine the particulars of the work groups by negotiation and agreement, in accordance with Section 56 of the Act, between each of the persons conducting the businesses or undertakings and the workers.
WHS 55.2	<b>Work Health &amp; Safety Act 2012</b> 055. Determination of work groups of multiple businesses	The power pursuant to Section 55(3) of the Act to, in relation to an agreement concerning the determination of a work group or groups, at any time, negotiate a variation of the agreement.
WHS 56.1	<b>Work Health &amp; Safety Act 2012</b> 056. Negotiation of agreement for work groups of multiple businesses	The power pursuant to Section 56(3) of the Act to, if agreement cannot be reached on a matter relating to the determination of a work group (or a variation of an agreement) within a reasonable time after negotiations commence under Subdivision 3 of Division 3, Part 5 of the Act, ask the regulator to appoint an inspector to assist the negotiations in relation to that matter.
WHS 58.1	<b>Work Health &amp; Safety Act 2012</b> 058. Withdrawal from negotiations or agreement involving multiple businesses	The power pursuant to Section 58(1) of the Act to, in relation to a negotiation for an agreement, or an agreement, concerning a work group under Subdivision 3 of Division 3, Part 5 of the Act, withdraw from the negotiation or agreement at any time by giving reasonable notice (in writing) to the other parties.
WHS 58.2	<b>Work Health &amp; Safety Act 2012</b>	The power pursuant to Section 58(2) of the Act to, if a party withdraws from an agreement concerning a work group under Subdivision 3 of Division 3, Part 5 of the Act, negotiate a

Code	Compliances	Description
	058. Withdrawal from negotiations or agreement involving multiple businesses	variation to the agreement in accordance with Section 56 of the Act.
WHS 65.1	<b>Work Health &amp; Safety Act 2012</b>  065. Disqualification of health and safety representatives	The power pursuant to Section 65(1) of the Act, to make an application to the SAET to disqualify a health and safety representative on the ground that the representative has: (a) exercised a power or performed a function as a health and safety representative for an improper purpose; or (b) used or disclosed any information he or she acquired as a health and safety representative for a purpose other than in connection with the role of health and safety representative, where the Council is adversely affected by the exercise of a power or the performance of a function referred to in Section 65(1)(a) of the Act or the use or disclosure of information referred to in Section 65(1)(b) of the Act.
WHS 70.1	<b>Work Health &amp; Safety Act 2012</b>  070. General obligations of person conducting business or undertaking	The duty pursuant to Section 70(1) of the Act, to (a) consult on work health and safety matters with any health and safety representative for a work group carrying out work for the Council; and (b) confer with a health and safety representative for the purpose of ensuring the health and safety of the workers in the work group; and (c) allow any health and safety representative to have access to information specified in Section 70(1) of the Act that the Council has (d) with consent, allow the health and safety representative to be present at an interview concerning work health and safety between the worker and an inspector or the Council or the Council's representative; and (e) with consent, allow the health and safety representative to be present at an interview concerning work health and safety between a group of workers, and an inspector or the Council or the Council's representative; and (f) provide any resources, facilities and assistance to a health and safety representative that are reasonably necessary or prescribed by the regulations; and (g) allow a person assisting a health and safety representative to have access to the workplace if that is necessary to enable the assistance to be provided; and (h) permit a health and safety representative for the work group to accompany an inspector during an inspection; and (i) provide any other assistance to the health and safety representative that may be required by the regulations.
WHS 71.1	<b>Work Health &amp; Safety Act 2012</b>	The power pursuant to Section 71(5) of the Act to refuse on reasonable grounds to grant access to the workplace to a

Code	Compliances	Description
	071. Exceptions for obligations under Section 70(1)	person assisting a health and safety representative for a work group.
WHS 72.1	<b>Work Health &amp; Safety Act 2012</b> 072. Obligation to train health and safety representatives	The power pursuant to Section 72(1) of the Act to, consult with a health and safety representative in relation to the health and safety representative attending a course of training in work health and safety that is subject to Section 72(6), chosen by the health and safety representative.
WHS 72.2	<b>Work Health &amp; Safety Act 2012</b> 072. Obligation to train health and safety representatives	The power pursuant to Section 72(3) of the Act to: (a) as soon as practicable within the period of 3 months after the request is made, allow the health and safety representative time off work to attend the course of training; and (b) pay the course fees and any other reasonable costs associated with the health and safety representative's attendance at the course of training
WHS 72.3	<b>Work Health &amp; Safety Act 2012</b> 072. Obligation to train health and safety representatives	The power pursuant to Section 72(6) of the Act to, if agreement cannot be reached between the Council or Council's delegate and the health and safety representative within the time required by Section 72(3) of the Act as to the matters set out in Sections 72(1)(c) and (3) of the Act, ask the regulator to appoint an inspector to decide the matter.
WHS 73.1	<b>Work Health &amp; Safety Act 2012</b> 073. Obligation to share costs if multiple businesses or undertakings	The power pursuant to Section 73(1) of the Act to, if a health and safety representative, or deputy health and safety representative (if any), represents a work group of workers carrying out work for the Council and one or more other person conducting businesses or undertakings, agree that: (a) the costs of the representative exercising powers and performing functions under the Act; and (b) the costs referred to in Section 72(3)(b) of the Act, for which the Council or any of the other persons conducting those businesses or undertakings are liable, are to be apportioned between each of those persons otherwise than equally.
WHS 73.2	<b>Work Health &amp; Safety Act 2012</b> 073. Obligation to share costs if multiple businesses or undertakings	The power pursuant to Section 73(2) of the Act, to vary an agreement to apportion the costs in another way, at any time by negotiation and agreement between each of the persons conducting the businesses or undertakings.

Code	Compliances	Description
WHS 75.1	<b>Work Health &amp; Safety Act 2012</b>  075. Health and safety committees	The power pursuant to Section 75(2) of the Act to, establish a health and safety committee for the workplace or part of the workplace.
WHS 76.1	<b>Work Health &amp; Safety Act 2012</b>  076. Constitution of committee	The power pursuant to Section 76(1) of the Act and subject to Sections 76(2) to (4) of the Act, to agree the constitution of a health and safety committee with the workers at the workplace.
WHS 76.2	<b>Work Health &amp; Safety Act 2012</b>  076. Constitution of committee	The power pursuant to Section 76(5) of the Act to, if agreement is not reached under Section 76 within a reasonable time, ask the regulator to appoint an inspector to decide the matter.
WHS 82.1	<b>Work Health &amp; Safety Act 2012</b>  082. Referral of issue to regulator for resolution by inspector	The power pursuant to Section 82(2) of the Act to, ask the regulator to appoint an inspector to attend the workplace to assist in resolving the issue.
WHS 87.1	<b>Work Health &amp; Safety Act 2012</b>  087. Alternative work	The power pursuant to Section 87 of the Act to, if a worker ceases work under Division 6, Part 5 of the Act, direct the worker to carry out suitable alternative work at the same or another workplace if that work is safe and appropriate for the worker to carry out until the worker can resume normal duties.
WHS 89.1	<b>Work Health &amp; Safety Act 2012</b>  089. Request to regulator to appoint inspector to assist	The power pursuant to Section 89 of the Act to ask the regulator to appoint an inspector to attend the workplace to assist in resolving the issue arising in relation to the cessation of work.
WHS 100.1	<b>Work Health &amp; Safety Act 2012</b>  100. Request for review of provisional improvement notice	The power pursuant to Section 100(1) of the Act, to, within 7 days after a provisional improvement notice is issued to the Council or a worker who carries out work at the Council, ask the regulator to appoint an inspector to review the notice.
WHS 141.1	<b>Work Health &amp; Safety Act 2012</b>  141. Application for assistance of	The power, pursuant to Section 141 of the Act, to, if a dispute arises about the exercise or purported exercise by a WHS entry permit holder of a right of entry under the Act, ask the

Code	Compliances	Description
	inspector to resolve dispute	regulator to appoint an inspector to attend the workplace to assist in resolving the dispute.
WHS 142.1	<b>Work Health &amp; Safety Act 2012</b>  142. Authorising authority may deal with a dispute about a right of entry under this Act	The power pursuant to Section 142(4) of the Act to apply to the authorising authority to deal with a dispute where the dispute relates to the Council.
WHS 180.1	<b>Work Health &amp; Safety Act 2012</b>  180. Return of seized things	The power pursuant to Section 180(1) of the Act to, if a seized thing has not been forfeited, and the Council is the person entitled to the thing, apply to the regulator for the return of the thing after the end of 6 months after it was seized.
WHS 181.1	<b>Work Health &amp; Safety Act 2012</b>  181. Access to seized things	The power pursuant to Section 181(1) of the Act to, until a seized thing is forfeited or returned, inspect it and, if it is a document, to make copies of it at all reasonable times.
WHS 224.1	<b>Work Health &amp; Safety Act 2012</b>  224. Application for internal review	The power pursuant to Section 224(1) of the Act, to, where the Council is an eligible person in relation to a reviewable decision, other than a decision made by the regulator or a delegate of the regulator, apply to the regulator for review (an internal review) in accordance with Section 224(2) of the Act, of the decision within: (a) the prescribed time after the day on which the decision first came to the Council's notice; or (b) such longer period as the regulator allows.
WHS 229.1	<b>Work Health &amp; Safety Act 2012</b>  229. Application for external review	The power pursuant to Section 229(1) of the Act, to, where the Council is an eligible person, apply to the SAET under Part 3 Division 1 of the South Australian Employment Tribunal Act 2014, in accordance with Section 229(2) of the Act, for a review of: (a) a reviewable decision made by the regulator; or (b) a decision made, or taken to have been made, on an internal review.
WIA 16.3	<b>Water Industry Act 2012</b>  016. Power to Carry Out Work on Land	The power pursuant to Section 45(3)(b) of the Act, if an authorised entity seeks to enter public land under Section 45 of the Act and the Council is responsible for the management of the public land, to agree to the carrying out of the work.



Code	Compliances	Description
WIA 16.4	<b>Water Industry Act 2012</b>  016. Power to Carry Out Work on Land	The power pursuant to Section 45(5) of the Act to include in an agreement under Section 45(3) of the Act conditions the delegate considers appropriate in the public interest.
WIA 16.5	<b>Water Industry Act 2012</b>  016. Power to Carry Out Work On Land	The power pursuant to Section 45(7) of the Act and subject to Section 45(8) of the Act if a dispute arises between the Council and the authority responsible for managing public land or an authorised entity and the Council about whether work should be permitted under Section 45 of the Act on the land or about the conditions on which work should be permitted on public land, to refer the dispute to the Minister.
WIA 16.6	<b>Water Industry Act 2012</b>  016. Power to Carry Out Work on Land	The power pursuant to Section 45(9) of the Act, if a dispute is referred to the Minister under Section 45 of the Act, to make representations to the Minister on the questions at issue in the dispute.



## **Delegation of Authority to the Council Assessment Panel – Attachment B**

Item 4.5 - Attachment B

## Council Assessment Panel

Code	Compliances	Description
CAP DA 1.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  001. Concept of Change in the Use of Land	Not delegated Section 6(3).
CAP DA 2.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	Not delegated Section 18(1).
CAP DA 2.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	Not delegated Section 18(2).
CAP DA 2.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	Not delegated Section 18(3).
CAP DA 2.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  002. Appointment of Authorised Officers	Not delegated Section 18(5).
CAP DA 3.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  003. Delegations	Not delegated Section 20(8).
CAP DA 4.1	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 24(1)(a)(i).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  004. Council or Minster May Amend a Development Plan	
CAP DA 4.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minster May Amend a Development Plan	Not delegated Section 24(1)(b)(i).
CAP DA 4.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minster May Amend a Development Plan	Not delegated Section 24(1)(b)(ii).
CAP DA 4.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minster May Amend a Development Plan	Not delegated Section 24(1a).
CAP DA 4.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minster May Amend a Development Plan	Not delegated section 24(1)(a)(iva).
CAP DA 4.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minster May Amend a Development Plan	Not delegated Section 24(1b).

Code	Compliances	Description
CAP DA 4.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  004. Council or Minster May Amend a Development Plan	Not delegated Section 24(2a).
CAP DA 5.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(1).
CAP DA 5.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(1).
CAP DA 5.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(3).
CAP DA 5.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(3)(a).
CAP DA 5.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(4).
CAP DA 5.6	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 25(5).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  005. Amendment by a Council	
CAP DA 5.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(6).
CAP DA 5.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(6).
CAP DA 5.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(7).
CAP DA 5.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(8).
CAP DA 5.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(9).
CAP DA 5.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(10).

Code	Compliances	Description
CAP DA 5.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(11) .
CAP DA 5.14	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(12).
CAP DA 5.15	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(12a).
CAP DA 5.16	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(13)(a).
CAP DA 5.17	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(13)(b).
CAP DA 5.18	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  005. Amendment by a Council	Not delegated Section 25(14).
CAP DA 5.19	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Sections 25(15)(d) and 25(15)(f).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 005. Amendment by a Council	
CAP DA 5.20	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendment by a Council	Not delegated Section 25(21).
CAP DA 5.21	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 005. Amendment by a Council	Not delegated Section 25(23).
CAP DA 6.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 006. Amendments by a Minister	Not delegated Section 26(5)(d)(i).
CAP DA 6.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 006. Amendments by a Minister	Not delegated Section 26(5a)(a).
CAP DA 6.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 006. Amendments by a Minister	Not delegated Section 26(5b)(a).
CAP DA 6.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 006. Amendments by a Minister	Not delegated Section 26(12).



Code	Compliances	Description
CAP DA 6.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  006. Amendments by a Minister	Not delegated Section 26(12).
CAP DA 7.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  007. Parliamentary Scrutiny	Not delegated Section 27(6).
CAP DA 8.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	Not delegated Section 30(1).
CAP DA 8.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	Not delegated Section 30(2).
CAP DA 8.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	Not delegated Section 30(3).
CAP DA 8.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	Not delegated Section 30(4).
CAP DA 8.5	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 30(5).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	008. Strategic Directions Report	
CAP DA 8.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 30(6).
	008. Strategic Directions Report	
CAP DA 8.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 30(7).
	008. Strategic Directions Report	
CAP DA 8.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 30(8).
	008. Strategic Directions Report	
CAP DA 8.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 30(9).
	008. Strategic Directions Report	
CAP DA 8.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 30(12).
	008. Strategic Directions Report	
CAP DA 8.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 30(13).
	008. Strategic Directions Report	

Code	Compliances	Description
CAP DA 8.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	Not delegated Section 30(14).
CAP DA 8.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  008. Strategic Directions Report	Not delegated Section 30(15).
CAP DA 9.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  009.Copies of Plans to be Made Available to the Public	Not delegated Section 31(3).
CAP DA 10.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  010. Assessment of Development Proposal	The power, as the relevant authority and pursuant to Section 33 of the Act, to assess a development against and grant or refuse consent in respect of each of the following matters (insofar as they are relevant to that development): 10.1.1 the provisions of the appropriate Development Plan; 10.1.2 the provisions of the Building Rules; 10.1.3 in relation to a proposed division of land (otherwise than under the Community Titles Act 1996 or the Strata Titles Act 1988) on the satisfaction of the conditions specified in Section 33(1)(c) of the Act; 10.1.4 in relation to a division of land under the Community Titles Act 1996 or the Strata Titles Act 1988 on the satisfaction of the conditions specified in Section 33(1)(d) of the Act; 10.1.5 the requirement that any encroachment of a building over, under, across or on a public place has been dealt with in a satisfactory manner; and 10.1.6 such other matters as may be prescribed.
CAP DA 10.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 33(3) of the Act, when granting a development plan consent, to reserve a decision on a specified matter until further assessment of the development under the Act.

Code	Compliances	Description
	010. Assessment of Development Proposal	
CAP DA 10.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 33(4b).
	010. Assessment of Development Proposal	
CAP DA 11.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 34(1)(b)(iii).
	011. Determination of Relevant Authority	
CAP DA 11.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 34(1a).
	011. Determination of Relevant Authority	
CAP DA 11.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 34(8a).
	011. Determination of Relevant Authority	
CAP DA 11.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 34(21)
	011. Determination of Relevant Authority	
CAP DA 11.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 34(27)(a).
	011. Determination of Relevant Authority	

Code	Compliances	Description
CAP DA 11.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  011. Determination of Relevant Authority	Not delegated Section 34(27)(b).
CAP DA 12.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	The duty pursuant to Section 35(1) of the Act to grant a development plan consent if the Regulations or the relevant Development Plan describes any proposed development as a complying development (subject to such conditions or exceptions as may be prescribed by the Regulations or the relevant Development Plan and subject to any other provision made by the Act or applying under the Regulations).
CAP DA 12.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	Not delegated Section 35(1b).
CAP DA 12.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	Not delegated Section 35(1c) .
CAP DA 12.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	The power pursuant to Section 35(2) of the Act to assess whether or not a development is seriously at variance with the relevant Development Plan.

Code	Compliances	Description
CAP DA 12.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	Not delegated Section 35(3)(a).
CAP DA 12.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  012. Special Provisions Relating to Assessment Against Development Plans	Not delegated Section 35(6).
CAP DA 13.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment Against the Building Rules	Not delegated Section 36(1).
CAP DA 13.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment Against the Building Rules	Not delegated Section 36(2).
CAP DA 13.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment	Not delegated Section 36(3).

Code	Compliances	Description
	Against the Building Rules	
CAP DA 13.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment Against the Building Rules	Not delegated Section 36(3a).
CAP DA 13.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment Against the Building Rules	Not delegated Section 36(4)(a) and (b).
CAP DA 13.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  013. Special Provisions Relating to Assessment Against the Building Rules	Not delegated Section 36(6).
CAP DA 14.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  014. Consultation With Other Authorities Or Agencies	Not delegated Section 37AA
CAP DA 14.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  014. Consultation With Other	Not delegated Section 37(5)(a).

Code	Compliances	Description
	Authorities Or Agencies	
CAP DA 14.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 37(6).  014. Consultation With Other Authorities Or Agencies
CAP DA 15.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 37AA(2)(e).  015. Preliminary Advice and Agreement
CAP DA 15.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 37AA(4).  015. Preliminary Advice and Agreement
CAP DA 16.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 37A(1).  016. Proposed Development Involving Creation of Fortifications
CAP DA 16.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 37A(2)(b).  016. Proposed Development Involving Creation of Fortifications



Code	Compliances	Description
CAP DA 16.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  016. Proposed Development Involving Creation of Fortifications	Not delegated Section 37A(5).
CAP DA 16.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  016. Proposed Development Involving Creation of Fortifications	Not delegated Section 37A(6).
CAP DA 17.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	Not delegated Section 38(3).
CAP DA 17.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	Not delegated Section 38(3a)(a).
CAP DA 17.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	Not delegated Section 38(4).
CAP DA 17.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	Not delegated Section 38(5).

Code	Compliances	Description
CAP DA 17.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	Not delegated Section 38(8).
CAP DA 17.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	The power pursuant to Section 38(10)(a) of the Act, in respect of a Category 2 development, to determine whether to allow a person who made a representation to appear personally or by representative before the Delegate.
CAP DA 17.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	The duty pursuant to Section 38(10)(b) of the Act, in respect of a Category 3 development, to allow a person who made a representation and who as part of that representation indicated an interest in appearing before the Delegate, a reasonable opportunity to appear personally or by representative to be heard in support of the representation.
CAP DA 17.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	The duty pursuant to Section 38(11) of the Act to allow an applicant to appear personally or by representative before the Delegate or the Council in order to respond to any relevant matter.
CAP DA 17.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	Not delegated Section 38(12).
CAP DA 17.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	The power, pursuant to subsection 38(17) of the Act, where a relevant authority is acting under Section 38 of the Act in relation to a Category 2A or Category 2 development, to not take into account under Section 38 of the Act a representation made by a person who is not entitled to be given notice of the relevant application under Section 38 of the Act.

Code	Compliances	Description
CAP DA 17.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  017. Public Notice and Consultation	The power, pursuant to subsection 38(18) of the Act, to not take into account under Section 38 of the Act, a representation that is not made in accordance with any requirement prescribed by the Regulations for the purposes of Section 38.
CAP DA 18.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	Not delegated Section 39(2).
CAP DA 18.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	Not delegated Section 39(2a).
CAP DA 18.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	Not delegated Section 39(2b)(d).
CAP DA 18.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	Not delegated Section 39(3)(b).
CAP DA 18.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 39(3a).

Code	Compliances	Description
	018. Application and Provision of Information	
CAP DA 18.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 39(3b).
	018. Application and Provision of Information	
CAP DA 18.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 39(4)(a) and Section 39(5).
	018. Application and Provision of Information	
CAP DA 18.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 39(4)(b) and Section 39(5).
	018. Application and Provision of Information	
CAP DA 18.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 39(4)(c) and Section 39(5).
	018. Application and Provision of Information	
CAP DA 18.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	The power pursuant to Section 39(4)(d) of the Act and Regulation 17(3)(a) of the regulations to refuse an application that relates to a development of the kind that is described as a non-complying development under the Development Plan without proceeding to make an assessment of the application.
	018. Application and Provision of Information	
CAP DA 18.11	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 39(4)(e).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	018. Application and Provision of Information	
CAP DA 18.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 39(7).
	018. Application and Provision of Information	
CAP DA 18.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated section 39(7)(c).
	018. Application and Provision of Information	
CAP DA 18.14	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated section 39(7)(d).
	018. Application and Provision of Information	
CAP DA 18.15	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated section 39(7a).
	018. Application and Provision of Information	
CAP DA 18.16	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 39(8).
	018. Application and Provision of Information	

Code	Compliances	Description
CAP DA 18.17	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  018. Application and Provision of Information	Not delegated Section 39(9).
CAP DA 19.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  019. Determination of Application	Not delegated Section 40(1).
CAP DA 19.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  019. Determination of Application	Not delegated Section 40(3).
CAP DA 20.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  020. Time Within Which Decision Must Be Made	Not delegated Section 41(1).
CAP DA 20.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  020. Time Within Which Decision Must Be Made	Not delegated Section 41(5)(d).
CAP DA 21.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  021. Conditions	The power pursuant to Sections 42(1) and (3) of the Act to attach such conditions as the Delegate thinks fit or as may be prescribed by regulation to any decision under Division 1 of Part 4 of the Act.

Code	Compliances	Description
CAP DA 21.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  021. Conditions	Not delegated Section 42(4).
CAP DA 21.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  021. Conditions	Not delegated Section 42(6).
CAP DA 21.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  021. Conditions	Not delegated Section 42(8)(b).
CAP DA 22.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  022. Cancellation by a Relevant Authority	Not delegated Section 43.
CAP DA 23.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  023. Investigation of Development Assessment Performance	Not delegated Section 45A(2).
CAP DA 23.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  023. Investigation of Development Assessment Performance	Not delegated Section 45A(14).
CAP DA 23.3	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 45A(12).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 023. Investigation of Development Assessment Performance	
CAP DA 24.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 024. Crown Development and Public Infrastructure	Not delegated Section 49(4a).
CAP DA 24.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 024. Crown Development and Public Infrastructure	The power pursuant to Section 49(5) of the Act to report to the Development Assessment Commission on any matters contained in a notice from the Development Assessment Commission under Section 49(4a) of the Act.
CAP DA 24.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 024. Crown Development and Public Infrastructure	Not delegated Section 49(9).
CAP DA 25.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 025. Electricity Infrastructure Development	Not delegated Section 49A(4a).
CAP DA 25.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 025. Electricity Infrastructure Development	The power pursuant to Section 49A(5) of the Act, where notice of a proposal to undertake development for the purposes of the provision of electricity infrastructure has been given to the Council pursuant to Section 49A(4a) of the Act, to report to the Development Assessment Commission on any matters contained in the said notice.



Code	Compliances	Description
CAP DA 25.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  025. Electricity Infrastructure Development	The power pursuant to Section 49A(9) of the Act, in circumstances where the Council's report to the Development Assessment Commission under Section 49A(5) of the Act expressed opposition to the proposed development, to withdraw that opposition.
CAP DA 26.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	Not delegated Section 50(1).
CAP DA 26.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	Not delegated Section 50(1).
CAP DA 26.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	Not delegated Section 50(3) and 50(2)(d).
CAP DA 26.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	Not delegated Section 50(3a).
CAP DA 26.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  026. Open Space Contribution System	Not delegated Section 50(10).
CAP DA 26.6	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 50(11).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 026. Open Space Contribution System	
CAP DA 27.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 027. Car Parking Fund	Not delegated Section 50A(1).
CAP DA 27.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 027. Car Parking Fund	Not delegated Section 50A(1).
CAP DA 27.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 027. Car Parking Fund	Not delegated Section 50A(5)(c).
CAP DA 27.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 027. Car Parking Fund	Not delegated Section 50A(5)(d).
CAP DA 27.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 027. Car Parking Fund	Not delegated Section 50A(5).
CAP DA 27.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 027. Car Parking Fund	Not delegated Section 50A(6).

Code	Compliances	Description
CAP DA 27.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  027. Car Parking Fund	Not delegated Section 50A(7).
CAP DA 27.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  027. Car Parking Fund	Not delegated Section 50A(8).
CAP DA 28.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	Not delegated Section 50B(1).
CAP DA 28.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	Not delegated Section 50B(2).
CAP DA 28.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	Not delegated Section 50B(3).
CAP DA 28.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	Not delegated Section 50B(5).
CAP DA 28.5	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 50B(6).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  028. Urban Trees Fund	
CAP DA 28.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  028. Urban Trees Fund	Not delegated Section 50B(7).
CAP DA 29.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  029. Certificate in Respect of the Division of Land	Not delegated Section 51(2).
CAP DA 30.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  030. Saving Provisions	Not delegated Section 52(4).
CAP DA 31.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  031. Avoidance of Duplication of Procedures etc.	Not delegated Section 52A(2)(a).
CAP DA 31.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  031. Avoidance of Duplication of Procedures etc.	Not delegated Section 52A(2)(b).
CAP DA 31.3	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 52A(2)(c).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	031. Avoidance of Duplication of Procedures etc.	
CAP DA 31.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 52A(5).
	031. Avoidance of Duplication of Procedures etc.	
CAP DA 31.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 52A(6).
	031. Avoidance of Duplication of Procedures etc.	
CAP DA 32.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 53A(1).
	032. Requirement to Upgrade Building in Certain Cases	
CAP DA 32.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 53A(2).
	032. Requirement to Upgrade Building in Certain Cases	
CAP DA 33.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 54(2)(d).
	033. Urgent Building Work	

Code	Compliances	Description
CAP DA 34.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  034. Action if Development not Substantially Completed	Not delegated Section 55(1).
CAP DA 34.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  034. Action if Development not Substantially Completed	Not delegated Section 55(5).
CAP DA 34.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  034. Action if Development not Substantially Completed	Not delegated Section 55(6).
CAP DA 35.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  035. Completion of Work	Not delegated Section 56(1).
CAP DA 35.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  035. Completion of Work	Not delegated Section 56(2).
CAP DA 35.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 56(3).

Code	Compliances	Description
	035. Completion of Work	
CAP DA 35.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 56(4).
	035. Completion of Work	
CAP DA 36.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 56A(3).
	036. Council to Establish Development Assessment Panels	
CAP DA 36.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 56A(3)
	036. Council to Establish Development Assessment Panels	
CAP DA 36.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated 56A(3)(d)
	036. Council to Establish Development Assessment Panels	
CAP DA 36.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 56A(3)(e)
	036. Council to Establish Development Assessment Panels	

Code	Compliances	Description
CAP DA 36.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(3)(f)
CAP DA 36.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(3)(g)
CAP DA 36.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(5)
CAP DA 36.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(15)(b)
CAP DA 36.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(20)



Code	Compliances	Description
CAP DA 36.10	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(22)
CAP DA 36.11	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(23)
CAP DA 36.12	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(27)
CAP DA 36.13	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  036. Council to Establish Development Assessment Panels	Not delegated Section 56A(28)
CAP DA 37.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  037. Building Rules Assessment Audits	Not delegated Section 56B(2).
CAP DA 37.2	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 56B(5).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 037. Building Rules Assessment Audits	
CAP DA 37.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 037. Building Rules Assessment Audits	Not delegated Section 56B(10).
CAP DA 37.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 037. Building Rules Assessment Audits	Not delegated Section 56B(14).
CAP DA 37.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 037. Building Rules Assessment Audits	Not delegated Section 56B(16).
CAP DA 37A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 037A. Development Plan Assessment Audits	Not delegated Section 56C(2).
CAP DA 37A.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 037A. Development Plan Assessment Audits	Not delegated Section 56C(10).
CAP DA 37A.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 56C(14).

Code	Compliances	Description
	037A. Development Plan Assessment Audits	
CAP DA 37A.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 56C(15).
	037A. Development Plan Assessment Audits	
CAP DA 38.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Sections 57(2) and 57(2a).
	038. Land Management Agreements	
CAP DA 38.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57(2c).
	038. Land Management Agreements	
CAP DA 38.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57(2e).
	038. Land Management Agreements	
CAP DA 38.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57(3).
	038. Land Management Agreements	
CAP DA 38.5	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 57(5).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	038. Land Management Agreements	
CAP DA 38.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57(8).
	038. Land Management Agreements	
CAP DA 38.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57(11).
	038. Land Management Agreements	
CAP DA 39.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A(1).
	039. Land Management Agreements - Development Applications	
CAP DA 39.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A(3).
	039. Land Management Agreements - Development Applications	
CAP DA 39.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A(5).

Code	Compliances	Description
	039. Land Management Agreements - Development Applications	
CAP DA 39.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A(6).
	039. Land Management Agreements - Development Applications	
CAP DA 39.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A(7).
	039. Land Management Agreements - Development Applications	
CAP DA 39.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A(8).
	039. Land Management Agreements - Development Applications	
CAP DA 39.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A(14).
	039. Land Management Agreements - Development Applications	
CAP DA 39.8	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Section 57A(16).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	039. Land Management Agreements - Development Applications	
CAP DA 39.9	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 57A (18).
	039. Land Management Agreements - Development Applications	
CAP DA 40.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 59(3).
	040. Notification During Building	
CAP DA 41.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 66(2).
	041. Classification of Buildings	
CAP DA 42.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Sections 67(2), (3), (4), (5) and (6) .
	042. Certificates of Occupancy	
CAP DA 42.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 67(3)(a).
	042. Certificates of Occupancy	

Code	Compliances	Description
CAP DA 42.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  042. Certificates of Occupancy	Not delegated Section 67(10).
CAP DA 42.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  042. Certificates of Occupancy	Not delegated Section 67(13).
CAP DA 43.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  043. Temporary Occupation	Not delegated Sections 68(1) and (2).
CAP DA 43.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  043. Temporary Occupation	Not delegated Section 68(3).
CAP DA 44.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  044. Emergency Orders	Not delegated Section 69(4) and Sections 69(5) and 69(6) .
CAP DA 44A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  044A. Fire Safety	Not delegated Sections 71(18) and (19).
CAP DA 44A.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71(19)(a)(i).

Code	Compliances	Description
	044A. Fire Safety	
CAP DA 44A.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71(19)(a)(ii).
	044A. Fire Safety	
CAP DA 44A.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71(19)(a)(iii).
	044A. Fire Safety	
CAP DA 44A.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71(19)(a)(iv).
	044A. Fire Safety	
CAP DA 44A.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71(19)(b).
	044A. Fire Safety	
CAP DA 44A.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71(19)(d).
	044A. Fire Safety	
CAP DA 44A.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71(19)(e).
	044A. Fire Safety	
CAP DA 45.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 71A.
	045. Building Inspection Policies	



Code	Compliances	Description
CAP DA 46.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  046. Advertisements	Not delegated Section 74(1).
CAP DA 46.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  046. Advertisements	Not delegated Section 74(3).
CAP DA 47.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  047. Enforcement Notices	Not delegated Section 84(2).
CAP DA 47.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  047. Enforcement Notices	Not delegated Section 84(3).
CAP DA 47.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  047. Enforcement Notices	Not delegated Section 84(6).
CAP DA 48.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  048. Applications to Court	Not delegated Section 85(1).
CAP DA 48.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 85(12) and Section 85(13).

Code	Compliances	Description
		048. Applications to Court
CAP DA 49.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 86(1)(e).
		049. General Right to Apply to Court
CAP DA 50.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 93(1)(b)(iii).
		050. Authority to be Advised of Certain Matters
CAP DA 51.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 94.
		051. Referrals
CAP DA 52.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 101(1).
		052. Professional Advice to be Obtained in Relation to Certain Matters
CAP DA 52.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 101(2).
		052. Professional Advice to be Obtained in Relation to Certain Matters
CAP DA 53.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Clause 5(1) of Schedule 1 to the Development (Development Plans) Amendment Act 2006 .

Code	Compliances	Description
	053. Transitional Provisions	
CAP DA 53.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Clause 5(2) of Schedule 1 to the DPA Act.
	053. Transitional Provisions	
CAP DA 54.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 9A(1).
	054. Infrastructure Planning	
CAP DA 55.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 10A(1).
	055. Consultation with Government Departments or Agencies	
CAP DA 56.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 11A(1).
	056. Public Consultation - Section 25 & 26	
CAP DA 56.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 11A(3).
	056. Public Consultation - Section 25 & 26	
CAP DA 56.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 11A(4).

Code	Compliances	Description
	056. Public Consultation - Section 25 & 26	
CAP DA 56.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 11A(5).
	056. Public Consultation - Section 25 & 26	
CAP DA 57.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 12.
	057. Public Meeting	
CAP DA 57.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 12(4).
	057. Public Meeting	
CAP DA 58.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 15(1)(c).
	058. Application to Relevant Authority	
CAP DA 58.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 15(4).
	058. Application to Relevant Authority	
CAP DA 58.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 15(5).
	058. Application to Relevant Authority	

Code	Compliances	Description
CAP DA 58.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  058. Application to Relevant Authority	Not delegated Regulation 15(7)(b).
CAP DA 58.4A	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  058. Application to Relevant Authority	Not delegated Regulation 15(7b).
CAP DA 58.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  058. Application to Relevant Authority	Not delegated Regulation 15(8).
CAP DA 58.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  058. Application to Relevant Authority	Not delegated Regulation 15(10)(c) [City of Tea Tree Gully only]
CAP DA 58.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  058. Application to Relevant Authority	Not delegated Regulation 15(11).
CAP DA 58.8	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  058. Application to Relevant Authority	Not delegated Regulation 15(12).
CAP DA 59.1	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Regulation 16(1).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b> 059. Nature of Development	
CAP DA 59.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 059. Nature of Development	Not delegated Regulation 16(2).
CAP DA 59.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 059. Nature of Development	Not delegated Regulation 16(3).
CAP DA 59.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 059. Nature of Development	Not delegated Regulation 16(4).
CAP DA 60.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 060. Non-Complying Development	The power pursuant to Regulation 17(3) of the Regulations, after receipt of an application which relates to a kind of development that is described as non-complying development to: 60.1.1 refuse the application pursuant to Section 39(4)(d) of the Act and notify the applicant accordingly; or 60.1.2 resolve to proceed with an assessment of the application.
CAP DA 60.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b> 060. Non-Complying Development	Not delegated Regulation 17(4).
CAP DA 60.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 17(6).

Code	Compliances	Description
	060. Non-Complying Development	
CAP DA 61.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 18.
	061. Notification of Application for Tree-Damaging Activity to Owner of Land	
CAP DA 62.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 20(4).
	062. Amended Applications	
CAP DA 62.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 20(5).
	062. Amended Applications	
CAP DA 63.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 22(1).
	063. Withdrawing/Lapsing Application	
CAP DA 63.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 22(2).
	063. Withdrawing/Lapsing Application	
CAP DA 63.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 22(3).

Code	Compliances	Description
	063. Withdrawing/Lapsing Application	
CAP DA 64.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 23(2).
	064. Contravening Development	
CAP DA 65.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 24(1).
	065. Referrals	
CAP DA 66.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 25.
	066. Procedure Where Concurrence Required	
CAP DA 67.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 27(1).
	067. Additional Information or Amended Plans	
CAP DA 68.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 28(3).
	068. Special Provisions - Referrals	
CAP DA 68.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 28(4).



Code	Compliances	Description
	068. Special Provisions - Referrals	
CAP DA 68.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 28(5a).
	068. Special Provisions - Referrals	
CAP DA 68.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 28(6).
	068. Special Provisions - Referrals	
CAP DA 68.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 28(7).
	068. Special Provisions - Referrals	
CAP DA 69.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 29(1).
	069. Land Division Applications	
CAP DA 69.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 29(2).
	069. Land Division Applications	
CAP DA 70.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 30(1).

Code	Compliances	Description
	070. Underground Mains Area	
CAP DA 70.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 30(2).
	070. Underground Mains Area	
CAP DA 70.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 30(4).
	070. Underground Mains Area	
CAP DA 71.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 31A(6)(b).
	071. Preliminary Advice and Agreement - Section 37AA	
CAP DA 71.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 31A(6).
	071. Preliminary Advice and Agreement - Section 37AA	
CAP DA 71.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 31A(7).
	071. Preliminary Advice and Agreement - Section 37AA	
CAP DA 71.4	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Regulation 31A(8).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  071. Preliminary Advice and Agreement - Section 37AA	
CAP DA 71.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  071. Preliminary Advice and Agreement - Section 37AA	Not delegated Regulation 31A(9).
CAP DA 72.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  072. Public Inspection of Certain Applications	Not delegated Regulation 34(1).
CAP DA 72.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  072. Public Inspection of Certain Applications	Not delegated Regulation 34(2).
CAP DA 72.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  072. Public Inspection of Certain Applications	Not delegated Regulation 34(3).
CAP DA 72.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  072. Public Inspection of Certain Applications	Not delegated Regulation 34(4).

Code	Compliances	Description
CAP DA 73.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  073. Response by Applicant	Not delegated Regulation 36
CAP DA 74.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  074. Determination of Commission as Relevant Authority	Not delegated Regulation 38(2).
CAP DA 74.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  074. Determination of Commission as Relevant Authority	Not delegated Regulation 38(4).
CAP DA 75.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  075. Assessment in Respect of Building Rules Referred to the Council	Not delegated Regulation 39.
CAP DA 76.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  076. Notification of Decision to Applicant (Including Conditions)	Not delegated Regulation 42.
CAP DA 77.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 43.

Code	Compliances	Description
		077. Notification of Decision to a Prescribed Body
CAP DA 77.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 43(3).
		077. Notification of Decision to a Prescribed Body
CAP DA 78.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 44.
		078. Notification of Decision to Owner of Land
CAP DA 79.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 45(2).
		079. Scheme Description - Community Titles
CAP DA 79.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 45(2).
		079. Scheme Description - Community Titles
CAP DA 80.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 46(1).
		080. Special Provisions Relating to Staged Consents
CAP DA 81.1	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Regulation 47.

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	081. Endorsed Plans	
CAP DA 81A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 47A.
	081A. Minor Variation fo Development Authorisation	
CAP DA 82.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 48(2).
	082. Lapse of Consent or Approval	
CAP DA 83.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 51(4).
	083. Width of Roads and Thoroughfares	
CAP DA 83.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 51(6).
	083. Width of Roads and Thoroughfares	
CAP DA 84.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 52(1).
	084. Road Widening	
CAP DA 85.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 53(1) and (2).
	085. Requirement as to Forming of Roads	

Code	Compliances	Description
CAP DA 85.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  085. Requirement as to Forming of Roads	Not delegated Regulation 53(4).
CAP DA 85.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  085. Requirement as to Forming of Roads	Not delegated Regulation 53(6).
CAP DA 86.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  086. Construction of Roads, Bridges, Drains and Services	Not delegated Regulation 54(1).
CAP DA 87.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  087. Supplementary Provisions	Not delegated Regulation 55(1).
CAP DA 87.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  087. Supplementary Provisions	Not delegated Regulation 55(2).
CAP DA 87.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  087. Supplementary Provisions	Not delegated Regulation 55(4).
CAP DA 88.1	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Regulation 58(1).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	088. General Land Division	
CAP DA 88.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 58(2).
	088. General Land Division	
CAP DA 89.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 59(1).
	089. Division of Land by Strata Title	
CAP DA 90.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 60(1).
	090. General Provisions	
CAP DA 90.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 60(7).
	090. General Provisions	
CAP DA 90.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 60(9).
	090. General Provisions	
CAP DA 91.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 61(2).



Code	Compliances	Description
	091. Declaration by The Minister - Section 46	
CAP DA 91.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 61(3).
	091. Declaration by The Minister - Section 46	
CAP DA 91.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 61(5)(d).
	091. Declaration by The Minister - Section 46	
CAP DA 92.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 64(2).
	092. Referral of Assessment of Building Work	
CAP DA 92.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 64(3).
	092. Referral of Assessment of Building Work	
CAP DA 92.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 64(4).
	092. Referral of Assessment of Building Work	
CAP DA 93.1	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Regulation 74(1)(b).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	093. Notifications During Building Work	
CAP DA 93.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 74(1)(c).
	093. Notifications During Building Work	
CAP DA 93.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 74(4).
	093. Notifications During Building Work	
CAP DA 94.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 76(4).
	094. Essential Safety Provisions	
CAP DA 94.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 76(10).
	094. Essential Safety Provisions	
CAP DA 94A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 76D(4a).
	094A. Swimming Pool Safety	
CAP DA 95.1	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Regulation 78(2).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	095. Building Rules: Bushfire Prone Areas	
CAP DA 96.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 79(2).
	096. Construction Industry Training Fund	
CAP DA 96.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 79(4).
	096. Construction Industry Training Fund	
CAP DA 96.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 79(5)(b).
	096. Construction Industry Training Fund	
CAP DA 97.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 82(3)(b)(i).
	097. Classification of Buildings	
CAP DA 97.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 82(4).
	097. Classification of Buildings	
CAP DA 97.3	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Regulation 82(5).

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>	
	097. Classification of Buildings	
CAP DA 98.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 83(2)(c).
	098. Certificates of Occupancy	
CAP DA 98.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 83(2)(d).
	098. Certificates of Occupancy	
CAP DA 98.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 83(3).
	098. Certificates of Occupancy	
CAP DA 98.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 83(4).
	098. Certificates of Occupancy	
CAP DA 98.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 83(5).
	098. Certificates of Occupancy	
CAP DA 98.6	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 83(6).
	098. Certificates of Occupancy	

Code	Compliances	Description
CAP DA 98.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  098. Certificates of Occupancy	Not delegated Regulation 83(9).
CAP DA 99.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  099. Certificate of Independent Technical Expert in Certain Case	Not delegated Regulation 88(3).
CAP DA 100.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  100. Fees	Not delegated Regulation 95(2).
CAP DA 100.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  100. Fees	Not delegated Regulation 95(3).
CAP DA 100.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  100. Fees	Not delegated Regulation 95(4).
CAP DA 100.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  100. Fees	Not delegated Regulation 95(5).
CAP DA 101.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 98.

Code	Compliances	Description
	101. Register of Applications	
CAP DA 101.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 98(3).
	101. Register of Applications	
CAP DA 102.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 99(2).
	102. Registration of Land Management Agreements	
CAP DA 102.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 99(3).
	102. Registration of Land Management Agreements	
CAP DA 103.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 100(2).
	103. Land Management Agreements - Development Applications	
CAP DA 103.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 100(3).
	103. Land Management Agreements - Development Applications	

Code	Compliances	Description
CAP DA 103.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management Agreements - Development Applications	Not delegated Regulation 100(5).
CAP DA 103.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management Agreements - Development Applications	Not delegated Regulation 100(6).
CAP DA 103.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  103. Land Management Agreements - Development Applications	Not delegated Regulation 100(9).
CAP DA 104.0	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	Not delegated Regulation 101(a1).
CAP DA 104.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	Not delegated Regulation 101(1).

Code	Compliances	Description
CAP DA 104.1A	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	Not delegated Regulation 101(1a).
CAP DA 104.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	Not delegated Regulation 101(2).
CAP DA 104.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	Not delegated Regulation 101(3).
CAP DA 104.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	Not delegated Regulation 101(4).
CAP DA 104.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  104. Documents to be Preserved by a Council	Not delegated Regulation 101(5).
CAP DA 104A.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 102(2).



Code	Compliances	Description
	104A. Documents to be Provided by Private Certifier	
CAP DA 105.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 104.
	105. Transfer Of Development Potential	
CAP DA 106.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 115(1)(a).
	106. System Indicators	
CAP DA 106.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Section 115(1)(b).
	106. System Indicators	
CAP DA 106.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Regulation 115(2).
	106. System Indicators	
CAP DA 107.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Clause 12(3) of Schedule 1A .
	107. Schedule 1A - Demolition	
CAP DA 107.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>	Not delegated Clause 12(9) of Schedule 1A.
	107. Schedule 1A - Demolition	

Code	Compliances	Description
CAP DA 108.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  108. Schedule 4 - New Dwellings	Not delegated Clause 2B(4)(b) of Schedule 4.
CAP DA 109.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  109. Schedule 6 - Fees	Not delegated Clause 1(7) of Schedule 6.
CAP DA 110.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  110. Schedule 8 - Development Near The Coast	Not delegated Item 1(b) of Clause 2 of Schedule 8.
CAP DA 111.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  111. Schedule 8 - Development Adjacent to Main Roads	Not delegated Item 3 of Clause 2 of Schedule 8.
CAP DA 112.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  112. Schedule 8 - State Heritage Places	Not delegated Item 5(1) of Clause 2 of Schedule 8.
CAP DA 113.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  113. Schedule 8 - Mining - General	Not delegated Item 7 of Clause 2 of Schedule 8.

Code	Compliances	Description
CAP DA 114.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  114. Schedule 8 - Activity of Environmental Significance	Not delegated Item 10(b) of Clause 2 of Schedule 8.
CAP DA 115.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  115. Schedule 8 - Aquaculture Development	Not delegated Item 15 of Clause 2 of Schedule 8.
CAP DA 116.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  116. Schedule 8 - Development Within the River Murray Floodplain Area	Not delegated Item 19(b) of Clause 2 of Schedule 8.
CAP DA 117.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  117. Schedule 8 - Development Within the River Murray Tributaries Area	Not delegated Item 20(a) of Clause 2 of Schedule 8.
CAP DA 118.1	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated Clause 1 of Part 1 to Schedule 9.

Code	Compliances	Description
CAP DA 118.2	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated Clause 2(1)(g) of Part 1 to Schedule 9.
CAP DA 118.3	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated Clause 3 of Part 1 to Schedule 9.
CAP DA 118.4	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated Clause 5 of Part 1 to Schedule 9.
CAP DA 118.5	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated Clause 11 of Part 1 to Schedule 9.
CAP DA 118.6	<b>Development Act 1993, Development Regulations 2008,</b>	Not delegated Clause 17 of Part 1 of Schedule 9.

Code	Compliances	Description
	<b>Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	
CAP DA 118.7	<b>Development Act 1993, Development Regulations 2008, Adelaide (City) Development Plan</b>  118. Schedule 9 - Part One, Category One Development and Part Two Category Two Development	Not delegated Clause 21 of Part 2 to Schedule 9.

Page Left Intentionally Blank

Item 4.5 - Attachment B



# **Delegation of Authority to the Adelaide Central Market Authority – Attachment C**

Item 4.5 - Attachment C

## Adelaide Central Market Authority

Code	Compliances	Description
ACMALGA 36.1	<b>Local Government Act 1999</b>  036. Internal Control Policies	The duty pursuant to Section 125 of the Act to ensure that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the Adelaide Central Market Authority to carry out its activities on behalf of Council in an efficient and orderly manner, to achieve its objectives, to ensure adherence to management policies, to safeguard the Council's assets, and to secure (as far as possible) the accuracy and reliability of the Council's records.
ACMALGA 44.1	<b>Local Government Act 1999</b>  044. Related Administrative Standards	The power and duty pursuant to Section 132A of the Act to ensure that appropriate policies, practices and procedures are implemented and maintained in order: 44.1.1 to ensure compliance with any statutory requirements; and 44.1.2 to achieve and maintain standards of good public administration.
ACMALGA 45.1	<b>Local Government Act 1999</b>  045. Sources of Funds	Subject to the Act and the Adelaide Central Market Authority Charter, the power pursuant to Section 133 of the Act to obtain funds as permitted under the Charter, the Act or another Act and as may otherwise be appropriate in order to carry out the Subsidiary's functions under the Charter, the Act or another Act.
ACMALGA 47.1	<b>Local Government Act 1999</b>  047. Expenditure of Funds	Subject to the Adelaide Central Market Authority Charter, the Act or another Act, the power pursuant to Section 137 of the Act to expend approved budgeted funds, up to a value of \$1M (transaction), in the exercise, performance or discharge of the Adelaide Central Market Authority's powers, functions or duties under the Charter, the Act or other Acts.
ACMALGA 81.1	<b>Local Government Act 1999</b>  081. Fees and Charges	The power pursuant to Section 188(1) and (2) of the Act, and subject to the Adelaide Central Market Authority Charter, to impose fees and charges: 81.1.1 for the use of any property or facility owned, controlled, managed or maintained by the Adelaide Central Market Authority; 81.1.2 for services supplied to a person at his or her request; 81.1.3 for carrying out work at a person's request
ACMALGA 81.2	<b>Local Government Act 1999</b>  081. Fees and Charges	The power pursuant to Section 188(3) of the Act to provide for: 81.2.1 specific fees and charges; 81.2.2 maximum fees and charges and minimum fees and charges; 81.2.3 annual fees and charges; 81.2.4 the imposition of fees or charges according to specified factors; 81.2.5 the variation of fees or charges according to specified factors in respect of fees and charges set under Section



Code	Compliances	Description
		188(1)(a) - (c) of the Act inclusive; and 81.2.6 the reduction, waiver or refund, in whole or in part, of any fees and charges.
ACMALGA 81.3	<b>Local Government Act 1999</b>  081. Fees and Charges	The power pursuant to Section 188(5) of the Act to fix, vary or revoke those fees and charges set under Section 188(1)(a), (b) and (c) of the Act.
ACMALGA 81.4	<b>Local Government Act 1999</b>  081. Fees and Charges	The duty pursuant to Section 188(6) of the Act to keep a list of fees and charges imposed under this Section on public display during ordinary office hours at the principal office of the Council.
ACMALGA 81.5	<b>Local Government Act 1999</b>  081. Fees and Charges	The duty pursuant to Section 188(7) of the Act to, if the Adelaide Central Market Authority fixes or varies a fee imposed under this Section, up-date the list referred to in Section 188(6) of the Act and take reasonable steps to bring the fee or charge, or variation of the fee or charge, to the notice of persons who may be affected.
ACMALGA 92.1	<b>Local Government Act 1999</b>  092. Use of Community Land for Business Purposes	The power pursuant to Section 200(1), (2) and (3) of the Act to approve a person's use of community land, which is under the management of the Adelaide Central Market Authority, for a business purpose, consistent with provisions of the management plan and on any conditions the Adelaide Central Market Authority considers appropriate.
ACMALGA 94.1	<b>Local Government Act 1999</b>  094. Alienation of Community Land by Lease or Licence	The power pursuant to Section 202(1) and (5) of the Act and subject to Section 202(7) of the Act to grant a lease or licence over community land (which is under the management of the Adelaide Central Market Authority), for: 94.1.1 the erection or removal of buildings and other structures for the purpose of activities conducted under the lease or licence; 94.1.2 the exclusion, removal or regulation of persons, vehicles or animals from or on the land, and the imposition of admission or other charges (subject to the fixing or varying of the charge by Council, pursuant to Section 44(3)(j) of the Act); 94.1.3 any other matter relevant to the use or maintenance of the land
ACMALGA 94.2	<b>Local Government Act 1999</b>	The duty pursuant to Section 202(2) and (3) of the Act and subject to Section 202(7) of the Act before granting a lease or licence relating to community land to follow the relevant steps set out in Council's public consultation policy, unless: 94.2.1 the grant of the lease or the licence is authorised in an approved management plan

Code	Compliances	Description
	094. Alienation of Community Land by Lease or Licence	for the land and the term of the proposed lease or licence is 5 years or less; or 94.2.2 the Regulations provide, in the circumstances of the case, for an exemption from compliance with the public consultation policy
ACMALGA 94.3	<b>Local Government Act 1999</b> 094. Alienation of Community Land by Lease or Licence	The power and duty pursuant to Section 202(4) of the Act and subject to Section 202(4a) and Section 202(7) of the Act to grant or renew a lease or a licence for a term (not exceeding 42 years) and to extend the term of the lease or licence but not so that the term extends beyond a total of 42 years.
ACMALGA 94.4	<b>Local Government Act 1999</b> 094. Alienation of Community Land by Lease or Licence	The duty pursuant to Section 202(6) of the Act and subject to Section 202(7) of the Act to ensure that a lease or licence relating to community land is consistent with any relevant management plan.



# **Delegation of Authority to Rundle Mall Management Authority – Attachment D**

Item 4.5 - Attachment D

## Rundle Mall Management Authority

Code	Compliances	Description
RMMACAA 4.1	<b>City of Adelaide Act 1998</b>  004. Rundle Mall	The power pursuant to Section 37A(3) of the Act, to by notice published in the Gazette: 4.1.1 specify the vehicles that may enter or remain in the Mall (and those vehicles may be defined by reference to vehicles generally, vehicles of a specified class, vehicles used for a specified purpose or by a specified person or persons of a specified class, or vehicles used in specified circumstances); 4.1.2 specify the hours or occasions during which vehicles may enter or remain in the Mall (and the hours so specified may vary according to a vehicle or class of vehicles or according to other specified circumstances).
RMMACAA 4.2	<b>City of Adelaide Act 1998</b>  004. Rundle Mall	The power pursuant to Section 37A(4) of the Act, to, by notice in writing, permit a vehicle to enter and remain in the Mall for the purpose and for the period, and subject to the conditions (if any), specified in the permission.
RMMACAA 4.3	<b>City of Adelaide Act 1998</b>  004. Rundle Mall	The power pursuant to Section 37A(6) of the Act, to, by further notice, vary or revoke a notice or permit published or given under Section 37A of the Act.
RMMALGA 36.1	<b>Local Government Act 1999</b>  036. Internal Control Policies	The duty pursuant to Section 125 of the Act to ensure that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the Rundle Mall Management Authority to carry out its activities on behalf of Council in an efficient and orderly manner, to achieve its objectives, to ensure adherence to management policies, to safeguard the Council's assets, and to secure (as far as possible) the accuracy and reliability of the Council's records.
RMMALGA 44.1	<b>Local Government Act 1999</b>  044. Related Administrative Standards	The power and duty pursuant to Section 132A of the Act to ensure that appropriate policies, practices and procedures are implemented and maintained in order: 44.1.1 to ensure compliance with any statutory requirements; and 44.1.2 to achieve and maintain standards of good public administration.
RMMALGA 45.1	<b>Local Government Act 1999</b>  045. Sources of Funds	Subject to the Act and the Rundle Mall Management Authority Charter, the power pursuant to Section 133 of the Act to obtain funds as permitted under the Charter, the Act or another Act and as may otherwise be appropriate in order to carry out the Rundle

Code	Compliances	Description
		Mall Management Authority's functions under the Charter, the Act or another Act.
RMMALGA 47.1	<b>Local Government Act 1999</b> 047. Expenditure of Funds	Subject to the Charter, the Act or another Act, the power pursuant to Section 137 of the Act to expend approved budgeted funds, up to a value of \$1M (transaction), in the exercise, performance or discharge of the Rundle Mall Management Authority's powers, functions or duties under the Charter, the Act or other Acts.
RMMALGA 81.1	<b>Local Government Act 1999</b> 081. Fees and Charges	The power pursuant to Section 188(1) and (2) of the Act, and subject to the Rundle Mall Management Authority Charter, to impose fees and charges: 81.1.1 for the use of any property or facility owned, controlled, managed or maintained by the Rundle Mall Management Authority; 81.1.2 for services supplied to a person at his or her request; 81.1.3 for carrying out work at a person's request;
RMMALGA 81.2	<b>Local Government Act 1999</b> 081. Fees and Charges	The power pursuant to Section 188(3) of the Act to provide for: 81.2.1 specific fees and charges; 81.2.2 maximum fees and charges and minimum fees and charges; 81.2.3 annual fees and charges; 81.2.4 the imposition of fees or charges according to specified factors; 81.2.5 the variation of fees or charges according to specified factors in respect of fees and charges set under Section 188(1)(a) - (c) of the Act inclusive; and 81.2.6 the reduction, waiver or refund, in whole or in part, of any fees and charges.
RMMALGA 81.3	<b>Local Government Act 1999</b> 081. Fees and Charges	The power pursuant to Section 188(5) of the Act to fix, vary or revoke those fees and charges set under Section 188(1)(a), (b) and (c) of the Act.
RMMALGA 81.4	<b>Local Government Act 1999</b> 081. Fees and Charges	The duty pursuant to Section 188(6) of the Act to keep a list of fees and charges imposed under this Section on public display during ordinary office hours at the principal office of the Council.
RMMALGA 81.5	<b>Local Government Act 1999</b> 081. Fees and Charges	The duty pursuant to Section 188(7) of the Act to, if the Rundle Mall Management Authority fixes or varies a fee imposed under this Section, up-date the list referred to in Section 188(6) of the Act and take reasonable steps to bring the fee or charge, or variation of the fee or charge, to the notice of persons who may be affected.

Code	Compliances	Description
RMMALGA 110.1	<b>Local Government Act 1999</b>  110. Permits for Business Purposes	The power pursuant to Section 222(1) of the Act to authorise a person to use a public road under the management of the Rundle Mall Management Authority for business purposes and to give a permit to do so.
RMMALGA 110.2	<b>Local Government Act 1999</b>  110. Permits for Business Purposes	Subject to the Act, the power pursuant to Section 222(2) of the Act to issue a permit that grants rights of exclusive occupation in relation to part of a public road.
RMMALGA 110.3	<b>Local Government Act 1999</b>  110. Permits for Business Purposes	The power pursuant to Section 222(3) of the Act to issue a permit to use a public road for a particular occasion or for a term stated in the permit.
RMMALGA 111.1	<b>Local Government Act 1999</b>  111. Public Consultation	The duty pursuant to Section 223(1) of the Act before granting the authorisation to alter a public road or the permit to use a public road for business purposes, to follow the relevant steps set out in Council's public consultation policy, if the Rundle Mall Management Authority proposes to grant an authorisation or permit: 111.1.1 that confers a right of exclusive occupation; or 111.1.2 that would have the effect of restricting access to a road; or 111.1.3 in relation to a use or activity for which public consultation is required under the Regulations.
RMMALGA 111.2	<b>Local Government Act 1999</b>  111. Public Consultation	The duty pursuant to Section 223(2) of the Act to give written notice of the proposal to agencies that are, under the Regulations, to be notified of the proposal to grant an authorisation to alter a public road or to permit the use of a public road for business purposes.
RMMALGA 112.1	<b>Local Government Act 1999</b>  112. Conditions of Authorisation or Permit	The power pursuant to Section 224 of the Act to grant an authorisation or permit under Division 6 of Part 2, Chapter 11 on conditions the Rundle Mall Management Authority considers appropriate.

Code	Compliances	Description
RMMALGA 113.1	<b>Local Government Act 1999</b>  113. Cancellation of Authorisation or Permit	The power pursuant to Section 225(1) of the Act by notice in writing to the holder of an authorisation or permit, to cancel the authorisation or permit for breach of a condition.
RMMALGA 113.2	<b>Local Government Act 1999</b>  113. Cancellation of Authorisation or Permit	The duty pursuant to Section 225(2) of the Act before cancelling an authorisation or permit, to: 113.2.1 give the holder of the authorisation or permit a written notice of the proposed cancellation stating the grounds on which the Delegate proposes to act and allowing the holder a reasonable period to make written representations to the Delegate on the proposed cancellation; and 113.2.2 consider any representations made in response to the notice.
RMMALGA 113.3	<b>Local Government Act 1999</b>  113. Cancellation of Authorisation or Permit	The power pursuant to Section 225(3) of the Act to determine if a shorter period of notice should apply under Section 225(2)(a) of the Act, to protect the health or safety of the public, or otherwise to protect the public interest.

## Attachment E

### Instrument of Authorisation and Sub-delegation under the Road Traffic Act 1961

**In accordance with the Notice to Council 22 August 2013**

Clause	Authorised Officer/Sub-delegate
<p>Clause A.7 – Endorse Traffic Impact Statement</p> <p>In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the ‘Instrument’) the Council authorises the following person(s) pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such person(s) shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements:</p>	<ul style="list-style-type: none"> <li>• Trudy Angrave</li> <li>• Julie Bellwood</li> <li>• Daniel Keller</li> <li>• Anna McDonald</li> <li>• Hugh Gallagher</li> <li>• Bryan Ruhle</li> <li>• Tanya Bacic</li> <li>• Stephanie Papandrea</li> </ul>
<p>Clause A.7 – Prepare Traffic Impact Statement</p> <p>In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:</p>	<ul style="list-style-type: none"> <li>• Daniel Keller</li> <li>• Anna McDonald</li> <li>• Trudy Angrave</li> <li>• Julie Bellwood</li> <li>• Hugh Gallagher</li> <li>• Bryan Ruhle</li> <li>• Tanya Bacic</li> <li>• Stephanie Papandrea</li> <li>• Michael Vroom</li> <li>• Darren Mitchell</li> <li>• Samantha Colloff</li> </ul>
<p>Clause G.1 – Sub-delegation</p> <p>In exercise of the power contained in, and in accordance with, Clause G.1 of the Instrument, the power contained in Section 33(1) of the Road Traffic Act 1961 and delegated to the Council pursuant to Clause G of the Instrument is hereby sub-delegated to the person occupying the office of <b>Chief Executive Officer</b> of the Council subject to:</p> <p>(i) the conditions contained in the Instrument; and</p> <p>(ii) any conditions contained in this Resolution or in the Instrument of Subdelegation; and</p> <p>(iii) the creation of a separate instrument in writing reflecting such subdelegation under the Instrument and this Resolution.</p>	<p>Chief Executive Officer</p>
<p>Clause E.2 – Expertise in the preparation of Traffic Management Plans</p> <p>In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans:</p>	<ul style="list-style-type: none"> <li>• Daniel Keller</li> <li>• Trudy Angrave</li> <li>• Julie Bellwood</li> <li>• Anna McDonald</li> <li>• Mark Di Gianni</li> <li>• Michael Vroom</li> <li>• Stephanie Papandrea</li> <li>• Darren Mitchell</li> <li>• Hugh Gallagher</li> </ul>



	<ul style="list-style-type: none"><li>• Bryan Ruhle</li><li>• Mark Di Gianni</li><li>• Nikki Calicchio</li><li>• Samantha Colloff</li><li>• Tanya Bacic</li></ul>
--	---

Item 4.5 - Attachment E

# 2019-20 Integrated Business Plan – Review of General Operations Fees & Charges

**ITEM 4.6** 18/06/2019  
**The Committee**

**Program Contact:**  
Tracie Dawber, AD Finance 8203  
7002

2018/03947  
Public

**Approving Officer:**  
Clare Mockler, Director  
Community

## EXECUTIVE SUMMARY:

General Operations fees and charges are a key source of revenue for the City of Adelaide 2019-20 Integrated Business Plan (IBP) with \$33.1m included in the budget. They reflect the services offered by Council to the community and include fees and charges that are set by Council (and adopted as part of the Integrated Business Plan) or by by-law or set under delegation.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Adopts the schedule of Fees and Charges set by Council for the 2019-20 Integrated Business Plan as included in Attachment A to Item 4.6 on the Agenda for the meeting of The Committee held on 18 June 2019.
2. Notes the schedule of Fees and Charges set under delegation by Council for the 2019-20 Integrated Business Plan as included in Attachment B to Item 4.6 on the Agenda for the meeting of The Committee held on 18 June 2019.
3. Notes the amendments to the Draft Fees and Charges set under delegation, as per Attachment C to Item 4.6 on the Agenda for the meeting of The Committee held on 18 June 2019.
4. Adopts the schedule of Fees and Charges set by Council for Rundle Mall Management Authority for the 2019-20 Integrated Business Plan as included in Attachment D to Item 4.6 on the Agenda for the meeting of The Committee held on 18 June 2019.
5. Notes Statutory Fees and Charges set by the State Government will be included in the Fees and Charges Schedule available for public inspection in July 2019, subsequent to gazettal by the State Government.

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	The deliverables, objectives and associated budget set out in the final 2019-20 Integrated Business Plan document are directly aligned to the delivery of year 4 of the 2016-2020 City of Adelaide Strategic Plan.
Policy	The 2019-20 budget for fees and charges has been developed in line with appropriate policies and guidelines.
Consultation	The draft 2019-20 Integrated Business Plan endorsed for public consultation factored in the proposed fees and charges.
Resource	The draft and Final 2019-20 Integrated Business Plan include the resources required to administer the fees and charges and deliver the associated services.
Risk / Legal / Legislative	The majority of the statutory Fees and Charges determined by an Act of Parliament or by Local Government Regulations will not be gazetted until after adoption of the Council set fees. It is proposed to adopt those fees set by council with statutory fees added to the Fees and Charges Schedule available for public inspection once they have been gazetted. This is anticipated to be in early July 2019.
Opportunities	Not as a result of this report.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	Refer to content of this report for details.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. **Attachment A** - Includes proposed Fees and Charges set by Council for the 2019-20 Integrated Business Plan.
2. **Attachment B** - Includes proposed Fees and Charges set under delegation for the 2019-20 Integrated Business Plan.
3. Section 188 of the *Local Government Act 1999* provides the legal context:
  - 3.1. Fees and charges are determined by resolution of Council either as a direct resolution or by by-law or via delegation.
  - 3.2. A Council is unable to fix or vary fees or charges prescribed under other Acts.
  - 3.3. For the use of facilities, services or works requests a Council need not fix fees or charges by reference to the cost of the Council.
  - 3.4. Council is required to keep the list of fees and charges on public display and provide updates where fees and charges are varied during the year.
4. Fees and charges are reviewed each year, in conjunction with the development of the Integrated Business Plan. Following this review, a number of fees have been removed and new fees have been created to improve the customer experience.
5. Fees and charges have been increased by forecast Adelaide CPI (~2.0%) unless there is a clear rationale to retain fees and charges at current levels or increase by more than inflation (i.e. fees have remained at the same level for a number of years).
6. An updated version of Fees and Charges set by Council is included in **Attachment A**. This differs from the previous version provided to the Committee workshop on 7 March 2019, where
  - 6.1. 5 fees have increased
  - 6.2. 8 fees have decreased
  - 6.3. 6 fees have been deleted
  - 6.4. 14 new fees have been added
  - 6.5. Minor changes have been made to some notes and fee descriptions.
  - 6.6. Refer to **Attachment C** for a list of amendments to the Fees and Charges.
7. An updated version of Fees and Charges set under delegation is included in **Attachment B**, where
  - 7.1. A few Fees and Charges for Library & Community Centres have been realigned to 'set under delegation' due to an administration correction.
8. **Attachment D** - Includes proposed Fees and Charges set by Council for Rundle Mall Management Authority for the 2019-20 Integrated Business Plan.

---

## ATTACHMENTS

**Attachment A** – Schedule of Proposed General Fees and Charges set by Council

**Attachment B** - Schedule of Proposed General Fees and Charges set under delegation

**Attachment C** - Amendments to the draft General Fees and Charges set by Council

**Attachment D** – Schedule of Proposed General Fees and Charges set by Council for Rundle Mall Management Authority

---

- END OF REPORT -

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Development Assessment</b>										
<b>Building Fees</b>										
0106	1	Building Inspection - Completion	per hour	\$144.00	\$147.00	\$150.00	\$153.00	2.0%		CPI increase
0107	2	Building Inspection - Construction Audits	per hour	\$144.00	\$147.00	\$150.00	\$153.00	2.0%		CPI increase
0108	3	Building Inspections. Pre-purchase	per hour	\$144.00	\$147.00	\$150.00	\$153.00	2.0%		CPI increase
0181	4	Consultation Proposed Building Works	per hour	\$144.00	\$147.00	\$150.00	\$153.00	2.0%		CPI increase
<b>Other Fees</b>										
0113	5	Category 3 Application: Default Advertising	per application	\$442.50	\$451.00	\$460.00	\$469.00	2.0%	Development Regulations 1993, Sch. 6	CPI increase
0115	6	Category 3 Applications: Non-complying Advertising	per application	\$442.50	\$451.00	\$460.00	\$469.00	2.0%	Development Regulations 1993 Sch 6	CPI increase
<b>Nursery Fees</b>										
<b>Dump Fees</b>										
0324	7	Dumping (Organic Waste) 6 x 4 Trailer - Caged	each	\$48.50	\$50.50	\$51.50	\$52.00	1.0%		CPI increase rounded to nearest appropriate amount
0325	8	Dumping (Organic Waste) 6 x 4 Trailer - Level	each	\$35.50	\$37.00	\$38.00	\$38.50	1.3%		CPI increase rounded to nearest appropriate amount
0326	9	Dumping (Organic Waste) 6 x 4 Trailer - Raised	each	\$42.50	\$44.00	\$45.00	\$46.00	2.2%		CPI increase rounded to nearest appropriate amount
0327	10	Dumping (Organic Waste) 7 x 5 Trailer - Caged	each	\$56.00	\$58.00	\$59.00	\$60.00	1.7%		CPI increase rounded to nearest appropriate amount
0328	11	Dumping (Organic Waste) 7 x 5 Trailer - Level	each	\$42.50	\$44.00	\$45.00	\$46.00	2.2%		CPI increase rounded to nearest appropriate amount
0329	12	Dumping (Organic Waste) 7 x 5 Trailer - Raised	each	\$48.50	\$50.50	\$51.50	\$52.00	1.0%		CPI increase rounded to nearest appropriate amount
0334	13	Dumping (Organic Waste) Trucks all (per cubic metre)	per cubic metre	\$16.50	\$17.00	\$17.50	\$17.80	1.7%		CPI increase rounded to nearest appropriate amount
<b>Sales</b>										
0903	14	Sale - Park Lands Premium Compost	per cubic metre	\$76.50	\$80.00	\$81.50	\$83.00	1.8%		CPI increase rounded to nearest appropriate amount
0905	15	Sale - Park Lands Premium Coarse Mulch (Sale Price)	per cubic metre	\$34.00	\$25.00	\$25.00	\$25.00	0.0%		No increase to remain competitive
0906	16	Sale - Park Lands Premium Fine Mulch	per cubic metre	\$47.50	\$49.00	\$50.00	\$50.00	0.0%		No increase to remain competitive
0907	17	Sale - Park Lands Premium Fine Mulch Plus	per cubic metre	\$66.00	\$69.00	\$70.50	\$75.00	6.4%		Re-evaluation of processing fee

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
0908	18	Sale - Park Lands Premium Coarse Mulch Plus	per cubic metre	\$46.50	\$48.50	\$49.50	\$50.00	1.0%		CPI increase rounded to nearest appropriate amount
NEW	19	Sale - Park Lands Special Soil	per cubic metre	\$0.00	\$0.00	\$81.50	\$83.00	1.8%		New product introduced during 2018-19 financial year
<b>Environmental Health</b>										
<b>Inspection Fees</b>										
0415	20	Food Inspection Fee - Small Businesses (Less than 20 food handlers) - Non compliant	per inspection	\$84.00	\$85.50	\$118.00	\$120.00	1.7%	Food Act 2001 Regs s13 and schedule 1	CPI increase rounded to nearest appropriate amount
0416	21	Food Inspection Fee - Large Businesses (Greater than 20 food handlers) - Non compliant	per inspection	\$210.00	\$214.00	\$294.00	\$300.00	2.0%	Food Act 2001 Regs s13 and schedule 1	CPI increase
0417	22	Food Inspection Fee. Events - Event Organiser	per inspection	\$200.00	\$204.00	\$204.00	\$208.00	2.0%	Food Act 2001 Regs s13 and schedule 1	CPI increase
1783	23	Food Inspection Fee. Events - Vendors /Mobile Food Van	per inspection	\$43.00	\$43.00	\$43.00	\$44.00	2.3%	Food Act 2001 Regs s13 and schedule 1	CPI increase rounded to nearest appropriate amount
2085	24	Follow up Food Inspection Fee - Small Businesses (Less than 20 food handlers) - Non compliant	per inspection	\$0.00	\$0.00	\$118.00	\$120.00	1.7%	Food Act 2001 Regs s13 and schedule 1	CPI increase rounded to nearest appropriate amount
2086	25	Follow up Food Inspection Fee - Large Businesses (Greater than 20 food handlers) - Non compliant	per inspection	\$0.00	\$0.00	\$294.00	\$300.00	2.0%	Food Act 2001 Regs s13 and schedule 1	CPI increase
2087	26	Food Inspection Fee - Small and large Businesses - compliant	per inspection	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Food Act 2001 Regs s13 and schedule 1	Reference only, category currently a zero fee
<b>Permit/ Licence Fees</b>										
2031	27	Licence fee	per licence	\$0.00	\$77.00	\$78.50	\$78.50	0.0%	Supported Residential Facilities Reg	No increase
2032	28	Transfer of licence fee	per licence	\$0.00	\$77.00	\$78.50	\$78.50	0.0%	Supported Residential Facilities Reg	No increase
2033	29	Licence renewal fee	per licence	\$0.00	\$358.00	\$366.00	\$366.00	0.0%	Supported Residential Facilities Reg	No increase
<b>Application Fee</b>										
1873	30	Food Inspection Fee Home Business	per inspection	\$0.00	\$43.00	\$43.00	\$43.00	0.0%	Food Act 2001 s13 and schedule 1	No increase
2034	31	Burning Policy Exemption Fee	per licence	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Enviromt Protectn(Air Quality)Policy	Reference only, category currently a zero fee

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Parking Services</b>										
<b>Permit/ Licence Fees</b>										
0349	32	Employed Disabled Permits (Annual)	per permit	\$0.00	\$911.00	\$922.00	\$922.00	0.0%		No increase
0350	33	Employed Disabled Permits (Daily Fee)	per permit	\$0.00	\$8.00	\$8.00	\$8.00	0.0%		No increase
0351	34	Employed Disabled Permits (Monthly)	per permit	\$0.00	\$90.00	\$90.00	\$90.00	0.0%		No increase
<b>Local Government</b>										
<b>Other Fees</b>										
0497	35	Helicopter Landings max 6 per year	each	\$217.00	\$100.00	\$100.00	\$102.00	2.0%	Local Government Act S222	CPI increase
0565	36	Late Fee Central Market Permits	per permit	\$70.00	\$70.00	\$71.00	\$58.00	-18.3%	Local Government Act S222	Realign fee
0567	37	Late Fees for all Licences/Permits	each	\$56.00	\$56.00	\$57.00	\$58.00	1.8%	Local Government Act S222	CPI increase
<b>Permit/ Licence Fees</b>										
0079	38	Badge Days	per event	\$23.00	\$23.00	\$23.00	\$24.00	4.3%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
0084	39	Big Issue Permit (No Charge)	per licence	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act S222	Reference only, category currently a zero fee
0109	40	Large Business Promotion	per day	\$230.00	\$230.00	\$230.00	\$235.00	2.2%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
0156	41	Collection of Monies / Pledges	per day	\$29.00	\$29.00	\$29.00	\$24.00	-17.2%	Local Government Act S222	Realign Fee
0300	42	Distribution of Pamphlets	per day	\$42.00	\$42.00	\$42.00	\$43.00	2.4%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
0675	43	Objects on Footpath Other than A Frames	per annum	\$140.00	\$140.00	\$140.00	\$142.00	1.4%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
0677	44	Objects on Footpath Trestle Tables per annum/per table	per annum	\$140.00	\$140.00	\$140.00	\$142.00	1.4%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
0738	45	Pedestrian carrying and displaying advertising material	per permit per day	\$60.00	\$60.00	\$60.00	\$61.00	1.7%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
0799	46	Preachers Permits	per permit per day	\$2.20	\$2.20	\$2.20	\$2.20	0.0%	Local Government Act S222	No increase as not for commercial gain
1040	47	Surveys / Petitions per permit per day	per permit per day	\$48.00	\$48.00	\$48.00	\$48.50	1.0%	Local Government Act S222	CPI increase rounded to nearest appropriate amount

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
1523	48	Preachers Permits	per permit per month	\$22.00	\$22.00	\$22.00	\$22.00	0.0%	Local Government Act S222	No increase as not for commercial gain
1785	49	Small Business Promotion	per 3 hrs/per day	\$115.00	\$115.00	\$115.00	\$117.00	1.7%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
1786	50	Large Business Promotion (weekly)	per week	\$1,500.00	\$1,500.00	\$1,500.00	\$1,530.00	2.0%	Local Government Act S222	CPI increase rounded to nearest appropriate amount
<b>Encroachment</b>										
NEW	51	Encroachments for State or Local Heritage Places - application fee	per application	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	52	Encroachments for State or Local Heritage Places	per square metre per annum	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	53	Minor Encroachments - application fee	per application	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	54	Minor Encroachments	per square metre per annum	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	55	Balcony (residential at first floor approved after 26/3/2019)	per square metre per annum	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	56	Balcony (residential – above first floor approved after 26/3/2019)	per square metre per annum	\$0.00	\$0.00	\$35.00	\$35.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	57	Balcony (residential all floors approved prior to 26/3/2019)	per square metre per annum	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	58	Balcony (where building is an existing building, built before 1 March 2019)	per square metre per annum	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	59	Balcony (non-residential)	per square metre per annum	\$0.00	\$0.00	\$35.00	\$35.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	60	Temporary Ground Anchors - application fee	per application	\$0.00	\$0.00	\$130.00	\$130.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	61	Temporary Ground Anchors	per square metre per annum	\$0.00	\$0.00	\$750.00	\$750.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	62	Temporary Ground Anchors – Refundable bond (max. \$50,000)	per square metre per annum	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	63	Other above and below ground encroachments (including balconies)- application fee	per application	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee
NEW	64	Other above and below ground encroachments not already listed in the schedule	per square metre per annum	\$0.00	\$0.00	\$35.00	\$35.00	0.0%		New Fee adopted by Council 26/3/19 ID 19179 Reference only, category currently a zero fee



## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Library &amp; Community Centres</b>										
<b>Other Fees</b>										
0059	65	Lost/Damaged Items Replacement charges are based on original purchase price and OneCard Network replacement costs	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		Based on replacement cost
0063	66	Lost/Damaged Items Damaged Stock relabelling	each	\$5.00	\$5.00	\$5.00	\$5.00	0.0%		No increase
0138	67	Children's Fiction Deleted Item	each	\$0.50	\$0.50	\$0.50	\$0.50	0.0%		No increase
0139	68	Children's Non-Fiction Deleted Item	each	\$0.50	\$0.50	\$0.50	\$0.50	0.0%		No increase
0177	69	Compact Disc Deleted Item Cost	each	\$1.00	\$1.00	\$1.00	\$1.00	0.0%		No increase
0487	70	Hardback Fiction Deleted Item	each	\$0.50	\$0.50	\$0.50	\$0.50	0.0%		No increase
0514	71	Community Home Support Program Service Fee (full pension)	per hour	\$10.00	\$10.00	\$10.00	\$10.00	0.0%		Unit Fee change - Fee may alter due to individual circumstances.
0515	72	Community Home Support Program Service Fee (part pension)	per hour	\$15.00	\$15.00	\$15.00	\$15.00	0.0%		Unit Fee change - Fee may alter due to individual circumstances.
0516	73	Community Home Support Program Service Fee (Self Funded Retiree)	per hour	\$35.00	\$35.00	\$25.00	\$25.00	0.0%		Unit Fee change - Fee may alter due to individual circumstances.
0556	74	Document Delivery Request Express	each	\$33.00	\$33.00	\$33.00	\$33.00	0.0%		No increase
0557	75	Document Delivery Request Standard	each	\$16.50	\$16.50	\$16.50	\$22.00	33.3%		Set by National Library
0563	76	Large Print Deleted Item	each	\$0.50	\$0.50	\$0.50	\$0.50	0.0%		No increase
0586	77	Deleted Item Magazine	each	\$0.20	\$0.20	\$0.20	\$0.20	0.0%		No increase
0614	78	Membership Card Replacement Cost	each	\$2.50	\$2.50	\$2.50	\$2.50	0.0%		No increase
0663	79	Deleted Item Non-Fiction	each	\$2.00	\$2.00	\$2.00	\$2.00	0.0%		No increase
0702	80	Deleted Item Paperback Fiction	each	\$0.50	\$0.50	\$0.50	\$0.50	0.0%		No increase
0756	81	Photocopying/Printing A3 size B&W	each	\$0.30	\$0.30	\$0.30	\$0.30	0.0%		No increase
0757	82	Photocopying/Printing A3 size colour	each	\$4.00	\$4.00	\$4.00	\$4.00	0.0%		No increase
0758	83	Photocopying/Printing A4 size B&W	each	\$0.15	\$0.15	\$0.15	\$0.15	0.0%		No increase
0759	84	Photocopying/Printing A4 size colour	each	\$2.00	\$2.00	\$2.00	\$2.00	0.0%		No increase
0851	85	Deleted Item Quarto Non-Fiction	each	\$4.00	\$4.00	\$4.00	\$4.00	0.0%		No increase

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Archives</b>										
<b>Other Fees</b>										
1264	86	Digital Copy of Photograph (Image available in database)	each	\$2.20	\$2.20	\$2.20	\$2.25	2.3%		CPI increase rounded to nearest appropriate amount
1265	87	Digital Copy of Photograph (Image to be scanned as not available in database)	each	\$19.00	\$19.00	\$19.00	\$19.40	2.1%		CPI increase rounded to nearest appropriate amount
1266	88	Archives Commercial Users Access	per building	\$26.00	\$26.00	\$26.00	\$26.55	2.1%		CPI increase rounded to nearest appropriate amount
1267	89	Plan print colour A1 size	each	\$29.50	\$30.00	\$30.00	\$0.00	-100.0%		CPI increase rounded to nearest appropriate amount
1268	90	Plan print colour A2 size	each	\$23.00	\$23.00	\$23.00	\$23.50	2.2%		CPI increase rounded to nearest appropriate amount
1269	91	Plan print colour A3 size	each	\$16.00	\$16.00	\$16.00	\$16.35	2.2%		CPI increase rounded to nearest appropriate amount
1270	92	Plan print colour oversize >A1	each	\$37.00	\$38.00	\$38.00	\$38.80	2.1%		CPI increase rounded to nearest appropriate amount
<b>Sales</b>										
0022	93	Additional photographs scanned to same CD	each	\$21.00	\$21.00	\$21.00	\$21.45	2.1%		CPI increase rounded to nearest appropriate amount
0158	94	Coloured Maps A1 size map	each	\$63.00	\$64.00	\$64.00	\$65.30	2.0%		CPI increase
0159	95	Coloured Maps A2 size map	each	\$31.50	\$32.00	\$32.00	\$32.65	2.0%		CPI increase
0160	96	Coloured Maps A3 size map	each	\$15.75	\$16.00	\$16.00	\$16.35	2.2%		CPI increase rounded to nearest appropriate amount
0161	97	Coloured Maps A4 size map	each	\$7.85	\$8.00	\$8.00	\$8.20	2.5%		CPI increase rounded to nearest appropriate amount
0162	98	Coloured Maps Oversize map	each	\$75.60	\$76.60	\$76.60	\$78.15	2.0%		CPI increase
0685	99	One Photograph scanned to CD	each	\$21.00	\$21.00	\$21.00	\$21.45	2.1%		CPI increase rounded to nearest appropriate amount
0752	100	Photocopy A3 size	each	\$2.20	\$2.20	\$2.20	\$2.25	2.3%		CPI increase rounded to nearest appropriate amount
0753	101	Photocopy A4 size	each	\$1.20	\$1.20	\$1.20	\$1.25	4.2%		CPI increase rounded to nearest appropriate amount
0760	102	Photographs (10x8)(Negative Available)	each	\$31.50	\$32.00	\$32.00	\$32.65	2.0%		CPI increase rounded to nearest appropriate amount
0770	103	Photographs digital A4 size print	each	\$3.60	\$3.60	\$3.60	\$3.70	2.8%		CPI increase rounded to nearest appropriate amount
0779	104	Plan print A1 size	each	\$21.00	\$21.00	\$21.00	\$21.45	2.1%		CPI increase rounded to nearest appropriate amount
0780	105	Plan print A2 size	each	\$15.80	\$16.00	\$16.00	\$16.35	2.2%		CPI increase rounded to nearest appropriate amount
0781	106	Plan print A3 size	each	\$9.40	\$9.50	\$9.50	\$9.70	2.1%		CPI increase rounded to nearest appropriate amount
0782	107	Plan Print Scanned to CD	each	\$19.00	\$19.00	\$19.00	\$19.40	2.1%		CPI increase rounded to nearest appropriate amount
<b>Animal Management</b>										
<b>Registration Fees</b>										
0433	108	Non Standard Registration (not desexed and microchipped)	per animal	\$72.00	\$73.00	\$73.00	\$74.50	2.1%	Dog & Cat Management Act	CPI increase rounded to nearest appropriate amount
0435	109	Standard Registration (microchipped and desexed)	per animal	\$36.00	\$36.50	\$36.50	\$37.00	1.4%	Dog & Cat Management Act	CPI increase rounded to nearest appropriate amount
0486	110	Assistance Dog	per animal	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Dog & Cat Management Act	Reference only, category currently a zero fee

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
0564	111	Registration Late Fee	per animal	\$20.00	\$18.25	\$18.25	\$18.50	1.4%	Dog & Cat Management Act	CPI increase rounded to nearest appropriate amount
0744	112	Concession Non Standard registration	per animal	\$36.00	\$36.50	\$36.50	\$37.25	2.1%	Dog & Cat Management Act	CPI increase rounded to nearest appropriate amount
0746	113	Concession Standard Registration	per animal	\$18.00	\$18.25	\$18.25	\$18.50	1.4%	Dog & Cat Management Act	CPI increase rounded to nearest appropriate amount
0866	114	Replacement Disc	per animal	\$6.00	\$6.00	\$6.00	\$6.00	0.0%	Dog & Cat Management Act	No increase
1038	115	Supply Ownership Record of Individual Dog	per animal	\$6.00	\$6.00	\$6.00	\$6.00	0.0%	Dog & Cat Management Act	No increase
1068	116	Transfer from another South Australian Council	per animal	\$6.00	\$6.00	\$6.00	\$6.00	0.0%	Dog & Cat Management Act	No increase
2091	117	1 x Business Dog	per animal	\$0.00	\$0.00	\$80.00	\$80.00	0.0%	Dog & Cat Management Act	No increase
2092	118	2 x Business Dogs	per group registration	\$0.00	\$0.00	\$160.00	\$160.00	0.0%	Dog & Cat Management Act	No increase
2093	119	3 x Business Dogs	per group registration	\$0.00	\$0.00	\$240.00	\$240.00	0.0%	Dog & Cat Management Act	No increase
2094	120	4 x Business Dogs	per group registration	\$0.00	\$0.00	\$320.00	\$320.00	0.0%	Dog & Cat Management Act	No increase
2095	121	5-10 Business Dogs	per group registration	\$0.00	\$0.00	\$400.00	\$400.00	0.0%	Dog & Cat Management Act	No increase
2096	122	11-20 Business Dogs	per group registration	\$0.00	\$0.00	\$800.00	\$800.00	0.0%	Dog & Cat Management Act	No increase
2097	123	21-30 Business Dogs	per group registration	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.0%	Dog & Cat Management Act	No increase
2098	124	31+ Business Dogs	per group registration	\$0.00	\$0.00	\$1,600.00	\$1,600.00	0.0%	Dog & Cat Management Act	No increase
<b>General</b>										
<b>Other Fees</b>										
0163	125	Commemorative Tree Placement of small memorials in the Park Lands and Squares	each	\$714.00	\$729.00	\$729.00	\$743.00	1.9%		CPI increase rounded to nearest appropriate amount
0783	126	Plaque on a new Green Willow Branch Bench Placement of small memorials in the Park Lands and Squares	each	\$2,938.00	\$2,900.00	\$2,900.00	\$2,958.00	2.0%		CPI increase
1311	127	Plaque on a new Adelaide Suite Bench Placement of small memorials in the Park Lands and Squares	each	\$4,111.00	\$4,000.00	\$4,000.00	\$4,080.00	2.0%		CPI increase
1382	128	Plaque on existing Bench Placement of small memorials in the Park Lands and Squares. Minimum Cost.	each	\$587.00	\$599.00	\$599.00	\$610.00	1.8%		CPI increase rounded to nearest appropriate amount

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Permit/ Licence Fees</b>										
0686	129	Opening & Closing of Roads Documentation, Legal Fees and Processing	per licence	\$10,000.00	\$12,000.00	\$12,000.00	\$12,250.00	2.1%	Roads (Opening & Closing) Act 1991	CPI increase rounded to nearest appropriate amount
0898	130	Rundle Mall Vehicle Access Permits (Annual)	per permit	\$0.00	\$250.00	\$250.00	\$255.00	2.0%		CPI increase
0899	131	Rundle Mall Vehicle Access Permits (Casual) Per week or part thereof	per permit	\$0.00	\$29.00	\$29.00	\$29.00	0.0%		No increase review needed
1858	132	Creation/Variation of registered interest on CT - Council resolution	each	\$0.00	\$1,000.00	\$1,000.00	\$1,050.00	5.0%	Real Property Act 1886	CPI increase rounded to nearest appropriate amount
2036	133	Rundle Mall Access Permit application fee	per permit	\$0.00	\$31.00	\$31.00	\$31.00	0.0%		No increase
2037	134	Rundle Mall Access Permit - Late fee	per permit	\$0.00	\$68.00	\$68.00	\$58.00	-14.7%		Realign fee
2038	135	Replacement fee (lost or change of vehicle)	per permit	\$0.00	\$31.00	\$31.00	\$31.00	0.0%		No increase
<b>Sales</b>										
0041	136	Annual Report Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 131 (8)	Reference only, currently a zero fee
0130	137	Central Market-The Market Sale of Publication	each	\$42.00	\$42.80	\$42.80	\$43.70	2.1%		CPI increase rounded to nearest appropriate amount
0153	138	Code of Conduct Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 63	Reference only, currently a zero fee
0154	139	Code of Practice Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 92	Reference only, currently a zero fee
0198	140	Council Agenda Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 84	Reference only, currently a zero fee
0199	141	Council Minutes of a Meeting Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 91	Reference only, currently a zero fee
0288	142	Delegated Authorities Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 44	Reference only, currently a zero fee
0368	143	Extract from Register of Public Roads Sale of	each	\$20.00	\$20.00	\$20.00	\$20.50	2.5%	Local Govt Act S231(4)	CPI increase rounded to nearest appropriate amount
0853	144	Register of Allowances and Benefits Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		Reference only, currently a zero fee

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
0855	145	Register of Expenditure and Campaign Donations (Elections) Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 31	Reference only, currently a zero fee
0856	146	Register of Interests (Elected Members) Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 70	Reference only, currently a zero fee
0862	147	Reimbursement of Members Expenses Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		Reference only, currently a zero fee
0901	148	Salaries Register Complete Schedule (viewing only)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 105 (3)	Reference only, currently a zero fee
0902	149	Salaries Register Extract (per page copied)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 105 (4)	Reference only, currently a zero fee
1022	150	Strategic Management Plans Sale of/ or Inspection	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act Section 122 (7)	Reference only, currently a zero fee
1053	151	Those Turbulent Years Sale of Publication	each	\$39.00	\$39.80	\$39.80	\$0.00	-100.0%		CPI increase
1590	152	City Streets Sale of Publication	each	\$78.50	\$80.00	\$80.50	\$82.00	1.9%		CPI increase rounded to nearest appropriate amount
1857	153	Commercial Lease Community Consultation- Community Land - Media (5+ Years)	each	\$0.00	\$500.00	\$500.00	\$510.00	2.0%	Local Govt Act S202	CPI increase
<b>Administration Fee</b>										
1859	154	Assignment of Lease	each	\$0.00	\$1,000.00	\$1,000.00	\$1,050.00	5.0%	Retail and Commercial Leases Act	CPI increase rounded to nearest appropriate amount
<b>Outdoor Cafes</b>										
<b>Permit/ Licence Fees</b>										
0689	155	New Outdoor Cafes	per application	\$350.00	\$350.00	\$350.00	\$0.00	-100.0%	Local Government Act S222	No longer charged - reference only, category currently a zero fee
0695	156	Planters small < 450 mm square (No Fee Charged)	per licence	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act S222	Reference only, category currently a zero fee
0696	157	Planters small > 450 mm square (No Fee Charged)	per licence	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act S222	Reference only, category currently a zero fee
0697	158	Outdoor Cafes PVC Blinds per linear metre	per annum per licence	\$43.50	\$43.50	\$43.50	\$0.00	-100.0%	Local Government Act S222	No longer charged - reference only, category currently a zero fee
0698	159	Outdoor Cafes Screens per linear metre	per annum per licence	\$43.50	\$43.50	\$43.50	\$0.00	-100.0%	Local Government Act S222	No longer charged - reference only, category currently a zero fee
0699	160	Outdoor Cafes Transfer of Permit	per permit	\$104.00	\$104.00	\$104.00	\$0.00	-100.0%	Local Government Act S222	No longer charged - reference only, category currently a zero fee
1604	161	Outdoor Dining per square metre - Central Activities and Main Streets	per annum	\$39.00	\$39.00	\$39.00	\$0.00	-100.0%	Local Government Act S222	No longer charged - reference only, category currently a zero fee

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
1605	162	Outdoor Dining per square metre - Other areas	per annum	\$34.00	\$34.00	\$34.00	\$0.00	-100.0%	Local Government Act S222	No longer charged - reference only, category currently a zero fee
1606	163	Fixed Furniture levy per square metre	per annum	\$5.00	\$5.00	\$5.00	\$0.00	-100.0%	Local Government Act S222	No longer charged - reference only, category currently a zero fee
<b>Park Lands and Public Spaces Fees</b>										
<b>Hire Fees</b>										
1767	164	Site Hire Fee-cost per 1,000 SqM or part thereof (To be adj'd by an amt from each Adj Cat, using criteria from each CAT)	per day	\$60.00	\$60.00	\$60.00	\$60.00	0.0%		No increase
1768	165	Site Fee Adjustment Category A: Popular Site (No Site Fee Adjustment)	per day	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
1769	166	Site Fee Adjustment Category A: Premium Site (10% Surcharge)	per day	\$6.00	\$6.00	\$6.00	\$6.00	0.0%		No increase
1770	167	Site Fee Adjustment Category A: Pilot/Potential Site (20% Discount)	per day	-\$12.00	-\$12.00	-\$12.00	-\$12.00	0.0%		No increase
1771	168	Site Fee Adjustment Category B: Corporate/Commercial Entity (No Discount)	per day	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
1772	169	Site Fee Adjustment Category B: Government Entity (5% Discount)	per day	-\$3.00	-\$3.00	-\$3.00	-\$3.00	0.0%		No increase
1773	170	Site Fee Adjustment Category B: Not For Profit/Community Entity (30% Discount)	per day	-\$18.00	-\$18.00	-\$18.00	-\$18.00	0.0%		No increase
1774	171	Site Fee Adjustment Category B: Private(Other) Entity (No Discount)	per day	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
1775	172	Site Fee Adjustment Category C: Ticketed Event (No Discount)	per day	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
1776	173	Site Fee Adjustment Category C: Ticketed & Non-Ticketed Event (5% Discount)	per day	-\$3.00	-\$3.00	-\$3.00	-\$3.00	0.0%		No increase
1777	174	Site Fee Adjustment Category C: Non-Ticketed Event (10% Discount)	per day	-\$6.00	-\$6.00	-\$6.00	-\$6.00	0.0%		No increase
1778	175	Site Fee Adjustment Category D: Summer Season Event (October to April) (No Discount)	per day	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
1779	176	Site Fee Adjustment Category D: Winter Season Event (May to September) (25% Discount)	per day	-\$15.00	-\$15.00	-\$15.00	-\$15.00	0.0%		No increase
1899	177	Non-Trading Event Day / Bump in bump out rate (50% of Site Fee)	per 1000SqM /Day	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Permit/ Licence Fees</b>										
0412	178	Film Shoots Commercial Still or Movie In line with guidelines	per day	\$154.00	\$157.00	\$160.00	\$163.00	1.9%		CPI increase rounded to nearest appropriate amount
0890	179	Road closure all roads per application only Commercial entities (NFP exempt)	per application	\$720.00	\$734.00	\$748.00	\$748.00	0.0%		No increase
<b>Hoarding Fees</b>										
<b>Hoarding Fees</b>										
0035	180	Hoarding in excess of 2.5m from site per sq.m/per wk (other than Rundle Mall)	per week	\$5.40	\$5.50	\$5.60	\$5.70	1.8%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0036	181	Excavating or Trenching Fee	per sq metre per week	\$2.10	\$2.14	\$2.20	\$2.25	2.3%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0201	182	Cranes Cat 1 (over 50)	per day	\$160.00	\$163.00	\$166.00	\$169.00	1.8%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0202	183	Cranes Cat 2 (under 50)	per day	\$128.00	\$130.00	\$132.50	\$135.00	1.9%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0203	184	Cranes Cat 3 (tractor cranes, crane trucks, elevated work platforms)	per day	\$102.00	\$104.00	\$106.00	\$108.00	1.9%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0291	185	Hoarding >2.5 m from site building alignment per sq. m/per week (Rundle Mall)	per application	\$6.00	\$6.10	\$6.20	\$6.30	1.6%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0292	186	Development Involving Ticket Machines per machine per week (cost equal to loss of income)	per licence	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Govt Act Section 221 -224	Reference only, category currently a zero fee
0293	187	Hoarding up to and include 2.5m from site per sq.m/per week (Rundle Mall)	per application	\$2.70	\$2.75	\$2.80	\$2.85	1.8%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0294	188	Hoarding up to and including 2.5 m from site per sq.m/ per week (other than Rundle Mall)	per application	\$2.10	\$2.14	\$2.20	\$2.25	2.3%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0547	189	Industrial Bin / Shipping Container - per annum	per annum	\$1,004.00	\$1,024.00	\$1,044.00	\$1,064.00	1.9%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0548	190	Industrial Bin / Shipping Containers per week or part thereof	per week	\$98.00	\$100.00	\$102.00	\$104.00	2.0%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0561	191	Ladders / Footpath Permits (Annual)	per annum	\$158.00	\$161.00	\$164.00	\$167.00	1.8%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0562	192	Ladders / Footpath Permits (Casual)	per week	\$57.00	\$58.00	\$59.00	\$60.00	1.7%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0583	193	Hoarding or Compound Long Term Projects(>8 weeks) other than Rundle Mall	per sq metre per week	\$2.30	\$2.35	\$2.40	\$2.45	2.1%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0584	194	Hoarding or Compound Long Term Projects(>8 weeks) Rundle Mall	per sq metre per week	\$2.70	\$2.75	\$2.80	\$2.85	1.8%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
0624	195	Mini Skip - per annum	per annum	\$509.00	\$519.00	\$529.00	\$539.00	1.9%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0625	196	Mini Skip - per week	per week	\$64.00	\$65.00	\$66.00	\$67.00	1.5%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0627	197	Minimum fee per week (or part thereof)	per week	\$57.00	\$58.00	\$59.00	\$60.00	1.7%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0688	198	Operation of Concrete Pump	per day	\$98.00	\$100.00	\$102.00	\$104.00	2.0%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0711	199	Park Lands per annum per sq metre	per annum	\$52.00	\$53.00	\$54.00	\$55.00	1.9%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0888	200	Road and Footpath Occupation (Works) per annum	per annum	\$472.00	\$481.00	\$490.00	\$499.00	1.8%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0889	201	Road and Footpath Occupation (Works) per week	per week	\$60.70	\$62.00	\$63.00	\$64.00	1.6%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
0915	202	Scissor Lift / Mobile Scaffolds (EWPs)	per day	\$65.00	\$66.00	\$67.00	\$61.00	-9.0%	Local Govt Act Section 221 -224	Combinated and realignment of fee
1524	203	Occupation of area (non promotion) per week or part of week or part of	per week	\$58.00	\$59.00	\$60.00	\$61.00	1.7%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
1525	204	Parklet Fee	per square metre per annum	\$42.50	\$43.00	\$44.00	\$44.00	0.0%	Local Govt Act Section 221 -224	No increase
1526	205	Scaffold Fee (Charged as Hoarding)	per week	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Govt Act Section 221 -224	Reference only, category currently a zero fee
1607	206	Mobile scaffold	per week	\$57.00	\$58.00	\$59.00	\$0.00	-100.0%	Local Govt Act Section 221 -224	Delete - Fee no longer applicable Combined into Scissor lift fee above
1608	207	Administration Fee for extensions to permit	per request	\$51.00	\$52.00	\$53.00	\$54.00	1.9%		CPI increase rounded to nearest appropriate amount
2000	208	Rundle Mall Hoarding Panels	per application	\$12.80	\$13.00	\$13.20	\$13.40	1.5%	Local Govt Act Section 221 -224	CPI increase rounded to nearest appropriate amount
<b>Property Information</b>										
<b>Other Fees</b>										
0852	209	Rating Policy	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No change
0909	210	Sale of Assessment Record Information Copy of entry in the assessment Book Per assessment (to 20)	per assessment	\$13.00	\$13.00	\$14.00	\$14.00	0.0%		No increase as current fee appropriate
0911	211	Sale of Assessment Record Information Copy of entry in the assessment book per assessment (>20)	per assessment	\$8.00	\$8.00	\$9.00	\$9.00	0.0%		No increase as current fee appropriate



## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Recoverable Works</b>										
<b>Recoverable Works</b>										
0418	212	Footpath & Median Prepare & Place Asphalt Surface (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0419	212	Footpath & Median Prepare & Place Concrete up to 100 (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0420	212	Footpath & Median Prepare Footpath Base for Paving (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0421	212	Footpath & Median Replace Existing Paving (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0422	212	Footpath & Median Supply only of New Clay Brick Paving (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0423	212	Footpath & Median Supply only of New Concrete Block Paving (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0424	212	Footpath & Median Supply only of New Flagstone Paving 600mm (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0425	212	Footpath & Median Supply only of New Flagstone Paving 600mm (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0560	212	Kerb & Watertable Construct/Reinstate Kerb and Watertable (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0891	212	Roadway for every additional 20mm Layer of Asphalt or part (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0892	212	Roadway Major Road Establishment Fee (Fee set by Quote)	per site	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0893	212	Roadway Minor Road Establishment Fee (Fee set by Quote)	per site	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0894	212	Roadway Prepare & Place Asphalt (up to 55mm thickness) (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
0895	212	Roadway Prepare & Place Road Pavement Base 100mm layer (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
1018	212	Stormwater Supply & Construct Sump (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
1019	212	Stormwater Supply & Install Checker Plate Drain 150mm x 100 (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
1020	212	Stormwater Supply & Install Checker Plate Drain 200mm x 100 (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
1021	212	Stormwater Supply & Install Checker Plate Drain 300mm x 100 (Fee set by Quote)	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		As per quote
<b>Sports and Rec</b>										
<b>Other Fees</b>										
0558	213	Irrigation Pump Fee for Right of Use	per month	\$322.00	\$329.00	\$335.00	\$340.00	1.5%	Local Government Act S246 (3)	CPI increase rounded to nearest appropriate amount
<b>Permit/ Licence Fees</b>										
1093	214	Depasturing of Horses - per week	per week	\$32.75	\$33.40	\$45.00	\$45.00	0.0%	Local Government Act S246 (3)	Realign Fee
1340	215	Annual Licence/Permit – Commercial Activity – Low Impact/High community benefit	per annum	\$280.00	\$285.00	\$290.00	\$319.00	10.0%	Local Government Act S246 (3)	Realign Fee to new description
1341	216	Seasonal Licence/Permit – Commercial Activity – Low Impact/High community benefit	per season (6 months)	\$140.00	\$143.00	\$146.00	\$161.00	10.3%	Local Government Act S246 (3)	Realign Fee to new description
1342	217	Fitness Activity Permit Replacement Card	each	\$10.00	\$10.00	\$10.00	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1345	218	General Community Activity - Annual Licence - per Activity	per annum	\$140.00	\$145.00	\$150.00	\$153.00	2.0%	Local Government Act S246 (3)	CPI increase
1346	219	General Community Activity - Seasonal Licence (6mth) - per Activity	per season (6 months)	\$70.00	\$71.50	\$73.00	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1347	220	General Community Activity - Daily Permit - per Activity	per day	\$35.00	\$35.75	\$36.50	\$37.20	1.9%	Local Government Act S246 (3)	CPI increase rounded to nearest appropriate amount
1348	221	Sports Court/Green/Piste - Annual Licence Community Access - per Court/Green/Piste	per annum	\$140.00	\$143.00	\$146.00	\$150.00	2.7%	Local Government Act S246 (3)	CPI increase rounded to nearest appropriate amount
1350	222	Sports Court/Green/Piste - Annual Licence Restricted Access - per Court/Green/Piste	per annum	\$280.00	\$286.00	\$292.00	\$300.00	2.7%	Local Government Act S246 (3)	CPI increase rounded to nearest appropriate amount
1352	223	Sports Field - Annual Licence - Educational institutions (maintained by licence holder) - per Hectare	per facility per hectare per annum	\$1,350.00	\$1,380.00	\$1,410.00	\$1,440.00	2.1%	Local Government Act S246 (3)	CPI increase rounded to nearest appropriate amount
1354	224	Sports Field - Annual Licence - Clubs & Associations (maintained by licence holder) - per Hectare	per facility per hectare per annum	\$675.00	\$690.00	\$705.00	\$720.00	2.1%	Local Government Act S246 (3)	CPI increase rounded to nearest appropriate amount

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
1504	225	Sports Field - Annual Licence - Educational institutions(maintained by Council)	per annum	\$12,925.00	\$13,184.00	\$13,448.00	\$13,716.00	2.0%	Local Government Act S246 (3)	CPI increase
1505	226	Sports Field - Annual Licence - Clubs & Associations (maintained by Council)	per annum	\$6,463.00	\$6,593.00	\$6,724.00	\$6,858.00	2.0%	Local Government Act S246 (3)	CPI increase
1506	227	Sports Field - Seasonal Licence (6mth) - Educational institutions (maintained by Council)	per season (6 months)	\$6,463.00	\$6,593.00	\$6,724.00	\$6,858.00	2.0%	Local Government Act S246 (3)	CPI increase
1507	228	Sports Field - Seasonal Licence (6 mths) - Clubs & Associations (maintained by Council)	per season (6 months)	\$3,232.00	\$3,297.00	\$3,362.00	\$3,429.00	2.0%	Local Government Act S246 (3)	CPI increase
1516	229	Sports Court/Green/Piste - Weekday	per session	\$22.50	\$23.00	\$23.50	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1517	230	Sports Court/Green/Piste - Weekend	per session	\$33.00	\$34.00	\$34.50	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1518	231	Criterion Track - Weekday	per session	\$45.00	\$46.00	\$47.00	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1519	232	Criterion Track - Weekend	per session	\$66.00	\$68.00	\$69.00	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1684	233	Casual Hire - Victoria Park Premium Field (without lights)	per session	\$40.00	\$41.00	\$42.00	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1685	234	Casual Hire - Sports Field (excluding Victoria Park Premium Field) - per Field/Oval	per session	\$30.00	\$31.00	\$31.50	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
1687	235	Day Hire - Victoria Park - Southern Sports Fields - entire area	per day	\$500.00	\$510.00	\$520.00	\$0.00	-100.0%	Local Government Act S246 (3)	Delete - Fee no longer applicable
2027	236	General Community Activity - Strategic Partnership	per day	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Government Act S246 (3)	No change
2028	237	Change Room Hire - Southern Fields Victoria Park	per day	\$0.00	\$0.00	\$75.00	\$76.50	2.0%		CPI increase
2029	238	Booking alteration	each	\$0.00	\$0.00	\$15.00	\$15.00	0.0%		No increase
NEW	239	Seasonal Hire Weekday – Sports Facility	10 sessions	\$0.00	\$0.00	\$0.00	\$500.00	0.0%		New Fee
NEW	240	Seasonal Hire Weekday – Sports Facility	10 sessions	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee
NEW	241	Seasonal Hire Weekday – Sports Facility	10 sessions	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		New Fee

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
NEW	242	Seasonal Hire Weekday – Sports Facility (50% disc)	10 sessions	\$0.00	\$0.00	\$0.00	\$250.00	0.0%		New Fee
NEW	243	Seasonal Hire Weekend/PH – Sports Facility	10 sessions	\$0.00	\$0.00	\$0.00	\$900.00	0.0%		New Fee
NEW	244	Seasonal Hire Weekend/PH– Sports Facility (50% disc)	10 sessions	\$0.00	\$0.00	\$0.00	\$450.00	0.0%		New Fee
NEW	245	Casual Hire week day – Sports Facility	per session	\$0.00	\$0.00	\$0.00	\$52.00	0.0%		New Fee
NEW	246	Casual Hire week day – Sports Facility (50% disc)	per session	\$0.00	\$0.00	\$0.00	\$26.00	0.0%		New Fee
NEW	247	Casual Hire weekend/PH – Sports Facility	per session	\$0.00	\$0.00	\$0.00	\$96.00	0.0%		New Fee
NEW	248	Casual Hire weekend/PH – Sports Facility (50% disc)	per session	\$0.00	\$0.00	\$0.00	\$48.00	0.0%		New Fee
NEW	249	Daily Permit – Commercial Activity– Low Impact/High community benefit	per session	\$0.00	\$0.00	\$0.00	\$79.00	0.0%		New Fee
NEW	250	Annual Licence/Permit – Commercial Activity– Med/High Impact/High community benefit	per annum	\$0.00	\$0.00	\$0.00	\$638.00	0.0%		New Fee
NEW	251	Seasonal Licence/Permit – Commercial Activity– Med/High Impact/High community benefit	per season (6 months)	\$0.00	\$0.00	\$0.00	\$322.00	0.0%		New Fee
NEW	252	Daily Permit – Commercial Activity– Med/High Impact/High community benefit	per session	\$0.00	\$0.00	\$0.00	\$158.00	0.0%		New Fee
<b>On Street Ticket Machines</b>										
<b>Parking Fees</b>										
1055	253	Ticket Machines half hourly rate (zone 2) per vehicle per half hour	each	\$3.30	\$3.40	\$3.50	\$4.00	14.3%		To reflect a 50 cent increase from 2018-19 fee
1056	254	Ticket Machines hourly rate (zone 2) per vehicle per hour	each	\$3.50	\$3.60	\$3.70	\$4.20	13.5%		To reflect a 50 cent increase from 2018-19 fee
1057	255	Ticket Machines 10 hour limit per vehicle per hour	each	\$3.50	\$3.60	\$3.70	\$4.20	13.5%		To reflect a 50 cent increase from 2018-19 fee
1061	256	Ticket Machines hourly rate (zone 3) per vehicle per hour	each	\$2.80	\$2.90	\$2.90	\$3.00	3.4%		CPI increase rounded to nearest appropriate amount
1062	257	Ticket Machines Public Holidays per vehicle per day	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		Reference only, category currently a zero fee

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
1063	258	Ticket Machines weekend parking (flat rate areas) per applicable time limit	each	\$2.00	\$2.00	\$2.00	\$2.50	25.0%		To reflect a 50 cent increase from 2018-19 fee
1449	259	Ticket Machines half hourly rate (zone 1) per vehicle per half hour	each	\$3.70	\$3.80	\$3.90	\$4.40	12.8%		To reflect a 50 cent increase from 2018-19 fee
1450	260	Ticket Machines hourly rate (zone 1) per vehicle per hour	each	\$4.00	\$4.10	\$4.20	\$4.70	11.9%		To reflect a 50 cent increase from 2018-19 fee
1451	261	Ticket Machines half hourly rate (zone 3) per vehicle per half hour	each	\$2.60	\$2.70	\$2.70	\$2.80	3.7%		CPI increase rounded to nearest appropriate amount
1871	262	Ticket Machines 10 hour limit per vehicle max fee	each	\$12.50	\$13.00	\$13.50	\$14.00	3.7%		To reflect a 50 cent increase from 2018-19 fee
<b>Trading Stands</b>										
<b>Permit/ Licence Fees</b>										
1065	263	Trading Stand - Charity	per site per day	\$33.00	\$34.00	\$34.00	\$35.00	2.9%	Local Government Act Section 222	CPI increase rounded to nearest appropriate amount
1066	264	Trading Stand - Commercial per site per day or part thereof	per site per day	\$65.00	\$66.00	\$66.00	\$67.00	1.5%	Local Government Act Section 222	CPI increase rounded to nearest appropriate amount
<b>Development Compliance</b>										
<b>Permit/ Licence Fees</b>										
0579	265	Lodging Houses Licence 101-500 persons	per licence	\$361.00	\$368.00	\$375.50	\$383.00	2.0%	Lodging Houses Licensing By-Laws	CPI increase
0580	266	Lodging Houses Licence 1-20 persons	per licence	\$143.00	\$146.00	\$149.00	\$152.00	2.0%	Lodging Houses Licensing By-Laws	CPI increase
0581	267	Lodging Houses Licence 21-50 persons	per licence	\$218.00	\$222.50	\$227.00	\$232.00	2.2%	Lodging Houses Licensing By-Laws	CPI increase rounded to nearest appropriate amount
0582	268	Lodging Houses Licence 51-100 persons	per licence	\$293.00	\$299.00	\$305.00	\$311.00	2.0%	Lodging Houses Licensing By-Laws	CPI increase
<b>Parking Controls</b>										
<b>Permit/ Licence Fees</b>										
0128	269	Central Market Parking - 30 Minute Permit (Annual)	per permit	\$182.00	\$185.00	\$188.00	\$191.00	1.6%		CPI increase rounded to nearest appropriate amount
0129	270	Central Market Parking - 60 Minute Permit (Annual)	per permit	\$182.00	\$185.00	\$188.00	\$191.00	1.6%		CPI increase rounded to nearest appropriate amount
0566	271	Residential Parking Permits Late Fee	per permit	\$28.00	\$29.00	\$30.00	\$30.50	1.7%		CPI increase rounded to nearest appropriate amount

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
0878	272	Vehicle Permit - Application Fee	per application	\$30.00	\$31.00	\$32.00	\$32.50	1.6%		CPI increase dependent upon upcoming workshop
0879	273	Residential Parking - Cat 1 (Free) Property pre 1976	per permit	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		Reference only, currently a zero fee
0880	274	Residential Parking - Cat 2 (Annual) Property post 1976	per permit	\$195.00	\$200.00	\$204.00	\$208.00	2.0%		CPI increase dependent upon upcoming workshop
0881	275	Residential Parking - Cat 2 (Monthly) Property post 1976	per permit	\$19.00	\$20.00	\$20.00	\$20.40	2.0%		CPI increase due to upcoming workshop
0882	276	Residential Parking - Cat 3 (Daily Care)	per permit	\$32.00	\$0.00	\$0.00	\$0.00	0.0%		Reference only, currently a zero fee
0883	277	Residential Parking - Cat 4 (Annual, Concession 75% of normal fee)	per permit	\$146.00	\$150.00	\$153.00	\$156.00	2.0%		CPI increase dependent upon upcoming workshop
0884	278	Residential Parking - Cat 5 (Annual, Short Term Leases)	per permit	\$360.00	\$368.00	\$375.00	\$382.00	1.9%		CPI increase dependent upon upcoming workshop
0885	279	Residential Parking - Replacement Permit	per permit	\$15.00	\$15.00	\$15.00	\$15.00	0.0%		No increase due to upcoming workshop
0886	280	Residential Parking - Visitors Vehicle Permits (25 Permits)	per permit	\$40.00	\$41.00	\$42.00	\$42.50	1.2%		CPI increase dependent upon upcoming workshop
1045	281	Temporary Parking Controls Special Events (Civic Receptions, etc.)	per permit	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		Reference only, category currently a zero fee
1046	282	Temporary Parking Controls Construction Activities and Work	per permit	\$596.00	\$608.00	\$620.00	\$632.00	1.9%		CPI increase rounded to nearest appropriate amount
1047	283	Temporary Parking Controls Non-Construction Activities	per permit	\$132.00	\$135.00	\$138.00	\$140.00	1.4%		CPI increase rounded to nearest appropriate amount
1048	284	Temporary Parking Controls Ticket Parking (Minimum fee)	per space per day	\$23.00	\$24.00	\$25.00	\$26.00	4.0%	Exemptions from Temporary Parking Contro	CPI increase rounded to nearest appropriate amount
1049	285	Temporary Parking Controls Non Ticket Parking	per space per day	\$23.00	\$24.00	\$25.00	\$26.00	4.0%	Exemptions from Temporary Parking Contro	CPI increase rounded to nearest appropriate amount
1050	286	Temporary Parking Controls for Road Events (Christmas Pageant etc.) Upon request	each	\$5.00	\$5.00	\$5.00	\$5.00	0.0%	Exemptions from Temporary Parking Contro	No increase
1662	287	Parking Control Alteration Request	each	\$31.00	\$32.00	\$33.00	\$34.00	3.0%		CPI increase rounded to nearest appropriate amount
1784	288	Residential Parking - Temporary Permit (1 week only)	per permit	\$20.00	\$20.00	\$20.00	\$20.00	0.0%		No increase due to upcoming workshop
2030	289	Residential Parking Temporary Permit additional weeks	per week	\$0.00	\$10.00	\$10.00	\$10.00	0.0%		No increase due to upcoming workshop

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Local Nuisance and Litter</b>										
<b>Application Fee</b>										
1997	290	Local Nuisance Exemption Application Fee	per application	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Local Nuisance & Litter Control Act 2016	Reference only, category currently a zero fee
<b>Electric Vehicle Charging</b>										
<b>Alternating Current (AC) Charging Stations</b>										
2061	291	Weekdays Peak On-Street less than or equal to 1 hour (Mon-Fri 6am-6pm)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2062	292	Weekdays Peak On-Street greater than 1hour (Mon-Fri 6am-6pm)	per kWh	\$0.00	\$0.20	\$0.20	\$0.00	-100.0%		No increase
2063	293	Weekdays Peak Off-Street (UPark) less than or equal to 1 hour (Mon-Fri 6am-6pm)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2064	294	Weekdays Peak Off-Street (UPark) greater than 1 hour (Mon-Fri 6am-6pm)	per kWh	\$0.00	\$0.20	\$0.20	\$0.20	0.0%		No increase
2065	295	Weekends Peak On-Street less than or equal to 1 hour (6am-6pm)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2066	296	Weekends Peak On-Street greater than 1hour (6am-6pm)	per kWh	\$0.00	\$0.10	\$0.10	\$0.10	0.0%		No increase
2067	297	Weekends Peak Off-Street (UPark) less than or equal to 1 hour (6am-6pm)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2068	298	Weekends Peak Off-Street (UPark) greater than 1 hour (6am-6pm)	per kWh	\$0.00	\$0.10	\$0.10	\$0.10	0.0%		No increase
2069	299	Weekdays Off Peak On-Street less than or equal to 1 hour (Mon-Fri 6pm-6am)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2070	300	Weekdays Off Peak On-Street greater than 1 hour (Mon-Fri 6pm-6am)	per kWh	\$0.00	\$0.10	\$0.10	\$0.10	0.0%		No increase

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
2071	301	Weekdays Off Peak Off-Street (UPark) less than or equal to 1 hour (Mon-Fri 6pm-6am)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2072	302	Weekdays Off Peak Off-Street (UPark) greater than 1 hour (Mon-Fri 6pm-6am)	per kWh	\$0.00	\$0.10	\$0.10	\$0.10	0.0%		No increase
2073	303	Weekends Off Peak On-Street less than or equal to 1 hour (6pm-6am)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2074	304	Weekends Off Peak On-Street greater than 1 hour (6pm-6am)	per kWh	\$0.00	\$0.10	\$0.10	\$0.10	0.0%		No increase
2075	305	Weekends Off Peak Off-Street (UPark) less than or equal to 1 hour (6pm-6am)	per kWh	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		No increase
2076	306	Weekends Off Peak Off-Street (UPark) greater than 1 hour (6pm-6am)	per kWh	\$0.00	\$0.10	\$0.10	\$0.10	0.0%		No increase
<b>Direct Current (DC) Fast Charging Stations</b>										
2077	307	Weekdays On-Street less than or equal to 1 hour (Mon-Fri)	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase
2078	308	Weekdays On-Street greater than 1 hour (Mon-Fri)	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase
2079	309	Weekdays Off-Street (UPark) less than or equal to 1 hour (Mon-Fri)	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase
2080	310	Weekdays Off-Street (UPark) greater than 1 hour (Mon-Fri)	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase
2081	311	Weekends On-Street less than or equal to 1 hour	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase
2082	312	Weekends On-Street greater than 1 hour	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase
2083	313	Weekends Off-Street (UPark) less than or equal to 1 hour	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase
2084	314	Weekends Off-Street (UPark) greater than 1 hour	per kWh	\$0.00	\$0.30	\$0.30	\$0.30	0.0%		No increase



## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
<b>Customer Centre</b>										
<b>Other Fees</b>										
0863	315	Towing Fees - Vehicle causing Obstruction	each	\$273.00	\$279.00	\$419.00	\$349.00	-16.7%		Fee reduction with new provider
1017	316	Towed Vehicle Storage Fee	per day	\$13.50	\$14.00	\$15.00	\$15.40	2.7%		Fee increase due to new provider
1064	317	Towing Fees - Vehicle Not Moved for at least 24 Hours	each	\$201.00	\$205.00	\$276.00	\$331.00	19.9%		Fee increase due to new provider
1271	318	Towing Fee. Direct Prosecution (in addition to applicable expiation fee)	each	\$201.00	\$205.00	\$419.00	\$239.00	-43.0%		Fee reduction with new provider
1484	319	Administration Fee	each	\$21.00	\$22.00	\$22.00	\$23.00	4.5%		Fee increase due to new provider
2088	320	Towing Fees - Vehicle causing Obstruction - After hours	each	\$0.00	\$0.00	\$476.00	\$349.00	-26.7%		Fee reduction with new provider
2089	321	Towing Fee - Direct Prosecution - After hours	each	\$0.00	\$0.00	\$476.00	\$294.00	-38.2%		Fee reduction with new provider
<b>Smart Parking App – Electronic Ticket Exemption Fees</b>										
<b>Parking Fees</b>										
2099	322	Electronic Ticket Exemption Fees 'Extend Stay' - one-off 15 -minute extension	each	\$0.00	\$0.00	\$5.50	\$5.50	0.0%		No increase
NEW	323	Electronic Ticket Exemption Fees (zone 2) per vehicle per half hour	each	\$0.00	\$0.00	\$3.60	\$3.60	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	324	Electronic Ticket Exemption Fees (zone 2) per vehicle per hour	each	\$0.00	\$0.00	\$3.80	\$3.80	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	325	Electronic Ticket Exemption Fees 10 hour limit per vehicle per hour	each	\$0.00	\$0.00	\$3.80	\$3.80	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	326	Electronic Ticket Exemption Fees (zone 3) per vehicle per hour	each	\$0.00	\$0.00	\$3.00	\$3.00	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	327	Electronic Ticket Exemption Fees Public Holidays per vehicle per day	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	328	Electronic Ticket Exemption Fees weekend parking (flat rate)per time limit	each	\$0.00	\$0.00	\$3.00	\$3.00	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	329	Electronic Ticket Exemption Fees (zone 1) per vehicle per half hour	each	\$0.00	\$0.00	\$4.00	\$4.00	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	330	Electronic Ticket Exemption Fees (zone 1) per vehicle per hour	each	\$0.00	\$0.00	\$4.30	\$4.30	0.0%		Smart Parking App fees, reflecting ticket machine fees
NEW	331	Electronic Ticket Exemption Fee half (zone 3) per vehicle per half hour	each	\$0.00	\$0.00	\$2.80	\$2.80	0.0%		Smart Parking App fees, reflecting ticket machine fees

## Attachment A - Schedule of Proposed 2019-20 General Fees and Charges set by Council

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Legislation	Notes
NEW	332	Electronic Ticket Exemption Fees 10 hour limit per vehicle max fee	each	\$0.00	\$0.00	\$14.00	\$14.00	0.0%		Smart Parking App fees, reflecting ticket machine fees

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
<b>Library &amp; Community Centres</b>									
<b>Hire Fees</b>									
0049	1	ASWCC - Computer Room - Business / Commercial Use Business / Commercial Use	per hour	\$35.00	\$35.00	\$35.00	\$35.00	0.0%	No increase
0050	2	ASWCC - Computer Room - Private Use Private Use	per hour	\$22.00	\$22.00	\$22.00	\$22.00	0.0%	No increase
0051	3	ASWCC - Computer Room - Community Groups Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
0052	4	ASWCC - Hall - Business / Commercial Use Business / Commercial Use	per hour	\$35.00	\$35.00	\$35.00	\$35.00	0.0%	No increase
0053	5	ASWCC - Hall - Private Use Private Use	per hour	\$22.00	\$22.00	\$22.00	\$22.00	0.0%	No increase
0054	6	ASWCC - Hall - Community Groups Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
0088	7	Box Factory Hire Meeting Rooms Common Room - McLaren - Private Bookings	per hour	\$18.00	\$18.00	\$18.00	\$18.00	0.0%	No increase
0093	8	Box Factory Hire Meeting Rooms Halifax - Business/Commercial	per hour	\$35.00	\$30.00	\$30.00	\$30.00	0.0%	No increase
0094	9	Box Factory Hire Meeting Rooms Halifax - Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
0095	10	Box Factory Hire Meeting Rooms Halifax - Private Bookings	per hour	\$22.00	\$15.00	\$15.00	\$15.00	0.0%	No increase
0096	11	Box Factory Hire Meeting Rooms Community Room - Regent -Business/Commercial	per hour	\$45.00	\$45.00	\$45.00	\$45.00	0.0%	No increase
0097	12	Box Factory Hire Meeting Rooms Community Room - Regent - Private Bookings	per hour	\$32.00	\$30.00	\$30.00	\$30.00	0.0%	No increase
0098	13	Box Factory Hire Meeting Rooms Community Room - Regent -Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
0505	14	Hire of Meeting Rooms - Admin Fee	each	\$15.00	\$15.00	\$15.00	\$15.00	0.0%	No increase
0506	15	Box Factory Hire Meeting Rooms - Hurtle-Business/Commercial	per hour	\$40.00	\$40.00	\$40.00	\$40.00	0.0%	No increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
0507	16	Box Factory Hire Meeting Rooms - Hurtle-Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
0508	17	Box Factory Hire Meeting Rooms - Hurtle- Private Bookings	per hour	\$22.00	\$20.00	\$20.00	\$20.00	0.0%	No increase
0509	18	Box Factory Hire Meeting Rooms - McLaren - Business/Commercial	per hour	\$35.00	\$35.00	\$35.00	\$35.00	0.0%	No increase
0510	19	Box Factory Hire Meeting Rooms - McLaren - Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
0521	20	Hutt Street Hire meeting Rooms - Conference Room Commercial/Business	per hour	\$110.00	\$110.00	\$110.00	\$110.00	0.0%	No increase
0522	21	Hutt Street Hire meeting - Conference Room Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
0527	22	Hutt Street Hire Meeting Rooms Business/Commercial/Private	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
0528	23	Hutt Street Hire meeting Rooms - Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1485	24	North Adelaide Community Centre Hire Hall - Business/Commercial	per hour	\$200.00	\$200.00	\$200.00	\$200.00	0.0%	No increase
1486	25	North Adelaide Community Centre Hire Hall - Private	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1487	26	North Adelaide Community Centre Hire Meeting Rooms - Private	per hour	\$15.00	\$15.00	\$15.00	\$15.00	0.0%	No increase
1488	27	North Adelaide Community Centre Hire Meeting Rooms - Business/commercial	per hour	\$30.00	\$30.00	\$30.00	\$30.00	0.0%	No increase
1489	28	North Adelaide Community Centre Hire Hall - Community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1595	29	City Library - Hire Meeting Room -single - Community Groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1596	30	City Library - Hire Meeting Room -single - Business/Commercial	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1597	31	City Library - Hire Meeting Room -single - Private use	per hour	\$40.00	\$40.00	\$40.00	\$40.00	0.0%	No increase
1598	32	City Library - Hire Meeting Rooms - combined - Community groups	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1599	33	City Library - Hire Meeting Rooms - combined - Business/Commercial	per hour	\$110.00	\$110.00	\$110.00	\$110.00	0.0%	No increase
1600	34	City Library - Hire Meeting Rooms - combined - Private use	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1601	35	City Library Events - Weekday - After hours - up to 3 hours	per event	\$320.00	\$325.00	\$330.00	\$335.00	1.5%	CPI increase rounded to nearest appropriate amount
1602	36	City Library Events - Weekend - After hours - up to 3 hours	per event	\$550.00	\$560.00	\$570.00	\$580.00	1.8%	CPI increase rounded to nearest appropriate amount
1688	37	North Adelaide Community Centre - Upstairs meeting room large - business/commercial	per hour	\$50.00	\$50.00	\$50.00	\$50.00	0.0%	No increase
1689	38	North Adelaide Community Centre - Upstairs meeting room large - private	per hour	\$25.00	\$25.00	\$25.00	\$25.00	0.0%	No increase
1690	39	North Adelaide Community Centre - Upstairs meeting room large - community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1691	40	North Adelaide Community Centre - Upstairs meeting room small - Business/commercial	per hour	\$30.00	\$30.00	\$30.00	\$30.00	0.0%	No increase
1692	41	North Adelaide Community Centre - Upstairs meeting room small - private	per hour	\$15.00	\$15.00	\$15.00	\$15.00	0.0%	No increase
1693	42	North Adelaide Community Centre - Upstairs meeting room small - community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1694	43	City Library - Hire Studio One - closed - Business/commercial	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1695	44	City Library - Hire Studio One - closed - private	per hour	\$32.50	\$32.50	\$32.50	\$32.50	0.0%	No increase
1696	45	City Library - Hire Studio One - closed - community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1697	46	City Library - Hire Studio One - open - Business/commercial	per hour	\$110.00	\$110.00	\$110.00	\$110.00	0.0%	No increase
1698	47	City Library - Hire Studio One - open - private	per hour	\$55.00	\$55.00	\$55.00	\$55.00	0.0%	No increase
1699	48	City Library - Hire Studio One - open - community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1700	49	City Library - Hire studio Two - Business/Commercial	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1701	50	City Library - Hire studio Two - Private	per hour	\$32.50	\$32.50	\$32.50	\$32.50	0.0%	No increase
1702	51	City Library - Hire studio Two - Community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1703	52	City Library - Hire Outdoor room - Business/Commercial	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1704	53	City Library - Hire Outdoor room - Private	per hour	\$32.50	\$32.50	\$32.50	\$32.50	0.0%	No increase
1705	54	City Library - Hire Outdoor room - Community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1706	55	City Library - Hire Innovation Lab - Business/commercial	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1707	56	City Library - Hire Innovation Lab - Private	per hour	\$32.50	\$32.50	\$32.50	\$32.50	0.0%	No increase
1708	57	City Library - Hire Innovation Lab - Community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1709	58	City Library - Hire Media Lab - Business/Commercial	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1710	59	City Library - Hire Media Lab - Private	per hour	\$32.50	\$32.50	\$32.50	\$32.50	0.0%	No increase
1711	60	City Library - Hire Media Lab - Community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1712	61	City Library - Digital Services Technical Support	per hour	\$25.00	\$25.00	\$25.00	\$25.00	0.0%	No increase
1713	62	City Library - Digital Hub - Half day - Business/commercial	per session	\$500.00	\$510.00	\$510.00	\$510.00	0.0%	No increase
1714	63	City Library - Digital Hub - Full day - Business/commercial	per session	\$1,000.00	\$1,020.00	\$1,020.00	\$1,020.00	0.0%	No increase
1715	64	City Library - Digital Hub - Half day - Private	per session	\$250.00	\$255.00	\$255.00	\$255.00	0.0%	No increase
1716	65	City Library - Digital Hub - Full day - Private	per session	\$500.00	\$510.00	\$510.00	\$510.00	0.0%	No increase
1717	66	City Library - Digital Hub - Half day - Community	per session	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1718	67	City Library - Digital Hub - Full day - Community	per session	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1719	68	Program attendance fee - various	per session	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1720	69	Box Factory Hire meeting rooms Carrington - Business/Commercial	per hour	\$20.00	\$20.00	\$20.00	\$20.00	0.0%	No increase
1721	70	Box Factory Hire meeting rooms Carrington - Private	per hour	\$10.00	\$10.00	\$10.00	\$10.00	0.0%	No increase
1722	71	Box Factory Hire meeting rooms Carrington - Community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1723	72	North Adelaide Community Centre Hire -Meeting rooms Community	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1787	73	Minor Works Building - Gallery (Community)	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1788	74	Minor Works Building - Gallery (Private)	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1789	75	Minor Works Building - Gallery (Commercial)	per hour	\$110.00	\$110.00	\$110.00	\$110.00	0.0%	No increase
1790	76	Minor Works Building - Loft (Community)	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1791	77	Minor Works Building - Loft (Private)	per hour	\$65.00	\$65.00	\$65.00	\$65.00	0.0%	No increase
1792	78	Minor Works Building - Loft (Commercial)	per hour	\$110.00	\$110.00	\$110.00	\$110.00	0.0%	No increase
1793	79	Minor Works Building - Whole Building (Community)	per hour	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase
1794	80	Minor Works Building - Whole Building (Private)	per hour	\$130.00	\$130.00	\$130.00	\$130.00	0.0%	No increase
1795	81	Minor Works Building - Whole Building (Commercial)	per hour	\$220.00	\$220.00	\$220.00	\$220.00	0.0%	No increase
1987	82	North Adelaide Community Centre Hire Hall - Private - Week Day Rate	per session	\$0.00	\$195.00	\$195.00	\$195.00	0.0%	No increase
1988	83	North Adelaide Community Centre Hire Hall - Private - Week End Rate	per session	\$0.00	\$325.00	\$325.00	\$325.00	0.0%	No increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1989	84	Minor Works Gallery (Lower Floor) - Private – Week Day Rate	per session	\$0.00	\$195.00	\$195.00	\$195.00	0.0%	No increase
1990	85	Minor Works Gallery (Lower Floor) - Private – Week End Rate	per session	\$0.00	\$325.00	\$325.00	\$325.00	0.0%	No increase
1991	86	Minor Works Loft (Upper Floor) - Private – Week Day Rate	per session	\$0.00	\$195.00	\$195.00	\$195.00	0.0%	No increase
1992	87	Minor Works Loft (Upper Floor) - Private – Week End Rate	per session	\$0.00	\$325.00	\$325.00	\$325.00	0.0%	No increase
<b>General</b>									
<b>Permit/ Licence Fees</b>									
1534	88	Mobile Food Vendor Towing/Essential Vehicle Permit (12 month permit)	per session (6 months)	\$50.00	\$50.00	\$50.00	\$50.00	0.0%	No increase, additional charge to tow vehicle
1562	89	Banners: General Across Street Banner Site Hire per site per week - Charity	per session (6 months)	\$73.00	\$74.50	\$75.50	\$77.00	2.0%	CPI increase rounded to nearest appropriate amount
1563	90	Banners: Premium Across Street Banner Site Hire per site per week - Charity	per session (6 months)	\$89.00	\$91.00	\$92.00	\$93.50	1.6%	CPI increase rounded to nearest appropriate amount
1564	91	Banners: General Across Street Banner Site Hire per site, per week - Government/NFP	per session (6 months)	\$134.00	\$136.50	\$139.00	\$141.50	1.8%	CPI increase rounded to nearest appropriate amount
1565	92	Banners: Premium Across Street Banner Site Hire per site, per week - Govt/NFP	per session (6 months)	\$168.00	\$171.50	\$174.00	\$177.50	2.0%	CPI increase rounded to nearest appropriate amount
1566	93	Banners: General Across Street Banner Site Hire per site, per week - Commercial	per session (6 months)	\$154.00	\$157.00	\$160.00	\$163.00	1.9%	CPI increase rounded to nearest appropriate amount
1567	94	Banners: Premium Across Street Banner Site Hire per site, per week - Commercial	per session (6 months)	\$180.00	\$183.50	\$187.00	\$190.00	1.6%	CPI increase rounded to nearest appropriate amount
1568	95	Banners: Across Street Banner Installation & Removal charged once per banner	per session (6 months)	\$230.00	\$234.50	\$239.00	\$243.00	1.7%	CPI increase rounded to nearest appropriate amount
1569	96	Banners: General City Banner Site Hire per site, per week - charity	per session (6 months)	\$16.00	\$16.50	\$17.00	\$17.00	0.0%	No increase
1570	97	Banners: Premium City Banner Site Hire per site, per week - charity	per session (6 months)	\$19.00	\$19.50	\$20.00	\$20.00	0.0%	No increase



## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1571	98	Banners: General City Banner Site Hire per site, per week - Govt / NFP	per session (6 months)	\$31.50	\$32.00	\$32.50	\$33.00	1.5%	CPI increase rounded to nearest appropriate amount
1572	99	Banners: Premium City Banner Site Hire per site, per week - Govt/NFP	per session (6 months)	\$37.50	\$38.50	\$39.00	\$39.50	1.3%	CPI increase rounded to nearest appropriate amount
1573	100	Banners: General City Banner Site Hire per site, per week - Commercial	per session (6 months)	\$34.50	\$35.50	\$36.00	\$36.50	1.4%	CPI increase rounded to nearest appropriate amount
1574	101	Banners: Premium City Banner Site Hire per site, per week - Commercial	per session (6 months)	\$41.00	\$42.00	\$42.50	\$43.00	1.2%	CPI increase rounded to nearest appropriate amount
1575	102	Banners: City Banner Installation & Removal, charged once per banner	per session (6 months)	\$61.00	\$62.50	\$64.00	\$65.00	1.6%	CPI increase rounded to nearest appropriate amount
1577	103	Flags: General Flags Site Hire per site, per week - Charity per week - Govt/NFP	per session (6 months)	\$16.00	\$16.50	\$17.00	\$17.00	0.0%	No increase
1578	104	Flags: General Flags Site Hire per site, per week - Govt/NFP	per session (6 months)	\$32.00	\$32.50	\$33.00	\$33.50	1.5%	CPI increase rounded to nearest appropriate amount
1579	105	Flags: General Flags Site Hire per site, per week - Commercial	per session (6 months)	\$35.00	\$35.50	\$36.00	\$36.50	1.4%	CPI increase rounded to nearest appropriate amount
1580	106	Flags: Flags Installation & Removal per site, per week	per session (6 months)	\$62.00	\$63.50	\$64.50	\$65.50	1.6%	CPI increase rounded to nearest appropriate amount
1581	107	Section 222 Permit Administration Fee City Banners	per session (6 months)	\$38.00	\$39.00	\$40.00	\$41.00	2.5%	CPI increase rounded to nearest appropriate amount
1796	108	Mobile Food Vendor General Permit (12 month permit)	per 12 months	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	0.0%	As per legislation cap
1797	109	Entrepreneur first year Mobile Food Vendor Permit (12 month permit) (once off 50% of MFV General Permit fee)	per 12 months	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	-100.0%	Delete - Fee no longer applicable
1798	110	City Fixed Business to Mobile Food Vendor Permit (first year applicant only, 12 month permit) - No charge	per 12 months	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Delete - Fee no longer applicable
2039	111	Mobile Food Vendor General Permit (Monthly)	per month	\$0.00	\$200.00	\$200.00	\$200.00	0.0%	As per legislation

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
<b>Sports and Rec</b>									
<b>Permit/ Licence Fees</b>									
1582	112	Imagination Playground - Commercial/ Private event	per day	\$150.00	\$153.00	\$153.00	\$156.00	2.0%	CPI increase
1583	113	Imagination Playground - Commercial/ Private event	per week	\$700.00	\$714.00	\$714.00	\$728.00	2.0%	CPI increase
1584	114	Imagination Playground - Strategic Partnership	per session	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Delete - Fee no longer applicable
1587	117	Imagination Playground - Delivery fee (Monday - Friday)	per booking	\$80.00	\$82.00	\$82.00	\$83.50	1.8%	CPI increase rounded to nearest appropriate amount
1663	118	Lights - Victoria Park Premium Field	per day	\$50.00	\$51.00	\$51.00	\$52.00	2.0%	CPI increase
<b>Victoria Park</b>									
<b>Grandstand Fee</b>									
1609	119	Commercial Rate (All Areas)	per day	\$347.00	\$354.00	\$361.00	\$370.00	2.5%	CPI increase rounded to nearest appropriate amount
1610	120	Commercial Rate (All Areas)	per half day	\$173.50	\$177.00	\$180.50	\$185.00	2.5%	CPI increase rounded to nearest appropriate amount
1611	121	Commercial Rate (All Areas)	per hour	\$51.00	\$52.00	\$53.00	\$55.00	3.8%	CPI increase rounded to nearest appropriate amount
1612	122	Commercial Rate (Presentation & Change Rooms)	per day	\$289.00	\$295.00	\$301.00	\$307.00	2.0%	CPI increase
1613	123	Commercial Rate (Presentation & Change Rooms)	per half day	\$144.50	\$147.00	\$150.00	\$155.00	3.3%	CPI increase rounded to nearest appropriate amount
1614	124	Commercial Rate (Presentation & Change Rooms)	per hour	\$41.00	\$42.00	\$43.00	\$45.00	4.7%	CPI increase rounded to nearest appropriate amount
1615	125	Commercial Rate (Toilets/Cloakroom/ First Aid Room)	per day	\$122.50	\$125.00	\$127.50	\$130.00	2.0%	CPI increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1616	126	Commercial Rate (Toilets/Cloakroom/ First Aid Room)	per half day	\$61.20	\$62.00	\$63.00	\$65.00	3.2%	CPI increase rounded to nearest appropriate amount
1617	127	Commercial Rate (Toilets/Cloakroom/ First Aid Room)	per hour	\$20.40	\$21.00	\$21.00	\$22.00	4.8%	CPI increase rounded to nearest appropriate amount
1618	128	Not For Profit Sporting Groups (All Areas)	per day	\$173.50	\$177.00	\$180.50	\$185.00	2.5%	CPI increase rounded to nearest appropriate amount
1619	129	Not For Profit Sporting Groups (All Areas)	per half day	\$86.70	\$88.50	\$90.30	\$93.00	3.0%	CPI increase rounded to nearest appropriate amount
1620	130	Not For Profit Sporting Groups (All Areas)	per hour	\$25.50	\$26.00	\$26.50	\$27.00	1.9%	CPI increase rounded to nearest appropriate amount
1621	131	Not For Profit Sporting Groups (Presentation & Change Rooms)	per day	\$122.50	\$125.00	\$127.50	\$130.00	2.0%	CPI increase
1622	132	Not For Profit Sporting Groups (Presentation & Change Rooms)	per half day	\$61.20	\$62.50	\$63.75	\$65.00	2.0%	CPI increase
1623	133	Not For Profit Sporting Groups (Presentation & Change Rooms)	per hour	\$20.40	\$21.00	\$21.40	\$22.00	2.8%	CPI increase rounded to nearest appropriate amount
1624	134	Not For Profit Sporting Groups (Toilets/ Cloakroom/First Aid Room)	per day	\$61.20	\$62.50	\$63.75	\$65.00	2.0%	CPI increase
1625	135	Not For Profit Sporting Groups (Toilets/ Cloakroom/First Aid Room)	per half day	\$30.60	\$31.50	\$32.00	\$32.50	1.6%	CPI increase rounded to nearest appropriate amount
1626	136	Not For Profit Sporting Groups (Toilets/ Cloakroom/First Aid Room)	per hour	\$15.30	\$15.50	\$15.80	\$16.20	2.5%	CPI increase rounded to nearest appropriate amount
1627	137	Community Groups (All Areas)	per day	\$61.20	\$62.50	\$63.75	\$65.00	2.0%	CPI increase
1628	138	Community Groups (All Areas)	per half day	\$34.70	\$35.50	\$36.20	\$37.00	2.2%	CPI increase rounded to nearest appropriate amount
1629	139	Community Groups (All Areas)	per hour	\$20.40	\$21.00	\$21.40	\$22.00	2.8%	CPI increase rounded to nearest appropriate amount
1630	140	Community Groups (Presentation & Change Rooms)	per day	\$40.80	\$42.00	\$42.80	\$44.00	2.8%	CPI increase rounded to nearest appropriate amount
1631	141	Community Groups (Presentation & Change Rooms)	per half day	\$20.40	\$21.00	\$21.40	\$22.00	2.8%	CPI increase rounded to nearest appropriate amount
1632	142	Community Groups (Presentation & Change Rooms)	per hour	\$10.20	\$10.50	\$11.00	\$11.50	4.5%	CPI increase rounded to nearest appropriate amount

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1633	143	Community Groups (Toilets/Cloakroom/ First Aid Room)	per day	\$30.60	\$31.50	\$32.00	\$33.00	3.1%	CPI increase rounded to nearest appropriate amount
1634	144	Community Groups (Toilets/Cloakroom/ First Aid Room)	per half day	\$17.40	\$17.90	\$18.00	\$18.50	2.8%	CPI increase rounded to nearest appropriate amount
1635	145	Community Groups (Toilets/Cloakroom/ First Aid Room)	per hour	\$17.30	\$17.80	\$18.00	\$18.50	2.8%	CPI increase rounded to nearest appropriate amount
1636	146	Key Deposit	each	\$231.00	\$236.00	\$241.00	\$245.00	1.7%	CPI increase rounded to nearest appropriate amount
1637	147	Bond (Commercial Rate)	each	\$510.00	\$520.00	\$530.40	\$540.00	1.8%	CPI increase rounded to nearest appropriate amount
1638	148	Bond (Not For Profit Sporting Groups)	each	\$204.00	\$210.00	\$214.20	\$220.00	2.7%	CPI increase rounded to nearest appropriate amount
1639	149	Bond (Community Group)	each	\$204.00	\$210.00	\$214.20	\$220.00	2.7%	CPI increase rounded to nearest appropriate amount
1640	150	Air Conditioner Remote Control	each	\$34.70	\$35.00	\$35.70	\$37.00	3.6%	CPI increase rounded to nearest appropriate amount
1860	151	Cleaning - First Aid Room	each	\$0.00	\$15.00	\$15.30	\$0.00	-100.0%	Delete - Fee no longer applicable
1861	152	Cleaning - Cloakroom/Toilets	each	\$0.00	\$40.00	\$40.80	\$0.00	-100.0%	Delete - Fee no longer applicable
1862	153	Cleaning - External Male/Female Toilet	each	\$0.00	\$10.00	\$10.20	\$0.00	-100.0%	Delete - Fee no longer applicable
1863	154	Cleaning - Presentation Room, Disabled toilet & change rooms	each	\$0.00	\$40.00	\$40.80	\$0.00	-100.0%	Delete - Fee no longer applicable
<b>Resident</b>		<b>Enhanced Service Fee</b>							
<b>Other Fees</b>									
1848	155	Residential Kerbside Low Density - General Waste 240L Upsized Bin	each	\$150.00	\$155.00	\$158.00	\$161.00	1.9%	CPI increase rounded to nearest appropriate amount
1849	156	Residential Kerbside Low Density - Recycling 360L Upsized Bin	each	\$50.00	\$50.00	\$51.00	\$52.00	2.0%	CPI increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
1850	157	Residential Kerbside Low Density - Organics Additional 240L bin	each	\$50.00	\$50.00	\$51.00	\$52.00	2.0%	CPI increase
1851	158	Residential Medium/High Density Additional Bins - Quarterly - General Waste 660L Bin	per quarter	\$285.00	\$285.00	\$290.00	\$295.00	1.7%	CPI increase rounded to nearest appropriate amount
1852	159	Residential Medium/High Density Additional Bins - Quarterly - Recycling 660L Bin	per quarter	\$215.00	\$215.00	\$219.00	\$223.00	1.8%	CPI increase rounded to nearest appropriate amount
1853	160	Residential Medium/High Density Additional Bins - Quarterly - Organics 240L Bin	per quarter	\$155.00	\$166.00	\$169.00	\$172.00	1.8%	CPI increase rounded to nearest appropriate amount
1854	161	Residential Medium/High Density Additional Collections - General Waste 660L	each	\$257.00	\$257.00	\$262.00	\$267.00	1.9%	CPI increase rounded to nearest appropriate amount
1855	162	Residential Medium/High Density Additional Collections - Recycling 660L	each	\$190.00	\$190.00	\$193.00	\$196.00	1.6%	CPI increase rounded to nearest appropriate amount
1856	163	Residential Medium/High Density Additional Collections - Organics 240L	each	\$155.00	\$166.00	\$169.00	\$172.00	1.8%	CPI increase rounded to nearest appropriate amount
1865	164	Residential Additional Hardwaste collection	each	\$0.00	\$70.00	\$71.00	\$72.00	1.4%	CPI increase rounded to nearest appropriate amount
1866	165	Residential additional bins weekly collection for medium/high density- General Waste 240L	each	\$0.00	\$380.00	\$387.00	\$394.00	1.8%	CPI increase rounded to nearest appropriate amount
1867	166	Residential additional bins weekly collection for medium/high density- Recycling 240L	each	\$0.00	\$75.00	\$76.00	\$77.00	1.3%	CPI increase rounded to nearest appropriate amount
1868	167	Residential additional bins weekly collection for medium/high density- Recycling 360L	each	\$0.00	\$100.00	\$102.00	\$104.00	2.0%	CPI increase
1869	168	Residential additional bins weekly collection for medium/high density- Recycling 140L	each	\$0.00	\$80.00	\$81.00	\$82.00	1.2%	CPI increase rounded to nearest appropriate amount
1870	169	Residential additional bins weekly collection for medium/high density- Organics 240L	each	\$0.00	\$100.00	\$102.00	\$104.00	2.0%	CPI increase
<b>Building Upgrade Agreement (BUA)</b>									
<b>Other Fees</b>									
2018	170	Application Fee 0.25% of total value of BUA (Building Upgrade Agreement) (maximum capped at \$2,500 excl. GST)	per application	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	No increase

## Attachment B - Schedule of Proposed 2019-20 General Fees and Charges set under Delegation

Where applicable Council will charge fees to the Crown and agencies or third parties acting on behalf of the Crown under common law in accordance with fees set out in the below schedule

Fee ID	Ref	Fee Description	Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Notes
2019	171	Service Fee - Initial Set Up (Other fees apply as per BUA)	per application	\$0.00	\$420.00	\$420.00	\$420.00	0.0%	No increase
2021	172	Other Additional Service Fees - Amendment Fee (BUA)	per application	\$0.00	\$50.00	\$50.00	\$50.00	0.0%	No increase
2022	173	Other Additional Service Fees - Late Payment Fee	per application	\$0.00	\$80.00	\$80.00	\$80.00	0.0%	No increase
2060	174	Service Fee - Annual Fee for BUA (total qrtly admin fees - billing, payment collection & remittance to financier).	per annum	\$0.00	\$260.00	\$260.00	\$260.00	0.0%	No increase

## Attachment C - Amendments to the Draft General Fees and Charges set by Council

Fee ID	Fee Description	Draft 2019-20	Amended Fee 2019-20	Reason for Amendment
<b>Changed Fees</b>				
1055	Ticket Machines half hourly rate (zone 2) per vehicle per half hour	3.60	4.00	To reflect a 50 cent increase from 2018-19 fees
1056	Ticket Machines hourly rate (zone 2) per vehicle per hour	3.80	4.20	To reflect a 50 cent increase from 2018-19 fees
1057	Ticket Machines 10 hour limit per vehicle per hour	3.80	4.20	To reflect a 50 cent increase from 2018-19 fees
1063	Ticket Machines weekend parking (flat rate areas) per applicable time limit	3.00	2.50	To reflect a 50 cent increase from 2018-19 fees
1449	Ticket Machines half hourly rate (zone 1) per vehicle per half hour	4.00	4.40	To reflect a 50 cent increase from 2018-19 fees
1450	Ticket Machines hourly rate (zone 1) per vehicle per hour	4.30	4.70	To reflect a 50 cent increase from 2018-19 fees
0689	Outdoor Dining Permits - New Outdoor Cafes	350.00	0.00	Charge removed, permit now free
0695	Outdoor Dining Permits - Planters small < 450 mm square (No Fee Charged)	0.00	0.00	Charge removed, permit now free
0696	Outdoor Dining Permits - Planters small > 450 mm square (No Fee Charged)	0.00	0.00	Charge removed, permit now free
0697	Outdoor Dining Permits - Outdoor Cafes PVC Blinds per linear metre	43.50	0.00	Charge removed, permit now free
0698	Outdoor Dining Permits - Outdoor Cafes Screens per linear metre	43.50	0.00	Charge removed, permit now free
0699	Outdoor Dining Permits - Outdoor Cafes Transfer of Permit	104.00	0.00	Charge removed, permit now free
1604	Outdoor Dining Permits - Outdoor Dining per square metre - Central Activities and Main Streets	39.00	0.00	Charge removed, permit now free
1605	Outdoor Dining Permits - Outdoor Dining per square metre - Other areas	34.00	0.00	Charge removed, permit now free
1606	Outdoor Dining Permits - Fixed Furniture levy per square metre	5.00	0.00	Charge removed, permit now free
<b>Deleted Fees</b>				
1729	Above Ground Encroachments - Capital City Zone & Main Street (Balcony (non-residential), Overpass, Bridge, Pergola, Other)	0.00	0.00	Delete - New encroachment policy (fee no longer applicable) Council ID 19179
1730	Above Ground Encroachments - Other Areas (Balcony (non-residential), Overpass, Bridge, Pergola, Other)	0.00	0.00	Delete - New encroachment policy (fee no longer applicable) Council ID 19179
1731	Above Ground Encroachments - Capital City Zone & Main Street (Balcony - residential)	0.00	0.00	Delete - New encroachment policy (fee no longer applicable) Council ID 19179
1732	Above Ground Encroachments - Other Areas (Balcony - residential)	0.00	0.00	Delete - New encroachment policy (fee no longer applicable) Council ID 19179
1733	Below Ground Encroachments - Capital City Zone & Main Street	0.00	0.00	Delete - New encroachment policy (fee no longer applicable) Council ID 19179
1734	Below Ground Encroachments - Other Areas	0.00	0.00	Delete - New encroachment policy (fee no longer applicable) Council ID 19179
<b>New Fees</b>				
2170	Encroachments for State or Local Heritage Places - application fee		0.00	New encroachment policy adopted by Council, ID 19179
2171	Encroachments for State or Local Heritage Places		0.00	New encroachment policy adopted by Council, ID 19179
2172	Minor Encroachments - application fee		0.00	New encroachment policy adopted by Council, ID 19179
2173	Minor Encroachments		0.00	New encroachment policy adopted by Council, ID 19179
2174	Balcony (residential at first floor approved after 26/3/2019)		0.00	New encroachment policy adopted by Council, ID 19179
2175	Balcony (residential – above first floor approved after 26/3/2019)		35.00	New encroachment policy adopted by Council, ID 19179
2176	Balcony (residential all floors approved prior to 26/3/2019)		0.00	New encroachment policy adopted by Council, ID 19179
2177	Balcony (where building is an existing building, built before 1 March 2019)		0.00	New encroachment policy adopted by Council, ID 19179

Fee ID	Fee Description	Draft 2019-20	Amended Fee 2019-20	Reason for Amendment
2178	Balcony (non-residential)		35.00	New encroachment policy adopted by Council, ID 19179
2179	Temporary Ground Anchors - application fee		130.00	New encroachment policy adopted by Council, ID 19179
2180	Temporary Ground Anchors		750.00	New encroachment policy adopted by Council, ID 19179
2181	Temporary Ground Anchors – Refundable bond (max. \$50,000)		5,000.00	New encroachment policy adopted by Council, ID 19179
2182	Other above and below ground encroachments (including balconies) -application fee		0.00	New encroachment policy adopted by Council, ID 19179
2183	Other above and below ground encroachments not already listed in the schedule		35.00	New encroachment policy adopted by Council, ID 19179

Item 4.6 - Attachments



### Attachment D - Schedule of Proposed General Fees and Charges set by Council for Rundle Mall Management Authority

Fee ID	Ref	Fee Description	Fee Units	Fee 2016-17	Fee 2017-18	Fee 2018-19	Fee 2019-20	Variation	Comment
<b>Rundle Mall</b>									
<b>Hire Fees</b>									
2216	1	Zone E (18x6) Daily Rate	each	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	0.0%	No increase as current fee appropriate
2217	2	Zone E (18x6) Weekly Rate (4-7 days)	each	\$9,100.00	\$9,100.00	\$9,100.00	\$9,100.00	0.0%	No increase as current fee appropriate
2218	3	Zone A1 (3x3) Daily Rate	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%	No increase as current fee appropriate
2219	4	Zone A1 (3x3) Weekly Rate (4-7 days)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%	No increase as current fee appropriate
2220	5	Zone A2 (3x3) Daily Rate	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%	No increase as current fee appropriate
2221	6	Zone A2 (3x3) Weekly Rate (4-7 days)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%	No increase as current fee appropriate
2222	7	Zone A3 (6x3) Daily Rate	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%	No increase as current fee appropriate
2223	8	Zone A3 (6x3) Weekly Rate (4-7 days)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%	No increase as current fee appropriate
2224	9	Zone B (3x3) Daily Rate	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%	No increase as current fee appropriate
2225	10	Zone B (3x3) Weekly Rate (4-7 days)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%	No increase as current fee appropriate
2226	11	Zone B2 (6x3) Daily Rate	each	\$700.00	\$700.00	\$700.00	\$700.00	0.0%	No increase as current fee appropriate
2227	12	Zone B2 (6x3) Weekly Rate (4-7 days)	each	\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00	0.0%	No increase as current fee appropriate
2228	13	Zone C (6x3) Daily Rate	each	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.0%	No increase as current fee appropriate
2229	14	Zone C (6x3) Weekly Rate (4-7 days)	each	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	0.0%	No increase as current fee appropriate
2230	15	Zone D1 (6x3) Daily Rate	each	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.0%	No increase as current fee appropriate
2231	16	Zone D1 (6x3) Weekly Rate (4-7 days)	each	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	0.0%	No increase as current fee appropriate
2232	17	Zone I2 (3x3) Daily Rate	each	\$600.00	\$600.00	\$600.00	\$600.00	0.0%	No increase as current fee appropriate
2233	18	Zone I2 (3x3) Weekly Rate (4-7 days)	each	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	0.0%	No increase as current fee appropriate
2234	19	Zone K1 (6x3) Daily	each	\$800.00	\$800.00	\$800.00	\$800.00	0.0%	No increase as current fee appropriate
2235	20	Zone K1 (6x3) Weekly Rate (4-7 days)	each	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	0.0%	No increase as current fee appropriate
2236	21	Zone K2 (6x3) Daily	each	\$800.00	\$800.00	\$800.00	\$800.00	0.0%	No increase as current fee appropriate
2237	22	Zone K2 (6x3) Weekly Rate (4-7 days)	each	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	0.0%	No increase as current fee appropriate
2238	23	Zone M1 (10x4) Daily	each	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.0%	No increase as current fee appropriate
2239	24	Zone M1 (10x4) Weekly Rate (4-7 days)	each	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	0.0%	No increase as current fee appropriate
2240	25	Zone L2 (6x3) Daily	each	\$700.00	\$700.00	\$700.00	\$700.00	0.0%	No increase as current fee appropriate
2241	26	Zone L2 (6x3) Weekly Rate (4-7 days)	each	\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00	0.0%	No increase as current fee appropriate
2242	27	Zone P1 (6x3) Daily	each	\$700.00	\$700.00	\$700.00	\$700.00	0.0%	No increase as current fee appropriate
2243	28	Zone P1 (6x3) Weekly Rate (4-7 days)	each	\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00	0.0%	No increase as current fee appropriate
2244	29	Zone R1 (3x3) Daily	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%	No increase as current fee appropriate
2245	30	Zone R1 (3x3) Weekly (4-7 days)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%	No increase as current fee appropriate
2246	31	Zone S (3x3) Daily	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%	No increase as current fee appropriate
2247	32	Zone S (3x3) Weekly (4-7 days)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%	No increase as current fee appropriate
2248	33	Roaming (Size - as advised) - 4 hours	each	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.0%	No increase as current fee appropriate
2249	34	Zone M3 (3x3) Daily	each	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	No increase as current fee appropriate
2250	35	Zone M3 (3x3) Weekly (4-7 days)	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	No increase as current fee appropriate
2251	36	50% Discount - Registered Charities, Emergency Services and Armed Forces	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Current discount appropriate
2252	37	25% Retailer Discount on Rundle Mall Hire Fees	each	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	Current discount appropriate

# Rundle Mall Management Authority 2019-20 Business Plan and Budget

**ITEM 4.7** 18/06/2019  
**The Committee**

**Program Contact:**  
Tracie Dawber, AD Finance 8203  
7002

2018/03947  
Public

**Approving Officer:**  
Clare Mockler, Director  
Community

---

## EXECUTIVE SUMMARY:

In accordance with the Rundle Mall Management Authority (RMMA) Charter 2017, RMMA has reviewed the 2017-21 Strategic Plan (Strategic Plan) following Year 2 implementation and has considered and approved the Year 3 updates.

The RMMA 2019-20 Business Plan has been developed with the vision, purpose and actions consistent with those outlined in the Strategic Plan and in accordance with the RMMA Charter 2017. It details how the RMMA's Year 3 Strategic Actions will be achieved.

The RMMA 2019-20 Budget has been developed in accordance with the RMMA Charter 2017, RMMA 2017-21 Strategic Plan, and 2019-20 Business Plan.

---

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Approves the Rundle Mall Management Authority 2019-20 Business Plan as included in Attachment A to Item 4.7 on the Agenda for the meeting of The Committee held on 18 June 2019.
  2. Approves the Rundle Mall Management Authority 2019-20 Budget as included in Attachment B to Item 4.7 on the Agenda for the meeting of The Committee held on 18 June 2019.
-

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	Aligned with the Rundle Mall Management Authority Strategic Plan 2017-2021.
Policy	The 2019-20 Business Plan and Budget was prepared in accordance with Council's current Long-Term Financial Plan assumptions and endorsed Financial Policies.
Consultation	The Strategic Plan and RMMA 2019-20 Business Plan & Budget has been endorsed by the RMMA Board at their meeting on 18 February 2019 pending finalisation of the valuations for the 2019-20 rating year and levy income confirmed in May 2019.
Resource	The 2019-20 Business Plan and Budget identifies how RMMA's resources will be allocated in meeting the 2017-21 Strategic Plan deliverables and objectives.
Risk / Legal / Legislative	Local Government Act 1999 (SA); Local Government (Financial Management) Regulations 2011, and Rundle Mall Management Authority Charter 2017.
Opportunities	Not as a result of this report.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	The RMMA 2019-20 Business Plan and Budget provides the budget for the 2019-20 financial year.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. The *Local Government Act 1999 (SA)* (the Act) requires that an annual business plan and a budget must be adopted by a council after 31 May for the ensuing financial year and, except in a case involving extraordinary administrative difficulty, before 31 August for the financial year. **Attachment A** includes the RMMA 2019-20 Business Plan and **Attachment B** includes the RMMA 2019-20 Budget.
2. According to the RMMA Charter 2017, the objects and purposes of the Authority are:
  - 2.1. To position the Rundle Mall as the State's premier retail and commercial shopping precinct in order to sustain retail, business and economic viability;
  - 2.2. To promote the Rundle Mall and to encourage its use by residents, visitors and the community in general; and
  - 2.3. To ensure that the Authority operates within the terms of this Charter and the Council's Strategic Plan.
3. The Charter also states:
 

*'33. Strategic Plan*

*33.1 The Authority shall prepare a Strategic Plan, with an operational period of no less than four years, linking the core business activities of the Authority to strategic, operational and organisational requirements with supporting financial projections setting out the estimates of revenue and expenditure as necessary for the period.*

*33.2 The Authority shall review the Strategic Plan annually in consultation with the Council.'*
4. The RMMA Board endorsed the RMMA 2017-2021 Strategic Plan in May 2017 which was subsequently endorsed by Council. The Strategic Plan was built on a vision "To be renowned as Adelaide's premier, smart and authentic heart, that connects people to new retail, property and place experiences", a purpose "To attract people to the Rundle Mall Precinct, to encourage people to dwell longer, and to enjoy the experience of Rundle Mall", achieved by four key areas of focus:
  - 4.1. Information
  - 4.2. Customer Experience
  - 4.3. Capital Works
  - 4.4. Brand
5. In accordance with the RMMA Charter 2017, the RMMA is required to review the Strategic Plan in consultation with Council.
6. The RMMA 2017-21 Strategic Plan is supported by an Annual Business Plan and Budget.
7. The RMMA 2019-20 Business Plan (**Attachment A**) has been developed in accordance with the Rundle Mall Management Authority Charter 2017.
8. The RMMA Charter requires that RMMA produce an Annual Business Plan consistent with the Charter and submit it to Council for approval.
9. Key elements of the RMMA 2019-20 Business Plan are as follows:
  - 9.1. The vision, purpose and actions outlined in the Business Plan are consistent with those outlined in the RMMA 2017-21 Strategic Plan.
  - 9.2. How the RMMA's Year Three Strategic Actions (as identified in the 2017-21 Strategic Plan) will be achieved is detailed, with progress reported to the RMMA Board quarterly and to Council as required.
  - 9.3. The Marketing Strategy is driven by the RMMA's purpose of:
    - 9.3.1. Attract – Give customers a reason to visit
    - 9.3.2. Stay – Engage with customers and give them a reason to stay
    - 9.3.3. Enjoy – Provide an authentic and memorable experience and informed by market research.
10. The RMMA Charter requires that RMMA produce an Annual Budget consistent with the Strategic & Business Plans of the organisation and submit it to Council for approval.
11. Key elements of the RMMA 2019-20 Budget (**Attachment B**) are as follows:
  - 11.1. The RMMA is forecasting to receive revenue of \$4.4m in 2019-20. This will comprise of:

- 11.1.1. The Rundle Mall Differential Rate (Levy) of \$3.85m based on an average property valuation uplift of 4.8%, noting the rate in the dollar for 2019-20 has remained unchanged
- 11.1.2. Additional income from sources such as concessions, casual mall leasing and sponsorship arrangements.
- 11.2. Expenditure is budgeted at \$4.4m for 2019-20. This includes:
  - 11.2.1. An increase in Administration costs resulting from increased resourcing costs based on business structure and strategic priorities
  - 11.2.2. An increase in the marketing, communications and events expenditure whilst still supporting key strategic purpose of Attract, Stay and Enjoy in line with the 2019-20 Business Plan
- 11.3. The marketing budget will be aligned to support the RMMA's strategic purpose (Attract/Stay/Enjoy), ensuring Rundle Mall is the premier shopping destination for SA, and will focus on 4 key campaigns throughout the year, namely:
  - 11.3.1. Vogue Fashion Festival
  - 11.3.2. Christmas 2019
  - 11.3.3. The Festival Season
  - 11.3.4. Celebrate Food
- 11.4. Key budget resources have also been allocated to:
  - 11.4.1. Information - Invest in data capture, analysis and reporting tools to inform campaigns and offer insight to stakeholders
  - 11.4.2. Visitor Experience - Implement a digital wayfinding solution and integrated CRM system
  - 11.4.3. Advocacy - Support CoA with campaigns related to the Gawler Place Redevelopment Project
  - 11.4.4. Brand – development of a new Rundle Mall website
- 12. A summary of the Budget showing a summary of income and expenditure for the 2019-20 Budget with associated analysis and key underlying assumptions is detailed in **Attachment B**.
- 13. The Business Plan and Budget reflect the Authority's operational structure, designed to support the actions required to achieve its strategic objectives.

---

## ATTACHMENTS

**Attachment A** - Rundle Mall Management Authority 2019-20 Business Plan

**Attachment B** - Rundle Mall Management Authority 2019-20 Budget

---

- END OF REPORT -

# rundle&mall

MANAGEMENT AUTHORITY

BUSINESS PLAN

JULY 2019 – JUNE 2020



## CONTENTS

BUSINESS PLAN SUMMARY	1
THE BUSINESS	2
1.1 THE BUSINESS	2
1.2 BUSINESS PREMISE	2
1.3 RMMA BOARD	2
1.4 RMMA ADMINISTRATION	2
1.5 RMMA ORGANISATION CHART	3
1.6 INSURANCE	4
1.7 RISK MANAGEMENT	4
1.8 OPERATIONS	4
THE MARKET	5
2.1 RETAIL TRENDS	6
2.2 MARKET RESEARCH	6
2.3 MARKETING PLAN	9
2.3.1\2 MARKETING ACTIONS	10
THE FUTURE	12
3.1 VISION STATEMENT	12
3.2 PURPOSE	12
3.3 ACTION PLAN	12 - 16
LIST OF APPENDIXES	17

## BUSINESS PLAN SUMMARY

This Business Plan has been prepared by the Rundle Mall Management Authority (RMMA).

The Rundle Mall Management Authority Charter 2018 makes specific reference to the preparation of a Business Plan and budget, Section 34 of the charter:

*The Authority is required to produce an Annual Business Plan consistent with the Charter and submit it to Council for approval.*

*The Annual Business Plan must set out or include:*

- *The performance targets the subsidiary is to pursue; and*
- *A statement of the financial and other resources, and internal processes, that will be required to achieve the subsidiary's performance targets; and*
- *The performance measured that are to be used to monitor and assess performance against targets.*

This Business Plan encompasses the Rundle Mall Precinct which is bounded by North Terrace, King William Street, Grenfell Street and Pulteney Street. The Precinct includes a mix of retail, hospitality, commercial, educational and residential. This is referred to as the Rundle Mall Levy Area with funds being raised through a separate rate declared by Council on rateable land in the Rundle Mall Precinct. (See Appendix 1)

These funds are provided to the Authority and must be expended by the Authority in accordance with the Annual Business Plan and Budget and upon projects specifically designated and approved by Council (section 8.3 of the Charter).



## 1. THE BUSINESS

### 1.1 BUSINESS DETAILS

Business Name:	Rundle Mall Management Authority
Business Structure:	A body corporate under the Local Government Act 1999
ABN:	20 903 762 572
Address of main office:	Level 2, 7 James Place, Adelaide
Address of registered office:	Level 2, 7 James Place, Adelaide
Telephone:	08 8203 7200
E-mail	<a href="mailto:info@rundlemall.com">info@rundlemall.com</a>
Website:	<a href="http://www.rundlemall.com">www.rundlemall.com</a>

### 1.2 BUSINESS PREMISES

Main office	
Address	Level 2 of 7 James Place, Adelaide 5000
Ownership	LJ Hooker St Peters
Lease	2.5yr lease (01/04/2019 – 30/09/2021)
Storage 1	
Address	Level 2B of 7 James Place, Adelaide 5000
Ownership	LJ Hooker St Peters
Lease	2.5yr lease (01/04/2019 – 30/09/2021)

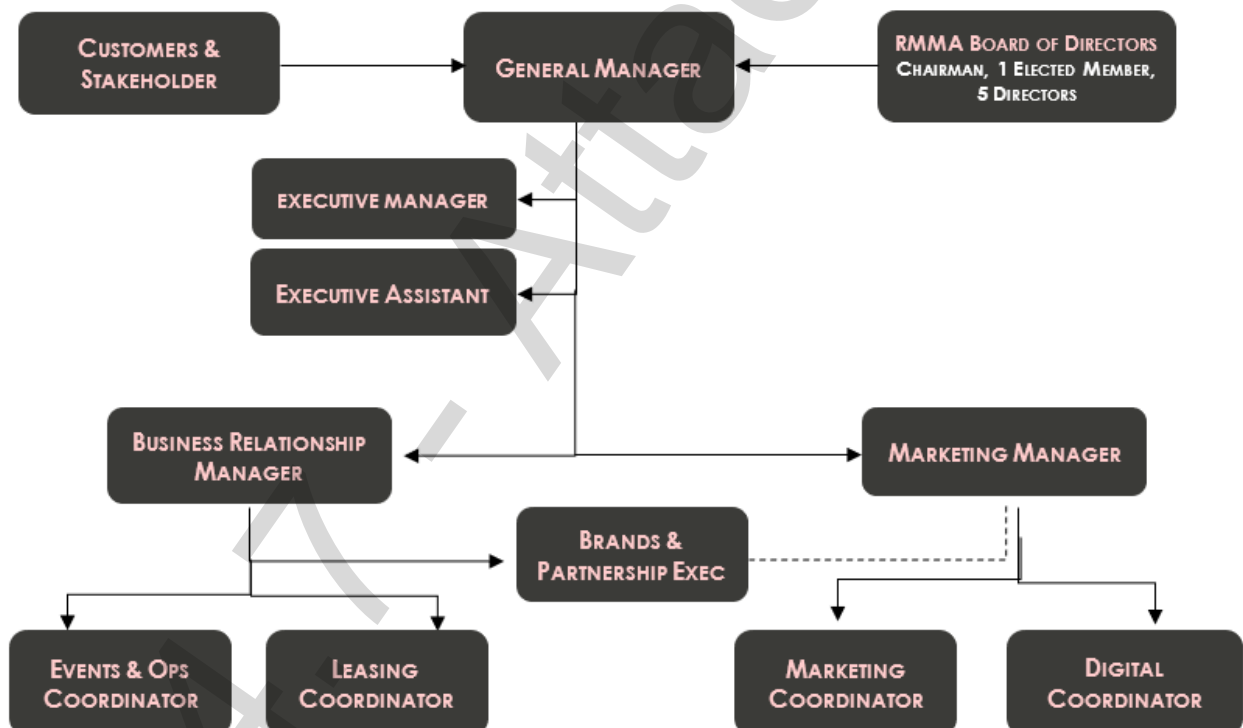
## 1.3 RMMA BOARD

Rundle Mall Management Authority is a body corporate under the Local Government Act 1999 and in all things acts through the Board which has the responsibility to manage the business and other affairs of the Authority ensuring that the Authority acts in accordance with the act and the Rundle Mall Management Authority Charter.

## 1.4 RMMA ADMINISTRATION

The Rundle Mall Management Authority is supported by an agile organisation, resourced to achieve the Strategic Objectives of the RMMA.

## 1.5 RMMA ORGANISATION CHART



## 1.6 INSURANCE

Council's assets and liability are covered by a Mutual Discretionary Fund, managed by a Fund Manager, and by conventional insurances.

The following cover is provided to the City of Adelaide and therefore RMMA by the Mutual Discretionary Fund:

- Asset Mutual Fund (including Property, Vehicles, Registered Plant, Machinery Breakdown, Computer and Electronic Equipment, Fidelity Guarantee)
- Mutual Liability Scheme (Public Liability and Professional Indemnity)
- Busker's Public Liability
- Personal Accidents Insurance (for Councillors and volunteers; also including corporate overseas travel insurance)
- Workers Compensation Scheme

## 1.7 RISK MANAGEMENT

The RMMA has a Strategic Risk Register which is updated monthly and submitted to the Board. Furthermore, the General Manager sits on the City of Adelaide Strategic Risk and Internal Audit Committee.

## 1.8 OPERATIONS

### Wilson Security

Provide security services for Rundle Mall to help ensure a safe and secure environment. This service is provided as part of the broader CoA security contract.

*Contract expiry: 30 June 2019*

### Showpony - Creative Agency

Provide marketing and advertising services in relation to the Rundle Mall Precinct and the RMMA itself. Showpony support the ongoing marketing and promotion strategies of the RMMA, paying particular attention to the retailer calendar of events and the precinct brand UNFOLD.

*Contract expiry: 22 June 2019 (RMMA will go out to tender in March 2019)*

### Communicate - PR and Media Communications Agency

Provides PR, communications and media services to RMMA and Rundle Mall. Provide media strategy, written releases and statements for the media, event and campaign strategy and day-to-day relationship building with all relevant media outlets.

*Contract expiry: 2 July 2019*

### Pop-Up Co – Event Consultation Agency

Provides event concept design and execution support in line with Marketing & Events Plan.

*Contract expiry: 30 June 2019*

## 2. THE MARKET

### 2.1 RETAIL TRENDS

Market Research for 2019 bring new trends, opportunities and challenges for brick-and-mortar retailers.

#### Experiential Retailing

- Consumers are seeking engaging experiences. Whilst not a new concept, consumer expectations of the experience are changing.
- Simply greeting customers, offering personalised recommendations, and a seamless checkout process is not enough.
- Pushing the boundaries of the in-store experience is key, driven by millennials and their preference for experiences over things.
- Virtual reality, augmented reality, and improved mobile technology will continue to push retail brands to add layers and new experiences to their traditional retail models.

#### Multi-channel Approach - Make it the Norm

- Brick-and-mortar stores still play a key role in the sales process and need to be part of a broader retail strategy.
- Retailers need to widen consumer touchpoints to catch leads and convert them as consumers change how they make shopping decisions.
- The lines between ecommerce and brick-and-mortar are blurring and it is no longer enough to simply exist and sell via one channel.
- 11.8% of Gen-Z shops on Facebook, nearly 25% of Baby Boomers shop on the social platform and millennials prefer to buy products they discover on Instagram and Snapchat. (Source: BigCommerce's 2018 Omni-Channel Retail Report)
- There's need for a multi-channel approach including websites, marketplaces, social media and brick-and-mortar driven by a combination of an evolving technological landscape and the shifting preferences of consumers as demographics start to skew younger.
- Retailers must embrace these trends in 2019 as another positive opportunity to grow.

#### The Importance of Apps

- Mobile now accounts for more than half of online purchases across APAC (Asia Pacific Region), increasing the need for mobile as a platform (e.g. mobile apps).
- Video advertising budgets will become important, as marketers aim for premium inventory and better performance by displaying video ads on high-quality platforms.
- The message for retailers is to invest in your apps for 2019.

#### Shopping Trends are Changing

- Christmas seasonality trends are happening earlier as decisions are made even earlier.
- Shoppers browse as early as October and these visits contribute to sales in November and December.
- Black Friday and Click Frenzy in November are key shopping days retailers must be ready for.
- 2019 will see marketing campaign budgets channeled earlier to capitalise on the early browsing habits of the modern shopper.

#### Quality Data Will Replace Big Data

- Investment in data-quality solutions, such as data verification and cleansing tools that provide deduplication, email validation is an important investment.
- With accurate contact information you can reach customers in a timely fashion with news, promotions, and other valuable upsell opportunities.
- Knowing product purchase history, customer interests and what pain points they're trying to solve, will allow you to target better, and build relationships.

#### Data Management

- With data management under greater scrutiny in 2019, expect Facebook, Google and Amazon to introduce new policies on data sharing and user privacy. This will lead to an increased prioritisation on user consent management.
- Retailers will have to find better and clearer ways to gain user consent on how and for what purposes their data will be shared or used.

#### The Year of Customer Relations

Shoppers are inundated with offers and promotions competing for their attention across multiple channels. Retailers need to create effective communication strategies using smart technologies like machine learning to target their buyers. Creating authentic and targeted messages that fit the consumer is crucial to winning the customer engagement battle.

#### Data-Driven Marketing

Brands and retailers are looking for new opportunities and consumer insights are critical to make the right investment decisions for their product pipeline. Collaborating with other retailers can help them access consumer insights on a large scale. 2019 more brands and retailers will look to data-driven marketing and own as much of the data journey as possible.

Sources: Inside Retail, Forbes and Shopify.

<https://www.shopify.com/retail/retail-trends-2019>

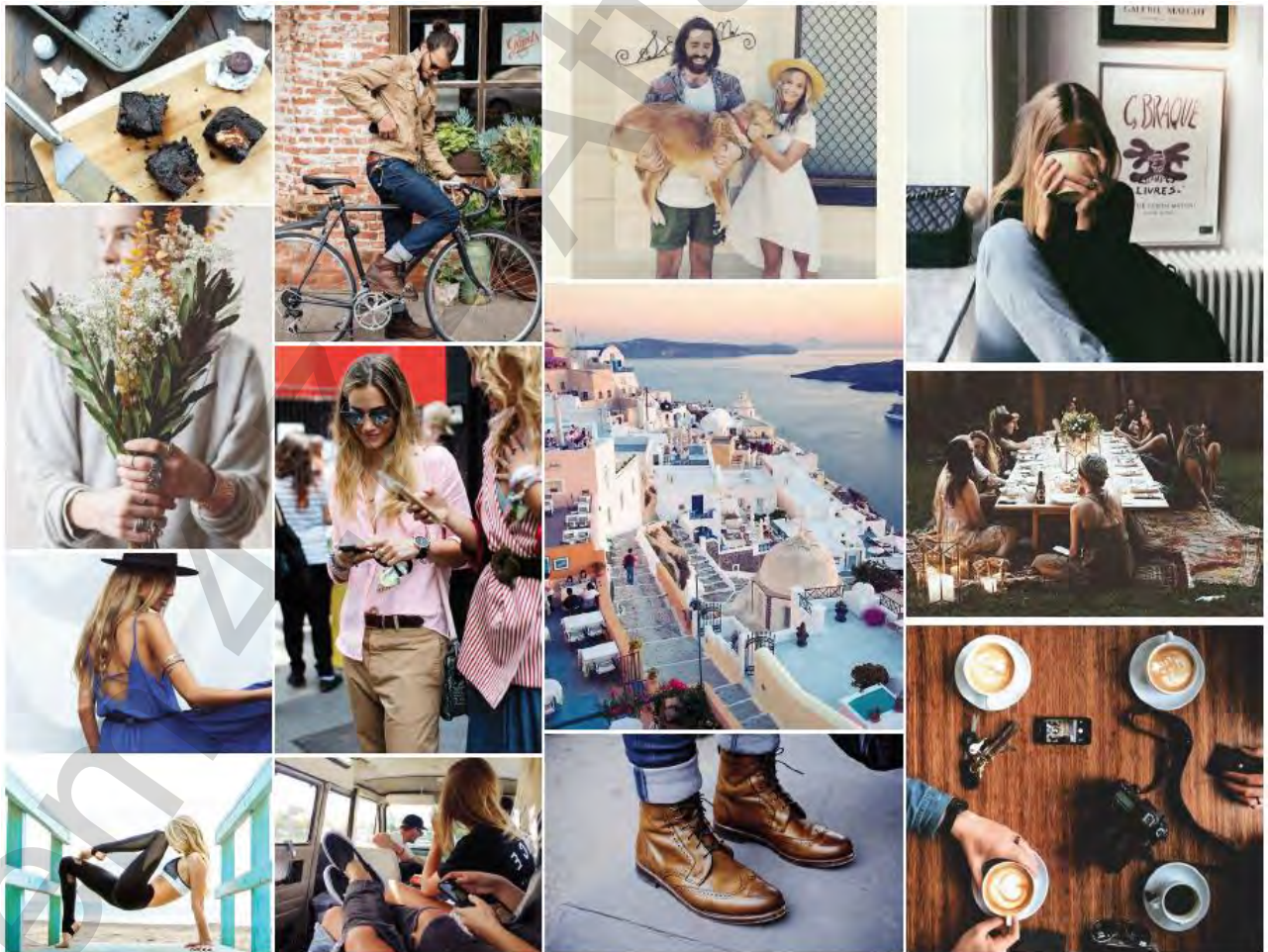
[https://www.insideretail.com.au/news/technology-news/its-all-about-the-data-201901?year=2019&monthnum=01&category\\_name=news%2Ftechnology-news](https://www.insideretail.com.au/news/technology-news/its-all-about-the-data-201901?year=2019&monthnum=01&category_name=news%2Ftechnology-news)

## 2.2 MARKET RESEARCH

The RMMA commissioned Quantum Research to provide insights into the Rundle Mall customer. This process has allowed the development of three distinct customer groups as outlined below:

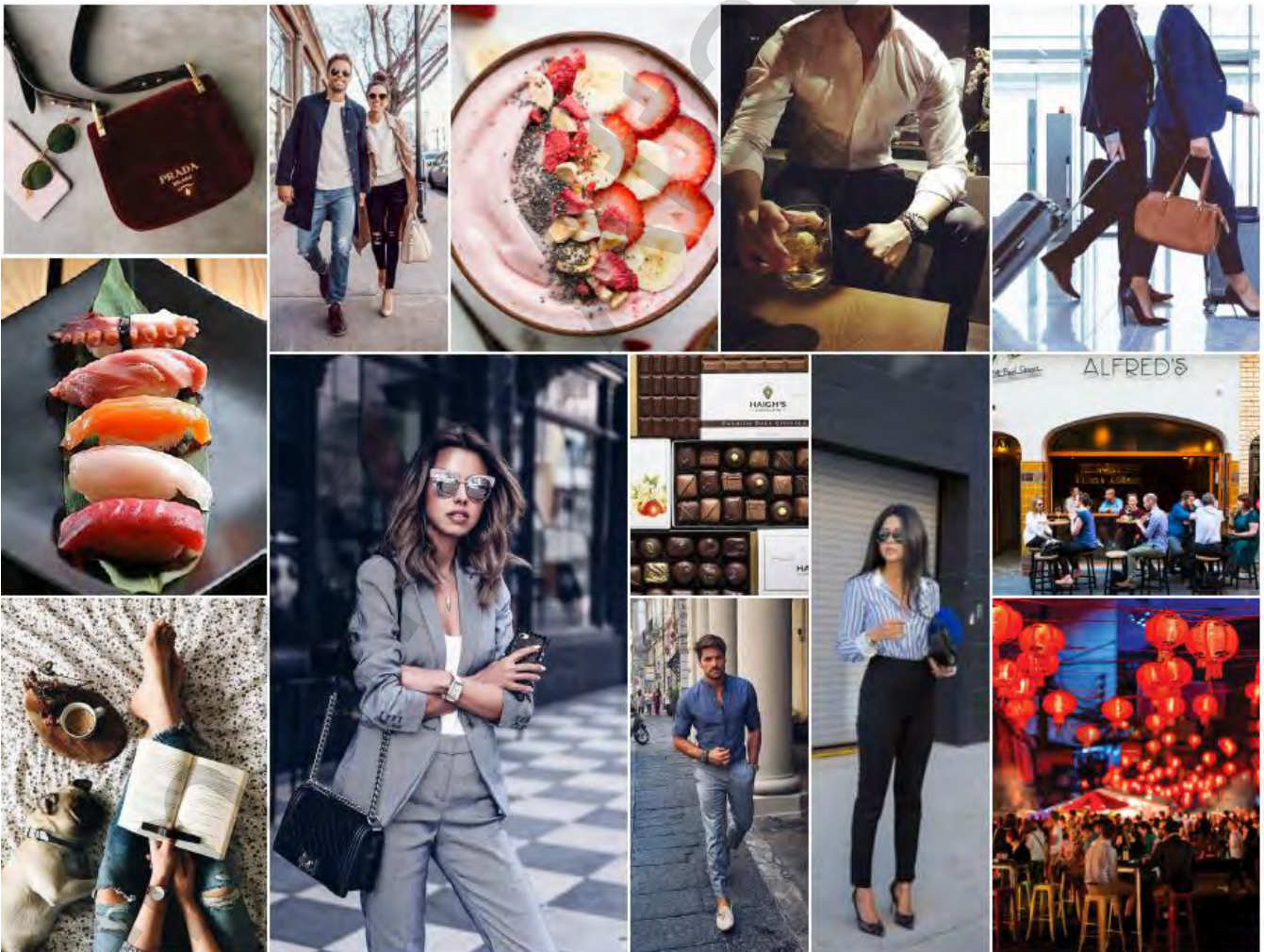
### 1. Core Demographic Shopper

- They are university educated young professionals working in the city
- No children (yet)
- They are always ahead of the curve, finger on the pulse of the social scene
- Their style is on trend mixing affordable basics with designer pieces with a love of streetwear and brand name sportswear
- They are premium domestic travellers – visiting Melbourne & Sydney as often as possible
- Their international travel style is the roadtrip – it is all about freedom and doing it their own way
- They love to entertain at home with Asian inspired home cooking impressing their friends with their culinary skills
- They are chocolate lovers and can't live without their morning coffee
- They are always looking for authentic experiences to share with their friends, they love music, theatre and boutique cinemas
- Above average household income with luxury shopping tastes. Their average spend in the Mall per visit is \$106 • Heavy users of social media and always looking for shareable moments
- 70% of their spending is done Monday – Friday
- They will travel/go out of their way to get their favourite brands and if they can't find it locally 12% of their retail spend is online



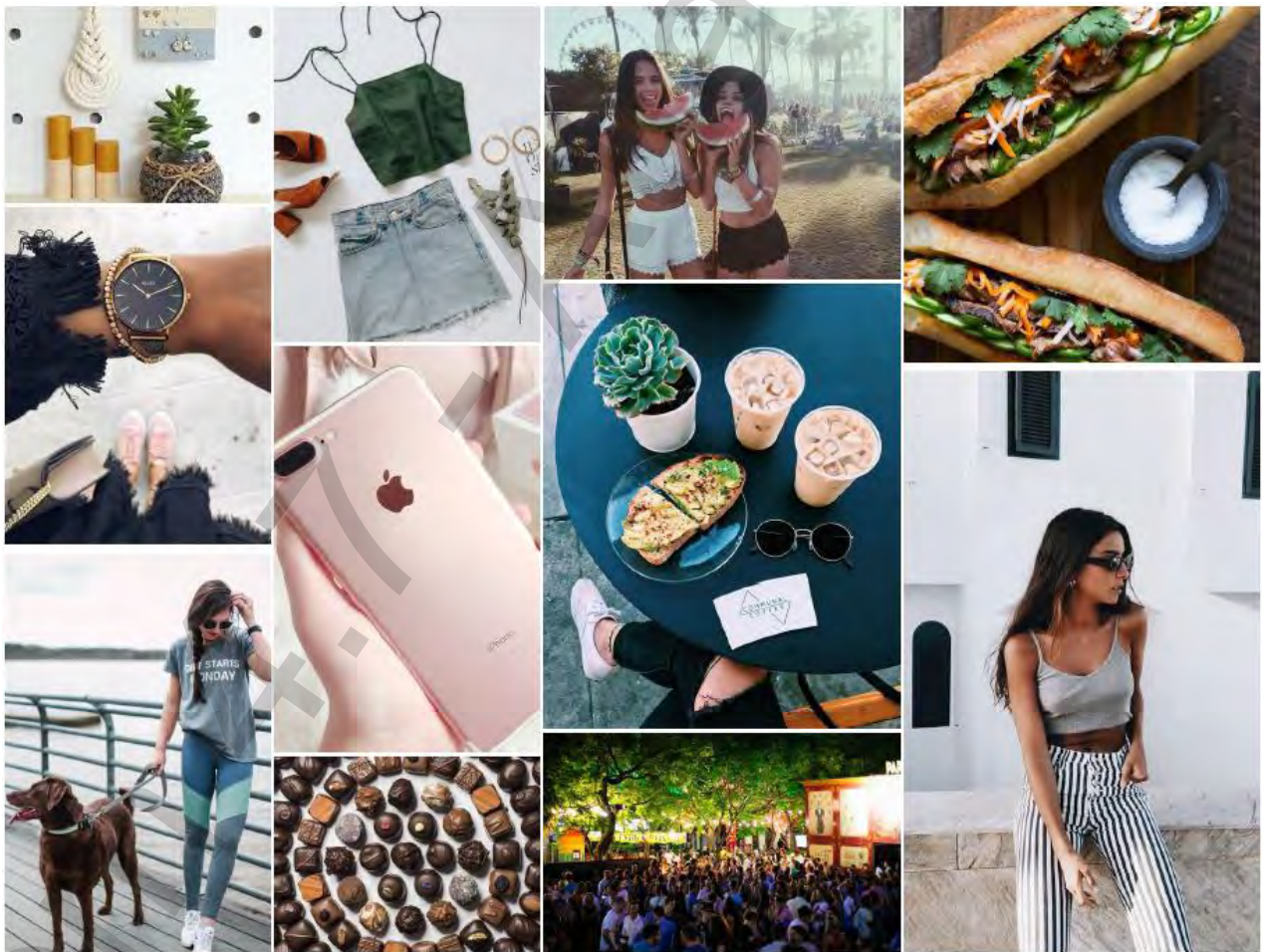
## 2. CBD Worker

- They are University educated young professionals working in the city
- No children (yet)
- They are well groomed and pride themselves on their appearance
- They are social and like to attend events at the Adelaide Festival Centre and WOMAD
- Their style is professional but contemporary and they're not afraid to spend money on a few designer pieces
- They travel interstate very often for work and spend a lot of time in and out the airport – but they like to visit Melbourne & Sydney socially as often as possible
- Their international travel style is adventurous with skiing on the bucket list with a high interest in North America, the UK and Europe.
- They are chocolate lovers and can't live without their morning coffee
- They are always looking for authentic experiences to share with their friends, they love music, theatre and boutique cinemas
- They like to eat out and enjoy sushi & Asian inspired cuisine
- They enjoy reading and purchasing books and visit Dymocks often
- Above average household income with luxury shopping tastes. Their average spend in the Mall per visit is \$90



### 3. Christmas Shopper

- They are a university student who lives in student accommodation in the CBD
- She has over indexed in department stores, apparel, electronics and luxury watches & jewellery
- She predominantly visits Rundle Mall over the Christmas period to visit our department stores including Myer and David Jones
- She is spending at least 20% of her Christmas wallet in Rundle Mall
- She is completing all her Christmas shopping between 20 November – 31 December
- She is social and likes to attend events at the Adelaide Fringe and music festivals like FOMO
- Her style is young and smart and she enjoys shopping in BNKR, Kookai and General Pants
- She is a chocolate lovers and can't live without coffee
- She likes to eat out and enjoy sushi & Asian inspired cuisine like Soonta Rolls
- She purchases gifts from Presence (Adelaide Arcade), Have You Met Charlie? (Regent Arcade) and T Bar Tea Salon (Adelaide Central Plaza)
- She has a dog and likes to keep active by walking her dog and going to the gym
- She enjoys a treat or two from the likes of Haigh's Chocolates and Blackeby's Confectionary.





## 2.3 MARKETING PLAN

### *Positioning*

The positioning of Rundle Mall is reflected in the brand values:

- Contemporary
- Impact
- Fun
- Customer-Focused

### *Unique selling position*

There are several key areas that make Rundle Mall unique in the market including:

- Retail and brands – surprising, unique and individual retailers plus breadth and range
- Emotional connection – tradition, nostalgia and authentic
- Cultural heart – proximity to cultural landmarks, our landmarks (Malls Balls, Bronze pigs sculpture) and public art
- Social Hub – the hub & heart of the city – events, activity, buskers
- Trading Hours – Public Holidays and late night trade on Friday
- Power of the Brand
- Outdoor shopping – size and scale of the space

### *Marketing Strategy*

The key overall strategies for 2019/20 are:

1. Attract - Give customers a reason to visit
2. Stay – Engage with customers and give them an incentive to stay
3. Enjoy – provide an authentic and memorable experience

To achieve this, the key strategies include:

Develop the Rundle Mall Brand:

Continue the development of the Rundle Mall brand story, articulating the Mall as the 'beating heart of Adelaide' and positioning it as the place people visit for unique, enjoyable and memorable shopping experiences. Create a new overarching approach to the brand with key moments of activation that reinforce the brand pillars. The campaigns will have an annual approach to create consistency and longevity and continue to build the brand.

Deliver four unique events

Throughout the year, Rundle Mall will activate at four key times with iconic celebrations that the precinct becomes known for. These will include:

1. Vogue Festival – deliver Vogue Festival for the third year, in partnership with Vogue Australia, Adelaide Fashion Festival and the City of Adelaide.
2. Christmas – create the heart of Christmas celebrations and activity in the city
3. Festival Season – partner with Adelaide Festival, Adelaide Fringe and Lunar New Year Celebrations
4. Food – continue to partner with Tasting Australia (Urban Pantry) to celebrate the food and lifestyle offer of the Precinct and local SA icons

#### Support Retail Campaigns & Public Holiday Trading and Visitor Experience

Leverage the strength of the traditional retail campaigns throughout the year to engage with customers on social channels and support retailer activity, particularly through key public holidays trading periods. Focus on the visitor experience and how people physically experience Rundle Mall.

#### Stakeholder Relations

Develop and grow stakeholder relationships with the objective to increase participation and engagement in marketing events and campaigns. Ensure all new retailers are supported. Develop consumer and business to business communication updates.

#### Drive PR

Work with contracted PR agency to deliver strong messages at key trading times for the Mall, leveraging the events and unique attributes of the Mall.

### 2.3.1 Marketing Actions

A summary of the proposed marketing and events activity is below. This activity will be supported by ongoing in-precinct activation, online/digital development and brand advertising.

MONTH:	ACTIVITY	MEASURES
July	Social Media competitions linked to sporting events or movie releases	2 x digital engagements
August	Winter Festival Support retailer activity for Father's Day promotion Media Launch of Vogue Festival Support FruChoc Appreciation Day	Social engagement Performances in the Mall Website and digital growth and retailer category involvement PR coverage of the event and retailer involvement 1 x digital engagement
September	Spring Summer Launch and Vogue Festival pre-promotion including advertising and digital campaign	Website and digital engagement PR and media coverage
October	October long weekend trading hours and Daylight savings Year 3 Vogue Festival activation in partnership with Adelaide Fashion Festival and City of Adelaide Cruise Ships and conferences to support South Australian Tourism Commission	Research insights including sales and foot traffic results PR and media coverage Website and digital engagement Partnerships x 3
November & December	Christmas Pageant Black Friday Christmas campaign – events, trading hours communication and competition Activation program Boxing Day Sales Event	Research insights including sales and foot traffic results PR and media coverage Website and digital engagement Partnerships x 3

MONTH:	ACTIVITY	MEASURES
January	Support retailer activity for January sale and extended trading hours	Research insights including sales and foot traffic results
February	Fringe & Adelaide Festival Partnerships Lunar New Year Celebrations Support retailer activity for Valentine's Day promotion and events	Research insights including sales and foot traffic results PR and media coverage Website and digital engagement
March	Launch of Autumn / Winter fashion campaign Support retail activity for long weekend	Research insights including sales and foot traffic results PR and media coverage Website and digital engagement
April	Launch Food Event and Partnership with Tasting Australia Support retailer activity for Easter and ANZAC Day	PR and media coverage Website and digital to include Easter and ANZAC Day information
May	Support retailer activations for Mother's Day	Research insights including sales and foot traffic results PR and media coverage Website and digital engagement
June	Support retailer activity for sales and June long weekend trading hours	Research insights including sales and foot traffic results PR and media coverage

## 3. THE FUTURE

### 3.1 VISION STATEMENT

To be renowned as Adelaide's premier, smart and authentic hub & heart that connects people to new retail, property and place experiences.

### 3.2 PURPOSE

Attract - To attract people to the Rundle Mall Precinct.

Stay - To encourage people to dwell longer.

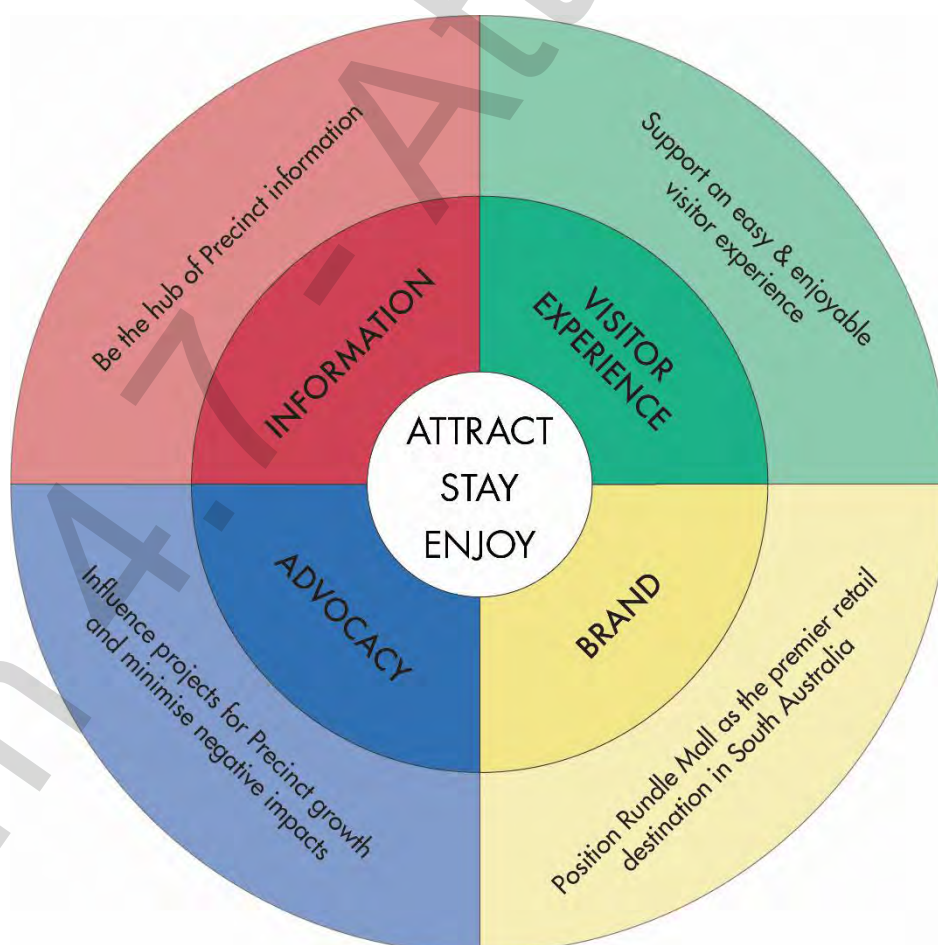
Enjoy – To ensure customers enjoy the experience of Rundle Mall.

### 3.3 ACTION PLAN

As per the RMMA Strategic Plan 2017 - 2021, the RMMA goals and objectives fall within four areas of focus: Information, Visitor Experience, Advocacy and Brand.

Actions within the period of this business plan are outlined below.

Progress against each of these actions will be reported to the RMMA Board on a quarterly basis and to the City of Adelaide as required.



## Area of Focus - INFORMATION

INFORMATION	
OBJECTIVE: Be the hub of precinct information	
YR 3 ACTION	HOW
<p>Collect and analyse key performance data to:</p> <ul style="list-style-type: none"> <li>- Inform marketing strategy</li> <li>- Measure success</li> <li>- Inform advocacy; and</li> <li>- Educate stakeholders</li> </ul>	<p>Continue to capture and analyse information including:</p> <ul style="list-style-type: none"> <li>- Precinct foot traffic</li> <li>- Spend data</li> <li>- Dwell time</li> <li>- Shopping Behaviour; and</li> <li>- Customer Experience</li> </ul> <p>Define growth objectives based on information gathered in year 2</p> <p>Continue to work with data analyst to review and analyse information including but not limited to:</p> <ul style="list-style-type: none"> <li>- Foot traffic counting</li> <li>- Spendmapp data</li> <li>- Research findings</li> <li>- Open source data (inc State Gov &amp; CoA)</li> <li>- Online sentiment</li> <li>- Digital analytics</li> </ul> <p>Create and implement reports based on the data captured</p>
<p>Develop and implement a B2B Comms Plan</p>	<p>Implement a Customer Relationship Management tool to support communication</p> <p>Create communications calendar for all stakeholder engagement</p> <p>Send monthly stakeholder communications via electronic direct mail and printed communications for major events</p> <p>Meet regularly with Arcades/Centres, property owners, and retailers</p> <p>Host stakeholder events (Training, information sessions and AGM)</p>

## Area of Focus – VISITOR EXPERIENCE

VISITOR EXPERIENCE	
OBJECTIVE: Support an easy and enjoyable customer experience	
YR 3 ACTIONS	HOW
Stage and support engaging activities	<p>Create an event plan specifying key and off-peak campaign periods and commercial opportunities linked to both</p> <p>Drive income from sponsorship in line with FY19/20 Budget</p> <p>Drive brand partnerships aligned with the RM brand values and event plan objectives</p>
Advocate for innovative solutions to support visitor experience	<p>Implement a digital wayfinding solution, supported by an integrated CRM</p> <p>Work with CoA to deliver Smart City solutions and use Rundle Mall to trial city wide initiatives</p>
Support a safe and attractive public space	<p>Negotiate and implement an Operating Agreement with CoA to define service levels to the RMMA and Precinct</p> <p>Support CoA and SAPOL to define, agree and install CCTV and public lighting requirements for the Precinct</p> <p>Work with CoA to implement Emergency Management plans</p> <p>Work with CoA to define agreed cleansing standards for the Precinct and the resources required to achieve it</p> <p>Review RM Security requirements and contract relationship to define service levels including reporting</p> <p>Engage with CoA to define busking standards and permitted locations within the Precinct</p>

## Area of Focus – ADVOCACY

ADVOCACY	
OBJECTIVE: Influence projects for precinct growth and minimise negative impacts	
YR 3 ACTION	HOW
Advocate for future Council investment in the delivery of the Rundle Mall Masterplan to ensure high-quality amenity and public realm	<p>Create a Masterplan priority approach, including design elements and precinct look &amp; feel that will improve customer experience</p> <p>Engage with CoA Administration to inform this approach</p> <p>Advocate for the proposed approach with CoA to secure commitment and funding</p>
Advocate for State & Local Government policy that provides positive outcomes for the Rundle Mall Precinct	Engage with State and Local Government representatives to educate on the impacts of policy of the Rundle Mall Precinct, its stakeholders and end users including Trading Hours, Development, and Capital Projects
Advocate for State Government, Local Government and Private investment in the Rundle Mall Precinct	<p>Encourage property owners to utilise available State and Local Government grants to improve the presentation and customer experience of the Precinct</p> <p>Work with Private Owners and CoA in planning development/retail attraction/investment to advocate for positive outcomes based on data/information</p> <p>Advocate for CoA 10 Gig Project priority in the Rundle Mall Precinct</p>
Represent stakeholder interest to minimise disruption and actively promote 'Business Operating' throughout the Gawler Place Redevelopment Project	<p>Advocate for the interests of Gawler Place stakeholders in the Gawler Place Redevelopment Project via CoA Project Control Group</p> <p>Work with CoA to create and implement a marketing &amp; events campaign for Gawler Place to promote business and minimise disruption</p>



## Area of Focus - BRAND

BRAND	
OBJECTIVE: Position Rundle Mall as the premier retail destination in South Australia	
YR 3 ACTION	HOW
Create, implement & deliver an annual Marketing Plan	<ul style="list-style-type: none"> <li>Deliver four major marketing campaigns including Fashion, Christmas, Festival season and Food</li> <li>Support key retail and public holiday trading periods</li> <li>Increase social media engagement including Facebook &amp; Instagram</li> <li>Update website and grow consumer EDM database</li> <li>Engage with State Government and CoA to support tourism initiatives</li> </ul>
Develop a new Rundle Mall Brand	<ul style="list-style-type: none"> <li>Develop a new brand story and overall creative theme for Rundle Mall based on brand Spotlight work.</li> <li>Proactively drive positive PR stories based on campaign implementation</li> <li>Engage Agency in marketing campaign planning and business operations</li> </ul>
Position the RMMA as an industry leader	<ul style="list-style-type: none"> <li>In consultation with the RMMA PR Agency, create and implement a proactive public relations strategy in relation to industry positioning.</li> <li>Identify relevant industry awards and submit application</li> </ul>

# 2019-20 Budget

# BUDGET ASSUMPTIONS

## Rundle Mall Levy

- Differential rate in the dollar frozen
- Increase in income from the levy due to a 4.8% average increase in valuations

## Additional Income

- Concessions (pop-up) income increase reflects a strategic focus on activation, partnership, and supplementary revenue opportunities for major events. It also includes income from a new powered site, and factors in a reduction for Gawler Place Canopy site due to development
- Sponsorship – Income based on successful sponsorship events and having quantifiable examples of success in 2018-19

## Administrative/Operational Expenditure

- Labour costs based on business structure designed to support strategic priorities
- Security costs maintained but will be reviewed throughout 2018-19

# BUDGET ASSUMPTIONS

## Marketing/Activation Expenditure

- Activate 4 key campaigns throughout the year, plus promotion of key retail and public holiday periods
- Expenditure on Strategic priorities including:
  - Information
    - Key precinct stats collated including analysis with Data Analyst, CoA and market research with systems and online solutions
  - Visitor Experience
    - Implement a digital wayfinding solution and integrated CRM system
  - Advocacy
    - Support CoA with the Gawler Place Redevelopment Project and Masterplan
  - Brand
    - Budget included to deliver new RM brand – logo, assets and campaign.
    - 4 x major events including Christmas (utilising existing capital assets), Vogue Festival & Tasting Australia. A reduction in Fringe/Festival expenditure however contra partnership opportunities to be explored
    - New digital and social media focus including delivery of new website

# FINANCE SUMMARY

\$'000	2017-18 Actual	2017-18 Budget	2018-19 Forecast	2019-20 Budget
Income (including rollover)	4,244	4,126	4,232	4,397
Accumulated Surplus Carry Forward	381	380	38	-
Marketing Expenditure	(2,824)	(2,665)	(2,540)	(2,569)
Administrative Expenditure	(1,763)	(1,842)	(1,730)	(1,828)
Total	38	-	-	-

# INCOME SUMMARY

Income	2017-18 Actual	2017-18 Budget	2018-19 Forecast	2019-20 Budget
Rates Levy	3,719	3,724	3,729	3,852
Other Revenue (Concessions, CML & Sponsorships)	525	403	503	545
Total Income	4,244	4,127	4,232	4,397

## 2019-20 Notes:

- The 2018-19 budget includes an increase in the levy due to an 4.8% average increase in valuations.
- Other income streams to increase compared to 2018-19 based on a strategic focus on activation, partnerships and concession stands

# MARKETING/ACTIVATION EXPENDITURE

Marketing Activation Expenditure	2017-18 Actual	2017-18 Budget	2018-19 Forecast	2019-20 Budget
Business to Consumer Marketing Campaigns, Activation & Events	(2,203)	(1,814)	(1,776)	(1,794)
Business to Business Marketing Campaigns	(18)	(25)	(18)	(15)
Digital Investment	(75)	(75)	(90)	(131)
Services	(330)	(455)	(373)	(501)
Strategic/Other	(198)	(296)	(283)	(128)
<b>Total Marketing Activation Expenditure</b>	<b>(2,824)</b>	<b>(2,665)</b>	<b>(2,540)</b>	<b>(2,569)</b>

- Budget allows to activate 4 key campaigns including Vogue Festival, Christmas, Festival Season & Food – reduced spending on major campaigns
- Increased investment in digital with the delivery of a new website
- Support for the RMMA team with expert service providers and delivery of Wayfinding solution
- Implement strategic projects such as research and Gawler Place redevelopment. Reduction due to CRM being finalised and delivered in the 2018-19 financial year

# ADMIN/OPERATIONS EXPENDITURE

General Expenditure	2017-18 Actual	2017-18 Budget	2018-19 Forecast	2019-20 Budget
Resource Costs	(1,052)	(1,067)	(1,023)	(1,105)
Security	(256)	(259)	(269)	(271)
CoA Recovery	(221)	(216)	(220)	(224)
Other Admin Costs	(234)	(300)	(218)	(228)
Total Administrative Operational Expenditure	(1,763)	(1,842)	(1,730)	(1,828)

## 2019/20 Notes:

- Labour cost based on business structure and strategic priorities
- Investment in Security to support public and stakeholder perceptions of the Precinct
- CoA recovery increase in line with Public Realm presentation and support
- Travel and training & development to continue insight into best practice retail/precinct marketing



The logo for UNFOLD RUNDLE MALL features the word "UNFOLD" in a large, bold, sans-serif font. Each letter is filled with a different color from a rainbow spectrum: 'U' is pink, 'N' is purple, 'F' is blue, 'O' is green, and 'L' is yellow. Below "UNFOLD" is the text "RUNDLE MALL" in a smaller, white, bold, sans-serif font. The entire logo is set against a dark background with a faint, colorful geometric pattern of overlapping lines and squares.

# Adelaide Central Market Authority 2019-20 Business Plan and Budget

**ITEM 4.8** 18/06/2019  
**The Committee**

**Program Contact:**  
Tracie Dawber, AD Finance 8203  
7002

**Approving Officer:**  
Clare Mockler, Director  
Community

2018/03947  
Public

---

## EXECUTIVE SUMMARY:

In accordance with the Adelaide Central Market Authority (ACMA) Charter 2014 and 2018-22 Strategic Plan, the 2019-20 Integrated Business Plan (IBP) has been developed, linking the core business activities of ACMA with supporting financial projections setting out the estimates of revenue and expenditure as necessary for the final year of the Strategic Plan.

The ACMA 2019-20 Operating Budget and Capital Expenditure Budget, which supports the ACMA 2019-20 Business Plan, has been developed by ACMA in collaboration with City of Adelaide (CoA) Administration. The Plan focuses on high priority facility renewal and growing the Market's prosperity.

The ACMA IBP is aligned with the second year of the ACMA 2018-22 Strategic Plan.

---

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Approves the Adelaide Central Market Authority 2019-20 Business Plan included in Attachment A to Item 4.8 on the Agenda for the meeting of The Committee held on 18 June 2019;
  2. Approves the Adelaide Central Market Authority 2019-20 Budget included in Attachment B to Item 4.8 on the Agenda for the meeting of The Committee held on 18 June 2019;
  3. Approves borrowings of \$3.3 million to the Adelaide Central Market Authority 2019-20 Budget for capital works as detailed in Attachment B to Item 4.8 on the Agenda for the meeting of The Committee held on 18 June 2019.
-

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	The ACMA 2019-20 Integrated Business Plan is aligned with the second year of the ACMA's 2018-22 Strategic Plan
Policy	The final 2019-20 Business Plan and Budget was prepared in accordance with Council's current Long-Term Financial Plan assumptions and endorsed Financial Policies.
Consultation	The Strategic Plan and ACMA's 2019-20 Business Plan and Budget has been endorsed by the ACMA Board at their meeting on 21 February 2019 and 23 May 2019.
Resource	The 2019-20 Business Plan & Budget identifies how ACMA's resources will be allocated in meeting the 2018-22 Strategic Plan deliverables and objectives.
Risk / Legal / Legislative	Local Government Act 1999; Local Government (Financial Management) Regulations 2011, and Adelaide Central Market Authority Charter 2014.
Opportunities	Not as a result of this report.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	The ACMA 2019-20 Business Plan and Budget provides the budget for the 2019-20 financial year.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. The *Local Government Act 1999* (the Act) requires that an annual business plan and a budget must be adopted by a council after 31 May for the ensuing financial year and, except in a case involving extraordinary administrative difficulty, before 31 August for the financial year. **Attachment A** includes the Adelaide Central Market (ACMA) 2019-20 Business Plan and Budget, which include the Operating and Capital Budgets, as well as the Business Plan for the year.
2. The Adelaide Central Market Authority Charter 2014 requires that ACMA produce an Annual Business Plan consistent with the Charter and submit it to Council for approval. The Annual Business Plan and Budget must be submitted to Council for approval by a date nominated by the Council from time to time in accordance with Council's budgetary approval process.
3. The ACMA 2019-20 Business Plan and Budget have been prepared by ACMA in accordance with the Charter.
4. Key elements of the 2019-20 ACMA Business Plan and Budget are aligned with the second year of the ACMA 2018-22 Strategic Plan to ensure that the Market is a strong sustainable business with actions aligned to the following strategic themes:
  - 4.1. **Our Customers** - To put our customers at the centre of all that we do to provide them with an authentic, unique and memorable shopping experience.
  - 4.2. **Our Traders** - To build and support a Market 'family' of diverse, passionate, professional and knowledgeable customer focused traders.
  - 4.3. **Our Business** - To build a business that is financially sustainable, well managed and well governed.
  - 4.4. **Our Precinct** - To make a valuable contribution to the economic, social and cultural wellbeing of our precinct, city and state.
5. The 2019-20 Operational Budget for ACMA is a balanced budget where income is equal to expenditure.
6. The proposed 2019-20 Capital Expenditure Budget has a funding requirement of \$3.3 million and will be funded through a loan from the City of Adelaide.
7. The 2019-20 Capital Works Program is \$3.3m and addresses the highest priority risk, safety and compliance works, as identified in the Capital Works Program. These priorities have been informed by independent expert advice commissioned during 2016-17 and have been reviewed by Administration in collaboration with ACMA.
8. Future discussions are scheduled with Council Members to address the ACMA Charter and long-term funding arrangements for the Adelaide Central Market Complex.

---

## ATTACHMENTS

**Attachment A** – Adelaide Central Market Authority 2019-20 Business Plan

**Attachment B** – Adelaide Central Market Authority 2019-20 Budget

---

- END OF REPORT -



# Business Plan 2019 – 2020

## Contents

Vision & Mission.....	1
Executive Summary.....	2
Business Plan Actions .....	3 - 28

## Vision

**Vision:** *To be the world's leading food and produce market.*

**Mission:** *To operate sustainably and successfully as a group of prosperous Traders, Board and management team that provides a diverse and exciting cultural shopping experience that enhances our precinct, city and State.*

## EXECUTIVE SUMMARY

The Adelaide Central Market Authority's (ACMA's) strategy defines the key Values for the Market as:

- ❑ **Enjoyable** – A Market which puts Customers at the centre of all its activities so the Market can provide an enriching shopping experience.
- ❑ **Professional** – A Market whose leadership, Traders & staff are driven by the highest standards of professionalism across all levels of the business.
- ❑ **Innovative** – A Market which prides itself on the application of innovative thinking to create a unique world class experience.
- ❑ **Unique** – A Market which provides a distinctive food & cultural offering which is unique to South Australia.
- ❑ **Sustainable** – A Market which focuses on the economic, social & environmental success of its stakeholders in the short, medium & long term.

The Business Plan 2019-20 will embrace the above values and will detail actions to support the ACMA Strategic Plan 2018-22 to ensure the Market is vibrant, activated and provides a platform for sustainable business.

The ACMA will also:

- ❑ Embed a sustainable governance model ensuring the Board, Traders and ACMA are delivering the required actions to support the strategy and commercial sustainability of the Market
- ❑ Refine the long term financial plan for the Market
- ❑ Review and implement policies and procedures to appropriately managed the Market
- ❑ Create a Community Engagement Plan to ensure that the Market continues to be inclusive and welcoming to all members of our community and to contribute to those things that our community values the most.
- ❑ Be a place for talent to thrive

The actions of this Business Plan for 2019-20 will ensure that clear and measurable success factors are defined.

The Business Plan 2019-20 recognise the Markets 150<sup>th</sup> Birthday with resources and funds focused on activities that recognise this milestone in the market's life.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 1. Our Customers**

To put our customers at the centre of all that we do, to provide them with an authentic, unique and memorable shopping experience.

1.1 Establish the best produce Market offering in the world.

Objective	Actions	Timeframe & Budget	KPI's
<p><b>1.1.1 New Traders</b> Seek new &amp; innovative Traders who will complement our existing offerings.</p>	<p>Develop a process to seek &amp; review prospective new Trader applications &amp; assess their viability, feasibility, fit out &amp; other relevant criteria.</p> <p><i>Develop a strategic blue print for the market floor, curating a cohesive retail mix.</i></p>	<p>Annual Program \$10k</p> <p>February 2020</p>	<p>Targeted traders based on ideal mix of products and services required to ensure that ACM remains relevant and maintains a primary focus as a produce market.</p> <p>Reduce food &amp; beverage gaps identified in the Future Food Market review analysis.</p>
<p><b>1.1.2 Marketing Plan</b> Develop a comprehensive, cost effective, innovative &amp; actionable Marketing Plan.</p>	<p>The Strategic Marketing Plan is to be reviewed during FY2019-20 with a suitable annual Marketing Plan to be completed.</p>	<p>July 2019 \$470k</p>	<p>Completed review of the Strategic Marketing Plan and the establishment of an annual Marketing Plan that focuses on weekly activations and focus on unique products that are of interest to our customers to drive visitation.</p>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 1. Our Customers (cont.)**

To put our customers at the centre of all that we do, to provide them with an authentic, unique and memorable shopping experience.

1.1 Establish the best produce Market offering in the world.

Objective	Actions	Timeframe & Budget	KPI's
<p><b>1.1.3 Trading hours</b> Align trading hours to Customer preferences</p>	Recommend & (where appropriate) adjust the trading hours of the Market to meet customer expectations.	Trader & Board recommendation July 2019	Recommendation provided to Traders and the Market Board on possible amended Trading Hours.
<p><b>1.1.4 Market Studies</b> Lead initiative to create a 'Sister Market' program to engage with other Markets Nationally &amp; Internationally, sharing ideas &amp; creating opportunities for Traders to visit &amp; learn from other cities.</p>	<p>Attendance at National Markets Conference</p> <p>Formulate a plan to create a better platform for Markets to share information &amp; key learnings &amp; investigate opportunities for traders to visit sister Markets.</p> <p><i>Visit &amp;/or host interstate Markets to share information &amp; key learnings</i></p>	<p>Conference TBC (not held 2019)</p> <p>Post 2019/2020</p> <p>May 2020 \$4k</p>	Attendance at the National Markets and/or meet with interstate Markets and provide key learnings to the ACMA Board & Traders.



## 2019/2020 Business Plan Actions

### **Strategic Alignment: 1. Our Customers (cont.)**

To put our customers at the centre of all that we do, to provide them with an authentic, unique and memorable shopping experience.

1.2 Develop & maintain a strong understanding of existing & potential Customer service needs, relating to Customer engagement & experience.

Objective	Actions	Timeframe & Budget	KPI's
<p><b><u>1.2.1 Customer Engagement</u></b> Undertake a survey of Traders to understand the most appropriate program for customer service training opportunities for Traders &amp; their staff.</p>	<p>Ongoing Mystery Shopper surveys to ensure customers are receiving optimum service. Survey to be completed on a six monthly basis.</p> <p><i>Build capability of traders to reduce transactional interactions, build customer connections and treat customers as special guests, every single day.</i></p>	<p>Refer: 1.2.4 Market Research</p> <p>February 2020 \$2k</p>	<p>Provide trader information session that emphasizes the importance of customer experience, including sharing of best practice.</p>
<p><b><u>1.2.2 Visual Merchandising</u></b> Improve Trader merchandising to drive increased turnover.</p>	<p>Engage with a specialist retail Visual Merchandiser to work with Traders on improving their stall &amp; product presentation to drive sales.</p>	<p>Annual Program \$8k</p>	<p>Engagement of a retail Visual Merchandiser to work with Traders on improving stall merchandising and appearance.</p>
<p><b><u>1.2.3 Customer Service</u></b> Investigate opportunities for traders to showcase their skills &amp; expertise to create an educational &amp; theatrical atmosphere for the customer.</p>	<p>Explore opportunities for external events &amp; activations that position the ACM Trader as the expert on their produce, as well as creating online videos, social media content &amp; tutorials.</p>	<p>March 2020 \$8k</p>	<p>Deliver opportunities for ACM Traders to be positioned as experts on their produce.</p>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 1. Our Customers (cont.)**

To put our customers at the centre of all that we do, to provide them with an authentic, unique and memorable shopping experience.

1.2 Develop & maintain a strong understanding of existing & potential Customer service needs, relating to Customer engagement & experience.

Objective	Actions	Timeframe & Budget	KPI's
<b>1.2.4 Market Research</b> Conduct Market Research to further expand the information bank on customers.	Annual minor Customer survey to be completed providing additional information to reduce information gaps or opportunities to further refine the tactical Customer research dataset & ensure a consistent approach.  <i>Invest in shopper spend data &amp; analytics to understand how to better serve our existing customer and target new customers.</i>	November 2019 \$3k  July 2019 \$20k	Listen to our Customers and complete a customer survey on the Market Floor
<b>Community Engagement Plan</b> Adelaide Central Market to be an essential part of our customers lives.	Create a Community Engagement Plan to ensure that the Market continues to be inclusive and welcoming to all members of our community. To contribute to those things that our community values the most.  Deliver actions on the Reconciliation Action Plan	July 2019 \$10k  Annual program \$5k	Create a Community Engagement Plan  Deliver RAP actions

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 1. Our Customers (cont.)**

To put our customers at the centre of all that we do, to provide them with an authentic, unique and memorable shopping experience.

#### 1.3 Create unique food & entertainment experiences for our customers

Objective	Actions	Timeframe & Budget	KPI's
<b>1.3.1 Regional Focus</b> Continue to develop relationships with regions & explore opportunities to work together.	Consider & introduce regional SA produce stalls as well as casual collaborative events & activations.  <i>Seek regional opportunities to support existing stalls and Producer in Residence.</i>  <i>Consider ways to increase regions profile in the Market such as merchandising, naming entrances or gathering spots which would reinforce the local nature of the market's sourcing and representation.</i>	Post 2019/2020          April 2020 \$7k	Explore regional concepts and deliver concepts supported by Customers & Traders
<b>1.3.2 Pop-up Activations</b> Increase Casual Leasing & Event opportunities.	Identify collaborative opportunities (internal & external) that will promote the Market, develop the Customer experience & improve economic outcomes for the Traders & City  <i>Continue to deliver the Producer in Residence program</i>	Post 2019/20          Annual Program (staff resourcing)	PIR 100% booked

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 1. Our Customers (cont.)**

To put our customers at the centre of all that we do, to provide them with an authentic, unique and memorable shopping experience.

#### 1.3 Create unique food & entertainment experiences for our customers

Objective	Actions	Timeframe & Budget	KPI's
<b>1.3.3 Trends &amp; Forecasts</b> Identify & communicate to Traders the national trends in the food & retail industry.	Ongoing circulation of <i>FOODLAB</i> industry newsletter.  Engage guest speakers & industry leaders to provide educational seminars to Traders on customer trends & forecasts.	Annual Program  August 2019 Retail Food Consultant \$8k & Refer 1.2.2 Visual Merchandiser	<i>FOODLAB</i> industry newsletter issued to traders.  Provide trader information session understanding good layout and design, merchandising, produce selection & customer experience
<b>1.3.4 Media Relations</b> Ongoing relationships with highly regarded food writers, chefs & produce personalities.	Maintain & improve on relationships with key journalists to ensure that Market is top of mind for the customer.  <i>Engage with influencers, food bloggers, food writers &amp; producers to attract new customer groups.</i>	Annual Program \$4k	Maximizing monthly Advertising Sales Rates value.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 1. Our Customers (cont.)**

To put our customers at the centre of all that we do, to provide them with an authentic, unique and memorable shopping experience.

#### 1.3 Create unique food & entertainment experiences for our customers

Objective	Actions	Timeframe & Budget	KPI's
<b>1.3.5 Unique Experiences</b> Create an enjoyable & unique shopping experience which celebrates the cultural diversity.	Undertake activities that highlight the Markets cultural diversity through Trader profiles, demonstrations, tastings & events.  <i>Celebrate what is relevant and most valued to our diverse community, such as National days.</i>	Annual Program \$10k	Increase the level of awareness of the cultural diversity in the Market and the unique offering it creates.  Use of Community Kitchen & spaces, communications & events to amplify what our the Market and our Community stand for.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 2. Our Traders**

**To build and support a Market ‘family’ of diverse, passionate, professional and knowledgeable customer-focused traders.**

**2.1** Work with Traders to identify their businesses point of difference to reinforce the unique offer in the Market

Objective	Actions	Timeframe & Budget	KPI's
<b>2.1.1 Unique Product &amp; Service</b> Traders to showcase unique local & International products & service.	Media & digital promotion of individual Traders with unique local & International product, as well as Traders who create theatre & demonstrate unique skills.  <i>Collaborate with SA cultural institutions such as the Art Gallery, SA Museum, ASO, State Library to showcase the Markets unique offering.</i>	Refer 2.1.2 Story Telling 2.2.1 Theatre 2.3.1 Digital Media  April 2020 \$15k	Identify opportunities that have a limited offer or provide a FOMO opportunity to drive customer visitation.  Mutually beneficial relationships and exhibition/events.
<b>2.1.2 Story Telling</b> Explore opportunities for Traders to improve their “story telling” at point of sale, highlighting the stalls history & tradition.	Provide Traders with handout guides on how to improve on customer engagement.  Work with Traders one on one to investigate customized improvements recognising history & tradition.	Refer 1.2.1 Customer Engagement  Annual Program \$12k	Shine the light on Traders by providing the opportunity to complete an online “short story” video.
<b>2.1.3 Local Product</b> Identifying & showcasing unique local & International products – improvements on labelling & signage.	Encourage use of Brand SA & region supplied signage as well as Traders own to identify origin of produce.  Maintain relationships with regions & encourage regional events & activations to be held in the Market.	Brand SA – N/A  Refer 1.2.2 Visual Merchandising 1.2.1 Regional Focus	Traders identifying the origin of produce.  Highlight seasonal & unique produce.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 2. Our Traders (cont.)**

To build and support a Market 'family' of diverse, passionate, professional and knowledgeable customer-focused traders.

#### 2.2 Opportunity to improve individual stall atmosphere

Objectives	Actions	Timeframe & Budget	KPI's
<p><b><u>2.2.1 Theatre</u></b> Work with Traders to identify areas for enhancement, such as stall display, &amp; introducing theatre by cooking product in their stalls &amp; demonstrations.</p>	<p>Provide traders with an opportunity to spend time with a retail visual merchandiser to identify key areas for improvement.</p> <p>Consider a reward program for improved customer experience</p> <p>Encourage spruiking where possible</p>	<p>Refer 1.2.2 Visual Merchandiser</p> <p>Post 2019/2020</p> <p>October 2019 \$2k</p>	<p>Assist Traders with improvements to Visual merchandising to increase transaction numbers or values.</p> <p>Market spruiking</p>
<p><b><u>2.2.2 Tastings</u></b> Continue to encourage produce related Traders to provide tastings, non produce to provide a demonstration or experience.</p>	<p>Provide Traders with informative statistics regarding customer conversion when offered tastings &amp; demonstrations.</p> <p><i>Encourage traders to activate the ACM Community Kitchen for demonstrations and tastings.</i></p>	<p>Annual Program \$0</p> <p>January 2020 \$0</p>	<p>Provision of information to traders through the monthly Food Lab newsletter on industry trends and customer service standards including customer conversion through tastings.</p> <p>Traders activation of ACM community kitchen.</p>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 2. Our Traders (cont.)**

To build and support a Market 'family' of diverse, passionate, professional and knowledgeable customer-focused traders.

2.3 Improve Traders Marketing skills to connect with existing & potential customers to drive stall visitation.

Objectives	Actions	Timeframe & Budget	KPI's
<b><u>2.3.1 Digital Media</u></b> Improve Trader social media customer engagement & digital footprint.	Establish one on one social media training for Traders to learn how to set up accounts & social media pages.	Annual Program \$10k	Number of social media follows for both individual Traders as well as ACM social media pages.
<b><u>2.3.2 Marketing Training</u></b> Provide further training for Traders, holding sessions on photography, story telling, & general marketing advice.	Establish a training & workshop schedule.	Refer: 2.1.2 Story Telling 2.2.1 Theatre 2.3.1 Digital Media	Increase in product sales and customer visitations for Traders.



## 2019/2020 Business Plan Actions

### **Strategic Alignment: 2. Our Traders (cont.)**

To build and support a Market 'family' of diverse, passionate, professional and knowledgeable customer-focused traders.

#### 2.4 Increase Tourist visitation & spend in traders stalls

Objectives	Actions	Timeframe & Budget	KPI's
<p><b><u>2.4.1 Tourist Visitations</u></b> Close collaboration with SATC &amp; CoA to increase tourist visitation numbers.</p>	<p>Consider opportunities such as providing brochures in various languages, &amp; bundle offerings.</p> <p>Increase in visitor numbers, reported by SATC, Market surveys. Increase in Trip Advisor reviews &amp; ratings.</p> <p><i>Determine the level of engagement the Market has with large international tourists group.</i></p>	<p>February 2020 \$3k</p> <p>Annual Program \$0</p> <p>September 2019 \$0</p>	<p>Digital Market Maps to be translated into Mandarin and German (being top two non-English languages spoken by tourist to SA – SATC Data). Seek opportunities with CoA &amp; SATC to increase visitor numbers and spend where appropriate.</p>
<p><b><u>2.4.2 Tourism Revenue</u></b> Encourage Traders to find opportunities to cater for tourists.</p>	<p>Encourage traders to use international payment platforms to remove barriers and optimize path to purchase.</p> <p>Create opportunities for Traders to work together to create bundle offers.</p>	<p>January 2020 \$0</p> <p>April &amp; June 2020 \$3k</p>	<p>Collaboration with CoA and number of Traders with Alipay. Share information from Australia China Business Council on how to connect with Chinese consumers.</p> <p>Pop up activation featuring key tourist products for significant tourist groups</p>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 2. Our Traders (cont.)**

To build and support a Market 'family' of diverse, passionate, professional and knowledgeable customer-focused traders.

#### 2.5 Lessee Obligations

Objectives	Actions	Timeframe & Budget	KPI's
<b><u>2.5.1 Lessee Obligations</u></b> Through effective communication, support all Traders to ensure they understand their obligations from a Leasing, Legislative & Policy perspective.	Provide Traders with regular advice & communication on Lessee obligations	Annual Program \$0	Notify traders when The Office of the Small Business Commissioner holds information sessions for retail and commercial leasing.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 2. Our Traders (cont.)**

To build and support a Market 'family' of diverse, passionate, professional and knowledgeable customer-focused traders.

#### 2.6 Lower Business operating costs (utilities, wages, product wastage)

Objectives	Actions	Timeframe & Budget	KPI's
<p><b><u>2.6.1 Utility Consumption</u></b> Seek opportunities to reduce trader utility consumption.</p>	<p>As opportunities arise they are to be presented to Traders as initiatives to review or reduce utility consumption levels.</p>	<p>Annual Program \$0</p>	<p>Engage with Traders to reduce utility consumption costs through changes to equipment when planning stall upgrades.</p>
<p><b><u>2.6.2 Product Wastage</u></b> Explore opportunities to reduce Trader product wastage as a result of internal environmental factors within the Market.</p>	<p>Seek Capital Spend opportunities to improve environmental controls in the market to improve product shelf life.</p> <p><i>Identify and review opportunities to invest Capital or alternate tenant fit outs to improve the internal environment of the Market to reduce product spoilage.</i></p>	<p>2019/2020 Capital</p>	<p>Installation of HVAC</p> <p>Encourage new stalls to have compressor units located externally to the market floor.</p>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business**

To build a business that is financially sustainable, well managed and well governed.

3.1 Ensure the Market remains a safe environment for customers & visitors.

Objectives	Actions	Timeframe & Budget	KPI's
<u>3.1.1 Improve Security</u> Seek opportunities to continue to improve Market security.	Continue to improve security arrangements within the Market & review national & international security trends.	October 2019 \$5k  October 2019 Capital	Introduce a Market Security Management Plan  Installation of bollards
<u>3.1.2 Safety Trends</u> Remain vigilant & consider National & International trends.	Ongoing security & safety review. ACMA Operations to attend relevant external conferences & briefings.	Annual Program \$3k	ACMA Operations Manager to attend external security briefings and conferences to ensure the Market remains focused on international security risks and trends.
<u>3.1.3 Trader Safety</u> Create a safe working environment for Traders free of harassment.	Ongoing safety review.	Annual Program \$0	Advocate a culture free from unlawful conduct

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

3.2 Provide opportunities for Traders to strengthen their skills & access high quality business support & advice.

Objectives	Actions	Timeframe & Budget	KPI's
<b>3.2.1 Business Support</b> Develop a directory to help Traders access support, small business advice, training, discount deals, grant funding & other relevant information.	Traders Portal	Annual Program \$0	Trader portal on the Market Website to be maintained to provide access to relevant information for Traders communication and business improvement opportunities.
<b>3.2.2 Trader Engagement</b> Increase Trader engagement in business trends & commercial business skills.	After hours briefing sessions on small business trends & assistance.  Quarterly out of hours sessions to advance traders commercial skills.	Annual Program \$5k  September 2019 (sessions to be scheduled based on Trader requirements)	Engage with TAG & Traders association to determine content for training session for Traders on small business trends & commercial business skills.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

3.3 Improved Communication between Market Traders & between Traders & the Market Office.

Objectives	Actions	Timeframe & Budget	KPI's
<b>3.3.1 Trader Awareness</b> Ensure customer spend occurs in the Market by educating Traders & their staff on the surrounding businesses & their product.	Provide a directory of key products in a map format for traders to access when approached by customers.	Post 2019/2020	
<b>3.3.2 Bundle Offerings</b> Encourage traders to bundle offerings between stalls to boost sales & improve trader relationships.	ACMA to encourage trials once eCommerce platform is established.	Post 2019/2020	

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

3.3 Improved Communication between Market Traders & between Traders & the Market Office.

Objectives	Actions	Timeframe & Budget	KPI's
<p><b>3.3.3 Trader Advisory Group</b> Continue to develop the Traders Advisory Group, Central Market Traders Association &amp; Broader Market Traders to increase the collaborative working relationship.</p>	<p>Provide regular reporting to the Traders against ACMA performance criteria &amp; Business Plan objectives. Ongoing.</p>	<p>July 2019 \$0</p>	<p>Monthly TAG meetings – Business Plan update to be provided</p> <p>Schedule quarterly meeting with Traders Association</p>
<p><b>3.3.4 Communication Assessment</b> Undertake annual surveys on the methods used to provide information to Traders to ensure the information &amp; style of advice, to Traders is relevant &amp; in best practice to achieve the broadest reach outcome possible.</p>	<p>Undertake annual survey of Trader communication to understand if improvements can occur to further increase information take-up.</p>	<p>Refer 3.3.3 TAG</p> <p>September 2019 \$0</p>	<p>Communication methods to be discussed with TAG</p> <p>ACMA Board to engage with TAG 3 times per year to discuss the Strategic Plan and performance of the Market.</p>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

#### 3.4 Engaging in Festivals & events.

Objectives	Actions	Timeframe & Budget	KPI's
<b><u>3.4.1</u> Event Collaboration</b> Seek opportunities to collaborate with major festivals & events ensuring the Adelaide Central Market is front of mind.	Establish & nurture relationships with key food industry groups, culinary festivals, as well as health & wellness events to identify collaborative opportunities that promote the Market externally & appeal to the two key target segment groups identified in the FY2015/16 Market research findings.	Refer 1.1.2 Marketing Plan	



## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

#### 3.5 Ensure best practice hygiene & cleanliness in stalls & general areas

Objectives	Actions	Timeframe & Budget	KPI's
<b><u>3.5.1</u> General Cleanliness</b> ACMA to conduct regular cleaning & maintenance inspections throughout Market common areas & toilets.	Ongoing with quarterly inspections completed & remedial activities undertaken.	Annual Program \$0	Continue ongoing cleaning and maintenance inspections and rectify any deficiency within appropriate timeframes.
<b><u>3.5.2</u> WHS Requirements</b> Actively seek Traders ensure stalls are WHS compliant & meet food handling guidelines.	Seek regular opportunities to actively seek Trader regulatory compliance to WHS legislation.	November 2019 \$0	Develop WHS Information Pack for traders as a reminder of WHS obligations. Checklist of WHS obligations for new tenants and fit outs.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

#### 3.6 Focus on History & Tradition as a marketing tool for engaging Customers

Objectives	Actions	Timeframe & Budget	KPI's
<b><u>3.6.1</u> History Media Focus</b> In the lead up to the Market's 150th Birthday in 2019, explore ways in which we can communicate the Market's history through PR & brand activity.	Book sales during each financial year. Digital engagement levels with Customers. Positive media mentions on the Market. Expand Website to reflect Market history from 1869.	Annual Program \$0	Adelaide Central Market: Stories, People & Recipes book revenue. Advertising Sales Rates values. Update Market history page on the market website.
<b><u>3.6.2</u> Profile Traders</b> Utilize Traders as ambassadors for general Marketing activity, with a focus on multi-generational family businesses.	Create opportunities through the use of ACMA's creative & PR agencies. <i>Opportunities to profile Traders on social media focusing on the multi-generational history of Traders in the market.</i>	Annual Program \$0	Utilisation of ACM: Stories, People & Recipes to generate PR opportunities for Traders.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

#### 3.7 Encourage new investment

Objectives	Actions	Timeframe & Budget	KPI's
<b>3.7.1 Fit out Incentive</b> Continue fit out incentive encouraging Lessees upgrade or refurbish stalls.	Measure # of stalls per annum that refurbish or upgrade utilising the fit out incentive program.	Annual Program (incentives in accordance with framework)	Measure and report to the ACMA Board on the number of traders actively refurbishing stall or perusing opportunities to activate the fit out incentive.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

#### 3.8 Ensuring the Market & carpark are accessible for the customer & Trader

Objectives	Actions	Timeframe & Budget	KPI's
<b><u>3.8.1</u> Carpark Assessment</b> Undertake a regular review of carparking arrangements to assess pricing & offers, layout & operation.	Commence 6 monthly carparking review during FY 2019/20 & adjust arrangements to improve offer to the customer.	September 2019 & March 2020 \$15k	Complete 6 monthly car parking review.
<b><u>3.8.2</u> Customer Access</b> Establish an accessibility & inclusion upgrade program.	Commence accessibility & inclusion upgrade program.	Capital	Review accessibility and inclusion program for the Market.
<b><u>3.8.3</u> Accessibility</b> Continue to consider customer needs by improving accessibility of the Market's facilities & services.	Consult with a retail designer to complete an audit on current wayfinding, signage & layout, taking into consideration customer current flow & customer journey.	September 2019 \$10k	Review wayfinding signage within the Market.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 3. Our Business (cont.)**

To build a business that is financially sustainable, well managed and well governed.

3.9 Maintain a good relationship with CoA & RMMA.

Objectives	Actions	Timeframe & Budget	KPI's
<b>3.9.1 CoA Relationships</b> Regular meetings between all parties to investigate & evaluate collaborative ways of working to deliver a shared benefit to the Market, City & State.	Continue engagement between the ACMA Board & GM with CoA executives & RMMA to seek shared benefit outcomes.	Annual Program \$0	Continue regular meetings between ACMA GM and CoA Executive Team and RMMA GM. Seek opportunities for ACMA Board Members and senior CoA executives.
<b>CMA People</b> <i>We will be a place for talent to thrive.</i>	<i>Expand on team values to define how we work together.</i>  <i>Conduct a culture survey.</i>  <i>Maintain and grow employee engagement by embedding role and decision clarity to enable achievement of team objectives and individual goals.</i>	<i>August 2019</i> <i>\$2k</i>  <i>September 2019</i>  <i>March 2020</i>	<i>Staff are advocates for ACMA as employer of choice</i>  <i>Culture survey results</i>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 4. Our Precinct**

To make a valuable contribution to the economic, social and cultural wellbeing of our precinct, city and state.

**4.1** Be the leader in the Market District & City of Adelaide.

<b>Objectives</b>	<b>Actions</b>	<b>Timeframe &amp; Budget</b>	<b>KPI's</b>
<b>4.1.1 District Meetings</b> Develop a plan to meet more frequently with CoA 'Place Making Team', precinct groups, Arcade managers & China Town.	Attendance at Market District Reference Group meetings & other meetings as required - Ongoing	Annual Program \$0	Continue to engage in meetings with the different precinct groups within the Market Precinct.
<b>4.1.2 District Strategy</b> Create a Business & Resident Development strategy, engaging with residents, & surrounding businesses including the Hilton Hotel, neighbouring law-firms & restaurants.	ACMA Marketing to develop strategy during FY 2019/2020.	Annual Program \$10k	Business & Resident engagement strategy to be developed and implemented.

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 4. Our Precinct (cont.)**

To make a valuable contribution to the economic, social and cultural wellbeing of our precinct, city and state.

4.1 Be the leader in the Market District & City of Adelaide.

Objectives	Actions	Timeframe & Budget	KPI's
<p><b>4.1.3 Arcade Redevelopment</b> Advocate for Market Traders &amp; ACMA on the primary outcomes sought for the Arcade redevelopment</p>	<p>Continued engagement with the CoA &amp; Precinct Group &amp; redevelopment briefing sessions.</p> <p><i>Develop a concise narrative, position and vision regarding the Arcade Development.</i></p>	<p>October 2019</p>	<p><i>Advocate for Market Traders &amp; ACMA on the primary outcomes sought for the Arcade redevelopment, including contingency planning to minimise Traders disruption.</i></p>
<p><b>4.1.4 Sustainability</b> Seek further opportunities to improve environmental sustainability.</p>	<p>Develop a Sustainability Master Plan for the Market to ensure all future activities augment together including opportunities for environmental initiatives.</p> <p><i>Focus on Recycling &amp; Recovery Facility efficiencies including Trader education with the overall goal of improving the landfill diversion rate.</i></p> <p><i>Consider Circular Economy for sustainability and innovation opportunities to align environmental initiatives</i></p>	<p>November 2019 \$0</p>	<p>Create a sustainability plan that incorporates best practice energy saving initiatives into future capital works.</p> <p>Landfill diversion rate</p>

## 2019/2020 Business Plan Actions

### **Strategic Alignment: 4. Our Precinct (cont.)**

To make a valuable contribution to the economic, social and cultural wellbeing of our precinct, city and state.

#### 4.2 Improve Grote & Gouger Street presence.

Objectives	Actions	Timeframe & Budget	KPI's
<p><b>4.2.1 Street Presence</b> ACMA to explore opportunities to create on street signage to identify when the market is open.</p>	<p>Investigate signage requirements &amp; relevant consultants for increasing brand visibility.</p> <p><i>Engage an architectural consultant to guide Gouger &amp; Grote Street frontage improvements to increase street presence and identify when the Market is open.</i></p>	<p>Post 2019/2020</p>	
<p><b>4.2.2 Activate Frontage</b> Traders to activate street frontage.</p>	<p>Work with street frontage traders to extend their offering on to the street.</p> <p><i>Activate external North West corner of Market with food activations to engage customer from the street.</i></p>	<p>October 2019 \$5k</p>	<p>Provide opportunities for street frontage traders to extend their offering onto the footpaths on Gouger and Grote Street.</p>





# Adelaide Central Market Authority

## 2019-20 Budget

# Summary

1. The ACMA 2019-20 Operating Budget and Capital Expenditure Budget, which support the ACMA 2018-19 Business Plan, have been developed by ACMA Staff in collaboration with CoA Administration. The plans focus on continuing the process of rectifying legacy operational matters and growing the Market's prosperity;
2. The lease rent and car park revenue budgeted for 2019/20 is \$9.3m, operating expenditure \$5.8m, rent payable to Council \$3m with a further \$0.5m for UPark management fee.
3. Operating expenditure is utilised to ensure the Market is recognised as a vibrant, diverse and unique fresh produce market community.
4. The 2019-20 Capital Expenditure Budget addresses the highest priority risk, safety and compliance works, as identified in the Capital Works Program.



# Operations – Budget Assumptions

1. The ACMA 2019-2020 Operating Budget has been prepared to ensure efficient operation of the Market in an increasingly competitive environment, and received ACMA Board approval on 21 February 2019 for submission to Council as a draft budget for public consultation purposes. Further to this, the budget was reviewed and received final approval at ACMA Board meeting on 23 May 2019.
2. A review of the ACMA Charter, which includes the ACMA Head Lease and Operating Agreement with CoA, is currently in progress. All rental calculations and other budget assumptions are in line with the current ACMA Charter 2014.



# Operations – Finance Summary

\$'000	2017-18 Actual	2018-19 QF3 Forecast	2019-20 Budget
ACMA Administration	(1,795)	(1,466)	(1,433)
ACMA Car Park	3,025	2,975	2,889
ACMA Market Complex	1,129	1,170	1,483
CoA Rent	(2,801)	(2,775)	(2,939)
<b>Net Surplus/(Deficit)</b>	<b>(443)</b>	<b>(96)</b>	<b>0</b>



*Our Market*



# Operating - Income

\$'000	2017-18 Actual	2018-19 QF3 Forecast	2019-20 Budget
ACMA Administration	41	109	54
ACMA Car Park	4,937	4,784	4,803
ACMA Market Complex	4,323	4,259	4,454
<b>Total Income</b>	<b>9,301</b>	<b>9,151</b>	<b>9,312</b>



*Our Market*



# Operating - Expenditure

\$'000	2017-18 Actual	2018-19 QF3 Forecast	2019-20 Budget
ACMA Administration	(1,837)	(1,575)	(1,487)
ACMA Car Park	(1,912)	(1,809)	(1,915)
ACMA Market Complex	(3,194)	(3,088)	(2,971)
CoA Head Lease	(2,801)	(2,775)	(2,939)
<b>Total Expenditure</b>	<b>(9,744)</b>	<b>(9,247)</b>	<b>(9,311)</b>



*Our Market*



## Projects - Capital Works

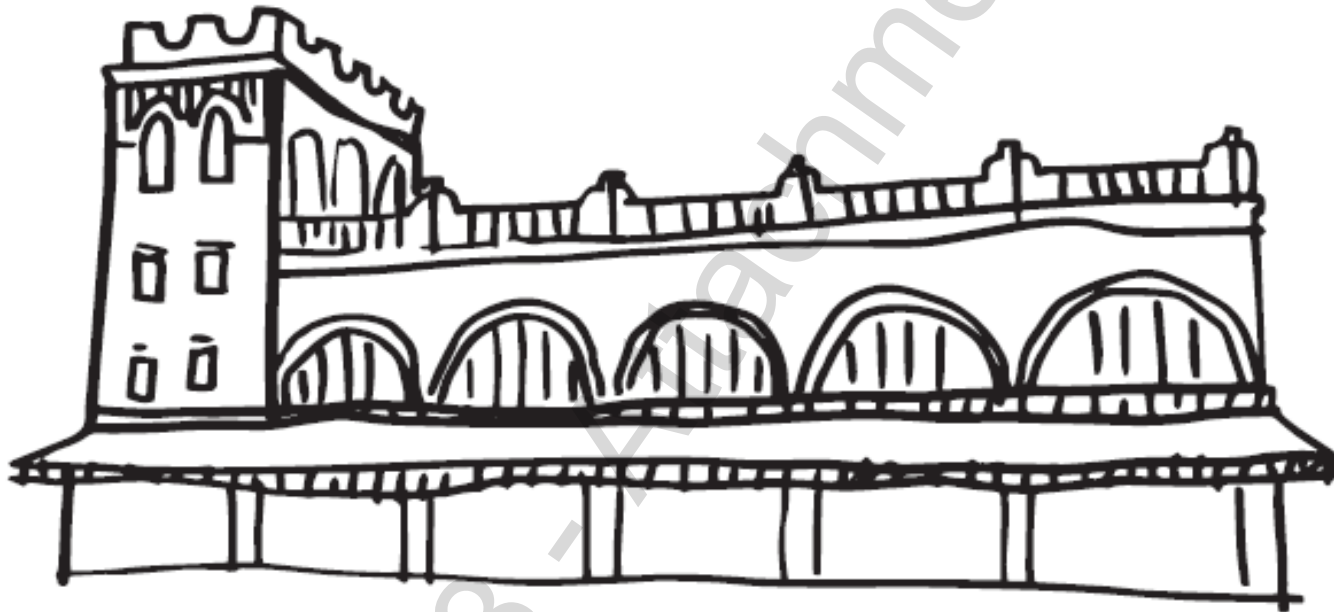
The ACMA 2019-2020 Capital Expenditure Budget has been formulated in line with the ACMA 10-Year Capital Works Program, based on the 2017 Building Services Audit Report provided by Lucid Engineers.

Project	\$'000	Comment
Heating Ventilation Air Conditioning (HVAC)	1,868	New indirect evaporative cooling unit to replace existing system which is beyond its recommended operating life. Gas heaters to dining precinct.
Stall Mezannine (Safety Renewal)	800	Compliance works to stalls
Main Switch Board (MSB) Replacement	341	Residual Current Device (RCD) audit and rectification works, scoping of works for standby generator, implement Power Monitoring Units
Escalator Renewal/Lift Glazing	132	Scope escalator works in 2019-20 with replacement planned for 2020-21. Replacement of glazing to lift shafts
Waste Water Compliance	105	Waste water infrastructure to meet compliance - trade waste
IT Upgrade Fund	30	IT upgrade for operational effectiveness
Fire & Emergency System Renewal	20	Engaging the incumbent fire and life safety maintenance contractor to relocate the Very Early Smoke Detection Apparatus (VESDA).
<b>Total</b>	<b>3,296</b>	



*Our Market*







# Adoption of the 2019-20 Integrated Business Plan

**ITEM 4.9** 18/06/2019  
**The Committee**

**Program Contact:**  
Tracie Dawber, AD Finance 8203  
7002

2018/03947  
Public

**Approving Officer:**  
Clare Mockler, Director  
Community

## EXECUTIVE SUMMARY:

The Integrated Business Plan (IBP) is the annual operational and financial planning document for the City of Adelaide. It describes the services and projects that the City of Adelaide plans to deliver in the upcoming financial year, and how it plans to allocate its budget. It also provides an overview of Council's rating policies and how the Integrated Business Plan delivers on our strategic plan and priorities.

Income from General Rates is forecast to be \$108.6m arising from valuation uplift and growth in new developments, noting that the rate in the dollar has been fixed for the fifth consecutive year.

Efficiencies of \$4.6m have been identified during the development of the 2019-20 budget. These have created capacity to absorb significant cost pressures and respond to emerging priorities while freezing the rate in the dollar.

As foreshadowed in Item xx of the agenda for The Committee Meeting on 4 June 2019, the following administrative changes to the 2019-20 Budget have been incorporated in the 2019-20 Integrated Business Plan:

1. (\$5.0m) timing adjustment on grant income due to the earlier receipt of a grant from the South Australian Government in 2018-19 rather than 2019-20.
2. \$0.2m increase in forecast rate income following the finalisation of the valuations.
3. (\$0.2m) increase in operational expenditure due to a change in market conditions regarding the processing of recyclables.

An allocation of (\$0.015m) to research and document the history of the Albert Bell Tower as approved at the meeting of Council on 11 June 2019 has also been incorporated.

The final 2019-20 Budget has a forecast deficit of (\$2.0m) in the 2019-20 financial year. This is a (\$5.0m) reduction from the draft IBP due to the early receipt of the SA Government grant in 2018-19, with the improved borrowing position reflected in 2018-19. The forecast borrowings at 30 June 2020 remains unchanged at \$67.0m which is within Council's current Prudential Borrowing Limits.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL:

#### That Council:

1. Notes the revisions made to the final 2019-20 Integrated Business Plan outlined in the discussion section of this report and contained in Attachment A to Item 4.9 on the Agenda for the meeting of The Committee held on 18 June 2019;
2. Approves the proposed administration adjustments:
  - 2.1. (\$5.0m) timing adjustment on grant income due to the earlier receipt of a grant from the South Australian Government in 2018-19 rather than 2019-20.
  - 2.2. \$0.2m increase in forecast rate income following the finalisation of the valuations.
  - 2.3. (\$0.2m) increase in operational expenditure due to a change in market conditions regarding the processing of recyclables.

3. Notes the adjustment of (\$0.015m) allocated to research and document the history of the Albert Bell Tower as approved at the meeting of Council on 11 June 2019.
  4. In exercise of the powers contained in Chapter 8, 9 and 10, pursuant to Section 123 of the *Local Government Act 1999 (SA)* (the Act) and in respect of the financial year ending 30 June 2020:
    - 4.1. Adopts the 2019-20 Integrated Business Plan as indicated in Attachment A to Item 4.9 on the Agenda for the meeting of The Committee held on 18 June 2019 having considered all submissions made during the public consultation period.
    - 4.2. Adopts the Budget for the year ending 30 June 2020 included in pages 49 to 61 of Attachment A to Item 4.9 on the Agenda for the meeting of The Committee held on 18 June 2019 comprising all financial statements and other information as required by the *Local Government (Financial Management) Regulations 2011*.
    - 4.3. Resolves to borrow the funding requirement of \$2.0m for the 2019-20 Budget, including project retiming from 2018-19.
    - 4.4. Adopts the Long Term Financial Plan as set out on page 49 of Attachment A to Item 4.9 on the Agenda for the meeting of The Committee held on 18 June 2019.
    - 4.5. Authorises the Chief Executive Officer to make any necessary changes to the final 2019-20 Integrated Business Plan document arising from this meeting, together with any editorial amendments and finalisation of the document's formatting and graphic design.
-

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	The deliverables and objectives set out in the draft 2019-20 Integrated Business Plan document are directly aligned to the delivery of year 4 of the 2016-2020 City of Adelaide Strategic Plan.
Policy	The 2019-20 Integrated Business Plan was prepared in accordance with Council's current Long-Term Financial Plan assumptions and endorsed Financial Policies. The approved public consultation has been undertaken in accordance with Council's Public Communication and Consultation Policy.
Consultation	Public consultation on the draft 2019-20 Integrated Business Plan commenced on 8 May 2019 and concluded on 29 May 2019. A report detailing the Public Submissions with Administration responses was included in Item 4.7 on the agenda for the meeting of The Committee on 4 June 2019.
Resource	The 2019-20 Integrated Business Plan identifies how Council's resources will be allocated in meeting the 2016-2020 Strategic Plan deliverables and objectives.
Risk / Legal / Legislative	Council's 2019-20 Integrated Business Plan was developed in accordance with section 123 of the <i>Local Government Act 1999 (the Act)</i> , and sections 6 and 7 of the <i>Local Government (Financial Management) Regulations 2011</i> .
Opportunities	Not as a result of this report.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	The 2019-20 Integrated Business Plan provides the budget for the 2019-20 financial year.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. Council's 2019-20 IBP is developed in accordance with section 123 of the *Local Government Act 1999 (SA)* (the Act), and sections 6 and 7 of the *Local Government (Financial Management) Regulations 2011* including:
  - 1.1. Council must have, for each financial year:
    - 1.1.1. an annual business plan; and
    - 1.1.2. a budget.
  - 1.2. Council's annual business plan must:
    - 1.2.1. include a summary of Council's long term objectives (as per the *City of Adelaide 2016-20 Strategic Plan*);
    - 1.2.2. include an outline of:
      - 1.2.2.1. Council's objectives for the financial year (i.e. Annual Objectives that are scheduled for delivery in year 3 of the 2016-20 Strategic Plan);
      - 1.2.2.2. the activities that Council intends to undertake to achieve those objectives (i.e. Council Services and Projects);
    - 1.2.3. set out a summary of Council's proposed operating expenditure, capital expenditure and source of revenue;
    - 1.2.4. set out the rates structure and policies for the financial year;
    - 1.2.5. assess the impact of the rates structure and policies on the community; and
    - 1.2.6. take into account Council's long term financial plan and the management and development of infrastructure and major assets.
2. The Act also requires that Council develop a Business Plan which sets out the Council's priorities and proposed projects for the next year.
3. The 2019-20 IBP has been developed to deliver outcomes identified in the *City of Adelaide 2016-2020 Strategic Plan*.
4. The 2019-20 IBP has been prepared in accordance with the requirements of the Act.
5. The budget included in the draft 2019-20 Integrated Business Plan document is based on the discussions and feedback from Committee Workshops on 4 February 2019, 7 March 2019, 18 March 2019, 23 March 2019 and 10 April 2019.
6. The draft 2019-20 IBP was endorsed for public consultation by Council on 30 April 2019. The Public Consultation period commenced on 8 May and concluded on 29 May 2019. Submissions to the Public Consultation feedback were considered at the meeting of The Committee on 4 June 2019.
7. As foreshadowed in Item 4.7 on the Agenda for The Committee Meeting on 4 June 2019, the following changes to the 2019-20 Budget have been incorporated in the 2019-20 Integrated Business Plan:
  - 7.1. A (\$5.0m) reduction in grant income as the South Australian Government paid the first instalment for the 88 O'Connell Street development in the 2018-19 financial year rather than the 2019-20 financial year as previously forecast.
  - 7.2. \$0.2m increase in forecast rate income following the finalisation of the valuations, noting that the increase in rate income is attributable to 3.8% increase in valuations, and 1.8% increase in new developments and additions.
  - 7.3. (\$0.2m) increase in operational expenditure due to a change in market conditions for the processing of recyclables, requiring them to be processed within Australia at a cost to Council.
8. An allocation of (\$0.015m) to research and document the history of the Albert Bell Tower as approved at the meeting of Council on 11 June 2019 has also been incorporated in the 2019-20 Integrated Business Plan.
9. If approved, these changes would result in a forecast deficit of (\$2.0m) in the 2019-20 financial year due to the timing adjustment in grant income. The forecast borrowings at 30 June 2020 remains unchanged at \$67.0m.
10. The final 2019-20 IBP has been updated for minor changes to wording and project descriptions and additional information as detailed below, and included in **Attachment A**.

- 10.1. An adjustment to the 2018-19 Forecast in the “Long Term Financial Plan” and “Budgeted Uniform Presentation of Finances” to recognise a \$5.0m grant received in 2018-19, a year earlier than previously forecast in the 2018-19 Quarter 3 Revised Forecast.
- 10.2. The addition of “Financing the Budget” section comparing the 2019-20 Budget Net Lending/(Borrowing) position to prior years.
- 10.3. The addition of “Analysis of the 2019-20 Budget” section providing information of Council’s financial performance and financial position pursuant to Section 123(2)(b) of the Act.
- 10.4. The addition of “Analysis of Capital Expenditure” section to outline Capital Expenditure.
- 10.5. The addition of the “Budgeted Statutory Financial Statements”.
11. A Long Term Financial Plan has been developed to assist Council in adopting a budget within a longer term context. The Long Term Financial Plan takes the objectives and strategies in the Council’s strategic management plans and expresses them in financial terms. It is considered appropriate to express the Long Term Plan in financial terms for the next ten years (refer to page 49 of **Attachment A**).
12. Borrowings:
  - 12.1. Borrowing identified in the 2019-20 IBP is an important source of funding and is guided by Council’s Treasury Policy as adopted on 11 December 2018.
  - 12.2. Further details of Council’s Treasury Policy are referenced on page 51 of **Attachment A**.
  - 12.3. The net borrowings required as at 30 June 2020 are forecast to be \$67.0m.
13. Rating Policy and General Rates:
  - 13.1. In formulating the Rating Policy for 2019-20, Council has taken into account the needs and likely impacts of the rates structure on ratepayers, growth plans, financial policies and service delivery responsibilities.
  - 13.2. The rate in the dollar has been frozen for the fifth consecutive year.
  - 13.3. Income from general rates is forecast to be \$108.6m. This is an increase of \$5.8m and 5.6% compared to the 2018-19, arising from a 3.8% increase in valuations, and 1.8% in growth from new developments, additions and alterations.

---

## ATTACHMENTS

**Attachment A** – 2019-20 Integrated Business Plan document

---

- END OF REPORT -

# 2019-20 INTEGRATED BUSINESS PLAN



CITY OF  
ADELAIDE

Inside front cover. This page has been intentionally left blank.

Item 4.9 - Attachment A

## ACKNOWLEDGEMENT OF COUNTRY

The City of Adelaide acknowledges that we work on the traditional Country of the Kaurna people of the Adelaide Plains and pays respects to Elders past and present.





## LORD MAYOR'S MESSAGE

Welcome to the City of Adelaide's Integrated Business Plan for 2019-20.

This is the first Integrated Business Plan of the new Council elected in November 2018 which reflects the priorities we were elected to represent on behalf of the community.

Council recognises the real cost of living pressures facing our community, both for businesses and residents. Accordingly, for the fifth year in a row, we are freezing the rate in the dollar.

This financial year, Council will progress with key once-in-a-generation projects to ensure a future of sustainable growth and prosperity, while continuing to support the growth of our city through strategic investments that promote increased private investment, attract more visitors, grow the residential population and create new jobs.

Having made the strategic purchase of the former Le Cornu site at 88 O'Connell Street in North Adelaide in 2018 and running a successful Expression of Interest process for potential development partners in 2018-19, in 2019-20 Council is seeking detailed development proposals from shortlisted proponents for Council's consideration. Further, Council is committed to continued engagement with our community during the planning phase for the development of this important catalytic site.

The Central Market Arcade Redevelopment is progressing and in 2019-20, Council will enter a phase of negotiation with a preferred development partner on an outcome which achieves a thriving, mixed-use location which is complimentary and supporting of the iconic Adelaide Central Market and surrounding Market District.

During 2019-20 we will continue to roll-out the Ten Gigabit Adelaide high-speed data-network infrastructure with partner TPG Telecom. This 21st century infrastructure is an Australian first which creates a compelling competitive advantage for local businesses, and an enticing platform to attract new businesses and investment to the City of Adelaide, enhancing our reputation as a connected, smart and entrepreneurial city.

We are committed to delivering 'the essentials'; high-quality services and accessible infrastructure, in a cost-effective manner. In 2019-20 we will invest \$38.2 million in city infrastructure, including \$8.1 million towards street upgrades and greening, ensuring Adelaide remains one of the world's most liveable cities. \$200,000 has been allocated for the development of a strategic waste management plan including the collection and recycling, compost or disposal of waste from operations, residents, commercial and public spaces. We have also allocated \$370,000 to develop Master Plans for Melbourne, O'Connell and Hutt Streets.



The Adelaide Park Lands are our city's most treasured and iconic asset. In 2019-20 Council will invest a total of \$15.9 million in Park Lands projects and maintenance, including \$4.1 million to improve community facilities with play spaces, lighting, landscaping and accessibility. We have further allocated \$800,000 for tree planting and street greening projects in the south west and north west of the City, as well as \$800,000 for Whitmore Square safety improvements.

The City of Adelaide's great liveability is created not just through accessible infrastructure, but also our recreation options, cultural celebrations and community collaborations. In 2019-20 we will invest a total of \$5.8 million in grants, sponsorships, incentives and support to our strategic partners including \$1.9 million for festival and event sponsorship.

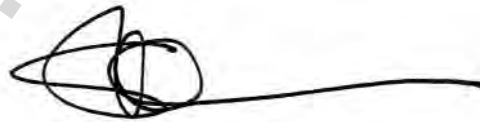
We will invest in strategic incentive programs such as \$1.6 million for the climate change initiatives including the sustainability incentives scheme, sustainability performance improvement programs, low and zero emission vehicles, Carbon Neutral Adelaide Partners Program and Building Upgrade Finance, as well as \$1.3 million for built heritage management and improvement grants.

Investment attraction and supporting our businesses to grow is essential for the future prosperity of the City of Adelaide and is supported by Council this financial year with \$1.9 million allocated towards business growth and innovation opportunities including \$266,000 for Entrepreneur Support Initiatives. This is in addition to \$213,000 in support of Renew Adelaide, \$267,000 for international student attraction organisation Study Adelaide, and \$373,000 to Adelaide Convention Bureau.

Adelaide has a strong reputation as a creative city and we will continue to support this legacy by investing \$6.4 million across a range of programs including \$1.0 million for Splash Adelaide city activation initiatives, \$120,000 to support live music, and \$848,000 in the delivery of our Cultural Strategy objectives.

We have delivered a strong and balanced Integrated Business Plan which will support the continued economic and cultural growth of the City of Adelaide and set the tone for the upcoming development of the City of Adelaide 2020-2024 Strategic Plan.

We all have an important role to play in enhancing Adelaide's reputation as a liveable and prosperous city and we look forward to your support and collaboration to shape Adelaide's future.



Sandy Verschoor  
**LORD MAYOR**

# YOUR COUNCIL

## Lord Mayor

Sandy Verschoor

## Deputy Lord Mayor

Houssam Abiad

## Area Councillors

Anne Moran

Robert Simms

Arman Abrahamzadeh OAM

Franz Knoll

## North Ward Councillors

Phillip Martin

Mary Couros

## Central Ward Councillors

Houssam Abiad (Deputy Lord Mayor)

Simon Hou

Jessy Khera

## South Ward Councillors

Dr Helen Donovan

Alexander Hyde



(Back L-R) Houssam Abiad, Mary Couros, Arman Abrahamzadeh OAM, Robert Simms, Franz Knoll, Dr Helen Donovan

(Front L-R) Jessy Khera, Phillip Martin, Anne Moran, Sandy Verschoor, Alexander Hyde, Simon Hou



# CONTENTS

Budget Overview.....	9
City Profile .....	10
Current Economic Environment.....	11
How This Plan was prepared.....	12
Challenges and Influences .....	13
Highlights for 2019-20 .....	14
2019-20 Key Projects Map .....	17
City of Adelaide 2016-2020 Strategic Plan.....	18
Smart .....	20
Green.....	24
Liveable .....	28
Creative .....	34
Infrastructure and Asset Management Practices.....	38
Infrastructure Program .....	39
Streets .....	40
Park Lands.....	43
City Works.....	44
Buildings .....	45
Information Communication Technology Renewals....	46
Major Projects.....	47
2019-20 Budget and Long Term Financial Plan .....	49
Budgeted Uniform Presentation of Finances.....	50
Funding the Business Plan.....	51
Financing the Budget .....	52
Analysis of the 2018-19 Budget.....	55
Analysis of Capital Expenditure .....	57
Statutory Financial Statements.....	58
Fees and Charges.....	62
Rating Structure .....	63



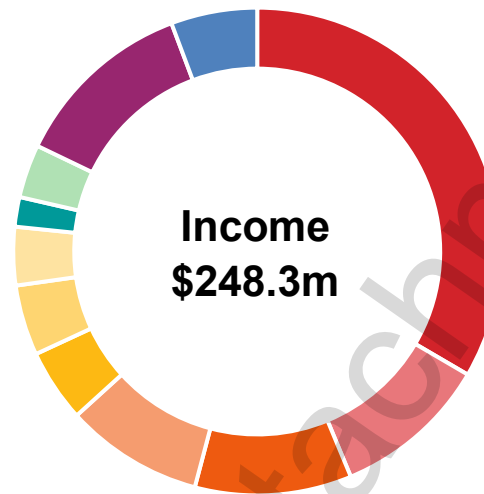
## BUDGET OVERVIEW

2019-20 will be the fifth consecutive year that Council has frozen the rate in the dollar, easing the cost of living pressures facing our community, both for businesses and residents. This has been achieved through sustained growth in the City and a commitment by Council to continually improve the efficiency of its operations.

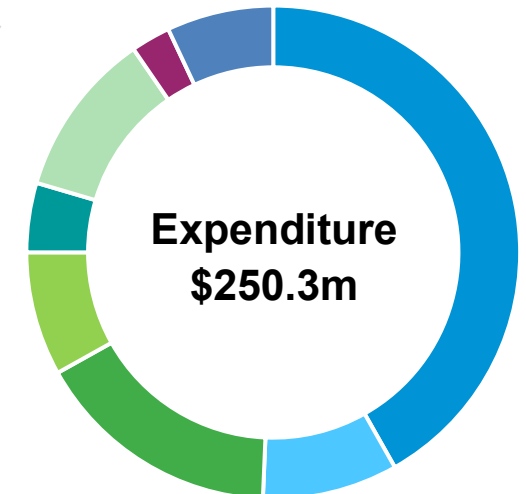
The total funding for 2019-20 is \$248.3m consisting of:

- Total Rates \$108.6m
- Commercial Businesses (including Subsidiaries) \$48.5m
- Subsidiaries \$14.2m
- Other \$77.0m

Our expenditure of \$250.3m focuses on the prioritisation of core community and civic services, initiatives that support the City's cultural and economic development, and projects that maintain and upgrade infrastructure within the City and Park Lands.



Funding Sources	\$m
Rates: Commercial	83.0
Rates: Residential	25.6
Off-Street Parking	25.8
Other Business Income	22.7
On-Street Parking	12.0
Expiations	11.6
Other Income	9.5
Major Projects & Project Grant Income	4.9
Project Retiming	8.8
Commercial Opportunities	30.2
Subsidiary Operations	14.2



Expenditure	\$'m
General Operations	104.6
Business Operations	22.2
Infrastructure & Renewals	40.6
Projects	20.3
Major Projects & Project Grant Expenditure	11.4
Project Retiming	27.2
Commercial Opportunities	6.5
Subsidiaries	17.5

# CITY PROFILE

These facts and figures provide a current snapshot of the City of Adelaide.



## 315,469

Daily visitors to the City, 2018



## 24,794

Residents in the City, 2018



## 54%

Visiting, 2018



## 2.3%

Residential growth 2017 to 2018



## 31%

Working, 2018



## 115,250

People employed by businesses  
in Adelaide and North Adelaide, 2016



## 15%

Studying, 2018



## \$18.09b

CoA Gross Regional Product (GRP) , 2018



## 17.8%

GRP as a share of Gross State Product, 2018

# CURRENT ECONOMIC ENVIRONMENT

The global economy has continued to experience expansion with growth expected to come in at 3.7% in 2018, mainly due to strong growth in the Asian region and significant contribution from the United States. However global growth is forecasted to slow down in 2019.

China's growth is expected to be slower in 2019 as the effect of US tariffs further compounds other domestic challenges, including over-capacity and high debt levels. In the short-term it is likely that some of the lost trade will be diverted elsewhere, and Australia could benefit from this. However, if the trade war between the United States and China leads to a decline in economic growth in both countries, it would have negative consequences in the mid to long-term.

## Australia

The economy has grown around 2.75% in 2018 with global growth adding to national income, and a combination of rising commodity exports and government spending contributing to economic growth. The national unemployment rate continued at approximately 5% at the end of 2018 and inflation rates remained low.

For 2019, a downward trend in housing activity and house prices, the slowdown in household expenditure, weaker credit growth and the drought affecting large parts of the country have been identified as key challenges.

## South Australia

The external environment was not as supportive as had been expected earlier in 2018. Lower growth for South Australian exports, the slowdown in household consumption expenditure, weak growth in income, low population growth and a downward trend in construction activity remain challenges for sustainable growth. In addition, agricultural income is forecast to weaken with negative consequences for farm incomes and the industry supply chain.

On the positive side, job vacancies are at strong levels and employment growth should resume soon. The recovery in business investment continued during the second half of 2018 and Gross State Product is forecasted to grow by 1.75% in 2018-19. Employment is also forecasted to grow by 0.75%, which will maintain the unemployment level around its current level of 6%. Another positive note in South Australia is the rise in business confidence. Confidence indices have been showing the highest level in over 10 years.

## City of Adelaide

Ten Gigabit Adelaide and the investment in the Defence sector by the federal government are key drivers of demand in the commercial property sector, with net absorption expected to remain positive over the next five years. The re-development of the old Royal Adelaide Hospital into an innovation hub (Lot Fourteen) and current infrastructure investment could be key attractors for investment in the near future. In the residential property market, demand for both houses and units has softened in the last few months and is expected to continue over the next 12 months.

City of Adelaide's visitor economy reached an historic high in 2018, with more than 3 million travellers coming to Adelaide, adding \$3.3 billion to the local economy in the 12 months to September 2018.

For more information on City Data and Trends, visit <https://investadelaide.com.au/insights>

*References: International Monetary Fund. Deloitte Access Economic, Economic Briefing. Committee for Economic Development Australia. The SA Centre for Economic Studies, University of Adelaide.*



## HOW THIS PLAN WAS PREPARED

This Integrated Business Plan is the key annual operational and financial planning document of the City of Adelaide. It describes what services and projects we plan to provide in the upcoming financial year and how we propose to allocate our budget.

It has been developed in the context of delivering our long term strategic direction set out in the Strategic Management Plan documents required under the *Local Government Act 1999*. These include the City of Adelaide 2016-2020 Strategic Plan (the Strategic Plan) and Asset Management Plans.

These plans outline our objectives over a four-year period in order to achieve the Strategic Plan vision for the City – that Adelaide is a welcoming and dynamic city full of rich and diverse experiences. They show how we intend to achieve our vision through sustainable growth and the responsibility to provide quality and value in local government services for ratepayers, with wider responsibilities under the *City of Adelaide Act 1998* in managing the City and the Park Lands on behalf of residents of the City and the broader community.

The Integrated Business Plan aligns with the four themes identified in the Strategic Plan: Smart, Green, Liveable and Creative. It is the result of a rigorous process of review and challenge to every aspect of projected revenue and expenditure with a strong focus on efficiency and alignment to the Strategic Plan.

Reviews have been undertaken across the organisation to ensure we are structured and resourced appropriately to deliver on the Strategic Plan. Further reviews will be undertaken to evaluate our service delivery in response to community expectations to ensure efficiency and effectiveness.

Combined savings and efficiencies identified during the 2019-20 budget cycle exceed \$4.5 million in addition to \$6 million achieved in the past three financial years. This has provided the capacity to absorb cost pressures in areas such as energy and technology.

A commercial approach has been applied in the development of the commercial operations budget. This approach will deliver supplementary revenue streams from existing assets, whilst addressing key business risks.

In developing our Infrastructure Program major opportunities were identified to align asset renewals with holistic streetscape improvements. A multi-year investment has been proposed to create a rolling program of city improvements balanced with essential renewals. Where required, projects have been accelerated for delivery in the 2018-19 year with a strong focus on community value.

The projects that contribute to the delivery of our strategic plan have been prioritised with a focus on alignment, business criticality and capacity to deliver.



## CHALLENGES AND INFLUENCES

In an increasingly global environment, Adelaide as a Capital City is influenced by State and Federal Government policies as well as broader social trends. Some of the factors and challenges that have been considered in developing this Integrated Business Plan include:

- The **results of the State election in March 2018** and its outcome on State programs and activities and Council's partnerships with the State Government
- The **discussion and debate on overseas migration** at both the State and Federal Government levels and impacts on population growth in the City
- The continued **focus on achieving carbon neutrality** and managing community expectations around climate change and reduction of waste such as single-use plastics
- The need to develop a **Strategic Plan for the City of Adelaide to guide activity to 2024** that considers State and national objectives and strategies
- The **transformation of Lot Fourteen** into a creative and innovation hub including being home to Australia's space agency
- Implications of **major State Government projects** such as Lot Fourteen, the Adelaide Festival Centre Precinct Upgrade, Her Majesty's Theatre redevelopment, and the Chinatown Mall redevelopment
- Debate about **local government reform** in South Australia and the potential impacts on the operations of councils
- An **increasingly ageing population** and the implications on the provision of services and appropriate infrastructure
- Other **demographic changes** such as shifts in interstate and overseas migration patterns and housing preferences
- Continuing to build on the relative strength of the **international education and tourism market**
- The **impact of local economic conditions** on promoting residential and business development in the City
- The need for Council to deliver a **growing range of services** in a tightening fiscal environment
- The **Federal election in May 2019** and potential to influence Council's advocacy activities.



## HIGHLIGHTS FOR 2019-20

With defined resources there is a growing need to deliver services that meet the needs and expectations of the community while reducing pressures on rates revenue. The City of Adelaide has a focus on achieving greater efficiencies while maintaining services to appropriate levels.

### Highlights for the year ahead include:

- Relieving the cost of living and cost pressures on city residents and businesses by **freezing the rate in the dollar** for the fifth consecutive year and **the removal of outdoor dining fees**
- Enhancing the City's streets by **expanding the green canopy** in the City's south west and north west, continuing the **Jeffcott Street heritage renewal**, and completing the **Gawler Place Development**
- Progressing with the **Central Market Arcade Redevelopment** into a thriving, mixed-use location to grow the market offer with expanded and complementary retail and market activities
- A strong commitment to significant and sustained **investment in the City's Infrastructure with \$38.2 million** allocated for the next financial year
- Progressing climate change initiatives to deliver our strategic goal for the City of Adelaide to be the one of the **world's first carbon neutral cities**





- Progressing the **redevelopment of the 88 O'Connell Street site** to achieve a mixed-use development that enhances the vitality of the O'Connell Street precinct
- Furthering our reputation as a connected and smart city with the continued rollout of **Ten Gigabit Adelaide**.
- **Working with our Strategic Partners** (such as Adelaide Convention Bureau, State Government, Renew Adelaide, StudyAdelaide, Festivals Adelaide and Music SA) to promote Adelaide as a destination to do business, study, visit and perform
- Delivering **community celebrations**, such as Christmas and New Year's Eve, that are open and inclusive, and provide a safe and family friendly environment in the City
- Providing **sponsorship/grant funding** support to assist art, cultural and community groups and organisations in delivering inspiring art, cultural and multicultural activities, events, programs and services
- Development of the **City of Adelaide 2020-2024 Strategic Plan** to guide Council's agenda and vision over the next four years
- **Attracting new financial investment** and businesses to establish in the City, and **support existing businesses** to grow their presence in the City
- **Promotion of Adelaide to local, national and international markets**, increasing awareness and enhancing the reputation of the City to help deliver economic, sociocultural and environmentally sustainable outcomes for the City
- **Activating Hutt Street** with a creative, cultural and recreational hub
- Developing a new approach to **business waste and recycling services** including a best-practice approach for **waste reduction**
- Supporting owners in the **conservation, upgrade and use of their heritage places** through the Heritage Incentives Scheme and Façade Improvement Incentive Scheme
- A range of projects and initiatives that will be undertaken to **strengthen meaningful relationships with the Kaurna community**.



## 2019-20 KEY PROJECTS MAP

We are proud to highlight a number of our key projects by location on the following map. In addition, our city is also supported by many city-wide projects, some of which are featured in our **Highlights for 2019-20**.



# CITY OF ADELAIDE 2016-2020 STRATEGIC PLAN

The City of Adelaide 2016-2020 Strategic Plan tells Adelaide's growth story and articulates an agenda for strong growth over the next four years.

## OUR VISION

***Adelaide is a welcoming and dynamic city full of rich and diverse experiences***





Our vision will be reached by achieving our primary goal, themes, objectives and actions. Our principles will ensure we grow while maintaining and enhancing the many things you already love about Adelaide.

## OUR PRIMARY GOAL

***Strengthen the City economy by growing the number of people living, working, playing, visiting and studying in the City every day***

The Strategic Plan consists of four key themes: Smart, Green, Liveable and Creative, underpinned by measurable objectives and 110 actions to demonstrate Council's commitment to tangible results. These will be achieved by working closely with our partners and community over the four years of the Plan.



THEME	 SMART	 GREEN	 LIVEABLE	 CREATIVE
ASPIRATION	<i>A smart city with a globally connected and opportunity rich economy</i>	<i>One of the world's first carbon neutral cities and an international leader in environmental change</i>	<i>A beautiful, diverse city with an enviable lifestyle that is welcoming to people at all stages of life</i>	<i>A multicultural city with a passion to create authentic and internationally renowned experiences</i>
OBJECTIVES	By 2020, our city's economy will be growing faster than the Australian economy	City carbon emissions will be reduced by 35% from the 2006-07 baseline by 2020	The number of people living in the City will have grown from 23,000 to 28,000 by 2020	Attendance at festivals and events in the City and Park Lands will have grown by 5% by 2020
	Total businesses in the City will grow from 5,000 to over 5,300 and workers on any given day from 89,000 to 94,000 by 2020	Green space and greenery in the built-up areas of the City will have increased by 100,000 square metres by 2020	Adelaide will be listed in the top three most liveable cities in the world by 2020	A detailed measure of the number of people creating and actively participating in arts and cultural activities will have been developed and influences our work
	Workers in professional and technical services, education, finance, telecommunications, creative and media sectors will have grown from 41,000 to over 49,000 by 2020	By 2020, Aquatic native plants on the Torrens Lake floor will have increased from almost zero to 7,500 square metres	City of Adelaide residents will have wellbeing above global average	Bed nights spent in Adelaide by international and domestic visitors will have grown from 8.1 million to 9 million by 2020
	By 2020, the number of students in the City on any given day of the week will increase from 39,000 to 41,000	A detailed measure of reduction in kerbside and general waste will have been developed and influences our work		People who say the City has great places to enjoy events, activities, art and culture will have grown from 8.4 to 9 out of 10 by 2020
		A comprehensive integrated water management measure will have been developed and influences our work		The number of people that are visiting the City each day for shopping, leisure or entertainment will have grown from 111,000 to 117,000 by 2020





# SMART

A SMART CITY WITH A  
GLOBALLY CONNECTED  
AND OPPORTUNITY RICH  
ECONOMY

# SMART

## Annual objectives

- Showcase the City as the location of choice for international and national trade and investment, especially for the knowledge, arts and cultural sectors, through our sister cities and other partnerships and connections, and align with State Government economic targets for increasing foreign investment, service exports and skilled migration
- Support development for the clean technology sector through a range of programs, services, initiatives and data, including supporting start-up and growth of new businesses and working with universities to assist with commercialising research and intellectual property for clean-tech applications
- Complete the fibre roll-out of Ten Gigabit Adelaide that will deliver high-speed, high-performance fibre optic network to commercial buildings across the City of Adelaide
- Develop the City of Adelaide 2020-2024 Strategic Plan to guide Council's agenda and vision over the next four years.

## Services

- Target and attract new businesses and investment
- Work with local business groups in main streets and districts to develop economic capital and support and grow local sustainable businesses
- Provide free access to city-wide WiFi
- Utilise sensor network data to analyse people movements and provide city insights
- Position Adelaide through our Sister City relationships
- Facilitate the growth and competitiveness of the retail sector in the City
- Promote Adelaide as a destination for business and investment, talent, students, visitors and residents in collaboration with the SA Government and other relevant bodies
- Continue to enhance our digital service offering for customers
- Provide access to data and information to support innovation and community use
- Support entrepreneurs and early stage companies with high growth potential
- Support the Adelaide Central Market Authority and Rundle Mall Management Authority to maximise economic outcomes for the City.

## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Building a new Strategic Plan 2020-2024	The <i>Local Government Act 1999</i> requires that the Council undertake a comprehensive review of its strategic management plans within two years after each general election of council. The Council in January 2019 indicated the desire to undertake this review from commencing mid 2019.	150	-
City Growth (Business and Residential)	Contribute to city growth by attracting and retaining business investment and property development with a case management approach, building business growth and capability through education, supporting retail precincts and developing funding alternatives. Researching the future of retail, business activations across our sponsored events, supporting the entrepreneurial sector, driving growth across city living and ensuring research and insights are available to inform future activity across all areas.	1,910	-
City of Adelaide Website Phase 2 Enhancements	The new City of Adelaide website is currently being developed with a target 'go live' date of 30 June 2019. Phase 2 will enable further enhancement of the website post-launch so the City of Adelaide website will remain at the forefront as one of Australia's leading local government websites.	100	-
Education Adelaide Funding - (StudyAdelaide Funding)	Funding contribution to support StudyAdelaide to promote Adelaide as a destination for international students.	267	-
Efficiency & Service Reviews	The Business Improvement function is responsible for the delivery of ongoing service and activity reviews. In 2019-20 it will continue to build the business improvement capability and capacity to allow accelerated project delivery and empower the business to learn and grow.	500	-
International Relations Program	Promote cultural, economic and social connections between Adelaide and international communities through Sister Cities and other partnerships.	502	-

## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Place Brand Campaign Execution	Promote Adelaide to local, national and international markets, increasing awareness and enhancing the reputation of the City to help deliver economic, sociocultural and environmentally sustainable outcomes for the City.	250	-
Renew Adelaide Funding	Funding contribution to Renew Adelaide, an external not-for-profit urban renewal organisation that works to revitalise under-used and empty buildings and shopfronts with projects of economic benefit to the community.	213	-
Representation Review	Under Section 12 of the <i>Local Government Act 1999</i> , a Council must conduct a comprehensive review of its representation structure for the purpose of determining whether its community would benefit from an alteration to its composition or ward structure, in each relevant period that is prescribed by the regulations. A representation review is completed every eight years determined by the Minister and notice published in the Government Gazette.	100	-
<b>TOTAL</b>		<b>3,992</b>	<b>-</b>



# GREEN

ONE OF THE WORLD'S FIRST  
CARBON NEUTRAL CITIES  
AND AN INTERNATIONAL  
LEADER IN ENVIRONMENTAL  
CHANGE

## GREEN

### Annual objectives

- All Council-owned and maintained public lighting will be converted to LED lights and smart lighting wherever possible by June 2020
- Increase our efficient use of recycled water from the GAP scheme in Council-irrigated areas by 25% to an overall level of 80% by December 2020
- Implement sustainable events in the City of Adelaide, including project support for up to five high profile events such as New Year's Eve and Australia Day
- Support implementation of sustainable event guidelines by the events industry through working with an industry reference group, providing incentives and communication materials
- Work with local communities on public greening activities that will beautify streets and parks.

### Services

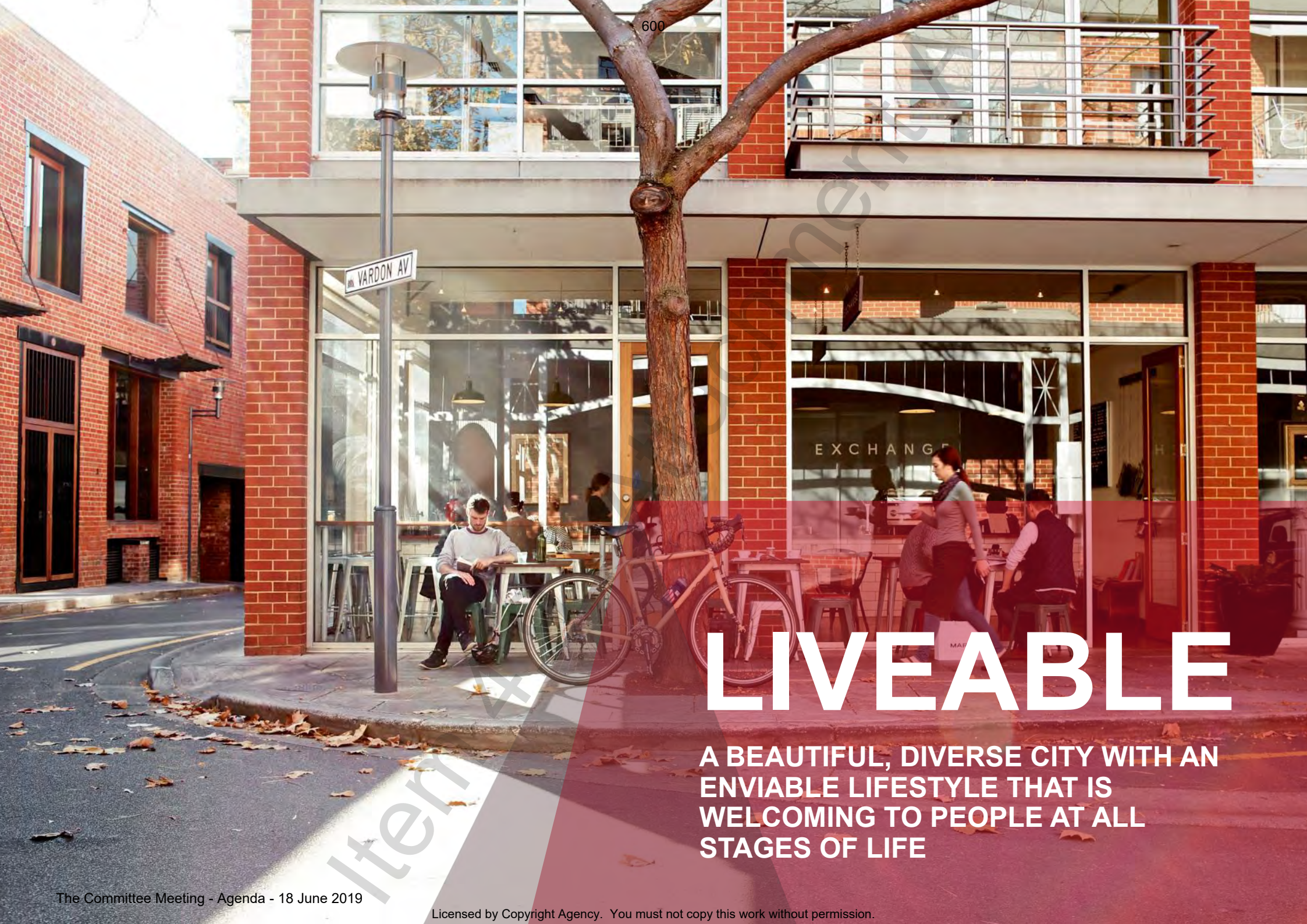
- Lead and encourage corporate social responsibility in the City
- Deliver initiatives to improve the efficiency of Council owned assets and city infrastructure
- Support office tenants and property owners to reduce energy use and carbon emissions from commercial buildings
- Ensure that the Park Lands are managed sustainably and that their importance to the City and community in adapting to climate change is acknowledged and developed
- Provide waste and recycling service improvements for kerbside collection, public places, events and high density developments
- Provide incentives to the community and broaden their capability in adapting to climate change and using natural resources efficiently
- Deliver action plans for Energy Management, Climate Change Adaptation, Water Security, Waste Management, and Biodiversity and Water Quality.

## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Adelaide Design Manual Greening	Development of implementation plan to guide the next four years of greening and update the Adelaide Design Manual greening section (palettes, approaches, etc).	50	-
Climate Change Action Initiatives Fund	Deliver a range of projects, programs and incentives that underpin the achievement of Council's targets for carbon neutral operations, the City of Adelaide being a carbon neutral city, and build climate resilience in Council operations and the community.	1,577	-
Sustainable Events Implementation	Implement sustainable events in the City of Adelaide, including project support for up to five high profile events such as New Year's Eve 2019 and Australia Day 2020. Support the implementation of sustainable event guidelines by the events industry by working with an industry reference group, providing incentives and communication materials.	200	-
Strategic Waste Management Plan	Development of the strategy to provide direction for future waste and recycling services in the City of Adelaide.	200	-
<b>TOTAL</b>		<b>2,027</b>	<b>-</b>







VARDON AV

EXCHANGE

# LIVEABLE

A BEAUTIFUL, DIVERSE CITY WITH AN ENVIABLE LIFESTYLE THAT IS WELCOMING TO PEOPLE AT ALL STAGES OF LIFE

Item

# LIVEABLE

## Annual objectives

- Encourage city living by understanding the demand drivers and developing a distinctive city living promotional campaign that builds on the Already Home campaign
- Commence works on the Central Market Arcade redevelopment by 2020
- Explore activation opportunities of two vacant premises on Hutt Street to create a creative, cultural and recreational hub
- Deliver sport and recreation hubs consistent with the Active City Strategy and Adelaide Park Lands Management Strategy with a particular focus on inclusive play
- Deliver the Safer City Policy by July 2019 and new Safer City Action Plan implemented throughout the year
- Plan and seek partnerships for major City infrastructure projects, including cycling corridors, major transport routes and laneways
- Preparation of Master Plans for Melbourne Street, O'Connell Street and Hutt Street
- Prepare a City Plan by June 2020 in consultation with the community and Council.

## Services

- Deliver the 2019-20 Infrastructure Program supporting development initiatives and using partnering to invest in infrastructure
- Facilitate transport initiatives, where possible partnership with others
- Work with State Government and other partners to deliver public transport and intelligent movement projects
- Deliver and implement projects and initiatives to promote a cycling culture
- Deliver educational and travel behaviour change initiatives
- Deliver traffic management and road safety initiatives
- Provide planning and policy advice for the management of Adelaide Park Lands
- Enhance and promote the role of the Park Lands in increasing levels of physical activity and wellbeing through sport and recreation opportunities
- Ensure the ongoing operation of the North Adelaide Golf Course and Adelaide Aquatic Centre
- Provide advice, policy and programs in relation to safety, social planning and neighbourhood development
- Promote and foster growth of the residential population in the City, supported by diverse and affordable housing choices for residents and students
- Provide public and residential waste, recycling and green waste services
- Promote participation, access and inclusion and build neighbourhood capacity and community leadership
- Continue to provide environmental, health, safety and food inspections
- Work with building owners to ensure 'City Fire Safety Management' procedures are in place for the protection of all occupiers.
- Undertake development assessment and building compliance to meet legislative requirements.
- Lead city design and spatial planning and be a source of advice on planning, building, design and heritage matters
- Deliver the Stretch Reconciliation Action Plan including NAIDOC week celebrations.

## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Adelaide Living	Adelaide Living lifestyle magazine is distributed free within the City of Adelaide. The allocated funding will enable the transition to an online version of the magazine.	80	-
Asset Management Transformation Program	Implementation of a new Asset Management Information System to support the renewal and maintenance of the City's infrastructure.	-	3,204
Built Heritage Management Grants	Support owners in the conservation, upgrade and use of their heritage places through the Heritage Incentives Scheme.	1,317	-
Built Heritage Management Promotions	Support the conservation of the City's built heritage and historic character streetscapes through promotional and education activities.	151	-
Central Market Arcade - Redevelopment Options	Progress with the selected development partner for the Central Market Arcade Redevelopment supporting a thriving, mixed-use location to grow the market offer with expanded and complementary retail and market activities.	300	-
City of Adelaide Social Infrastructure Project - Stage 2	Social infrastructure is a key component of a liveable, green, creative and smart city. The second year of this two stage project will establish a plan with a clear and shared strategic direction that guides the City of Adelaide's social infrastructure provision.	40	-
Community Development Grants	Grants that enable the community and eligible service organisations to work together with the City of Adelaide in delivering community programs, activities and events.	487	-
Community-led Neighbourhood Development Projects	Deliver four Neighbourhood Development projects across the year that encourage active citizenship and participation in city life, enable community connection, promote understanding of diversity and celebrate local City life. Includes: Neighbour Day, Mental Health Week, Youth Week and one other community - driven activity.	20	-
Don Dunstan Foundation Strategic Partnership	Partnership with Don Dunstan Foundation to deliver Adelaide Zero Project and Social Capital Residencies.	313	-
Façade Improvement Scheme	Funding assistance to commercial and mixed-use property owners to help improve the visual appearance of unlisted historic character buildings.	50	-

## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Five Year City Plan	A long-term plan to inform, prioritise and co-ordinate the City of Adelaide's planning system activities to bring about its overall strategic vision.	50	-
Free City Connector	Operations of the Free City Connector bus service that links the major tourist, retail, business, educational and residential precincts of the City and North Adelaide.	915	-
Frome Precinct Strategy	Project to explore improvements in the Frome Precinct area, aligned to north-south bikeway and major changes proposed for Lot 14, University of Adelaide, opening of Botanic High, and new tram route. Partnerships to be sought (eg. Renewal SA, State Government, Botanic High, University of Adelaide, Botanic Gardens). Includes consideration of Victoria Drive.	75	-
History Festival	Major sponsorship/partnership of the only state-wide History Festival in Australia.	24	-
Homeless and Vulnerable People	Fully funded through grant funding. Collaboration with city communities, community groups and homelessness service providers on strategies that address the needs of people experiencing homelessness and other vulnerable people.	(45) grant 45	-
Hutt Street Activation: Cultural and Recreational Hub	Funding to activate two vacant properties within Hutt Street to create a cultural and recreational hub.	210	-
Integrated Transport and Movement Strategy	Development of a new Transport and Movement Strategy to align to the development of a new Strategic Plan, considering emerging movement technologies and responding to a changing city.	250	-
Kaurna-led Stretch Reconciliation Plan 2018-2021 Initiatives	The City of Adelaide Stretch Reconciliation Action Plan 2018-2021 has several actions that require further scoping with members of the Kaurna community. This project enables exploration of these actions to develop them towards project business case stage.	50	-
Master Plans for Melbourne, O'Connell and Hutt Streets	Preparation of Master Plans for Melbourne Street, O'Connell Street and Hutt Street. The plans will identify short, medium and long term actions to guide future investment in these streets, and include engagement with businesses and the local community.	370	-

## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Noise Management	Minimise noise conflict between residential and non-residential land users to ensure that the mixed-use vitality of the City and residential amenity are compatible.	65	-
Park Lands Services	Strategic projects in the Adelaide Park Lands including the Park Lands Community Management Plan Review, Cultural Mapping, Park Lands Trail Design Guide, Heritage Management Plan for the Park Lands, World Heritage projects, the Lord Mayor's Park Lands Rambles and the 100th Anniversary of the Arbour Day Plantings Event.	295	-
Property Leasing Investigations	Undertake property leasing investigations for the Council's commercial leases.	50	-
Recreation and Sports Grants	Grants that enable applicants to work in partnership with the City of Adelaide to deliver initiatives that support all people to be active in the City and Park Lands with a particular focus on city residents and the inclusion of under represented population groups.	178	-
Safer City Policy 2019-2022 Implementation and Evaluation	Funding to cover new actions identified as part of the Safer City Policy and Action Plan 2019-2023.	50	-
Strategic Property Investigations	Undertake further investigations to improve public value (financial, strategic, community value) through the redevelopment, re-purposing or disposal of Council's existing under-performing assets as identified by the Strategic Property Review.	100	-
Transport Services	Projects to support the strategic improvement of movement in the City including Promotions and Education, Smart Technology and Bluetooth Analysis, and Traffic Signal Optimisation and Pedestrian Amenity Review.	110	-
<b>Total</b>		<b>5,550</b>	<b>3,204</b>





# CREATIVE

A MULTICULTURAL CITY WITH A  
PASSION TO CREATE AUTHENTIC AND  
INTERNATIONALLY RENOWNED  
EXPERIENCES

# CREATIVE

## Annual objectives

- Surprise, delight and attract people by continuing to encourage and support dynamic and changing public space, heritage, art, laneways, streets, facilities and activities
- Develop, build and upgrade infrastructure that supports events and is sensitive to the environment within key event spaces in the City and Park Lands by 2020
- Develop a New Public Art Action Plan by September 2019
- Foster creative ideas to activate and animate the City through a reimagined Splash Adelaide platform.

## Services

- Work with partners to provide expert advice and promotion of events, activities and experiences
- Partner with the creative arts business, entrepreneurs and the community through the City Activation project to enliven the City
- Continue to deliver a range of small, medium and large scale events for the enjoyment of the community
- Facilitate a diverse range of events, exhibitions and cultural experiences at Adelaide Town Hall
- Continue to deliver the Public Art Action Plan
- Continue to promote the UNESCO Live Music accreditation
- Continue to deliver the Live Music Action Plan 2017-2020
- Support the ongoing operations of the City's libraries and community centres
- Delivery of a range of programs, projects and activities that support the live music sector
- Provide Sponsorship, Art and Cultural grants and deliver and manage activities funded by external grants
- Provide community grants
- Deliver the Tourism & Visitor Information Services Action Plan in partnership with key stakeholders to promote tourism services and initiatives.



## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Adelaide Convention Bureau Funding	Funding contribution to support the Adelaide Convention Bureau to attract business conventions, exhibitions, incentives tourism and other events to Adelaide.	373	-
Adelaide's New Year's Eve	Produce and deliver a high quality and free community NYE celebration in the heart of the City that showcases the physical and artistic assets of the City and South Australia.	341	-
ANZAC Day Service, March & Related Activities and Remembrance Day	Work in partnership with the ANZAC Day Committee and affiliated organisations to support the delivery of a professional and memorable ANZAC Day event in the City. The project also includes funding for road closures for Remembrance Day.	63	-
Arts and Cultural Grants	Grants that provide financial support to assist creative practitioners to deliver inspiring art, cultural and multicultural projects.	252	-
Australia Day in the City Strategic Project	Support for the Australia Day in the City parade, concert and fireworks.	175	-
Christmas in the City	Enhance the experience of Christmas in the City through the delivery of new decorations, lighting displays, events, retail activations and promotions, and provision of a Christmas grant to the seven Precinct Groups for Christmas activities and decorations.	400	200
City Activation	Provide a platform for City businesses and the community to trial and test initiatives, aimed at increasing visitation and economic growth in the City.	1,000	-
City of Adelaide Prize	The prize is awarded as part of the yearly Institute of Architects Awards for projects that deliver exceptional contribution to the City with a focus on public realm benefit.	37	-
Cultural Entrepreneurs (The Business of Being Creative)	Lead, develop and deliver a unique 90-day program that is a business incubator for creative start-ups and practitioners, offering enterprise training and mentoring to aspiring	50	-
Festival and Event Sponsorship Program	Financial support to eligible groups and organisations to assist in the staging of a diverse range of events and activities within the City.	1,941	-

## 2019-20 Projects (including Grants and Sponsorships)

Project Name	Description	Project Net Budget (\$'000s)	Capital Net Budget (\$'000s)
Festivals Adelaide Initiative	A three-year strategic partnership with Festivals Adelaide to support the growth of Adelaide's premier arts and cultural festivals and promote Adelaide as Australia's best festival city.	64	-
Live Music Strategic Partnership with Music SA	A three-year strategic partnership (final year) with Music SA to promote and strengthen the live music industry by supporting the regulatory environment for live music businesses to thrive.	10	-
NAIDOC Week Celebrations	Delivery of the Lord Mayor Civic Reception to demonstrate Council's commitment to reconciliation, celebrated with the flag raising ceremony, awards, live entertainment and a morning tea at Adelaide Town Hall. Includes NAIDOC activities and celebrations in Rundle Mall.	46	-
Public Art	Delivery of a range of public art capital projects that will contribute to surprise, delight and attract people and the development of Adelaide as the premier international arts market.	-	212
Umbrella Winter City Sounds Festival	Partner with Music SA to deliver the Umbrella Winter City Sounds Festival in city venues, places and Park Lands.	40	-
Visitor Growth	Funding to deliver initiatives that will contribute to visitor growth and the visitor experience in the City.	273	-
<b>TOTAL</b>	<b>TOTAL</b>	<b>5,065</b>	<b>412</b>

# ASSET MANAGEMENT PRACTICES & PLAN

The City of Adelaide sustainably manages its infrastructure assets for the benefit of current and future communities. We apply a consistent approach to asset management processes that are developed and embedded across the organisation for the lifecycle of assets.

This approach ensures that the philosophy that has guided our city remains – we are a city thoughtfully and purposefully designed from the start with its people in mind and we continue to place people's wellbeing and quality of life at the core of what we do.

The Council is committed to sustainable asset management which involves managing the levels of service, risk and investment on infrastructure assets in an optimal manner throughout their lifecycle.

## Infrastructure Program

The Infrastructure Program provides the basis for our infrastructure asset management and capital works programs developed as part of the Integrated Business Plan process.

Our approach is achieved by adhering to the following asset management principles:

- Community benefit
- Financial sustainability
- Environmental sustainability
- Evidence based decision making
- Continuous improvement

This approach supports our Strategic Plan 2016-2020 goals to create world-class infrastructure and a greener, more liveable city by creating positive change for residents and businesses through our everyday projects.



## 2019-20 INFRASTRUCTURE PROGRAM & RENEWALS

The 2019-20 Integrated Business Plan demonstrates the innovative and strategic approach we are using in the planning and delivery of our capital works.

Our program supports our Strategic Plan 2016-2020 goals to create world-class infrastructure and a greener, more liveable city. We are continuing to align our 'whole of street' approach with our routine renewal works, creating positive change for residents and businesses through our everyday projects.

The program continues the 2018-19 focus on our Streets, our Park Lands (community facilities, paths and plantings), our City Works (ongoing renewal program for streets, bridges and other city infrastructure), and our Buildings (including our car parks, heritage buildings, public toilets and signage).

We are continuing an integrated approach to the planning and delivery of our projects to ensure the highest possible quality streetscapes which welcomes people to the City and encourages them to stay longer and enjoy our city.

\$'m	2019-20
Streets	8.1
Park Lands	3.0
City Works	
Roads, Footpaths and Kerbs	6.1
Traffic Signals	1.2
Bridges	0.3
Lighting & Electrical	1.5
Water Infrastructure	2.1
Urban Elements	0.6
Park Land & Streetscape Renewals	1.1
	12.9
Buildings	6.9
Capital Works Program Management	7.3
<b>Infrastructure Program</b>	<b>38.2</b>
Plant and Fleet	1.0
Information Communication Technology Renewals	1.4
<b>Total Infrastructure Program &amp; Renewals</b>	<b>40.6</b>

## STREETS

Project Name	Design	Construct	\$'000s	Description
Hutt Street	✓		150	Design project to investigate improvements including greening and pedestrian amenity, pram ramps and DDA compliance opportunities aligning to renewals.
Jeffcott Street		✓	2,617	Continue works to address drainage issues, prioritising conserving and enhancing the street's character.
Archer Street East		✓	320	Road resurfacing and improved tree growing conditions based on design in 2018-19.
Wright Court and Field Street		✓	693	Construction project to provide improvements to Wright Court and Field Street following the completion of design in 2018-19.
Paxton's Walk and Vaughan Place	✓		140	Design project to improve connection between North Terrace and Rundle Street via Paxton's Walk complementing the new tram stop and building on investigation work undertaken in 2018-19 (survey and initial due diligence), with potential partner and State Government funding to be sought. Detailed design project for 2019-20 for construction 2020-21.
Tavistock Lane		✓	150	Co-funded upgrades to Tavistock Lane to facilitate a taxi drop-off area and the lane being upgraded and operating as a public road.
Chesser Arbour		✓	350	To address the structural issues of the Chesser Street arbour.
Black Spot Funding	✓	✓	301	Black Spot funding request for two intersection locations, Hindley / Gray Street and Angas / Pulteney Street.
Wakefield Street	✓		160	Continued median improvement from Victoria Square to Hutt Street to improve Wakefield Street greening and presentation. Detailed design project to complete 2018-19 design investigations before construction over two years (2020-21 and 2021-22).
Grote Street (Morphett Street to West Terrace)		✓	900	Road resurfacing and kerbing works.
Angas Street		✓	717	Delivery of streetscape outcomes to improve pedestrian amenity as well as traffic and pedestrian safety within the street, building on investigations and design undertaken in 2018-19.

## STREETS

Project Name	Design	Construct	\$'000s	Description
Whitmore Square Safety Improvements	✓	✓	800	Prepare detailed design for first stages of implementing the Whitmore Square Master Plan, including early capital works to address pedestrian safety.
Greening - North West and South West	✓	✓	800	Project to increase greening and the tree canopy cover to 20% in the City's south west and north west.
<b>Total</b>			<b>8,098</b>	

Item 4.9 - Attachment A



## PARK LANDS

Project Name	Design	Construct	\$'000s	Description
South Park Lands Creek Rehabilitation Works		✓	800	Continuing project to restore the condition of the creek, increase biodiversity and assist in reducing flooding impact in the south Park Lands.
Wattle Grove War Memorial	✓		50	Concept design to explore the opportunity to enhance Golden Wattle Park / Mirnu Wirra (Park 21W). Concept to include the reinstatement of the grove of wattle trees adjacent Sir Lewis Cohen Avenue and options for a new war memorial. Construction subject to future funding endorsement by Council.
Community & Recreation Design Projects	✓		100	Concept design projects related to community and events including Park 21W infrastructure relating to new sports hub, Park 22 alignment of Park Lands Trail and parking infrastructure and other minor enhancements. Construction in future years subject to future funding endorsement by Council.
Peace Park/ Town Clerk's Walk		✓	388	Peace Park Irrigation, turf management and tree succession planting. Infill tree planting along Town Clerk's Walk.
Park 24 Access and Amenity Improvements		✓	750	Delivery of a new entrance street to the Adelaide High School and Park 24, building on recent investments including the Adelaide High School and the Comets' new sports building. Includes new car parking treatments, paving, landscaping and access improvements.
Events Infrastructure Rundle Park	✓	✓	935	Design and construction of services (e.g. water and power) to the east Park Lands area (Rundle Park / Kadlitpina) to improve the facilitation of key festival events within the City of Adelaide.
<b>Total</b>			<b>3,023</b>	



## CITY WORKS

Project Name	Design	Construct	\$'000s	Description
Roads, Kerbs and Footpaths	✓	✓	6,119	Essential roadworks to ensure we continue to provide a safe, efficient and accessible road and footpath network.
Traffic Signals		✓	1,208	Investment in Traffic Signal infrastructure to ensure accessible and safe movement throughout the City for residents, visitors and the public.
Bridges Renewal Program		✓	325	Investment in the Council's bridge infrastructure to ensure accessible and safe movement throughout the City for residents, visitors and the public.
Lighting & Electrical		✓	1,482	Lighting and Electrical renewals and upgrades to support a safe, secure and continuous service to the residents, visitors and community, including distribution boards, underground electrical cabling and switchgear and LED conversion.
Water Infrastructure	✓	✓	2,081	Program of works dedicated to renewal of various water infrastructure asset components including Brownhill Keswick Creek, Stormwater Management Upgrades, Torrens Lake Submerged Earth Retaining Structures, Torrens Lake Weir Component Renewals and Minor Water Projects.
Park Land & Streetscape Greening Renewals	✓	✓	1,050	Ensures that landscape features located within our streets and Park Lands are actively managed to enhance our streets giving consideration to legislative requirements and safety. Renewals proposed for 2019-20 include replacement of existing streetscapes, recreational equipment renewal, upgrades to irrigation systems, tree succession planning and works to enhance the health of our trees.
Urban Elements	✓	✓	588	Urban Elements renewal to ensure the provision of a safe, accessible, clean and well maintained urban environment including Public Art Refurbishment.
Design Services	✓		46	Funding for lighting, engineering (surveying) and movement assessment for strategic projects leading to future capital works.
<b>Total</b>			<b>12,899</b>	

## BUILDINGS

Project Name	Design	Construct	\$'000s	Description
Hazardous Material Removal Program	✓	✓	500	Annual assessment, identification and removal of hazardous material within buildings.
Building Renewal and Compliance Program	✓	✓	1,260	Upgrade of the Building Management System and the Building Security Systems to enable corporate needs and meet legislative requirements.
Improvements to Pump Station Buildings		✓	15	Upgrade of pumphouse buildings to enable activation and improve the appearance of the river banks.
Methodist Meeting Hall		✓	50	Salt damp and repointing the Methodist Meeting Hall.
Program of New Public Conveniences	✓	✓	350	Installation of a new public convenience in Mary Lee Park (Park 27b).
UPark Buildings - Topham Mall		✓	100	Upgrade to the Topham Mall car park fire hydrants and smoke detectors to achieve compliance.
UPark Buildings - Rundle Street		✓	3,500	Required treatment works to increase the serviceability of the Rundle Street UPark.
Town Hall		✓	350	Program of emerging works in the Town Hall Complex to ensure the ongoing management of the heritage facility.
Colonel Light Centre - Building Renewals	✓	✓	700	Colonel Light Centre mechanical (HVAC) renewals, and design for lift compliance upgrade.
Aquatic Centre Renewals Investigations	✓		80	Strategic investigation of the Adelaide Aquatic Centre to develop a targeted high level master plan to address safety and business issues.
<b>Total</b>			<b>6,905</b>	

## INFORMATION COMMUNICATION TECHNOLOGY RENEWALS

Project Name	\$'000s	Description
Server Replacement	339	Ongoing program to maintain and upgrade on premise data centre and disaster recovery equipment consisting of servers, data storage equipment, power supply and backup devices. Equipment is replaced on a 5-year cycle, extended with warranty extensions where cost effective.
Network Connectivity & Security	480	Ongoing program to maintain and upgrade the corporate data network consisting of fibre optic connections, networking equipment (switches) and network security protection systems.
Telecommunications System	90	Ongoing program to maintain and upgrade the corporate telephone systems including desktop telephone handsets.
PC Replacement	454	Ongoing program to maintain and upgrade the corporate desktop equipment fleet consisting of PCs, laptops and other desktop equipment (monitors, peripherals). PCs and laptops are replaced every 4 years on a rotating basis and peripherals are replaced when obsolete.
Corporate Applications	15	Ongoing program to maintain and upgrade corporate software applications, including replacement when the corporate software becomes obsolete or unsupported.
<b>Total</b>	<b>1,378</b>	

## MAJOR PROJECTS

Project Name	\$'000s	Description
Gawler Place Redevelopment	6,510	Upgrade of Gawler Place between North Terrace and Grenfell Street.
City Skate Park	(3,000) grant 3,000	Integrating a new City Skate Park within Gladys Elphick Park / Narnunnga (Park 25) to extend Narnunnga as a sports hub and key Park Lands destination with a range of recreation options for different ages and abilities. 100% funded by the State Government.
Quentin Kenihan Playspace	(1,000) grant 1,000	The Quentin Kenihan Inclusive Playspace is an opportunity to create an exemplary regional playspace in Rymill Park / Murlawirrapurka (Park 14). The inclusive playspace will provide play through the provision of social, active, cognitive and creative play and recreation opportunities for all ages, abilities and cultures serviced by the wider park facilities and amenities for the local and surrounding areas. 100% funded by the State Government.
<b>Total</b>	<b>6,510</b>	

## LONG TERM FINANCIAL PLAN

A Long Term Financial Plan with a 10 year timeline has been developed as part of the City of Adelaide's ongoing financial planning within a strategic framework.

Key inputs and influences on the Long Term Financial Plan include:

- An assessment of our current financial position and financial sustainability
- Alignment with the Strategic Plan
- Governance principles
- Corporate Programs and internal support strategies
- Service provision and delivery standards
- Revenue and financing guidelines, including the Rating Policy and Treasury Policy
- Asset Management Plans.

The assumptions and outcomes underpinning the Long Term Financial Plan include:

- Rates valuation growth, on average, is assumed in line with forecast inflation, excluding new development
- Other revenue and expenditure growth, in general, is assumed in line with forecast inflation
- Statutory charges reflect dollar increments or percentage increases as specified by statute
- Salaries and wages forecasts based on current and expected enterprise agreement outcomes
- Interest rates are based on market expectations
- Capital expenditure is in line with the Asset Management Plans



# 2019-20 BUDGET AND LONG TERM FINANCIAL PLAN

\$'m	2018-19 Forecast	2019-20 Budget	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
<b>General Operations</b>											
General Rates	102.8	108.6	112.2	115.9	119.7	123.7	127.7	132.0	136.3	140.8	145.5
Other Income	33.4	33.1	33.9	34.7	35.5	36.3	37.1	38.0	38.9	39.8	40.7
Expenditure	(102.4)	(104.7)	(107.2)	(109.6)	(112.1)	(114.7)	(117.4)	(120.1)	(122.8)	(125.6)	(128.5)
<b>General Operations Surplus</b>	<b>33.8</b>	<b>37.0</b>	<b>38.9</b>	<b>41.0</b>	<b>43.1</b>	<b>45.2</b>	<b>47.5</b>	<b>49.9</b>	<b>52.4</b>	<b>54.9</b>	<b>57.6</b>
<b>Business Operations</b>											
Revenue	45.3	48.5	49.6	50.8	52.0	53.2	54.4	55.6	56.9	58.2	59.6
Expenditure	(21.0)	(22.2)	(22.7)	(23.2)	(23.8)	(24.3)	(24.9)	(25.4)	(26.0)	(26.6)	(27.2)
<b>Business Operations Surplus</b>	<b>24.3</b>	<b>26.3</b>	<b>26.9</b>	<b>27.6</b>	<b>28.2</b>	<b>28.8</b>	<b>29.5</b>	<b>30.2</b>	<b>30.9</b>	<b>31.6</b>	<b>32.3</b>
<b>Amount available for Projects</b>	<b>58.1</b>	<b>63.3</b>	<b>65.9</b>	<b>68.5</b>	<b>71.3</b>	<b>74.1</b>	<b>77.0</b>	<b>80.1</b>	<b>83.2</b>	<b>86.5</b>	<b>89.9</b>
<b>Projects (inc. Grants &amp; Sponsorships)</b>	<b>(15.7)</b>	<b>(20.3)</b>	<b>(20.7)</b>	<b>(21.2)</b>	<b>(21.7)</b>	<b>(22.2)</b>	<b>(22.7)</b>	<b>(23.2)</b>	<b>(23.8)</b>	<b>(24.3)</b>	<b>(24.9)</b>
<b>Infrastructure Program &amp; Renewals</b>											
Infrastructure Program	(28.9)	(30.9)	(33.4)	(34.2)	(35.0)	(35.8)	(36.6)	(37.5)	(38.3)	(39.2)	(40.1)
Other Asset Renewals	(3.6)	(2.4)	(3.1)	(3.2)	(3.2)	(3.3)	(3.4)	(3.5)	(3.6)	(3.6)	(3.7)
Capital Works Program Management	(6.4)	(7.3)	(7.5)	(7.6)	(7.8)	(8.0)	(8.2)	(8.4)	(8.6)	(8.8)	(9.0)
<b>Infrastructure Program &amp; Renewals</b>	<b>(38.9)</b>	<b>(40.6)</b>	<b>(44.0)</b>	<b>(45.0)</b>	<b>(46.1)</b>	<b>(47.1)</b>	<b>(48.2)</b>	<b>(49.3)</b>	<b>(50.4)</b>	<b>(51.6)</b>	<b>(52.8)</b>
<b>Underlying Current Year Funding Surplus/(Deficit)</b>	<b>3.5</b>	<b>2.5</b>	<b>1.1</b>	<b>2.3</b>	<b>3.5</b>	<b>4.8</b>	<b>6.1</b>	<b>7.5</b>	<b>9.0</b>	<b>10.6</b>	<b>12.3</b>
Major Projects	(2.6)	(6.5)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Commercial Opportunities	(6.7)	23.7	(1.0)	(0.8)	(0.6)	(0.4)	(0.2)	(0.0)	0.1	0.2	0.3
<b>Current Annual Funding Surplus/(Deficit)</b>	<b>(5.8)</b>	<b>19.7</b>	<b>0.1</b>	<b>1.5</b>	<b>2.9</b>	<b>4.4</b>	<b>5.9</b>	<b>7.5</b>	<b>9.1</b>	<b>10.8</b>	<b>12.6</b>
Project retiming	(23.0)	(18.4)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Annual Funding Surplus (Deficit) excluding Subsidiaries</b>	<b>(28.8)</b>	<b>1.3</b>	<b>0.1</b>	<b>1.5</b>	<b>2.9</b>	<b>4.4</b>	<b>5.9</b>	<b>7.5</b>	<b>9.1</b>	<b>10.8</b>	<b>12.6</b>
Subsidiaries	(4.7)	(3.3)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Annual Funding Surplus/(Deficit) including Subsidiaries</b>	<b>(33.5)</b>	<b>(2.0)</b>	<b>0.1</b>	<b>1.5</b>	<b>2.9</b>	<b>4.4</b>	<b>5.9</b>	<b>7.5</b>	<b>9.1</b>	<b>10.8</b>	<b>12.6</b>
<b>Total Cash/(Borrowings) at End of Year including Subsidiaries</b>	<b>(65.0)</b>	<b>(67.0)</b>	<b>(66.9)</b>	<b>(65.4)</b>	<b>(62.5)</b>	<b>(58.2)</b>	<b>(52.3)</b>	<b>(44.8)</b>	<b>(35.7)</b>	<b>(24.9)</b>	<b>(12.3)</b>

The 2018-19 Forecast has been adjusted to recognised a \$5.0m grant received in 2018-19, a year earlier than previously forecast in the 2018-19 Quarter 3 Revised Forecast.

## BUDGETED UNIFORM PRESENTATION OF FINANCES

\$'m	2018-19 Forecast	2019-20 Budget	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Income	195.6	205.1	210.4	216.4	222.6	229.0	235.6	242.4	249.2	256.3	263.6
less Expenses	(198.5)	(210.7)	(208.9)	(213.4)	(218.2)	(223.1)	(228.1)	(233.2)	(238.5)	(243.9)	(249.3)
<b>Operating Surplus / (Deficit) before Capital Amounts</b>	<b>(2.9)</b>	<b>(5.6)</b>	<b>1.5</b>	<b>3.0</b>	<b>4.4</b>	<b>5.9</b>	<b>7.5</b>	<b>9.1</b>	<b>10.8</b>	<b>12.5</b>	<b>14.3</b>
<b>less Net Outlays on Existing Assets</b>											
Capital Expenditure on Renewal & Replacement of Existing Assets	54.7	47.5	44.0	45.0	46.1	47.1	48.2	49.3	50.4	51.6	52.8
less Depreciation, Amortisation and Impairment	(43.4)	(45.5)	(46.7)	(47.8)	(48.9)	(50.0)	(51.2)	(52.3)	(53.5)	(54.8)	(56.0)
less Amounts received specifically for Existing Assets	(3.3)	(1.1)	-	-	-	-	-	-	-	-	-
<b>Net Outlays on Existing Assets</b>	<b>8.0</b>	<b>0.9</b>	<b>(2.7)</b>	<b>(2.8)</b>	<b>(2.8)</b>	<b>(2.9)</b>	<b>(3.0)</b>	<b>(3.0)</b>	<b>(3.1)</b>	<b>(3.2)</b>	<b>(3.2)</b>
<b>less Net Outlays on New and Upgraded Assets</b>											
Capital Expenditure on New and Upgraded Assets	31.5	37.7	4.1	4.2	4.3	4.4	4.5	4.6	4.8	4.9	5.0
less Amounts received specifically for New and Upgraded Assets	(8.9)	(42.2)	-	-	-	-	-	-	-	-	-
<b>Net Outlays on New and Upgraded Assets</b>	<b>22.6</b>	<b>(4.5)</b>	<b>4.1</b>	<b>4.2</b>	<b>4.3</b>	<b>4.4</b>	<b>4.5</b>	<b>4.6</b>	<b>4.8</b>	<b>4.9</b>	<b>5.0</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(33.5)</b>	<b>(2.0)</b>	<b>0.1</b>	<b>1.5</b>	<b>2.9</b>	<b>4.4</b>	<b>5.9</b>	<b>7.5</b>	<b>9.1</b>	<b>10.8</b>	<b>12.6</b>

The 2018-19 Forecast has been adjusted to recognise a \$5.0m grant received in 2018-19, a year earlier than previously forecast in the 2018-19 Quarter 3 Revised Forecast.

# FUNDING THE BUSINESS PLAN

Funding for our Integrated Business Plan comes from two main sources:

- Funds from Operations (Amount available for Projects)
- Funds from Borrowing

Funds from Operations represent the net contribution (Revenue less Expenditure) from our General Operations and Commercial Businesses.

General Operations covers our core services. Revenue sources for this category include General Rates as well as Grants and Other Revenue from fees and charges. Other Revenue primarily relates to the recovery of service delivery costs through the charging of fees to users of our services as well as statutory charges set by State Government.

Our Commercial Businesses include UPark, the Adelaide Aquatic Centre, North Adelaide Golf Course, Adelaide Town Hall and Strategic Property Management.

## Borrowings

Borrowing is undertaken in accordance with our Treasury Policy (available online at [cityofadelaide.com.au](http://cityofadelaide.com.au)). This policy underpins our decision making in relation to funding of our operations in the context of cash flow, budgeting, borrowings and investments. It is an important financial management tool and as such, links closely to our overall strategic management plans in the context of:

- Strategic planning for the future of the City of Adelaide, covering short, medium and long term spending and investment issues
- Current and estimated future revenues and the ability to increase the revenue stream through taxation, user charges, additional grant funds or business activities
- Inter-generational equity considerations in terms of the ratepayers who benefit from the expenditure
- Current and future funding needs for both operating and capital expenditures
- Potential movements in interest rates
- Any other strategic imperative that is linked to revenue and expenditure capacities.

## Implications for Future Years

In developing the Long Term Financial Plan and Integrated Business Plan, borrowings have been considered in relation to the budget principles and the maximum borrowing indicators as defined by our prudential limits specified in our Treasury Policy. All borrowing terms and conditions will be in accordance with the Treasury Policy and all costs have been taken into account in our Long Term Financial Plan.

Borrowings at the end of 2019-20 will be impacted by the timing of cash flows, and retiming of projects through the quarterly revised forecast process. This will then flow through to the 2019-20 opening balance for borrowings. The impact may result in a balance lower than the cumulative funding position shown in the Long Term Financial Plan and within our current Prudential Borrowing Limits.



## FINANCING THE BUDGET

The following tables show the comparison of the 2019-20 Budget Net Lending / (Borrowing) position to prior years.

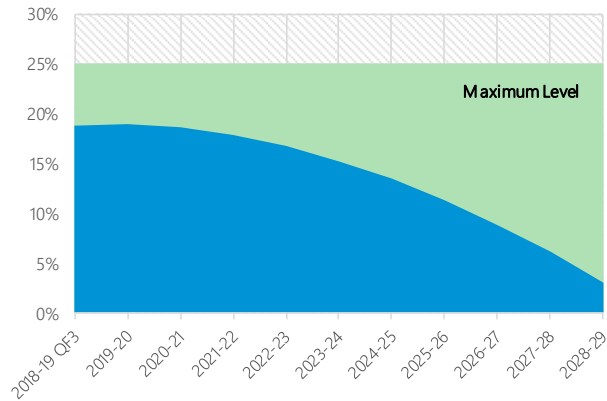
Net Surplus per Statement of Comprehensive Income \$'m	2019-20 Budget	2018-19 Forecast
Operating Revenue	206.1	198.8
less Operating Expenses	(210.7)	(198.4)
<b>Operating Surplus / (Deficit)</b>	<b>(4.6)</b>	<b>0.4</b>
add Net Gain / (Loss) on Disposal or Revaluation of Assets	-	-
add Amounts Specifically for New or Upgraded Assets	42.2	8.9
add Physical Resources received free of charge	-	-
<b>Net Surplus / (Deficit) per Income Statement</b>	<b>37.6</b>	<b>9.3</b>

Financing Transactions \$'m	2019-20 Budget	2018-19 Forecast
Surplus / Deficit Current Year	19.7	(5.8)
Surplus / (Deficit) Current Year Subsidiaries	(3.3)	(4.7)
Funding of Carry Forwards	(18.4)	(23.0)
<b>Surplus Cash / (New Borrowings)</b>	<b>(2.0)</b>	<b>(33.5)</b>
Repayments	-	-
Working Capital and Provision Movements	-	-
<b>Equals: Net Lending / (Borrowings)</b>	<b>(2.0)</b>	<b>(33.5)</b>

## Implications for Future Years

For the period covered by the Long Term Financial Plan, the following graphs show the balance of borrowings in accordance with the prudential limits specified in the Treasury Policy. Based on the current parameters and assumptions, Council remains within the ranges of the prudential limits for the next ten years.

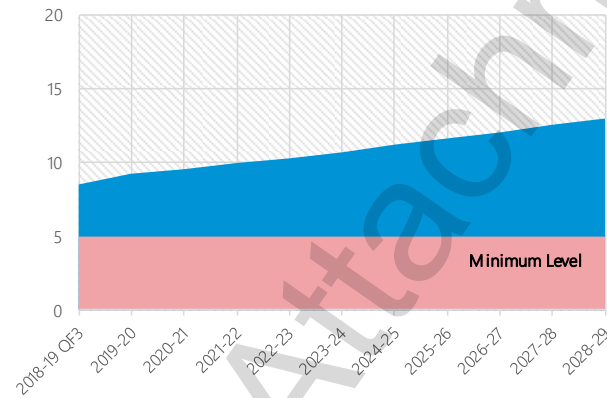
### Asset Test Ratio



#### Asset Test Ratio =

Total Borrowings / Total Saleable Property Assets  
 (Saleable Property Assets = Total Property Assets  
 LESS Landmark Public Buildings and Park Lands)  
*Maximum 25%*

### Debt Service Coverage Ratio



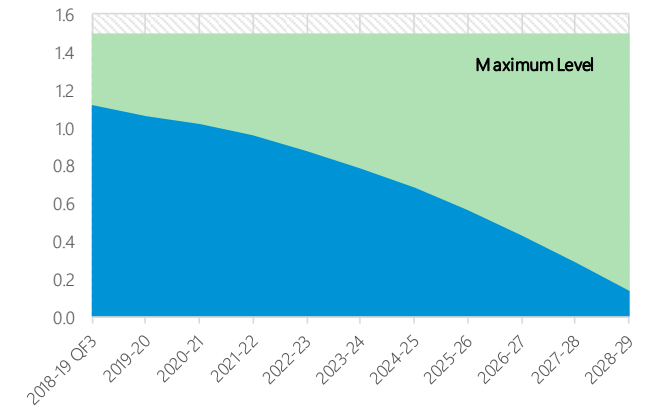
#### Debt Service Coverage Ratio =

(General Operations Surplus + Commercial  
 Businesses Surplus) / Annual Principal and Interest  
 Payments

*Minimum 5 times*

Over the ten years, the surplus generated in each  
 year is utilised to offset borrowings, which drives a  
 decrease in this ratio over time.

### Leverage Test Ratio



#### Leverage Test Ratio =

Total Borrowings / (General Operations Surplus +  
 Commercial Businesses Surplus)  
*Maximum 1.5 years*

## Borrowings Summary

The table below shows the details of borrowings, borrowings movements, principal repayments and interest repayments for the prior years' forecast and the next ten years as per the funding requirements in the Long Term Financial Plan.

Year \$'m	New Borrowings	Redraws	Principal Paid	Loan Balance at 30 June	Interest Paid / (Received)
2018-19 Forecast	33.5	-	-	65.0	1.1
2019-20 Budget	2.0	-	-	67.0	2.5
2020-21 LTFP	-	-	0.1	66.9	1.8
2021-22 LTFP	-	-	1.5	65.4	1.8
2022-23 LTFP	-	-	2.9	62.6	1.8
2023-24 LTFP	-	-	4.4	58.2	1.7
2024-25 LTFP	-	-	5.9	52.3	1.5
2025-26 LTFP	-	-	7.5	44.8	1.3
2026-27 LTFP	-	-	9.1	35.7	1.1
2027-28 LTFP	-	-	10.8	24.9	0.8
2028-29 LTFP	-	-	12.6	12.3	0.5

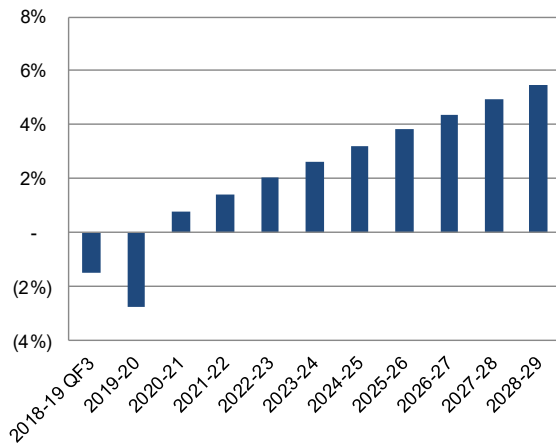
The level of borrowings associated with this cumulative funding position is estimated to be below this level and within Council's current Prudential Borrowing Limits due to the timing of cash flows and retiming of projects through the quarterly revised forecast process.

# ANALYSIS OF THE 2019-20 BUDGET

This summary of the Budget provides information about the key indicators of the Council's financial performance and financial position. Analysis on each of the indicators is included in the following section.

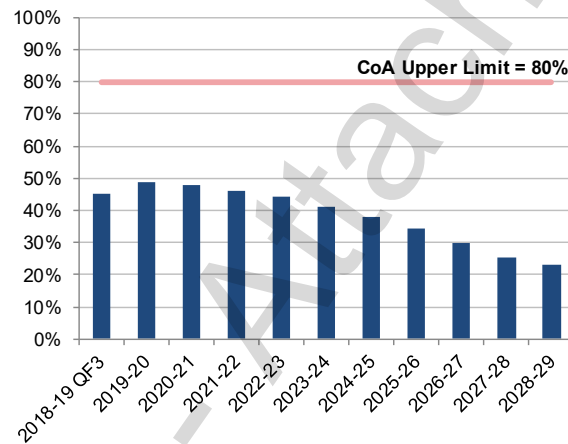
The Integrated Business Plan identifies the Council's key actions towards its strategic directions and the specific objectives targeted for 2018-19. It sets the strategic context within which the budget has been developed and meets the requirement of Section 123 (3) of the *Local Government Act 1999* to adopt an 'Annual Statement' in conjunction with the budget for the year. In preparing the Budget, planning projections and assumptions have been re-examined and validated and emerging priorities identified.

## Operating Surplus Ratio



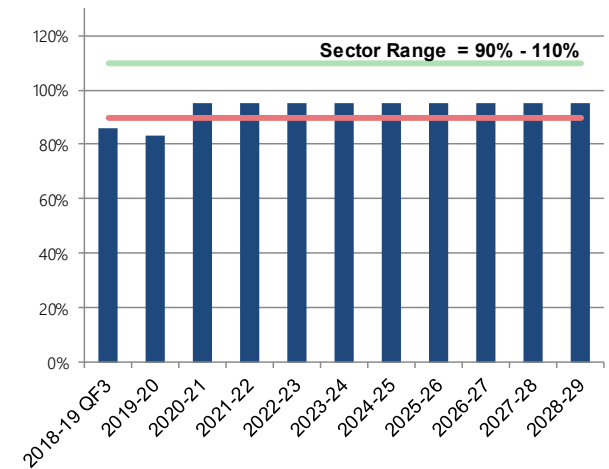
For the Council, an operating surplus is targeted after including general rates (adjusted for discretionary rates rebates). The *Local Government Act* target is to achieve an average operating surplus ratio between 0% and 15% over any five-year period. However, as a capital city council, City of Adelaide has significant responsibilities in improving public realm, and as such considers that an average operating surplus ratio between 0% and 20%, over any five year period, is a more appropriate target.

## Net Financial Liabilities Ratio



The graph above shows Council's Net Financial Liabilities ratio which represents the significance of the net amount owed compared with operating revenue. The ratio should be greater than 0% but no more than 80% of total operating revenue.

## Asset Sustainability Ratio



The graph above shows Council's Asset Sustainability ratio calculated by comparing planned capital expenditure on renewal and replacement of assets against the Infrastructure and Asset Management Plan required expenditure for the same period.

The table on the right shows that Council will generate an operating deficit in 2019-20.

Where Council generates an operating surplus, it is applied to meet capital expenditure requirements in relation to new assets in accordance with the Strategic Plan objectives and Capital City responsibilities. In addition, part of Council's operating surplus may be held for capital expenditure needs in future years by either increasing financial assets or, where possible, reducing debt.

Where Council generates an operating deficit, it is funded either by an increase in borrowings or, where possible, previous years' operating surplus that has not been utilised to increase financial assets or reduce debt.

<b>Net Lending / (Borrowing) \$'m</b>	<b>2019-20 Budget</b>	<b>2018-19 Forecast</b>
Operating Surplus / (Deficit)	(5.6)	(2.9)
<b>Funding Surplus</b>	<b>(5.6)</b>	<b>(2.9)</b>
Net Outlays on Existing Assets	(46.4)	(51.4)
Net Outlays on New and Upgraded Assets	4.5	(22.6)
Depreciation	45.5	43.4
<b>Net Lending / (Borrowings)</b>	<b>(2.0)</b>	<b>(33.5)</b>

# ANALYSIS OF CAPITAL EXPENDITURE

## Net Outlays on Existing Assets

The following table summarises capital outlays on existing assets in accordance with local government sector guidelines.

Asset sustainability is best measured by comparing renewal and replacement capital expenditure with the optimal level identified in a soundly based Asset Management Plan (AMP). This approach should be used where a council is satisfied with the rigor of its AMP.

Council's AMP predicts infrastructure consumption and renewal needs and considers new infrastructure needs to meet future community service expectations. The Plan is subject to a rigorous process of consultation and evaluation. Key elements of the process are as follows:

- Long term capital planning which integrates with the Council's Strategic Management Plans;
- Listing of all known capital projects, prioritised within classes of assets on the basis of evaluation criteria; and
- Transparent process for evaluating and prioritising capital projects.

## Net Outlays on New and Upgraded Assets

The following table summarises capital outlays on new and upgraded assets in accordance with local government sector guidelines. Ongoing maintenance and depreciation expenses associated with capital expenditure for new and upgraded assets are factored into Council's Long Term Financial Plan.

Net Outlay on Existing Assets	2019-20 Budget	2018-19 Forecast
Gross Expenditure on Renewal / Replacement of Assets	44.2	50.0
Gross Expenditure on Renewal / Replacement of Subsidiary Assets	3.3	4.7
Depreciation	(45.5)	(43.4)
Amounts received specifically for Renewal / Replacement of Assets	(1.1)	(3.3)
<b>EQUALS: Net Outlays on Existing Assets</b>	<b>0.9</b>	<b>8.0</b>

Net Outlay on New and Upgraded Assets	2019-20 Budget \$'m	2018-19 Forecast \$'m
Gross Expenditure on New / Upgraded Assets	37.7	31.5
Gross Expenditure on New / Upgraded Subsidiary Assets	-	-
Amounts received specifically for New / Upgraded Assets	(42.2)	(8.9)
<b>EQUALS: Net Outlays on New and Upgraded Assets</b>	<b>(4.5)</b>	<b>22.6</b>

# STATUTORY FINANCIAL STATEMENTS

## Budgeted Statement of Comprehensive Income

Year Ended 30 June \$'m	Consolidated 2019-20 Budget	Consolidated 2018-19 Forecast
<b>Income</b>		
General Rates	108.6	102.8
Other Rates and Levies	5.8	5.4
Statutory Charges	14.0	13.9
User Charges	72.2	68.2
Grants, Subsidies and Contributions	4.6	6.2
Investment Income	0.0	0.1
Reimbursement	0.5	0.5
Other Income	0.4	1.7
<b>Total Income</b>	<b>206.1</b>	<b>198.8</b>
<b>Expenses</b>		
Employee Costs	(77.6)	(74.3)
Materials, Contracts & Other Expenses	(85.1)	(79.6)
Depreciation, Amortisation & Impairment	(45.5)	(43.4)
Finance Costs	(2.5)	(1.1)
<b>Total Expenses</b>	<b>(210.7)</b>	<b>(198.4)</b>
<b>Operating Surplus / (Deficit)</b>	<b>(4.6)</b>	<b>0.4</b>
Amounts received specifically for New or Upgraded Assets	42.2	8.9
<b>Net Surplus / (Deficit)</b>	<b>37.6</b>	<b>9.3</b>
<b>Total Comprehensive Income</b>	<b>37.6</b>	<b>9.3</b>

## Budgeted Financial Position

Year ended 30 June \$'m	Consolidated 2019-20 Budget	Consolidated 2018-19 Forecast
<b>Assets</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents	0.1	0.1
Trade and other Receivables	14.7	14.4
Other Financial Assets	0.2	0.2
Inventories	0.5	0.5
<b>Total Current Assets</b>	<b>15.4</b>	<b>15.2</b>
<b>Non-Current Assets</b>		
Financial Assets	0.4	0.4
Equity Accounted Investments in Council Businesses	0.1	0.1
Investment Property	2.9	2.9
Infrastructure, Property, Plant & Equipment	1,723.2	1,683.6
Other Non-Current Assets	1.5	1.6
<b>Total Non-Current Assets</b>	<b>1,727.2</b>	<b>1,688.6</b>
<b>Total Assets</b>	<b>1,742.6</b>	<b>1,703.8</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade & Other Payables	(21.6)	(21.7)
Provisions	(13.2)	(13.0)
<b>Total Current Liabilities</b>	<b>(34.8)</b>	<b>(34.7)</b>
<b>Non Current Liabilities</b>		
Borrowings	(67.0)	(65.0)
Provisions	(2.1)	(2.0)
<b>Total Non-Current Liabilities</b>	<b>(69.1)</b>	<b>(67.0)</b>
<b>Total Liabilities</b>	<b>(103.9)</b>	<b>(101.7)</b>
<b>Net Assets</b>	<b>1,639.7</b>	<b>1,602.1</b>
<b>Equity</b>		
Accumulated Surpluses	901.9	864.3
Asset Revaluation Reserves	736.2	736.2
Other Reserves	1.6	1.6
<b>Total Council Equity</b>	<b>1,639.7</b>	<b>1,602.1</b>



## Budgeted Statement of Changes in Equity

Year Ended 30 June \$'m	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
<b>2019-20 Consolidated Budget</b>				
Balance at the end of the previous reporting period	864.3	736.2	1.6	1,602.1
Net Surplus / (Deficit) for Year	37.6	-	-	37.6
<b>Balance at the end of period</b>	<b>901.9</b>	<b>736.2</b>	<b>1.6</b>	<b>1,639.7</b>
<b>2018-19 Consolidated Forecast</b>				
Balance at the end of the previous reporting period	855.0	736.2	1.6	1,592.8
Net Surplus / (Deficit) for Year	9.3	-	-	9.3
<b>Balance at the end of period</b>	<b>864.3</b>	<b>736.2</b>	<b>1.6</b>	<b>1,602.1</b>

## Budgeted Cash Flow Statement

Year Ended 30 June \$'m	Consolidated 2019-20 Budget	Consolidated 2018-19 Forecast
<b>Cash Flows from Operating Activities</b>		
<b>Receipts</b>		
Operating Receipts	206.1	198.8
<b>Payments</b>		
Operating Payments to Suppliers and Employees	(171.9)	(161.6)
<b>Net Cash provided (or used in) Operating Activities</b>	<b>34.4</b>	<b>37.2</b>
<b>Cash Flows for Investing Activities</b>		
<b>Receipts</b>		
Amounts received specifically for New/Upgraded Assets	42.2	8.9
<b>Payments</b>		
Expenditure on Renewal/Replacement of Assets	(47.5)	(54.7)
Expenditure on New/Upgraded Assets	(37.7)	(31.5)
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(42.9)</b>	<b>(77.3)</b>
<b>Cash Flows from Financing Activities</b>		
<b>Receipts</b>		
Proceeds from Borrowings	2.0	33.5
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>2.0</b>	<b>33.5</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>(6.5)</b>	<b>(6.6)</b>
Plus: Cash & Cash Equivalents at beginning of the period	0.1	6.7
<b>Cash and Cash Equivalents at end of the period</b>	<b>(6.4)</b>	<b>0.1</b>

## FEES AND CHARGES

Section 188 of the *Local Government Act 1999* provides the legal context for fees and charges:

- Fees and charges are determined by resolution of Council either as a direct resolution, by by-law or via delegation
- A council is unable to fix or vary fees or charges prescribed under other Acts
- In respect of fees for the use of facilities, services or works requests, a council need not fix fees or charges by reference to the cost to the council
- Council is required to keep the list of fees and charges on public display and provide updates where fees and charges are varied during the year.

Council previously resolved that the City of Adelaide's fees and charges must be reviewed each year, in conjunction with the development of the Integrated Business Plan. A comprehensive review has been undertaken to ensure that the fees:

- Reflect (or move progressively toward) the cost of the services given
- Are comparable with market rates, where appropriate
- Take into account benefit derived by users of community facilities
- Are consistent with directions articulated through our existing policies or plans
- Are consistent with our Strategic Financial Parameters.

Fees and charges are consistently and fairly determined, in recognition of our policy direction, ratepayers' expectations and relevant legislation.

Fee increases are generally in line with inflation, or market levels when relevant. Fees for specific community purposes have been maintained and some have risen in accordance with Council direction.

Fees and charges set by Council for 2019-20 are scheduled to be reviewed and adopted by the City of Adelaide in June 2019. Fees and charges set under delegation will be provided for noting by City of Adelaide in June 2019.

Once gazette, statutory fees will be updated and included in the Fees and Charges Schedule available for public inspection from July 2019.



# RATING STRUCTURE

## Strategic Context

In formulating the proposed rates for the 2019-20 financial year, we have considered the amount of revenue required to fund the delivery of the services and projects set out in the Integrated Business Plan. We have also considered our other sources of revenue, the broader economic environment and the distribution of rate contributions between various categories of ratepayers.

## Rates Modelling

Our rates are determined by multiplying the applicable rate in the dollar by the valuation of rateable land in the Council area. Property valuations for the purpose of calculating rates payable are prepared on the basis of 'Annual Value'.

For 2019-20, growth from new developments and other capital improvements undertaken during 2018-19 are projected to increase the total rateable value of land, resulting in an increase in rate revenue of 1.8%. In addition, a full revaluation of all land in the Council area has been undertaken resulting in an increase in rate revenue of 3.8%. The combined increase is forecast to be 5.6% compared to 2018-19.

## Rating Structure

Our Rating Structure is developed in accordance with the requirements of the *Local Government Act 1999*. Key considerations include:

- The taxation principles of equity, benefit, ability-to-pay, efficiency and simplicity have been identified and applied as guiding principles to our Rating Policy.
- We are committed to maintaining a transparent and equitable rating system. Accordingly, we undertake to manage the rating policy to ensure the greatest level of equity for ratepayers by maintaining a non-punitive rating structure.
- It has been determined that implementation of a significant minimum rate would represent a regressive taxation structure and contradict the identified guiding taxation principles.
- We will continue our practice of identifying and valuing all land in the Council area. Once identified, each separate occupation of land will be assessed for rateability.
- A Differential General Rate will be applied to all rateable land in accordance with Section 147 of the *Local Government Act 1999*. Differentiation factors previously endorsed by Council are 'Residential' and 'Non-Residential' land uses.
- The application of a Differential General Rate is generally intended to alter the amount payable for particular land uses and approximate the benefit principle. For 2019-20, and consistent with prior years, it is expected non-residential rates will represent approximately 80% of general rates revenue.

## Your Rates in 2019-20

Council is planning to freeze the general rate in the dollar for 2019-20 at the same levels as 2018-19 for both Residential and Non-Residential ratepayers. Based on updated valuations from the Valuer-General, the average rates payable will increase.

Those ratepayers who received the benefit of a Special Discretionary Rate Rebate in 2018-19 may pay more than the average increase in 2019-20.

We offer monthly, quarterly and annual payment options for Council Rates. Quarterly instalments will be due in September 2019, December 2019, March 2020 and June 2020.

## Valuation Method

Land in the City of Adelaide area is valued according to the 'Annual Value' method, as defined in the *Valuation of Land Act 1971*, for the following reasons:

- It is based on the predominant basis of occupancy across the City, whereby the majority of both non-residential and residential property is leased
- Annual Value has been used for many years and is understood by the majority of the City's ratepayers
- The availability of a significant volume of annual market rental information makes the Annual Value method more efficient to administer
- The method is considered consistent with the equity, ability to pay, efficiency and simplicity principles of taxation.

Ratepayers may lodge an objection to the attributed land use and/or the Annual Value of their property in accordance with the *Local Government Act 1999*.

Where a ratepayer does not feel that a valuation or rating issue has been dealt with satisfactorily in accordance with our Rating Policy, an established grievance procedure is available. This includes internal and external options for escalation and resolution of the matter.

## Separate Rates

Separate rates will continue to be levied for the purposes of managing and marketing the Rundle Mall Precinct, and to recover funds on behalf of the Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM Board):

- The activities and initiatives funded by the Rundle Mall Differential Separate Rate promote Rundle Mall as a destination for shopping and enhance the vibrancy of the precinct. In 2019-20, the separate rate will generate approximately \$3.9 million.
- The NRM Levy is a state tax which the City of Adelaide is obliged, by virtue of the *Natural Resources Management Act 2004*, to impose and collect. The proceeds are paid to the NRM Board. The NRM Business and Operational Plan 2016-17 to 2019-20 indicates that the community contribution is to increase by 6% in 2019-20. The contribution from the City of Adelaide is estimated to be \$1.8 million in 2019-20.

## What Assistance is Available?

Rebates of rates will be granted to ratepayers where the applicant satisfies the eligibility criteria for mandatory rebates under Sections 159 to 165 of the *Local Government Act 1999*.

Applications for discretionary rebates will be considered in accordance with the statutory provisions of Section 166 of the *Local Government Act 1999*, together with policy criteria as detailed in the Discretionary Rate Rebate Policy.

In providing discretionary rebates, consideration is given to whether applicants were previously proclaimed, the type and level of service delivered to people within the City of Adelaide area, the community need that is being met by activities carried out on the land, and whether the activities are those that the City of Adelaide would otherwise need to support.

We consider it appropriate that ratepayers who are experiencing financial hardship may apply for a postponement or remission of rates. Ratepayers who may be having difficulty paying their rates are encouraged to contact our Rates Officer as soon as they can. Ratepayers with good recent payment history who commit to a formal written payment arrangement for rates will not be liable for fines during the agreed payment period, provided they contact us prior to the rates falling into arrears. In the event of default, penalties will apply in accordance with Section 181(8) of the *Local Government Act 1999*.

We will apply those provisions of the *Local Government Act 1999* that offer a discretionary City of Adelaide funded remission of rates to eligible ratepayers: pensioners and low-income beneficiaries (maximum of \$100) and self-funded retirees (maximum of \$50).

We will apply those provisions of the *Local Government Act 1999* that allow a Postponement of Rates Scheme for eligible State Seniors Card holders. Eligible seniors may postpone rates in excess of \$500, less any concession entitlement. Interest will accrue on postponed balances as per Section 182A (12) of the *Act*.



Item 4.9 - Attachment A



CITY OF  
ADELAIDE

25 Pirie Street Adelaide  
South Australia 5000  
[cityofadelaide.com.au](http://cityofadelaide.com.au)

# Adoption of Valuations 2019-20

**ITEM 4.10** 18/06/2019  
**The Committee**

2018/03947  
Public

**Program Contact:**  
Tracie Dawber, AD Finance 8203  
7002

**Approving Officer:**  
Clare Mockler, Director  
Community

---

## EXECUTIVE SUMMARY:

The adoption of valuations occurs for rating purposes. The last complete valuations for the Council area were prepared in 2018 for the 2018-19 rating year. Council has worked with the Valuer-General of South Australia and Westlink Consulting valuers during 2018-19 to prepare valuations for the 2019-20 rating year. The valuations have been prepared based on Annual Value. The valuations for the 2019-20 rating year have been subject to strict quality assurance processes by the Office of the Valuer-General and were formally adopted by the Valuer-General on 31 May 2019.

---

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Adopts the valuations for 2019-20, that have been prepared based on Annual Value, pursuant to Section 167 (2) of the *Local Government Act 1999 (SA)*. The Annual Value comprised with the Assessment Record amount to a total of \$1,129,441,320 of which \$889,122,110 represents the total value of the rateable land, prepared for and provided by the Valuer-General of South Australia, as applying to the land within the area of the Corporation of the City of Adelaide for rating purposes.
-



## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	The adoption of Valuations is for rating purposes. Council Rates fund delivery of Strategic Plan Actions outlined in the 2019-20 Integrated Business Plan.
Policy	The valuation methodology is in accordance with Council's Rating Policy ( <a href="#">Link 1</a> )
Consultation	Not as a result of this report.
Resource	Not as a result of this report.
Risk / Legal / Legislative	Sections 151 (3) and 167 (1)-(8) of the <i>Local Government Act 1999 (SA)</i> detail the legislative requirements in relation to Council adopting a valuation.
Opportunities	Not as a result of this report.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	Not as a result of this report.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. Council adoption of valuations is required to raise Council Rates for 2019-20.
2. Rates revenue provides a significant source of the funding required for Council to achieve its business plan objectives for 2019-20.
3. Adoption of the valuation is prescribed by sections within Chapter 10 of the *Local Government Act 1999*. The following provisions of the *Local Government Act 1999* apply:
  - 3.1. Section 151 (3) - Council may declare rates based on the annual value or site value of land if... (a) the Council declared rates in respect of that land on that basis for the previous financial year...
  - 3.2. Section 167 (1) - A Council must not declare a rate for a particular financial year without first adopting the valuations that are to apply to land within its area for rating purposes for that year.
  - 3.3. Section 167 (3) (a) (i) in relation to the adoption of valuations under subsection (2)(a)—the most recent valuations available to the council at the time the council adopts its budget will govern the assessment of rates for the financial year.
  - 3.4. Section 167 (6) - Notice of the adoption of valuations must be published in the Gazette within 21 days after the date of the adoption.
4. For the 2019-20 rating year, valuations have been prepared for all properties including new developments, additions and alterations. The valuations have been prepared by Westlink Consulting Valuers on behalf of the Valuer-General of South Australia. The valuations were formally adopted by the Valuer-General on 31 May 2019. The last full valuation cycle was completed in 2018 for the 2018-19 rating year. The valuations have been prepared based on 'Annual Value'.
5. The total of the valuation for 2019-20 is the valuation applying to the land within the area of the Corporation of the City of Adelaide. The total valuation is \$1,129,441,320. The total annual value of rateable land is \$889,122,110. The total annual value for land exempt from Council rates is \$240,319,210.
6. The City of Adelaide's practice is to identify and obtain valuations for all land in the Council area. Once identified, each separate piece of land is assessed for rateability. Section 147 of the *Local Government Act 1999 (SA)*, specifies those types of properties which shall be exempt from Council Rates.
7. The City of Adelaide has the highest proportion of 'rate-exempt' property of any Council in South Australia. Properties can be identified as exempt from Council Rates in certain circumstances, which may include:
  - 7.1. Crown Land – unalienated Crown Land and public properties used or held by the Crown for a public purpose;
  - 7.2. University Land - properties occupied by a University;
  - 7.3. Recreation Grounds - properties satisfying the criteria set out in the Recreation Grounds Rates and Taxes Exemption Act 1981;
  - 7.4. Council Land - public properties occupied or held by the Council;
  - 7.5. Another Act - properties specifically exempted from Council Rates by another Act (either Commonwealth or State).
8. A more detailed explanation of the rates revenue foregone as a result of exemptions can be found in Items 4.11 and 4.12 (Declaration of Rates and Rundle Mall Separate Rate 2019-20) on the Agenda for the meeting of The Committee held on 18 June 2018.

---

## ATTACHMENTS

Nil

---

- END OF REPORT -

# Declaration of Rates 2019-20

**ITEM 4.11** 18/06/2019  
**The Committee**

**Program Contact:**

Tracie Dawber, AD Finance 8203  
7002

2019/00224  
Public

**Approving Officer:**

Clare Mockler, Director  
Community

## EXECUTIVE SUMMARY:

The general principles of rating are contained within Section 150 of the *Local Government Act 1999*. Consideration has been given to issues of consistency and equity across Council areas in the imposition of rates on various sectors of the residential, business and wider community, as required in accordance with Section 153 (2) of the *Local Government Act 1999*.

Section 156 (1) (a) of the *Local Government Act 1999* allows the Council to impose differential rates according to the use of the land. Council approval of the proposed rating structure is required to collect \$108.6m general rates revenue to fund its Integrated Business Plan objectives for 2019-20.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Notes the general principles of rating outlined in Section 150 of the *Local Government Act 1999 (SA)*, and the requirements of Section 153 (2) of the *Local Government Act 1999 (SA)* regarding consideration of issues of consistency and equity across Council areas.
2. In order to raise the amount of \$108.6m, determines that in exercising the powers contained in Section 153 (1) (b) of the *Local Government Act 1999 (SA)*, it is appropriate pursuant to Section 156 (1) (a) of the *Local Government Act 1999 (SA)* to declare Differential General Rates in the area of Council according to land use and in accordance with Regulation 14 of the *Local Government (General) Regulations 2013 (SA)*, as follows:
  - 2.1. 0.1149 in the dollar for all rateable land with a residential land use within the City of Adelaide for the financial year ending 30 June 2020.
  - 2.2. 0.1408 in the dollar for all other rateable land uses within the City of Adelaide for the financial year ending 30 June 2020.
3. Declares, pursuant to Section 154 of the *Local Government Act 1999 (SA)*, a Separate Rate in the dollar of 0.00209 on rateable land uses within the City of Adelaide, which falls within the Adelaide and Mount Lofty Ranges Natural Resource Management Board region, in accordance with the requirements of Section 95 of the *Natural Resource Management Act 2004 (SA)*.
4. Resolves, pursuant to Section 153(3) of the *Local Government Act 1999 (SA)*, not to fix a maximum increase in the general rate on rateable land that constitute the residence of a principal ratepayer, given the rate relief to be provided under Section 166 through a 'Special Discretionary Rate Rebate' in resolution 5.
5. Resolves, pursuant to Section 166 (1) (l) (ii) of the *Local Government Act 1999 (SA)*, to provide a 'Special Discretionary Rate Rebate' in 2019-20 to all land uses to ensure any increase in general rates payable for comparable properties is no more than 10.0%.
6. Notes that the 'Special Discretionary Rate Rebate' will not be applicable to properties where the valuation has increased because of a new development, addition or alteration.

7. Resolves, pursuant to Section 182 (4) of the *Local Government Act 1999 (SA)*, a pensioner ratepayer who owns their own home and satisfies the eligibility criteria, will receive (on application) a Council-funded Pensioner Remission of rates to the value of \$100 in 2019-20.
  8. Resolves, pursuant to Section 182 (4) of the *Local Government Act 1999 (SA)*, a self-funded retiree ratepayer who owns their own home and satisfies the eligibility criteria, will receive (on application) a Council funded Self-Funded Retiree Remission of rates to the value of \$50 in 2019-20.
  9. Resolves, pursuant to Section 182 (4) of the *Local Government Act 1999 (SA)*, a ratepayer who has satisfied the eligibility criteria and currently receives a State Government funded Hardship Benefit, will also receive (on application) a Council-funded Hardship Remission of rates to the value of \$100 for the 2019-20 financial year.
  10. Resolves, pursuant to the provisions of Section 181 of the *Local Government Act 1999 (SA)*, all rates and charges which have been imposed for the financial year ending 30 June 2020, will fall due in four equal instalments on the following days or if these days fall on a weekend or public holiday on the next business day:
    - 10.1. 1 September 2019,
    - 10.2. 1 December 2019,
    - 10.3. 1 March 2020, and
    - 10.4. 1 June 2020.
-

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	The Declaration of General Rates is for rating purposes. Council Rates fund the Strategic Plan outcomes per the 2019-20 Integrated Business Plan.
Policy	Determination of rates is in line with Council's Rating Policy ( <a href="#">Link 1</a> ).
Consultation	Consistent with the endorsed report by Council at its meeting on April 30, 2019, a public consultation process on the draft 2019-20 Integrated Business Plan commenced on April 8, 2019 and concluded on May 29, 2019.
Resource	Not as a result of this report.
Risk / Legal / Legislative	The raising of rates is in-line with Sections 150 and 153 (2) of the <i>Local Government Act 1999 (SA)</i> . Sections 167 (6) and 170 of the <i>Local Government Act 1999 (SA)</i> requires Council to publish the appropriate notices in the Government Gazette and local Newspapers, within 21 days of the adoption of valuations and declaration of rates for 2019-20.
Opportunities	Not as a result of this report.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	\$108.6m of rates revenue will be raised per the 2019-20 Integrated Business Plan.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. The general principles of rating are contained within Section 150 of the *Local Government Act 1999*. A Council should, when making and adopting policies and determinations concerning rates under this Act, consider the following principles:
  - 1.1. Section 150(a) rates constitute a system of taxation for local government purposes (generally based on the value of land);
  - 1.2. rating policies should make reasonable provision with respect to strategies to provide relief from rates (where appropriate), and any such strategies should avoid narrow or unreasonably restrictive criteria and should not require ratepayers to meet onerous application requirements;
  - 1.3. the Council should, in making any decision, consider the financial effects of the decision on future generations.
2. Consideration has been given to issues of consistency and equity across Council areas in the imposition of rates on various sectors of the residential, business and wider community, as required in accordance with Section 153 (2) of the *Local Government Act 1999*.
3. Section 156 (1) (a) of the *Local Government Act 1999 (SA)* allows the Council to impose differential rates according to the use of the land. Regulation 14 (1) of the *Local Government (General) Regulations 2013 (SA)* prescribe the following categories of use of the land for the purposes of imposing differential general rates:
  - 3.1 (a) Residential
  - (b) Commercial – Shop
  - (c) Commercial – Office
  - (d) Commercial – Other
  - (e) Industrial – Light
  - (f) Industrial – Other
  - (g) Primary Production
  - (h) Vacant Land
4. Council approval of the proposed rating structure is required to collect \$108.6m general rates revenue to fund its Integrated Business Plan objectives for 2019-20.
5. It is proposed that:
  - 5.1. Council meet funding requirements through differential general rates in the dollar for residential and non-residential property, namely 0.1149 for residential and 0.1408 for non-residential. This is expected to produce general rates revenue (after rate rebates and remissions) of approximately \$108.6m in the 2019-20 financial year.
  - 5.2. General rate revenue reflects an increase in the rateable property base of 1.8% attributable to new development, additions and alterations:
  - 5.3. For residential properties, representing 23.5% of the rateable revenue base, growth in valuations from new development, additions and alterations is approximately 1.2%, resulting in additional rates revenue of \$1.2m in 2019-20;
  - 5.4. For non-residential properties, representing 76.5% of the rateable revenue base, growth in valuations from new development, additions and alterations is approximately 0.6%, resulting in additional rates revenue of \$627k in 2019-20.
6. The amount to be collected from ratepayers on behalf of the Adelaide and Mount Lofty Ranges Natural Resource Management Board in the 2019-20 financial year has increased by 4.4% on the 2018-19 financial year to approximately \$1.76m.
7. The *Natural Resource Management Act 2004 (SA)* imposes the duty on Councils to charge a levy as though it were a separate rate under Chapter 10 of the *Local Government Act 1999 (SA)*, on rateable land in the defined area of the board. Such a rate must be fixed and calculated to raise the same amount as the Council's share to be contributed to the board (considering any rebates/remissions in Division 5, Chapter 10). As such, it is proposed to set a separate rate of 0.00209 to recover this amount on behalf of the Board.
8. Council's practice is to identify and value all land in the Council area. Once identified, each separate piece of land is assessed for rateability. Section 147 of the *Local Government Act 1999 (SA)* specifies those types of properties that shall be exempt from Council rates. The City of Adelaide has the highest proportion of 'rate-exempt' property of any Council in South Australia. Over \$37.4m of rates revenue is foregone in respect of 'rate exempt' property.

9. Unalienated Crown Land and land used or held by the Crown or an instrumentality of the Crown is exempt from Council rates if it is used for a public purpose (including an educational purpose), except any land held or occupied by the Crown under lease or licence, or where the property is used for domestic purposes.
10. University land is exempt from Council rates when the University has been established by statute, excepting any residential or domestic land use.
11. The *Recreation Grounds Rates and Taxes Exemption Act 1981* specifies that recreation grounds shall be exempt from Council rates where the land is occupied under a lease, licence or permit granted by the Council and is used by the occupier for the purposes of sport and recreation.
12. Council land is exempt from Council rates where it is occupied or held by the Council, except where any such land is held from the Council under a lease or licence.
13. There are several Acts of Parliament which specifically exempt certain properties from paying Council rates.
14. Council is mindful that wherever properties are exempt from paying Council rates, or where a rebate is applied, those rates foregone must be contributed by the rest of the community. The principles of equity dictate that Council remains diligent in only awarding exemptions where they are warranted.
15. The *Local Government Act 1999 (SA)* provides for rebates on Council rates as either mandatory rebates (Sections 159 to 165) or discretionary rebates (Section 166). Mandatory rebates amount to either 75% or 100% of Council rates in accordance with legislation.
16. Discretionary rebates are considered on a case-by-case basis and may only be granted where applicants meet at least one of the prescribed eligibility criteria set out at Section 166 of the *Local Government Act 1999 (SA)*. The Rating Policy specifies where certain organisations, eligible for a 75% mandatory rebate, may also be granted a 25% discretionary rebate.
17. Council has invested significant time and resources into the quantity and quality of data within the property valuation database. Analysis of the market evidence following a comprehensive update of property valuations conducted in 2018-19, indicated a small proportion of property valuations in prior years were overly conservative. Accordingly, it is recommended that Council grant a 'special discretionary rate rebate' in 2019-20 to ratepayers in accordance with Section 166 (1) (l) (ii) of the *Local Government Act 1999 (SA)*.
18. The value of the special discretionary rate rebate granted to an individual ratepayer will vary, to ensure the increase in Council general rates payable for 2019-20 (excluding all other rebates and remissions) is no greater than 10% against 2018-19.
19. Properties with a rating valuation increase because of a new property development, change in use, or significant enhancement will not be eligible for the special discretionary rate rebate.
20. Where a rating valuation is challenged by the ratepayer and subsequently adjusted downwards by the Valuer-General, the amount of the special discretionary rate rebate granted in respect to the relevant property (where applicable) will be adjusted downwards accordingly.
21. Council offers remissions of rates to those ratepayers in the community who are least able to afford them, in line with Section 182 (4) of the *Local Government Act 1999 (SA)*:
  - 21.1. Pensioner Remission - Pursuant to Section 182 (4) of the *Local Government Act 1999 (SA)*, a pensioner who owns their own home and satisfies the eligibility criteria ([Link 2](#)), will receive (on application) a Council funded Pensioner Remission of rates to the value of \$100 in 2019-20.
  - 21.2. Self-Funded Retiree Remission - Pursuant to Section 182 (4) of the *Local Government Act 1999 (SA)*, a self-funded retiree ratepayer who owns their own home satisfies the eligibility criteria ([Link 2](#)), will receive (on application) a Council funded Self-Funded Retiree Remission of rates to the value of \$50 in 2019-20.
  - 21.3. In relation to both the Pensioner and Self-Funded Retiree remissions above, previously the eligibility criteria to meet was that they were eligible to receive a State Government funded Cost of Living Concession. The responsible State Government department has advised it will no longer provide Council this information. Consequently, Council will require documentary evidence of eligibility to be provided before any new Pensioner or Self-Funded Retirees remissions are granted in 2019-20.
  - 21.4. Hardship Remission - Pursuant to Section 182 (4) of the *Local Government Act 1999 (SA)*, a ratepayer who has satisfied the eligibility criteria and currently receives a State Government funded Hardship Benefit, will also receive (on application) a Council funded Hardship Remission of rates to the value of \$100 for the 2019-20 financial year.
22. Council recognises that some ratepayers may have trouble paying their rates due to financial hardship or low/fixed incomes. Ratepayers who are experiencing financial difficulties and are unable to make payments by the due date, should contact Council's accounts receivable staff at the earliest opportunity to discuss their individual payment arrangements.

23. Council has a grievance procedure designed to address concerns in relation to rating matters. These procedures are outlined in Council's Rating Policy ([Link 1](#)).
  24. Sections 167 (6) and 170 of the *Local Government Act 1999 (SA)* requires Council to publish the appropriate notices in the Government Gazette and local Newspapers, within 21 days of the adoption of valuations and declaration of rates for 2019-20.
  25. Section 181 of the *Local Government Act 1999 (SA)* enable all rates and charges which have been imposed for the financial year ending 30 June 2020 to fall due in four equal or approximately equal instalments.
- 

## ATTACHMENTS

Nil

---

- END OF REPORT -



# Declaration of Rundle Mall Separate Rate 2019-20

**ITEM 4.12** 18/06/2019  
**The Committee**

2019/0024  
Public

**Program Contact:**  
Tracie Dawber, AD Finance  
8203 7002

**Approving Officer:**  
Clare Mockler, Director  
Community

## EXECUTIVE SUMMARY:

The activities and initiatives funded by the Rundle Mall Differential Separate Rate promote Rundle Mall as a destination for shopping and enhance the vibrancy of the precinct. The Separate Rate is declared pursuant to Section 154 (1) and (7) of the *Local Government Act 1999 (SA)*.

The Rundle Mall Management Authority ('RMMA' - a Council Subsidiary) has full responsibility for Rundle Mall management, operations, marketing and business development. The Rundle Mall Differential Separate Rate in the dollar will remain the same as the prior year and will raise approximately \$3.85m to fund the proposed 2019-20 Business Plan.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Having taken into account the general principles of rating outlined in Section 150 of the *Local Government Act 1999 (SA)* and issues of consistency and comparability across council areas where relevant, declares pursuant to Section 154 (1) and (7) of the *Local Government Act 1999 (SA)*, a Differential Separate Rate in the dollar of 0.03582 (to be known as the 'Rundle Mall Differential Separate Rate') for the period 1 July 2019 to 30 June 2020, on the annual value of all rateable land, except land which has a residential land use that is within the Rundle Mall Precinct.
2. Notes that the Rundle Mall Differential Separate Rate will generate approximately \$3.85m in 2019-20.
3. Notes for this resolution 'Rundle Mall Precinct' shall be that area (Attachment A to Item 4.12 on the Agenda for the meeting of The Committee held on 18 June 2019) bounded by the:
  - 3.1. southern alignment of North Terrace between Pulteney and King William Streets,
  - 3.2. eastern alignment of King William Street between North Terrace and Grenfell Street,
  - 3.3. northern alignment of Grenfell Street between King William and Pulteney Streets,
  - 3.4. western alignment of Pulteney Street between Grenfell Street and North Terrace.
4. Declares the Rundle Mall Differential Separate Rate for the 2019-20 financial year will fall due in four equal instalments on the days noted below, or if these days fall on a weekend or public holiday, on the next business day:
  - 4.1. 1 September 2019,
  - 4.2. 1 December 2019,
  - 4.3. 1 March 2020, and
  - 4.4. 1 June 2020.

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	The Separate Rate will fund marketing and management activities outlined in the 2019-20 Business Plan of the Rundle Mall Management Authority, whose Strategic Plan Actions are closely aligned to the 2016-2020 City of Adelaide Strategic Plan.
Policy	The Declaration of Rundle Mall Differential Separate Rate is for rating purposes.
Consultation	Consistent with the endorsed report by Council at its meeting on April 30, 2019, a public consultation process on the draft 2019-20 Integrated Business Plan commenced on April 8, 2019 and concluded on May 29, 2019.
Resource	Not as a result of this report.
Risk / Legal / Legislative	The raising of rates is in-line with Sections 150 and 153 (2) of the <i>Local Government Act 1999 (SA)</i> . 4. The Rundle Mall Differential Separate Rate is declared pursuant to Section 154 (1) and (7) of the <i>Local Government Act 1999 (SA)</i> .
Opportunities	Not as a result of this report.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	\$3.85m is expected to be raised from the Rundle Mall Differential Separate Rate.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. Council approval of the proposed Rundle Mall Differential Separate Rate is required to ensure the marketing and management of the Rundle Mall Precinct, including actions and initiatives to promote Rundle Mall as a destination for shopping and enhance the vibrancy of the precinct, can continue during 2019-20.
2. The 'Rundle Mall Precinct' means the area bordered by King William Street, North Terrace, Pulteney Street and Grenfell Street, and is delineated in the map at **Attachment A**.
3. The Rundle Mall Differential Separate Rate is contributed by non-residential ratepayers within the defined 'Rundle Mall Precinct'.
4. The Rundle Mall Differential Separate Rate is declared pursuant to Section 154 (1) and (7) of the *Local Government Act 1999 (SA)*.
5. Rundle Mall Management Authority ('RMMA' - a Council Subsidiary) has full responsibility for Rundle Mall management, operations, marketing and business development. Council's Administration provides corporate support, including cleaning, insurance, finance, audit and governance services, with the direct cost of these services reimbursed by RMMA.
6. The Rundle Mall Differential Separate Rate is collected by Council on behalf of RMMA.
7. The Chief Executive Officer of RMMA has advised the draft budget for the authority in 2019-20 assumes separate rate revenue of \$3.85m. The draft budget was approved by the RMMA board on 18 February 2019 pending finalisation of the valuations for the 2019-20 rating year and levy income confirmed in May 2019.

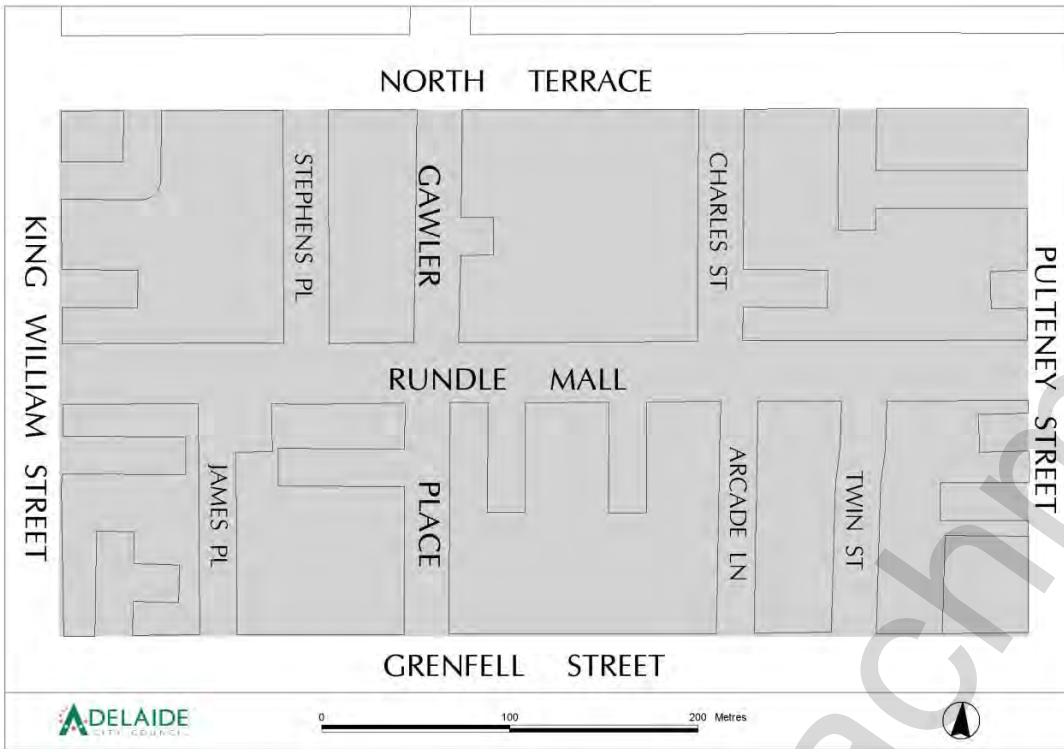
---

## ATTACHMENTS

**Attachment A** – Map of Rundle Mall Precinct

---

- END OF REPORT -



Item 4.12 - Attachment A

# 2019/20 Grant Recommendations – Community Development, Arts and Cultural, Recreation and Sport

**ITEM 4.13** 18/06/2019

**The Committee**

**Program Contact:**

Anne Rundle, AD Community &  
Culture 8203 7995

**Approving Officer:**

Clare Mockler, Director  
Community

2019/00560

Public

## EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval for the 2019/20 grant allocations over \$10,000 for the Community Development, Recreation and Sport and Arts & Culture grants programs. Grant allocations under \$10,000 were made by the CEO under delegated authority and are included in this report for noting.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL

#### That Council:

1. Approves the following 2019/20 grant recommendations over \$10,000, Attachment A to Item 4.13 on the Agenda for the meeting of The Committee held on 18 June 2019, pending approval of Council's 2019/20 Integrated Business Plan and Budget, for:
  - 1.1. Community Development
    - 1.1.1. Reclink Australia - \$135,000 over three years
    - 1.1.2. Unity Housing - \$111,000 over three years
    - 1.1.3. ShelterSA - \$27,000 over one year
    - 1.1.4. Catherine House - \$45,000 over one year
    - 1.1.5. Hutt Street Centre - \$50,000 over one year
  - 1.2. Recreation and Sport
    - 1.2.1. Tennis South Australia - \$70,000 over one year
  - 1.3. Arts & Culture
    - 1.3.1. Art History and Curatorship Alumni Network, University of Adelaide - \$13,350 over three years
2. Notes those organisations that expressed interest in a Community Development Grant over \$10,000 in 2019/20 that were unsuccessful in progressing to the next stage of the application process as per Attachment B to Item 4.13 on the Agenda for the meeting of The Committee held on 18 June 2019.
3. Notes the 2018/19 grant allocations under \$10,000 as approved under CEO delegation as per Attachment C to Item 4.13 on the Agenda for the meeting of The Committee held on 18 June 2019.

## IMPLICATIONS AND FINANCIALS:

City of Adelaide 2016-2020 Strategic Plan	<p><b>Strategic Alignment – Smart Strategic Alignment – Green Strategic Alignment – Liveable Strategic Alignment – Creative</b></p> <p>This report supports Council's vision of a welcoming and dynamic city full of rich and diverse experiences and delivers on all four themes within the City of Adelaide Strategic Plan – Smart, Green, Liveable and Creative - through numerous objectives and actions.</p>
Policy	<p>The recommendations contained within this report align with the following Council Operating Guidelines:</p> <ol style="list-style-type: none"> <li>1. Community Development Grants Program Operating Guidelines <a href="#">[Link 1]</a>.</li> <li>2. Arts and Cultural Grants Program Operating Guidelines <a href="#">[Link 2]</a>.</li> <li>3. Recreation and Sport Grants Program Operating Guidelines <a href="#">[Link 3]</a>.</li> </ol>
Consultation	Not as a result of this report.
Resource	Not as a result of this report.
Risk / Legal / Legislative	Grant recipients are required to provide a Risk Management Plan, Public Liability Insurance, and satisfactorily acquit their project each financial year or at project completion.
Opportunities	The Community Development, Arts & Culture and Recreation & Sport Grants Program extends the community value achieved by Council by enabling community organisations to deliver City of Adelaide's strategic priorities according to community need and opportunities.
18/19 Budget Allocation	<p>Community Development Grants Program \$477,000</p> <p>Recreation and Sport Grants Program \$175,000</p> <p>Arts and Cultural Grants Program \$247,000</p>
Proposed 19/20 Budget Allocation	<p>Community Development Grants Program \$487,000</p> <p>Arts and Cultural Grants Program \$252,000</p> <p>Recreation and Sport Grants Program \$178,000</p>
Life of Project, Service, Initiative or (Expectancy of) Asset	The majority of projects will be completed by the end of June 2020, however there are recommendations for multiple year funding agreements that will run beyond this date and will be subject to Council budget approval and satisfactory progress reporting by recipients.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. The Community Development, Arts and Cultural and Recreation and Sport Grants Programs consist of the following categories:

Grant Program	Grant Category	Rounds per year	Maximum amount per application	Length of funding agreement	Approval
Community Development	1 – Major	1	\$50,000	3 years	Council
	2 – Minor	4	\$10,000	1 year	CEO
	3 – Quick Response	Open year round	\$2,000	1 year	Associate Director
Arts and Cultural	1 – Artistic Development	1	\$20,000	1-3 years	Council (over \$10,000) CEO (under \$10,000)
	2 – Public Art	Up to 2	\$8,000	1 year	CEO
	3 – Community Programs and Events	Up to 2	\$8,000	1 year	CEO
	4 – Quick Response	Open year round	\$2,000	1 year	Associate Director
	5 – Live Music Enterprise	1	\$5,000	1 year	CEO
	6 – Cultural Promotion	Open year round	\$2,000	1 year	Associate Director
Recreation and Sport	1 – Community Facilities	1	\$70,000	1 year	Council (over \$10,000) CEO (under \$10,000)
	2 – Programs	2	\$20,000	1-3 years	Council (over \$10,000) CEO (under \$10,000)
	3 – Events	2	\$10,000	1-3 years	Council (over \$10,000) CEO (under \$10,000)
	4 – Quick Response	Open year round	\$2,000	1 year	Associate Director

2. The number of applications received to date for 2019/20 and the total amount requested from applicants is as follows:

### Community Development

- 2.1. 14 applications were received for the Major Community Development Grants Program Expression of Interest (EOI) process. These applicants requested a total of \$1,278,582 funding over three years.
- 2.2. Five applicants were invited to apply for funding requests totalling \$353,000 over three years for high quality proposals that will deliver the grant program objectives and priorities.

- 2.3. Nine applicants were unsuccessful at the EOI stage. These were St John Ambulance, Orange Sky Australia, Mental Health Coalition of SA, BaptistCare SA, Adelaide Day Centre for Homeless Persons, Anglicare, The Funding Network, Kornar Winmil Yunti and Inventorium.
- 2.4. Details of the unsuccessful EOI applications is provided at **Attachment B**. Should Council wish to fund additional community development projects in 2019/20 at its discretion, it would reduce the amount of funding available for Minor Grants and Quick Response Grants in 2019/20 unless additional funds are allocated to the grant program.

### Arts and Cultural

- 2.5. One eligible application for over \$10,000 was received in the Artistic Development Category which is recommended for funding. 46 applications were received to the Arts and Cultural Grants Program with requests totalling \$346,754.30. 25 applications were approved under delegation.

### Recreation and Sport

- 2.6. Three applications were received to the Recreation and Sport Grants Program 'Community Facilities - Category 1' with requests totalling \$94,855. One applicant, Adelaide Harriers Little Athletics Centre, was unsuccessful. One grant application, the South Australian Disc Golf Association, was approved under delegation.
  - 2.7. Two multi-year applications to the Recreation and Sport Grants Program 'Programs - Category 2' totalling \$29,000 are already committed from previous years.
  - 2.8. The only Category open to applicants for the 2019/20 financial year has been the Community Facilities Category which requires longer lead times to support planning and delivery in one year. The Recreation and Sport Grants - Program Category and Events Category will open to applicants in early 2019/20.
3. Descriptions of grant applications over \$10,000 recommended for Council approval and the assessment criteria against which they have been assessed by Council administration can be found in **Attachment A**.
  4. A summary of the grant applications under \$10,000 that have been approved by the CEO under delegation is included in **Attachment C**.
  5. A number of applications for major Community Development grants were received from organisations working with people at risk/ experiencing homelessness. This report suggests that the City of Adelaide extend major grant funding to those organisations in this sector recommended for funding for just one year, in the first instance, to enable the City of Adelaide to respond to changes in the sector that occur over the next financial year resulting from the following activity:
    - 5.1. The State Government is currently building a new Housing and Homelessness Strategy, due by 31 December 2019. Subsequently, the State Government, lead funder of services for people at risk/ experiencing homelessness in SA, will review the ways in which it funds these services.
    - 5.2. The City of Adelaide is a strategic partner of the Adelaide Zero Project to End Homelessness (AZP) that is reshaping the ways in which services for people at risk/ experiencing homelessness are coordinated and delivered. On 12 March 2019, Council decided to support recommendations of Dame Louise Casey's progress review of the AZP. Recommendation 4.2 of this report asks, 'The City of Adelaide to review how their Community Development Grant funding is currently distributed among homeless sector organisations, in order to free up funds that can be managed by AZPs Project Steering Group to distribute to identified priorities.'
    - 5.3. Alignment of Council funds with these activities will reinforce the collective efforts to end homelessness in the city as this sector undergoes significant change.
    - 5.4. The organisations affected by this recommendation are Shelter SA, Hutt Street Centre and Catherine House.
  6. A financial breakdown of the grant recommendations presented here for Council endorsement and allocated under delegation, along with any amounts remaining for future 2019/20 funding rounds is provided below.



Grant Program	Grant Category	2019/20 Financial Year			
		Budget allocation	Council endorsement (this report)	Multi-year funding (previously endorsed)	Amount remaining for future rounds (under delegation)
Community Development	1 – Major	\$487,000	\$368,000 (includes \$164,000 of multi-year funding)	\$107,222	\$175,778
	2 – Minor				
	3 – Quick Response				
Arts and Culture	1 – Artistic Development	\$252,000	\$13,350 (Includes \$8,900 of multi-year funding)	n/a	n/a
	2 – Public Art				\$247,550
	3 – Community Programs and Events				
	4 – Quick Response				
	5 – Live Music				
	6 – Cultural Promotion				
Recreation and Sport	1 – Community Facilities	\$178,000	\$70,000	\$5,473	n/a
	2 – Programs			\$29,000 (from multi-year funding)	\$73,527
	3 – Events				
	4 – Quick Response				

## ATTACHMENTS

**Attachment A** – 2019/20 grant recommendations over \$10k for Council endorsement, for endorsement.

**Attachment B** – 2019/20 unsuccessful EOIs for Community Development grants over \$10k, for noting.

**Attachment C** – 2018/19 grant recommendations under \$10k approved under CEO delegation, for noting.

## ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement

### COMMUNITY DEVELOPMENT GRANTS PROGRAM

The purpose of the Community Development Grants Program is to provide financial support to partners in the community who are working toward outcomes that are consistent with Council's strategic directions.

#### CATEGORY 1 – MAJOR GRANT

##### LIMIT OF FUNDING

Maximum funding \$50,000 per year for up to 3 years

##### FUNDING OPPORTUNITIES

One round per year, funding permitting

##### PROGRAM PRIORITIES

- Encourage residents and community groups to be engaged in local place making (neighbourhood development) activities
- Strengthen reconciliation practices
- Deliver inclusive responses to meet the needs of isolated and marginalised groups, including but not limited to services to vulnerable people who are affected by extreme weather conditions
- Create literacy initiatives to maximise participation
- Increase volunteer participation
- Promote civic engagement in decision making
- Provide access to learning, services and ideas
- Create opportunities for people to connect with their local neighbourhood.

##### ASSESSMENT CRITERIA

No.	Consideration	Weighting %
1	The application identifies a clear outcome/s, which is aligned to the strategic priorities of Council	10%
2	The application responds to one or more of the program priority areas	10%
3	The application demonstrates evidence and/or clear reason for why it has been developed	20%
4	A plan for engaging the target group is outlined	10%
5	The application outlines a plan for delivery – including consideration of risk, integration with partners and innovation	15%
6	The application outlines what measures will be used to evaluate whether it has been successful in achieving the stated outcome/s – includes both qualitative and quantitative measures	10%
7	The application outlines matched funding, in kind support or partner contribution (financial and in kind)	10%
8	The application demonstrates consideration of: environmental sustainability / accessibility for people with disability / low or no cost for disadvantaged groups	15%
<b>Total</b>		<b>100%</b>

## ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement

### COMMUNITY DEVELOPMENT GRANTS PROGRAM - DETAILS OF RECOMMENDATIONS FOR FUNDING (OVER \$10k) – CATEGORY 1: MAJOR GRANTS

Organisation	Description	Previous Funding	Request	Other Funds - In kind	Other Funds - Cash	Total Project Cost	Rating Criteria Out of 10	Recommendation
Reclink Australia	<p>New Horizons Phase 2</p> <p>The proposal is to expand the established "New Horizons" project previously funded by Council which supports inclusion of marginalised people in the life of the city through a range of recreation programs. The project targets residents of the city as well as bringing disadvantaged residents of other locations to city-based recreation facilities. An increased annual grant is requested to enable reach to additional target groups and new partnerships. The proposal has a large number of partner organisations and in the next three years will focus on expanding offerings to disadvantaged youth, people affected by mental health conditions and people experiencing homelessness.</p>	<p>Y</p> <p>\$35,700.00 (plus CPI) in 2016/17 2017/18 2018/19</p>	\$50,000.00 for 3 years	\$5,000.00 for 3 years	NA	\$152,720.00 over 3 years	8.4	<p>\$45,000.00 for 3 years (plus CPI)</p> <p>Funding is recommended for a program that demonstrates strong alignment to Council priorities, evidence of need and superior partnerships. The applicant has requested a higher amount of grant funds than the amount recommended by Council Administration (as a result of the EOJ stage) to support more program delivery for disadvantaged youth, people affected by mental health conditions and people experiencing homelessness. These are people with complex needs and the program delivery costs will increase to meet this cohorts needs. The applicant also faces increased operational costs (rent, compliance and wages) to deliver the program within City of Adelaide. City of Adelaide cannot fully fund this program, but an increased grant amount is justified. The applicant is encouraged to seek other funding for the program to ensure financial sustainability. It is noted that the outcome of a state government grant application is pending.</p>
Unity Housing	<p>Community Connect in the City 3</p> <p>Unity Housing's "Community Connect in the City" aims to reduce isolation for residents and international students through partnership with Universities. Students will connect with the CoA community by participating in the planning and design of diverse community engagement initiatives. The program will increase the experience of international students through meaningful and enriched interactions with the community, while decreasing social isolation for community housing residents.</p>	<p>Y</p> <p>\$33,600.00 (plus CPI) in 2016/17 2017/18 2018/19</p>	\$37,000.00 for 3 years	\$18,183.00 for 3 years	NA	\$167,800	9.25	<p>\$37,000.00 for 3 years (plus CPI)</p> <p>Funding is recommended for an innovative and high quality community development program with a superior delivery plan and evaluation method. Unity Housing have developed an excellent proposal that will build on the success of the program previously supported by City of Adelaide community development grants and extend it to include international students living in the city. The applicant will contribute 33% of total program costs as in-kind contribution.</p>

**ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement**

ShelterSA	Health and Housing Expo  The proposal is a continuation of ShelterSA's successful Health and Housing Expo, held annually in Whitmore Square. It is an event designed for people experiencing homelessness, at risk of homelessness, residing in unsafe, insecure or inappropriate accommodation (such as boarding houses, caravan parks etc.) or experiencing rental stress. The event aims to reduce homelessness by connecting people with essential services that can work with them to improve their housing options. This year the event may be held in an indoor venue, subject to availability and cost. The project aims to increase engagement with digital app "Pickle" and have a digital hub at the event venue.	Y  \$25,500.00 (plus CPI) in 2016/17 2017/18 2018/19	\$27,000.00 for 1 year	NA	NA	\$27,000.00	8.3	\$27,000.00 for 1 year  Funding is recommended for continuation of an established event that is well attended by the target group and a large range of service providers. ShelterSA's proposal is to evolve the event in new ways to increase its reach and impact.  It was recommended at EOI stage that applicant apply for one year only due to significant change underway in the homelessness support sector and in association with Adelaide Zero Project.
Catherine House	Set up for Success  Catherine House's "Set up for Success" project aims to improve the lives of vulnerable women in the city through skills, education, housing, support and self- development programs. The project will assist vulnerable women to engage in city life, move back into employment or education, and access crisis accommodation.	Y  \$40,800.00 (plus CPI) in 2016/17 2017/18 2018/19	\$45,000.00 for 1 year	NA	\$69,631.00	\$114,631.00	8.9	\$45,000.00 for 1 year  Funding is recommended for an outstanding application that demonstrates strong alignment with Council priorities, robust evidence of need, a sound evaluation method, evidence of partnerships and innovation. Catherine House has a track record of delivering excellent community development outcomes with City of Adelaide grant funds and has a superior range of partners who they will collaborate with for this initiative. The applicant will contribute 61% pf project costs from other grants and donations.  It was recommended at EOI stage that applicant apply for one year only due to significant change underway in the homelessness support sector and in association with Adelaide Zero Project.
Hutt Street Centre	Pathways to Wellbeing. Engagement and Connection  The "Pathways to Wellbeing, Engagement and Connection" project at the Hutt St Centre aims to provide opportunities for meaningful education and recreation activities, volunteering and community	Y  \$45,900.00 (plus CPI) in 2016/17 2017/18 2018/19	\$50,000.00 for 1 year	\$46,850.00	NA	\$96,850.00	8.85	\$50,000.00 for 1 year  Funding is recommended for a strong application that demonstrates alignment with Council priorities, robust evidence of need, a sound monitoring and evaluation method, evidence of partnerships and innovation. Hutt Street Centre has a track record of delivering excellent community development outcomes with City of Adelaide grant funds.

**ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement**

	programs for people experiencing homelessness.							<p>The applicant will contribute 48% of program costs from in-kind and fundraising efforts.</p> <p>It was recommended at EOI stage that applicant apply for one year only due to significant change underway in the homelessness support sector and in association with Adelaide Zero Project.</p>
--	--	--	--	--	--	--	--	--

Item 4.13 - Attachment A

## ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement

### ARTS AND CULTURAL GRANTS PROGRAM

The Arts and Cultural Grants Program is intended to assist in the delivery of the City of Adelaide 2016 -2020 Strategic Plan by providing funding to eligible groups, organisations and individuals to deliver creative arts and cultural projects that contribute to a welcoming and dynamic City full of rich and diverse experiences.

#### CATEGORY 1 – ARTISTIC DEVELOPMENT

Funding will be provided for projects that offer skill development opportunities for emerging and/or established artists, musicians and creative practitioners of any modality in the City that also delivers a City based public outcome.

#### LIMIT OF FUNDING

Maximum of \$20,000 per application allocated over three years – no more than \$8,000 per year. Funding agreements from 1-3 years.

#### FUNDING OPPORTUNITIES

One round per year, funding permitting.

#### ASSESSMENT CRITERIA

No.	Consideration	Weighting %
1	The degree to which the proposal is fully developed <ul style="list-style-type: none"> <li>includes project description, cost, attendance, timeline, consultation, marketing, risk assessment, income and expenditure budget and funding history</li> </ul>	20%
2	The degree to which the proposal aligns with the City of Adelaide Cultural Strategy 2017-23 <ul style="list-style-type: none"> <li>includes shared cultural aspirations of the Cultural Lens: Cultural Identity, Cultural Economy, Cultural Connection, Cultural Incubation and Cultural Experiences as well as a Category specific response</li> </ul>	50%
3	The degree to which the proposal demonstrates cultural and creative value <ul style="list-style-type: none"> <li>includes experience, collaborations, new work / innovation and support material</li> </ul>	30%
<b>Total</b>		<b>100%</b>

## ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement

### ARTS AND CULTURAL GRANTS PROGRAM - DETAILS OF RECOMMENDATIONS FOR FUNDING (OVER \$10k) – CATEGORY 1: ARTISTIC DEVELOPMENT

Organisation	Description	Previous Funding	Request	Other Funds – In kind	Other Funds - Cash	Total Project Cost	Rating Criteria Out of 100	Recommendation
Art History and Curatorship Alumni Network, University of Adelaide	The AHCAN Emerging Curator program is a three-year program. Three graduates of the Art History and Curatorship program at the University of Adelaide will curate and present three exhibitions over three consecutive years one each during SALA. Each exhibition is expected to include 3 invited artists. A new graduate will be chosen each year through a proposal call out. Our presenting partner is Floating Goose Gallery. They will provide mentoring and support throughout the development, installation and de-installation of the exhibitions. Each Emerging Curators will receive mentoring from members of the AHCAN committee. This will include identifying career goals and discussion of strategies to achieve them, guidance in working with artists and best practice, installation advice and curatorial support.	N	\$13,350	\$13,104.60	\$1,590	\$28,044.60	87.89	<p>\$13,350.00 over 3 years</p> <p>This was a strong application that scored particularly well in Fully Developed Proposal and Cultural &amp; Creative Value. The AHCAN Committee includes graduates of the Art History and Curatorship program, and representatives from the Art Gallery of South Australia, the University of Adelaide teaching faculty and the University of Adelaide alumni office who would provide strong guidance to the emerging curators, providing practical, industry focussed experience.</p> <p>A great deal of support will be contributed in-kind with the annual \$4450 fee going towards artist fees and gallery space hire for the presentation of the annual exhibition. While the emerging curators and mentors themselves are not being paid a fee, the curator is receiving valuable guidance through participating in the program. The mentors are filling a known gap in the ecosystem for graduating curators to develop practical experience and hands on industry relevant skills development.</p>

## ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement

### RECREATION AND SPORT GRANTS PROGRAM

The purpose of the Recreation and Sport Grants Program is to provide financial support to eligible clubs, groups, educational institutions and organisations to ensure the outcomes of Council's Strategic Plan are realised. The Recreation and Sport Grants Program embraces all four themes of Council's strategic plan: 'Smart' 'Green' 'Liveable and 'Creative', with a particular emphasis on enhancing the role of the Park Lands in increasing levels of physical activity and wellbeing through formal and informal sport and recreation opportunities, and delivering sport and recreation activity hubs consistent with the Active City Strategy and Adelaide Park Lands Management Strategy.

#### CATEGORY 1 – COMMUNITY FACILITIES

The purpose of the Community Facilities Funding Category 1 is to support upgrades and improvements of recreation and sport infrastructure that is accessible and provides a direct benefit to the City community (eg. sports lighting, irrigation, sports surfaces, etc. excluding buildings.)

#### LIMIT OF FUNDING

Maximum of \$70,000 per application

#### FUNDING OPPORTUNITIES

One round per year, funding permitting

#### PROGRAM PRIORITIES

- Improving community access, inclusion and participation
- Enhancements in multi-use and/or increasing carrying capacity
- Demonstrating environmentally sustainable practises
- Delivered by organisations that are based in the City.

#### ASSESSMENT CRITERIA

No.	Consideration	Weighting %
Community Benefit	The application identifies a clear benefit for the community and will lead to an increase in participation in community level sport and recreation	10%
	The application demonstrates evidence and/or clear reason for why the project has been developed	15%
	The application identifies a clear target group that will benefit from the project	5%
Strategic	The application identifies a clear outcome/s, which is aligned to the strategic priorities of Council and contributes to making the City of Adelaide a creative, smart, liveable and green City	25%
	The application demonstrates consideration of: <ul style="list-style-type: none"> <li>• environmental sustainability (see the "Green" theme in City of Adelaide Strategic Plan 2016-2020)</li> <li>• inclusivity of all members of our community and accessibility for all</li> </ul>	5%



**ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement**

Quality Infrastructure	The application demonstrates consideration of: <ul style="list-style-type: none"> <li>• creating a multi-use hub facility</li> <li>• increasing community access</li> <li>• increasing a facility's carrying capacity</li> </ul>	20%
Financial Risk	The application outlines a plan for delivery – including consideration of risk, integration with other partners and innovation	10%
	The project proposed represents good value for money and Council will receive a good return on investment for Council	5%
	The application outlines a clear level of investment from the applicant	5%
<b>Total</b>		<b>100%</b>

## ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement

### RECREATION AND SPORTS GRANTS PROGRAM – DETAILS OF RECOMMENDATIONS FOR FUNDING (OVER \$10K) – CATEGORY 1: COMMUNITY FACILITIES

Organisation	Description	Previous Funding	Request	Other Funds - In kind	Other Funds - Cash	Total Project Cost	Rating Criteria Out of 10	Recommendation
Tennis South Australia	<p>The Park 10 Tennis Courts Resurface project aims to redevelop 4 of the 8 existing grass tennis courts and add lighting to create 4 hard courts that will enable year-round use night and day.</p> <p>The courts are currently unlit, fenced and only used during the summer months primarily by the university tennis club. Some bookings by other groups occur ad hoc during the summer.</p>	\$5,000 2015/16	\$70,000	n/a	\$350,000	\$420,000	7.75	<p>Full Funding of \$70,000 is recommended for this project.</p> <p>The project identifies a clear benefit for the community, creating a playing surface that will allow the general public to access the tennis courts for 12 months of the year.</p> <p>The resurfacing of these courts along with the addition of sports lighting will greatly increase active use of this Park Lands facility. The improved usability of the courts will enable year-round casual use, support the current tennis club to grow membership and facilitate physical education programming for students of the Botanic High School.</p> <p>The introduction of a 'book a court' system will make it easier for the general public to use the courts outside of programmed times.</p> <p>Adelaide University are committed to maintain the courts in their new format under their existing lease/licence agreement.</p> <p>This project aligns with several outcomes of the City of Adelaide's Strategic Plan 2016-2020, Active City Strategy 2013-2023 by increasing formal and informal activity in the Park Lands, building and upgrading infrastructure that supports events and supporting the delivery of sport and recreation activity hubs.</p> <p>Funding is subject to Tennis SA:</p> <ul style="list-style-type: none"> <li>• Providing remaining cash contribution of \$350,000</li> <li>• Delivering the project – Resurfacing and Lighting of the Park 10 Tennis Courts - in the 2019/20 financial year</li> <li>• Installing a 'book a court' system and publicly accessible light switch mechanism</li> <li>• Incorporating environmentally sustainable measures such as LED fittings for the lighting</li> </ul>

**ATTACHMENT A - 2019/20 grant recommendations over \$10k for Council endorsement**

								<ul style="list-style-type: none"> <li>• Agreeing and adhering to the grant schedule and key performance indicators set by the City of Adelaide</li> <li>• Obtaining a relevant Council City Works permit.</li> <li>• Providing before and after photos to support the acquittal form provided</li> </ul>
--	--	--	--	--	--	--	--	---

Item 4.13 - Attachment A

## ATTACHMENT B - 2019/20 unsuccessful EOI in Major Community Development Grant category (over \$10k)

### COMMUNITY DEVELOPMENT GRANTS PROGRAM - DETAILS OF UNSUCCESSFUL APPLICATIONS (OVER \$10k) – CATEGORY 1: MAJOR GRANTS

Organisation	Description	Previous Funding	Request	Rating Criteria Out of 10	Summary of recommendation
St Johns Ambulance	The project proposed to install Automatic Emergency Defibrillators (AEDs) in 20 key locations across the City of Adelaide, increasing the ability to respond to sudden cardiac arrest.	N	\$49,800.00 for 1 year	6.2	Not recommended for funding because it does not show sufficient strategic alignment to the program priorities of the community development grant program. Provision of medical equipment is the core responsibility of other levels of government.
Orange Sky Australia	Orange Sky Australia provides free mobile laundry services and genuine, non-judgemental conversation and connection to people experiencing homelessness throughout Adelaide CBD and surrounding suburbs.	N	\$49,500.00 for 3 years	6.9	Not recommended for funding because it does not show sufficient strategic alignment to the program priorities of the community development grant program. The budget shows that a large proportion of funding is for repairs, maintenance and vehicle related costs and not community development activity. Only a small amount of the total cost of operation is from other sources of funding, leaving Council as the primary funder for a social service.
Mental Health Coalition of SA	The Mental Health Coalition proposal aims to make the Adelaide City Council a strategic partner with its annual Mental Health Week events. This partnership would be with events held in the Adelaide CBD which aim to increase participation and impact.	N	\$43,700.00 for 3 years	6.8	Not recommended for funding because it does not show sufficient strategic alignment to the program priorities of the community development grant program. The activities sit within the realm of health promotion which isn't strictly the role of local government or this grant program. Aspects of the proposal could be further explored, with community development outcomes detailed as part of a minor community development grant application. The applicant was encouraged to apply for a minor community development grant.
BaptistCare SA	BaptistCare SA applied for funding to support the Carols in the Square event. The program includes carol singing, a nutritious meal, children's activities, and guest artists, including performers with disability and Aboriginal artists.	Y Minor grants for \$10,000.00	\$16,200.00 for 3 years	6.6	Although a valuable local event, Carols in the Square was not recommended for funding because evidence of community development outcomes is not sufficiently strong to justify a major community development grant. The applicant was encouraged to apply for a minor community development grant.
Adelaide Day Centre for Homeless Persons	The application was to extend the existing program "Developing long-term sustainable city living" which provides support to disadvantaged individuals with the aim to scale up the project to work with approximately 80 or more clients per annum.	Y \$30,600.00 (plus CPI) in 2016/17 2017/18 2018/19	\$45,000.00 for 3 years	7.2	Not recommended for funding due to a weak application that scored poorly against the evaluation criteria. The applicant was also in breach of the funding agreement with City of Adelaide for the same program at the time of the assessment, due to poor performance, late provision and inadequacy of the 2017/18 annual progress report.

**ATTACHMENT B - 2019/20 unsuccessful EOI in Major Community Development Grant category (over \$10k)**

Anglicare	Thread Together Clothing Hub aims to enable social service agencies to refer clients experiencing hardship and social exclusion with access to new clothing playing a key role in enabling dignity, choice and self-esteem for vulnerable people.	N	\$49,900.00 for 3 years	6.1	Not recommended for funding because it does not show sufficient alignment to the program priorities of the community development grant program. Although the project proposal does target marginalised people, it is for the provision of clothing, rather than for community development outcomes.
The Funding Network	The Funding Network (TFN) connects grassroots causes in need of support, with organisations and social enterprises, through a live pitch-and-pledge crowdfunding events. The project aims to strengthen the fundraising capacity of not-for profit service providers, working with homeless people.	N	\$41,600.00 for 3 years	3.6	Not recommended for funding because the project does not seek to deliver community development outcomes, but to assist not-for-profits to raise funds through crowdfunding events.
Kornar Winmil Yunti	Kornar Winmil Yunti proposed to provide a response to minimise homelessness and reduce anti social behaviour, for those youth affected by Family and Domestic Violence (FaDV). The project will be based at the SAYkitchen community hub in Currie St.	N	\$50,000.00 for 3 years	7.7	Not recommended for funding because it does not show sufficient alignment to the program priorities of the community development grant program. The project may provide valuable individual outcomes through case management and counselling, but its community development outcomes are less clear.
Inventorium	The Inventorium is an alternative curriculum that allows students to complete their SACE through project based, inquiry led learning, focussing on issues of importance to the student. This application is to adapt the curriculum specifically for the Indigenous community to (re)engage them in education and the wider Adelaide City	N	\$30,000.00 for 1 year	5.7	Not recommended for funding because it does not show sufficient strategic alignment to the program priorities of the community development grant program. Development of curriculum for SACE is not a role for Local Government but is a core function of the State Government.

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

**COMMUNITY DEVELOPMENT GRANTS PROGRAM - Summary of Funding Recommendations (Under \$10k)**

Category Two: Minor Grants– up to \$10,000 (once off)			
Organisation	Name of Project	Project Details	Amount and Date Awarded
Unity Housing	Cinema in the Square of Caring	Unity Housing, in partnership with Café Outside the Square and Baptist Care, held a free community outdoor cinema event in Whitmore Square/Iparrityi on 20 October 2018. The event attracted over 400 attendees and contributed to building a more understanding, inclusive and connected local community.	\$5,000 August 2018
Baptist Care SA	Carols in the Square 2018	Baptist Care SA's Carols in the Square event was held in Whitmore Square/Iparrityi on 6 December 2018. The event attracted over 450 people people and contributed to building a stronger, more inclusive and connected local community in the City.	\$10,000 August 2018
Uniting Communities	11 <sup>th</sup> Anniversary of the National Apology to the Stolen Generations	The 11 <sup>th</sup> Anniversary of the National Apology to the Stolen Generations events was held on 13 February 2019 in Veale Gardens/Walyu Yarta. The annual event honours the members of the Stolen Generations and their families, provides further opportunities for healing in the Aboriginal community and inform the non-Aboriginal community of the continuing impact of the Stolen Generations.	\$10,000 August 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Adelaide Day Centre for Homeless Persons	Community Development Grant 2018 - Emergency Assistance	The Adelaide Day Centre received funding to purchase beds and “starter kits” for newly housed homeless people in the process of exiting homelessness with the aim of re-integration and long-term stability within the city community.	\$2,000 August 2018
Housing Choices SA	Affirming Action	Housing Choices SA (HCSA) received funding to conduct a series of eight free workshops and events June-December 2019 including cooking, bee keeping, film making, community lunch, open mic night, balcony gardens and poetry writing. The activities will be developed and co-facilitated by HCSA tenants who will receive mentoring support to develop their leadership and project management skills. This project aims to reduce social isolation of HCSA tenants by involving them in community-based activities.	\$7,420 February 2019
Hutt Street Centre	Connections Week 2019	The Hutt Street Centre received funding to coordinate Connections Week 2019 for the Adelaide Zero Project. Connections Week involves teams of trained volunteers and staff being deployed to locate, identify and connect with homeless persons in the City CBD and North Adelaide with the aim of assessing their health, wellbeing, support and housing needs and ensuring that they are connected to the appropriate services. The information collected will be added to the ‘By Name List’ database and will be compared to the baseline list collated during the first Connections Week in 2018 to determine if the ‘By Name List’ is an effective mechanism for reducing homelessness and ultimately achieving functional zero homelessness in Adelaide. Connections Week will run 13-17 May 2019.	\$10,000 February 2019
Journey of Healing Association of SA	2019 Worrarra Munaintyero Parku (Lore) Wodlianni Stolen Generations Sorry Day Event	Journey of Healing Association of SA received funding to deliver the 2019 Worrarra Munaintyero Parku (Lore) - Wodlianni Stolen Generations Sorry Day event on Friday 24 May 2018. National Sorry Day celebrates the 1997 tabling of the National “Bringing Them Home Report” in Federal Parliament. The event will promote awareness and education through song, music, dance and performance to acknowledge the pain and hurt suffered by Aboriginal children who were removed from their families. The event looks to acknowledge and celebrate the coming home of the Stolen Generations.	\$10,000 February 2019
Ku Arts	Ku Arts Studio at Tandanya	Ku Arts received funding from Council for a 3-month pilot painting studio program for Aboriginal artists living in Adelaide and surrounding suburbs. The program will be conducted at Tandanya National Aboriginal Cultural Institute 19 March-6 June 2019.	\$8,000 February 2019

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

SA NAIDOC Week Committee	NAIDOC Week Celebrations	The NAIDOC SA Committee received funding from Council to contribute to the suite of NAIDOC Week events that will be conducted in the City 7-14 July 2019. These events include the NAIDOC SA Church Service, NAIDOC SA Awards, NAIDOC SA March and Family Fun Day. The aim of NAIDOC Week is to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.	\$10,000 February 2019
Youth Inc	Youth Week ParkFest	Youth Inc received funding to conduct a Youth Week event called ParkFest. This free event, which was planned and delivered by young people for their peers, was held in Light Square on 17 April 2019 and attracted over 350 young people. The event included a portable skate park, rock climbing wall, interactive mural art, free BBQ, free haircuts, Head Space chill out zone and live music and dance performances. The event celebrated the talents of young people and reinforced that the City is a place where young people are welcomed and accepted for their unique interests and talents and valued for the important role they have in contributing to the development, liveability and vibrancy of the City.	\$10,000 February 2019
Mental Health Coalition SA	Festival of Now	The Mental Health Coalition of SA (MHCSA) received funding to expand their existing Mental Health Week event called the Festival of Now, which will be held on 11 October 2019 in Light Square / Wauwi. MHCSA will partner with a broad range of service providers to provide a positive, welcoming, interesting and safe environment for attendees, many of whom are currently experiencing, or at risk of experiencing, mental health issues. Attendees will have the opportunity to connect with each other and various service providers to increase their awareness of the support available to them, as well as, self-care strategies to improve their health and wellbeing. The funding provided is aimed at increasing the number and breadth of City-based service providers and increasing the number of CoA residents attending.	\$8,780 April 2019
<b>Category Three: Quick Response Grants– up to \$2,000 (once off)</b>			
<b>Organisation</b>	<b>Name of Project</b>	<b>Project Details</b>	<b>Amount and Date Awarded</b>
Teaspoons of Change	Talking Circle	Teaspoons of Change received funding to partner with local Aboriginal Elder Uncle Moogy to deliver a series of weekly 'Talking Circle and Smoking Ceremony' sessions at ErbnFlo Cafe (Sturt St). These sessions aimed to facilitate connection, healing and pathways for vulnerable community members, particularly Aboriginal community members, experiencing homelessness. The weekly sessions were planned to run for 3 months but due to extenuating circumstances only 2 sessions were held. \$1700 of the grant funding was returned to Council.	\$2,000 August 18



**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Just Sustainability Australia (SA) Inc	Adelaide Chronicles – Ancient 'til Now	Adelaide Chronicles was a 9-week project that collected oral histories to respectfully inform wider community members of a range of oral histories through a variety of lenses. The project worked closely with both Kaurna and wider Aboriginal community members, including a number of City of Adelaide Reconciliation Committee members. The project contributed to reconciliation aims by acknowledging that to move forward into a sustainable and regenerative future, we must first understand and respect the past.	\$2,000 August 18
Carrington Cottages	Street Guitars	Carrington Cottages received funding to support their fortnightly music program called Street Guitars, which provides opportunities for men at risk of homelessness, to build confidence and establish pathways for reconnection into the local community. The funding was for a PA system to enable the group to start performing in both indoor and outdoor venues across the City.	\$1,249 September 2018
David Donaldson (Individual Resident)	Doreen and the Bloke	David Donaldson, a North Adelaide resident, received funding from Council to deliver a free community movie screening of an Adelaide-produced rare film called "Doreen and the Bloke". The aim of the project was to bring people together to celebrate this formative film as well as SA's rich film history. The film was screened at the Mercury Cinema on the 26 November 2018 and attracted nearly 300 attendees	\$896 November 2018
NoRuYelo	Sustainable Living Forum and Eco/Slow Fashion Parade	NoRuYelo, a not for profit Adelaide Eco Fashion Label, received funding from Council to support them to deliver the "Sustainable Living Forum and Eco Fashion Parade" to be held at the Box Factory Community Centre at the end of May 2019. The aim of the event is to raise awareness within the general Adelaide community to adopt their own sustainable living practices and fashion alternatives.	\$1,000 February 2019
Project X	Girl's Night Out	Project X conducted an event called A Girl's Night Out at the North Adelaide Community Centre on 9 March 2019. Over 50 young women from diverse cultural backgrounds attended this event where they learned from their peers about the importance of self-love and strategies they can use to cope with stress and look after their mental health.	\$1,000 February 2019
Child and Family Welfare Association of South Australia	Family Matters Week of Action Event 2019	The Family Matters Week of Action is an awareness raising event to raise awareness of number of Aboriginal and Torres Strait Islander children being removed from family and to share stories of the people and programs that are keeping children safe and connected to community and culture. The event will promote awareness and education through song, music, dance and performance to acknowledge the pain and hurt suffered by Aboriginal children who are removed from their families. The event will also acknowledge and celebrate the tireless efforts of Aboriginal carers in SA. Funds are sought for event performance fees.	\$1,400 May 2019

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

**ARTS AND CULTURAL GRANTS PROGRAM - Summary of Funding Recommendations (Under \$10k)**

Category One – Artistic Development – up to \$20,000 (once off)			
Recipient	Name of Project	Project Details	Amount and Date Awarded
FELTspace	FELTforum	A free full-day public program, featuring a series of panel discussions that focus upon the current ecology of Artist-Run Initiatives (ARIs) within visual arts communities in Australia and New Zealand. The forum involved panellists from local, national and international ARIs as well as performances by local artists and performers.	\$2,850 July 2018
Category Two - Public Art– up to \$8,000 (once off)			
Recipient	Name of Project	Project Details	Amount and Date Awarded
Tristan Kerr	Trades Hall Mural	A public mural integrating typography with other fragments of urban social living; street signs, mark making, graffiti and abstraction. The art will reference words relevant to youth culture which came out of a focus group with Eynesbury Senior College students.	\$6,900 July 2018
Adelaide Film Festival	Adelaide Film Festival: Reactive Wall Installation & Laneway Cinema	Involving 5 visual artists who responded to the festival's film program to create new artistic works in the public space involving: sculptures, paintings and mixed media works. The Adelaide Film Festival worked with Adelaide Central School of Art to curate and manage the artists involved. A laneway cinema ran concurrently with the installation.	\$6,500 July 2018
COTA SA	COTACORNUCOPIA	A public art project and event run by COTA SA which included artist run workshops for older communities and participants to create a collaborative public art installation using renewable materials. This included a lighting element and was displayed on COTA SA's Hutt St facing balcony.	\$6,700 July 2018
Jacob Logos	A Stream of Atoms	A large scale collaborative video art and dance piece incorporating artwork by Jacob Logos, choreography by Kyle Page and Amber Haines of Dance North Australia, and featuring costumes by Textile Artist and Designer Fiona Todd. The work was screened on the Adelaide Festival Centre's Public Media screens which are viewable from King William Road.	\$6,660 July 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Gilles Street Primary School	Gilles Street Primary School Mural	Local artists Mike Makatron Shane, Kookaburra and Jasmine Crisp worked in collaboration with students to paint a large mural on a prominent wall in their schoolyard. The mural is a symbol and reflection of the creativity, cultural diversity, happiness and togetherness the children experience as members of such a unique school community.	\$8,000 Dec 2018
Lee Keough	Twin Street Mural	A large mural approx. 200 square metres on the side of the K-Mart building on Twin St just off the Mall. The building owners and property managers have requested the artist refresh an existing mural on the side of the building. The work delivered a fun and colourful space for public interaction in the heart of the city. The concept is a miniature nautical world within a cross-section of a bath tub. The artwork utilises the buildings features like turning the emergency exit void into an underwater cave. It will transform not only Twin St but Rundle Mall with loads of colour and interactive spaces for photos.	\$8,000 Dec 2018
ACE Open	Sports Day	ACE Open's annual Summer Party is a large-scale audience engagement event (300-400 people anticipated attendance), curated and developed by a South Australian artist and their peers. Artist Meg Wilson curated the program, influenced by her ongoing interest in sport and sporting culture, Meg has called this iteration SPORTS DAY. Aiming to collaborate with local artists and sporting clubs, SPORTS DAY was a multi-faceted public artwork that included interactive sculptures, sporting activities, drop-in workshops examining sports fandom and cheer squad choreography workshops.	\$3,000 Dec 2018
<b>Category Three - Community Programs and Events – up to \$8,000 (once off)</b>			
<b>Recipient</b>	<b>Name of Project</b>	<b>Project Details</b>	<b>Amount and Date Awarded</b>
The State Library of South Australia	One Mountain. One River. One Sage Exhibition.	The exhibition hosted in partnership with Shandong Province Library displayed rare and precious manuscripts and archival material (some 2500 years old) never seen before outside of China. The program running alongside the exhibition included; free masterclasses and art workshops, school holiday activities, young adult events and educational school group visits. All events were free and open to the public.	\$7,600 July 2018
J.M. Coetzee Centre for Creative Practice, University of Adelaide	Tjungu Pakani - Together We Rise	Tjungu Pakani was a cross-cultural music and arts festival that celebrates cultural exchange between the Titjikala Aboriginal Community (NT) and the Adelaide community through collaborations with South Australian artists, musicians and the public. The festival included a free public music workshop, public art workshops, a concert featuring Titjikala Choir and local musicians, and an exhibition at Ayers House.	\$7,500 July 2018

### ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation

Sanaa Ink	Sanaa: A Better World Through Creativity	The Festival showcased the work of street artists from Africa, with new murals installed in the City, while providing a platform for the SA migrant community to showcase their artistic skills and cooking abilities. The Festival also included works by musicians, dancers, spoken word poets and other artists, incorporating a street party, art exhibition, workshops and artist talks.	\$6,800 July 2018
Pride March Adelaide (auspiced by Feast Festival)	Pride March Adelaide 2018	The annual Pride March celebrates the diversity, strength, resilience and solidarity of the LGBTIQ communities in Adelaide and South Australia by providing an opportunity for community members and supportive organisations to march through the streets in celebration and commemoration. Attracting participation from over 55 community groups and thousands of individuals, it is a free, joyous celebration including DJs and creative displays that signifies the start of the annual Feast Festival.	\$5,500 July 2018
Adelaide Zombie Walk Inc.	Adelaide Zombie Walk	Adelaide Zombie Walk is a yearly gathering of people from across SA dressing as Zombies and parading through the streets of Adelaide, culminating in an after party in Rundle Park. The objective of this walk is to encourage a vibrant street culture in the city and give onlookers an insight into the cultural and artistic activities that is the Adelaide Zombie Walk.	\$5,800 July 2018
African Communities Council of SA	Unmasked African Festival	The festival aims to showcase African culture through arts, performances, traditional & contemporary dances, drumming, songs, arts and craft exhibitions, talent shows, beauty and fashion parade, authentic African cuisine, settlement stories and series of family friendly activities.	\$5,800 July 2018
Adelaide West End Association Inc.	Waymouth Street Party 2019	The annual Waymouth Street Party is a street event in the heart of the city of Adelaide held during Fringe season. The event included live music, cultural music and dance, and roving performances. Waymouth street businesses contribute and participate in the event.	\$5,700 July 2018
Australian Migrant Resource Centre	Café Musica	The Cafe Musica program focuses on the music, dance and culture of SA's newest communities. It supports artists to workshop their music and present community performances in a cafe style setting with cultural food and drink. Cafe Musica fills the gap in Adelaide's multicultural development by providing a regular alcohol free event for new arrival communities to come together with existing communities to share music and culture.	\$5,700 July 2018
Kristen Hamill (auspiced by Brink Media)	The 48 Hour Film Project Adelaide 2018	This 48-hour international film-making competition gives film-makers 48 hours to write, shoot, edit and score original short films. The competition is held in over 130 cities worldwide and 2018 will be the fourth year it will be held in Adelaide. All film submissions are screened publicly and judged by a panel of industry experts, with awards distributed across 20 categories.	\$5,600 July 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

East End Precinct Group	Ebenezer Night Markets	The Ebenezer Night Markets takes place over 10 evenings throughout summer. These free markets showcase the wares of artists and young entrepreneurs and aim to activate the laneways around Ebenezer Place, increase visitation in the East End, highlight existing businesses and increase overall vibrancy in the city.	\$5,600 July 2018
Welcome to Australia	Walk Together	Walk Together encourages multicultural communities from around Adelaide to come together to march through the Central Business District in their traditional cultural attire as a display of solidarity and friendship. The march is followed by a 'Welcome Festival,' where the communities perform traditional music and share their cuisines.	\$4,500 July 2018
Post Dining	Post Dining at History Festival 2019	The History Trust of South Australia has invited food design company, Post Dining, to explore and exhibit the history of living food cultures within Adelaide's rich and diverse multi-cultural migrant communities, through an immersive and interactive exhibition as part of the History Festival 2019 program. The project included an exhibition opening and artist talk with total attendance projected to be 400 people attending. The exhibition will travel through the Drill Hall, navigating audiences on a journey through stations positioned throughout the space, each with an audio component investigating the traditional food customs of each community group.	\$8,000 Dec 2018
Clarity Records	A Day of Clarity	A Day of Clarity was created in 2015 by the owners of independent record store Clarity Records, with the aim of putting on a free festival, activating the city during an off peak time of the year and encouraging people to get out their houses to watch some of the best music South Australia has to offer. A Day of Clarity uses music venues in walking distance from each other on the east end of the Adelaide CBD. Each venue hosts a free show, which gives people the freedom to move from venue to venue so that they can experience various styles of music in different settings.	\$5,000 Dec 2018
Adelaide Festival Centre	International Jazz Day	To celebrate International Jazz Day, Adelaide Festival Centre presented in its third year, the very best jazz talent from South Australia, Australia, beyond for a special concert showcasing Adelaide UNESCO City of Music on 30 April 2019 at Adelaide Town Hall. Adelaide Festival Centre worked with the UNESCO Creative Cities Network in NZ and UK to invite performers to collaborate with local musicians for the performance. Adelaide Festival Centre also drew on its network of partners to provide additional program activities such as workshops/masterclasses with the visiting UNESCO musician, pre-show and interval foyer activations with Adelaide jazz musicians.	\$8,000 Dec 2018
Susan Evans	Flip Side Festival	Flip-side will be a three day live music and art festival. Day one- live electro /experimental music and UV paint party where the audience can experience painting in UV paint. Day 2 - Live punk/surf music from 9 bands, live skating on the in house ramp, live painting from local artists, live tattooing. Day 3 - learn or experience something new, such as salsa dancing, free skate lessons, yoga and see some fringe show case performances. Aim: to celebrate the contributions of artists of all styles, build a sense of community and to create a safe, inclusive environment for all individuals. it is anticipated that 750 patrons will attend to see 12 bands over the course of the festival. Days 1 and 3 will be free to attend and there will be a \$15 fee on Day 2.	\$5,000 Dec 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Ukulele Death Squad	FRUKE Festival	Fruke Fest - or Fringe Ukulele Fest - is a one-day celebration of all things Ukulele. It seeks to showcase Ukulele groups from across Australia while being community minded through seeking active participation from attendees with Ukulele workshops and jam sessions. The program is children friendly, with workshops and ukulele sessions aimed specifically at teaching kids how to play the instruments. As well as musical entertainment, it also featured ukulele themed stalls, food and drinks for purchase. The event was held on the Carclew grounds with an anticipated attendance of 500 paid adults and 200-300 children attending for free.	\$5,000 Dec 2018
Cassandra Tombs	Art House Urban Renewal project	ARTHUR aims to put a spotlight on the creative practitioners in South Australia, including performance artists, visual artists, industrial designers, furniture makes, musicians and Fashion. It's about activating abandoned spaces and filling them with art. It's about creating immersive cultural experiences for everyone. It's free. It's engaging. It's entertaining and its exciting. ARTHUR is collaborating with Adelaide Central school of Art, Tuxedo Cat, Jam Factory, AC Arts and individual Arts practitioners to create this project.	\$8,000 Dec 2018
<b>Category Four - Quick Response – up to \$2,000 (once-off)</b>			
<b>Recipient</b>	<b>Name of Project</b>	<b>Project Details</b>	<b>Amount and Date Awarded</b>
Carly Snoswell	Since 1989	Carly Snoswell held an art exhibition at Floating Goose Studios during SALA entitled 'Since 1989', examining textiles and crafting as a means for engaging in fandom - particularly a look at the obsessive and crafty textiles of the Port Adelaide Football Club. The artist has engaged with the football club fans in their weekly pre-game banner creation and recreated a textile banner as a reflection of this fandom for exhibition in the gallery space. The artist also held a free textiles workshop at the gallery during the exhibition. This workshop was held on the 'Slow Down' match day with the match screened during the day to encourage football fans and art fans to engage with art and crafting.	\$2,000 July 2018
Sister Gallery	INTERSECTIONS: Art After Dark	Appearing as part of the Art after Dark program, Intersections is Sister Gallery's inaugural satellite exhibition since their recent departure from their gallery space in Bowden. Intersections is an exhibition of video art that was screened on public projectors around the West End and Uni SA for one night in August. The projections featured the work of CALD artists, Adelaide artist Elyas Alavi and interstate artist Roberta Rich. The show aimed to present diverse experimental practices from local artists and connect the local within a national conversation of contemporary art.	\$2,000 July 2018
South Central Harmony Incorporated	Barbershop Harmony Australia (BHA) National Convention & Contest – Mall performance	Barbershop Harmony Australia National Convention and Contest is an annual convention to encourage barbershop acapella singing. It included male and mixed quartets and choruses and took place over two days in September, culminating in a final evening performance at Adelaide Town Hall. The convention also included singing master classes from guest international Barbershop gold medal quartet from the US 'Instant Classic'. The convention included four days of contests, a gala dinner at Adelaide Oval, a mass sing in Rundle Mall and a Showcase of Champions performance at Adelaide Town Hall which was open to the public to attend.	\$2,000 July 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Cathy Adamek	Sous Terre	Sous-Terre was a free dance and music event that blended a fusion of ballet, Adelaide house-style dance, breaking, voguing and Phillipine ethnic dance. The performance explored contemporary voyeurism through new media and live VJing with dancers interacting with real-time projections and live visuals, creating an immersive and performative experience that interacted with the dancers. Cathy Adamek was invited to perform this work in the Lion Arts Centre courtyard during Art After Dark by Leigh Warren Dance Hub.	\$2,000 July 2018
Rayleen Forester	Transcriptions- Art Gallery of SA	Local online arts platform <i>fine print</i> magazine presented TRANSCRIPTIONS, a collection of presentations, live discussions and performances at the Art Gallery of South Australia. Collaborating artists created new work or recreated existing work for this event. A videographer documented the performances with the footage to be presented on <i>fine print's</i> online platform. The project aims to provide stimulating artistic and cultural conversations on art practice in the City.	\$2,000 August 2018
Gabrielle Lane	Night Euphoric exhibition	Night Euphoric was an art exhibition curated by Gabrielle Lane and featuring work by emerging Adelaide artists: Rosina Possingham and George Graetz. The exhibition featured the photographic work of Possingham, which deals with themes of female empowerment, identity, ritualism and interaction with nature, in collaboration with Graetz's video work which intended to add depth to Possingham's photos. Night Euphoric was displayed at Floating Goose Studios as part of SALA.	\$1,668.50 August 2018
Farda Tomorrow Association	Ghan International Film Festival Australia	Ghan International Film Festival returned for its third year, screening a selection of short films that have been either produced, directed or written in Afghanistan and surrounding countries. It brought together people from mainstream and CALD communities to explore the current problems facing Afghanistan, over 2 days at the Mercury Cinema. The Festival included live performances by Afghan musicians, traditional food, display of cultural items and information about Afghan culture and history.	\$2,000 August 2018
Matt Jorgenson & Sarah Maddock	Gallery Flaneur Curator	Gallery Flaneur is a small art gallery situated in a window display cabinet on the side of a building on the corner of Gawler Place and Fisher Place. It showcases emerging local Adelaide artists and has previously included; student, street and hobby artists. Exhibition openings include a "flaneur" or wander down Fisher Place to examine other street art and buildings in the alley. The gallery is free and viewable 24/7.	\$1,460 August 2018
Harriet Fraser Barbour	Half Strange Festival III 2018	Half Strange Festival is a local contemporary music festival returning for the third time in 2018. Half Strange Festival ran across three days and two cultural venues; new venue Half Time located at Raj House and The Hotel Metro. The festival featured a mix of 20 emerging and established local and interstate musicians as well as local visual and media artists. The festival aims to showcase local SA talent alongside national artists with a focus on diversity and representation.	\$2,000 August 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Adelaide Fringe	Street Art Explosion mural	2019 will be the fourth year of Adelaide Fringe’s successful Street Art Explosion program. In 2019 Adelaide Fringe commissioned the at the time unannounced winner of the Adelaide Fringe poster competition for 2019, Matthew Clarke to paint a mural. Artist Matthew Clarke is an established artist with gallery representation, Matthew also has an intellectual disability. The mural is located on Union Street on an exterior carpark wall and features a self-portrait of the artist which was also be the 2019 Fringe poster.	\$2,000 August 2018
Tom Keukenmeester	Adelaide 2069 exhibition	Tom Keukenmeester exhibited a range of ceramic plates and paintings at the Centre for Creative Health at the new Royal Adelaide Hospital, exhibited in a busy public thoroughfare of the hospital. The concept of the exhibition “Adelaide 2069” is a glimpse into Adelaide 50 years in the future, echoing the idea that the new RAH is a symbol of the future of the City. The works referenced the City’s local icons and industries and also referenced environmental themes.	\$2,000 August 2018
Morgan Sette	They Sleep inside Your Head: A Photo & Film Exhibition	“They Sleep Inside Your Head” is female film-maker Tamara Hardman’s first production featuring themes of mental health, expectations, surrealism and obsession. This exhibition displayed cuts of the film as well as Sette’s still photography that flows on from the production. The exhibition hosted by Chateau Apollo is free for the public, featuring local acts playing music and donations gathered for Headspace.	\$1,900 August 2018
Australian Network for Art & Technology (ANAT)	Spectra 2018 Public Program	Spectra 2018 is Australia’s pre-eminent art/science gathering showcasing the best research and creative work being produced through interdisciplinary collaborations between Australian and NZ artists and scientists. The inaugural Spectra comprised a three-day symposium discussing current research projects, an exhibition, and a public program of screenings, talks, performances and special events.	\$2,000 September 2018
National Motor Museum	Bay to Birdwood	Bay to Birdwood, in its 38th year, has in recent years skirted the city square. The aim is to build patronage and attract citizen participation in the city to view the historic parade as it passes through, with a focal point being Victoria Square/Tarntanyangga. There was also a special display of 14 high class supercar Ferraris on the square as part of the celebrations for spectators to interact with the vehicles and their owners while waiting for the parade to pass.	\$2,000 September 2018
Botanic Gardens & State Herbarium of SA	Circa : Live History	“Circa” was an outdoor theatre performance held in the Adelaide Botanic Gardens in November 2018. The performance brought local history to life and retells stories of the history of the Garden in new and interactive ways. The story was based on a key historical figure who was involved with the Botanic Garden in the past, who has awoken in modern time and has forgotten who they are. The audience interacted with the character to follow clues based on historical facts giving the performance an “escape room” type feel.	\$2,000 September 2018



**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Erin Fowler	Qoya & Women's Circle Gathering in Botanic Park	Qoya is a women's movement practice that combines yoga, free dance and sensual movement to bring women back into their bodies and to connect with themselves, each other and the natural world. Presented by dancer/choreographer and qualified Qoya teacher, Erin Fowler who tested this workshop as the first of what is hoped to be a monthly ongoing model for women's gatherings in Adelaide.	\$2,000 September 2018
Grote Business Precinct	Lunar Year of the Pig Pavement Public Art	This pavement public artwork aims to celebrate the precinct's cultural identity, its cultural connection and cultural vitality in a public space that socially connects the diverse Grote Business Precinct community. It celebrated the Year of the Pig with a creative interpretation by local SA artist Jake Holmes on the pavement at the Grote Street Entrance to Chinatown's Moonta Street, incorporating the 'lucky colours' for 2019.	\$2,000 November 2018
Driller Armstrong	Hand of God Public Art Mural	The laneway next to Sugar night club was transformed with the assistance of Pizzateca for the duration of Fringe to re-create a laneway in Naples. The application was for the completion of a mural on the laneway wall by Vans the Omega of Maradona (who is idolised in Naples with many images of him painted on the walls there) which was a hand of god Cistine chapel Michelangelo mixed with Maradona's famous hand of god handball during the world cup.	\$2,000 December 2018
Mary Ann Santin	Memorial to an Ash Tree (resurfacing public art)	Memorial to an Ash Tree, 2015, is a public artwork on the corner of Jerningham and Melbourne Street, North Adelaide. The work is made of an old ash tree that was burned in the Adelaide Hills fires of 2014/15. The repurposed wood sits beside a living ash tree. People often sit on the pieces of wood and children play on the work. The application is to cover maintenance works, which includes sanding back and reapplication of resin. Maintenance to the surface brought a new life to the work and again surprised and attracted people to engage with the work.	\$1,366 December 2018
Brad Darkson	Vietnam: One in All in - Exhibition	A group art exhibition at Tandanya featuring 12 SA artists showing new work based on conversations with SA Aboriginal Vietnam Veterans and their experiences during the Vietnam War. Lee-Ann Buckskin and Samantha Yates of the CASA Aboriginal and Reconciliation Programs worked with curator Jessica Clark to facilitate conversations and interviews with SA Aboriginal Veterans and living family members, led by local Aboriginal community leaders Uncle Moogy and Auntie Marj who have provided guidance and support.	\$1,400 December 2018
Lindsay Nightingale	I am Adelaide – writing workshops	Lindsay ran a series of 4 creative writing workshops exploring the theme of "I am Adelaide" which were open to the public, free of charge and suited to adults and children at the Migration Museum. The writing was placed on fabric squares, dyed with plants which are native to Adelaide or onto pieces of fabric participants have brought in to use. All the squares were sewn together once the workshops were completed. The aims of the project were to expose as many people as possible to creative writing and to give them the opportunity to work with a published writer.	\$1,750 December 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

OSCA - Open Space Contemporary Arts	Transforming Everyday Sites – workshop with Ella Ziegler	This one-day masterclass/ workshop - Transforming Everyday Sites into Opportunities for Playful Artistic Expression - with German artist Ella Ziegler is hosted by OSCA in creative partnership with The Mill. Taking its lead from Ella's innovative approaches that utilises performance and visual art strategies, to creatively transform mundane spaces into dynamic spaces of playful artistic expression, workshop participants will be invited to explore the potential of temporary art in public space by means of context-based actions, events and performance proposals.	\$1,350 May 2019
<b>Category Five - Live Music Enterprise– up to \$5,000 (once off)</b>			
<b>Recipient</b>	<b>Name of Project</b>	<b>Project Details</b>	<b>Amount and Date Awarded</b>
Emma Coyle & Joel Byrne	Part Time Records	This project is to launch Part-Time Records, a new Adelaide-based record label which will support, promote and distribute original music with a strong focus on local representation. The label will deliver its first two releases in 2019, new local duo 'Siberian Tiger' (Chris Panousakis/Timberwolf + Bree Tranter/The Middle East & Matt Corby) and a new album by 'Wolf & Cub'. Funding will contribute to launching the label with live event 'Part-Time Presents' in July 2019, as part of the Umbrella program, and as one of the AIR Awards official after-parties.	\$5,000 December 2018
The Mill Incorporated	The Breakout – Essential Upgrades	Over recent months, The Mill has trailed the new space as a live music (and other performance) venue - with good success. This project will provide essential improvements to technical infrastructure, resulting in a more capable and user-friendly venue for regular activations spanning all the performing arts, but with a focus on live music. This project also supports capacity building by The Mill, facilitating increased venue hire (revenue).	\$1,808.85 May 2019
<b>Category Six - Cultural Promotion – up to \$2,000 (once-off)</b>			
<b>Recipient</b>	<b>Name of Project</b>	<b>Project Details</b>	<b>Amount and Date Awarded</b>
Chamber Music Adelaide	On The Terrace	On The Terrace 2018 invited the public to take a free stroll along North Terrace between the four institutions to hear chamber musicians in solos, duos and trios performing 15 minute recitals between 11–4pm on a Sunday afternoon, aiming to expose ensembles to a wider audience than would ordinarily attend a recital. Their inaugural 2016 event won the 2016 Adelaide Critics Circle Innovation Award. In 2017 they worked with Access2Arts to include audio and touch tours to enable a more accessible experience for people with hearing and vision impairments.	\$2,000 July 2018
Iranian Women Organisation SA Inc	Nowruz Bazaar	This event has been conducted annually since 2016 in Adelaide to welcome the Persian New Year. Nowruz is celebrated worldwide by the majority of Persian-speaking cultures (Iranian, Afghan, Kurds) as well as many non-Persian speakers (Tajik, Middle Eastern, Indian, Chinese). This event aims to celebrate and continue this important tradition that is part of Persian culture, bringing community members together, promoting harmony, and encouraging local businesses to	\$2,000 January 2019

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

		contribute to the Bazaar. With traditional decorations (Haftsin table and Chai khaneh), live music, street performance, dance, food and games, this event brought community members together, but also encourage other individuals to experience a bit of Persian culture.	
55ml	St Patrick's Day	Being of largely Irish descent the operators of 55ml held a St. Patrick's Day Street Party filled with live music, dance, food and frivolity. It was a family friendly event offering 9 hours of live music from 5 local bands/ soloists, an Irish dance troupe and food pop-ups run by local businesses. There was a stage for bands and a food truck available to serve patrons at this free event running from 1pm-10pm.	\$2,000 February 2019
Henry Thong	Made to Inspire Launch	Made to Inspire is a film premiere, Q&A and art event launching Season 4 of Henry Thong's documentary web series Makers Who Inspire, which explores art, inspiration and the creative process through intimate profiles of inspiring creators. To date, it has been viewed 500,000+ times online. Season 4 explores the experiences of migrants and Asian-Australians by profiling creators from migrant Asian backgrounds: Poh Ling Yeow, Ronny Chieng, Benjamin Law, Michelle Law and Li Cunxin (Mao's Last Dancer / Artistic Director, Queensland Ballet). The event will comprise of a screening of Season 4 followed by Q&A featuring Henry Thong, Poh, Michelle Law and Li Cunxin. Art by Poh will be exhibited, and food and wine will be provided by Jamface and First Drop Wines.	\$2,000 March 2019
Robyn Wood	Natural Progression	"Natural Progression" is a solo exhibition of furniture and objects by Robyn Wood, to be shown in The Exhibition Space at The Mill. This exhibition is a significant step towards establishing her profile as a designer and maker, and a way to promote South Australian designed furniture. The exhibition itself will be presented alongside a catalogue, including photography of the new pieces and an essay. As a printed document, this catalogue will extend the life of the exhibition, providing insight and high quality images for audiences to take home and reflect on the exhibition. It will also be a marketing tool that allows Wood to showcase her work to a national and international audience.	\$1,990 May 2019

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

**RECREATION AND SPORT GRANTS PROGRAM - Summary of Funding Recommendations (Under \$10k)**

Category Two: Programs - up to \$10,000 (Multi Year)			
Organisation	Name of Project	Project Details	Amount and Date Awarded
Pushing Performance PTY Ltd.	Activ8 Adelaide Health & Wellness	<p>Activate Adelaide has been developed by Pushing Performance in conjunction with a range of community organisations such as Baptist Care SA to inspire positive changes and educate on the importance of health &amp; Wellness. This program has been specifically designed to target a wide range of the community, be inclusive, and provide the key ingredients to enable those involved to get active in city spaces.</p> <p>Activities and sessions for physical activity, health and wellness that target vulnerable persons, older adults, university students and residents will take place in many areas across the city and Park Lands including the Adelaide South West Community Centre, the Uni Village, Elder Park, Whitmore Square, Rymill Park, Helicopter Playground, Wellington Square, Victoria Square and Hurtle Square.</p> <p>The programs will attract up to 20 people per session at 2-4 sessions per week.</p>	\$1,000 December 2018
Sk8 Therapy (Bruised Twiggs PTY Ltd.)	Sk8 Therapy City of Adelaide Sk8 Workshops	<p>Sk8 Therapy will deliver skate workshops held weekly during the school terms, after school hours, to enable maximum accessibility. Each workshop will be run for a duration of 2 hours and coaching will be conducted by A.S.F accredited coaches with an emphasis on safe skating and learning practices, skate park safety and etiquette, education relating to safe skating practices in public areas as well as personal growth and development, respectful conduct and skills-based training.</p>	\$5,000 August 2018
South Australian Cricket Association	Multi-Cultural Cricket Winter League	<p>The multi-cultural winter cricket tournament will be held in Victoria Park / Pakapakanthi and Denise Norton Park / Pardipardinyilla. The winter league will be encouraging people to be physically active, supporting volunteers to learn new skills, reducing isolation and partnering with key community organisations and service providers to provide information sessions.</p> <p>This program, initially run by the Pashtun Association of SA, will be delivered by the South Australian Cricket Association who will be providing umpires and expanding on target markets in conjunction with</p>	\$7,500 August 2018

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

		the Pashtun Association SA, to include more city residents and students. This competition will be run from April to September at five different grounds in the Adelaide Park Lands with up to 30 teams participating.	
Athletics SA	Expansion of the Women's Recreational Running Network	<p>Since 2015, The Women's Recreational Running Network (WRRN) has been a successful program within the City of Adelaide (CoA), currently programming a series of six free weekly running groups activating Bonython Park, Torrens Loop and Victoria Park.</p> <p>Athletics South Australia identified a need to increase the number of runs to attract and engage a new demographic including international students who live, work and study in the City. These runs will activate the South and West Park Lands and will strengthen the liveability of the City by growing the number of people being active in the City every day.</p>	\$5,000 August 2018
Triathlon SA	Let's get active Adelaide: Duathlons in the City	<p>Triathlon SA aim to deliver a year long program of Triathlon/Duathlon training opportunities and mass participation events. The program will include an integrated adult and children's fitness program culminating in entering city based multisport events, including the City of Adelaide Winter Duathlon Series and the Weet Bix Kids TRYathlon.</p> <p>TryActive is a program specifically designed to engage the physically inactive through safe, nonthreatening program design, program locations and marketing collateral. Triathlon SA will partner with Adelaide Aquatic Centre and other fitness providers to promote and engage participants with delivery in the Adelaide Park Lands.</p> <p>It is anticipated that around 1,000 people will benefit from this program as participants in either the fitness program or one of the mass participation events. There will be a particular focus on attracting City residents with marketing aimed at attracting new participants.</p>	\$10,000 April 2019

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

SportsUnited	Walking Sports for Seniors	<p>SportsUnited will deliver a new walking sports program designed to provide a low impact physical activity opportunity for people over the age of 55. The program will focus on two sports – soccer and netball.</p> <p>Initially there will be two 10 week seasons within the Adelaide Park Lands. The weekly sessions will be conducted on weekday mornings. Location for activities will be driven by where participants live but will take place within the Park Lands.</p>	<p>\$4,000 April 2019</p>
<b>Category Three: Events - up to \$10,000 (Multi Year)</b>			
<b>Organisation</b>	<b>Name of Project</b>	<b>Project Details</b>	<b>Amount and Date Awarded</b>
YMCA Australia	ASL South Australian State Final	<p>YMCA will deliver a 2 day Skateboarding event run at Adelaide City Skate Park in the east Park Lands. The event will have 2 parts, the first focusing on participation and introducing new skateboarders through clinics run by top level skateboarders. The second part will showcase high level skateboarders across a range of ages through a competition format which will be part of the Australian Skateboarding League.</p> <p>The clinics will target young adults who are currently living in CoA. The high level competition will be a qualifier for the national final held in March.</p>	<p>\$4,000 August 2018</p>
The Association of Australian Tertiary Students from Afghanistan	AATSA Soccer Tournament 2019	<p>The Association of Australian Tertiary Students from Afghanistan (AATSA) sought funds to assist with the delivery of the AATSA Soccer Tournament 2019. The event aims to bring the Afghan community and youth together through friendly games of soccer. Teams of girls and boys will compete over a weekend. The event has been held before, but the aim is for the 2019 event to be better quality and target more female participants.</p> <p>It is anticipated around 16 teams or 250 people will participate over the two days of the tournament. Council funds will contribute to the general operation costs of the tournament.</p>	<p>\$3,000 April 2019</p>
<b>Category Four: Quick Response - up to \$2,000 (once off)</b>			
<b>Organisation</b>	<b>Name of Project</b>	<b>Project Details</b>	<b>Amount and Date Awarded</b>

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

Pushing Performance PTY Ltd.	Activ8 Adelaide Health & Wellness	<p>Pushing Performance have developed the Activ8 Adelaide Health &amp; Wellness Initiative in partnership with Council's Participation and Inclusion Team, University of Adelaide and Baptist Care following community consultation at the South West Community Centre. The program has been running for six of its eight weeks and feedback from SWCC and Pushing Performance has been very encouraging.</p> <p>The program is completely free to attend and will allow for another 8 weeks to be delivered in the South West utilising Whitmore Sq and the South West Community Centre (SWCC). It is hoped that 20 individuals will participate on a weekly basis. Each session will be a different form of activation where participants will be educated (through physical activity) in 8 different ways they could improve their health and wellness. Each session will be 90 minutes long with a nutritional component taking place at the SWCC at the end of each active session.</p>	\$1,900 July 2018
Adelaide Harriers Little Athletics Club	Little Athletics high Jump Bags	<p>Funding to purchase a new high jump bag to be used by teens and adults participating in athletics. The existing high jump bag used by juniors is too small in width and length for teens and adults and do not meet the standards, which poses a safety risk.</p> <p>The new high jump bag will be used all summer by at least 200 participants, including para athletes and those with disabilities.</p>	\$2,000 October 2018
Riverside Rowing Club	Nielsen Kellerman cox-boxes	<p>Riverside Rowing Club sought 50% of the cost required to purchase 2 cox-boxes. A cox-box is an essential piece of equipment that enables all members of the crew in a boat to hear one another clearly, especially those with a hearing impairment. This allows the rowers to hear valuable information such as stroke rate and elapsed time.</p> <p>The cox-boxes will mostly be aimed at the Veterans to improve their performances and produce better outcomes. 120 members of the club will benefit from a cox-box but it is anticipated that the Veterans will benefit the most with improved performances resulting in improved self-worth and motivation.</p> <p>The club recognises the importance of having quality equipment to support the Veterans and their wider interaction with other club members for mental and physical health.</p>	\$1,000 March 2019
Geolocation Games South Australia	Geolocation Games Australia Day Event	<p>Geolocation Games South Australia will run an Australia Day event in Victoria Park in January 2020. The purpose of the event is to promote geocaching and munzee games to a new audience but will also attract existing players from Adelaide and interstate. The event will be free to attend and be open to all ages and abilities. These games are designed to get people moving and supporting active, healthy lifestyles.</p>	\$1,940 March 2019

**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

		Geolocation Games South Australia anticipate around 150 people will attend the event.	
East Adelaide Football Club	Football Goals	<p>East Adelaide Soccer Club sought assistance to purchase portable football (soccer) goals for use in Victoria Park for the Winter season. A newly established club that will be competing for the first time this season, East Adelaide FC have 60 members and will be fielding Male and Female senior teams.</p> <p>The goals are required to be FIFA Certified football goals and will be used in Victoria Park between April-September 2019, with matches taking place for male and female teams on Saturdays and Sundays each week. East Adelaide FC have also committed to allowing Seymour College to use the goals on Wednesday afternoons in Victoria Park.</p>	\$2,000 March 2019
West Adelaide Women's Soccer Club	Inclusion Fees Funding	<p>West Adelaide Women's Soccer club are seeking funding to support new arrival junior female soccer players suffering financial hardship to access their program. Six players will benefit from the program with club and parents combining to make up the remaining costs. Covering the costs will allow the participants to access two training sessions and play one match per week for the entire soccer season from March through to September.</p> <p>The club are also offering families the opportunity to pay remaining fees by carrying out in kind voluntary roles within the club. A plan will also be put in place to assist families in entering into payment plans during the season to start contributing to next year's fees.</p>	\$1,980 March 2019
One Culture Football	One Culture Street Football Tournament	One Culture Football will run Adelaide's first 2 on 2 street football tournament in Victoria Square during the April School Holidays. The event will take place during Youth Week with the aim of bringing together young people of all cultures and diverse backgrounds, creating a positive environment for them to express themselves through music and street football. Urban Movement will provide young people the chance to learn to DJ at the same time as participating in the football competition. There will be no entry fees to encourage high participation with around 50-100 young people expected to attend.	\$1,810 April 2019
Royal Life Saving Society SA	Swim and Survive Education Program	Royal Life Saving Society SA will deliver inclusive water safety and education classes for CALD groups within the City. Due to recent drowning incidents, there is a need to raise awareness of water safety. These groups are not always aware of programs available or sometimes can't afford to attend. The four education sessions provided at Adelaide Aquatic Centre, will be free of charge and will	\$2,000 April 2019



**ATTACHMENT C – 2018/19 grant recommendations under \$10k approved under CEO delegation**

		not only educate participants but hopefully raise awareness of other programs that are available. It is anticipated 40 people will attend these sessions.	
Perrin Abbas	Yoga at Wellington Square/Kudnartu	Perrin Abbas sought funding to assist her in moving her free Yoga session indoors for the winter. Perrin has delivered Yoga to the community free of charge in Wellington Square over the summer months. She has 20 people participating weekly and wants to continue to offer the sessions throughout the winter. Funding will allow her to purchase some equipment and hire Immanuel Lutheran Church in North Adelaide for 22 weeks, it will also cover the cost of public liability insurance which is a requirement for hiring the building. Classes will continue to remain free of charge for the remainder of the year but Perrin plans to introduce a small fee over summer next year, so that she can make the class sustainable for next winter.	\$1,219 May 2019

# Exclusion of the Public

**ITEM 7.1** 18/06/2019  
**The Committee**

**Program Contact:**  
Rudi Deco, Manager  
Governance 8203 7442

2018/04291  
Public

**Approving Officer:**  
Mark Goldstone, Chief  
Executive Officer

## EXECUTIVE SUMMARY:

It is the recommendation of the Chief Executive Officer that the public be excluded from this Committee meeting for the consideration of information and matters contained in the Agenda.

For the following Items for Consideration and Recommendation to Council in Confidence:

- 8.1.** Funding Matter [s 90(3) (g)]
- 8.2.** 2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges [s 90(3) (b) & (d)]

The Order to Exclude for Items 8.1 & 8.2:

1. Identifies the information and matters (grounds) from s 90(3) of the *Local Government Act 1999 (SA)* utilised to request consideration in confidence;
  2. Identifies the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public; and
  3. In addition identifies for the following grounds – s 90(3) (b), (d) or (j) - how information open to the public would be contrary to the public interest.
-

## ORDER TO EXCLUDE FOR ITEM 8.1:

### THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (g) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 18/6/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 8.1 [Funding Matter] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

#### Grounds and Basis

This Item is confidential as in includes commercial information of a confidential nature. Council has been advised by the State Government that the nature of the Funding Deed for the Upgrade of the West Terrace and Currie Street Intersection is commercial in confidence. The Council must not make (or permit a public announcement or media release to be made) about any aspect of the Funding Deed without the written consent of the Minister.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 18/6/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.1 [Funding Matter] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (g) of the Act.

## ORDER TO EXCLUDE FOR ITEM 8.2:

### THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b) & (d) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 4/6/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 8.2 [2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges] listed on the Agenda.

#### Grounds and Basis

This Item is confidential as in includes commercial information of a confidential nature where confidence consideration is sought to protect the commercial position of the council and the operating position of Council's business entities operating in a competitive market place.

The disclosure of information in this report to competitors in advance may be to Council's commercial detriment.

#### Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information to competitors in advance may be to Council's commercial detriment.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)* this meeting of The Committee dated 18/6/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.2 [2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) & (d) of the Act.

## DISCUSSION

1. s 90(1) of the *Local Government Act 1999 (SA)*, directs that a meeting of a Council Committee must be conducted in a place open to the public.
  2. s 90(2) of the *Local Government Act 1999 (SA)*, states that a Council Committee may order that the public be excluded from attendance at a meeting if the Council Committee considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in s 90(3).
  3. s 90(3) prescribes the information and matters that a Council may order that the public be excluded from.
  4. s 90(4) of the *Local Government Act 1999 (SA)*, advises that in considering whether an order should be made under s 90(2), it is irrelevant that discussion of a matter in public may:
    - 4.1 cause embarrassment to the council or council committee concerned, or to members or employees of the council; or
    - 4.2 cause a loss of confidence in the council or council committee.’
    - 4.3 involve discussion of a matter that is controversial within the council area; or
    - 4.4 make the council susceptible to adverse criticism.
  5. s 90(7) of the *Local Government Act 1999 (SA)* requires that an order to exclude the public:
    - 5.1 Identify the information and matters (grounds) from s 90(3) of the *Local Government Act 1999 (SA)* utilised to request consideration in confidence;
    - 5.2 Identify the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public; and
    - 5.3 In addition identify for the following grounds – s 90(3) (b), (d) or (j) - how information open to the public would be contrary to the public interest.
  6. s 87(10) of the *Local Government Act 1999 (SA)* has been utilised to identify in the Agenda and on the Report for the meeting, that the following matters are submitted seeking consideration in confidence.
    - 6.1 Information contained in Item 8.1 – Funding Matter
      - 6.1.1 Is not subject to an Existing Confidentiality Order.
      - 6.1.2 The grounds utilised to request consideration in confidence is s 90(3) (g)
        - (g) matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;
    - 6.2 Information contained in Item 8.2 – 2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges
      - 6.2.1 Is not subject to an Existing Confidentiality Order.
      - 6.2.2 The grounds utilised to request consideration in confidence is s 90(3) (b) & (d)
        - (b) information the disclosure of which—
          - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
          - (ii) would, on balance, be contrary to the public interest;
        - (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which —
          - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
          - (ii) would, on balance, be contrary to the public interest;
-

# ATTACHMENTS

Nil

---

- END OF REPORT -

---

## Confidential Item 8.1

Funding Matter

Section 90 (3) (g) of the *Local Government Act 1999 (SA)*

Pages 693 to 718

---

## Confidential Item 8.2

2019-20 Integrated Business Plan - Review of Commercial Business Fees & Charges

Section 90 (3) (b) & (d) of the *Local Government Act 1999 (SA)*

Pages 719 to 749

---